

**City of Stayton  
City Council Meeting Action Minutes  
March 18, 2019**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 9:56 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Paige Hook	Keith Campbell, City Manager
Councilor Christopher Molin	Dan Fleishman, Director of Planning & Development
Councilor Jordan Ohrt	Lance Ludwick, Public Works Director
Councilor David Patty	Janna Moser, Library Director
Councilor Brian Quigley	Rich Sebens, Chief of Police
	Andy Parks, Financial Consultant

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b> a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None. None.
<b>Presentations / Comments from the Public</b> a. Samantha Jones	Ms. Jones shared concern with proposed changes that will be recommended by the Ordinance No. 1019 Committee.
<b>Consent Agenda</b> a. March 4, 2019 City Council Minutes	Motion from Councilor Quigley, seconded by Councilor Patty, to approve the consent agenda as presented. <b>Motion passed 5:0.</b>
<b>Business from the Mayor Committee and Commission Appointments</b> a. Public Safety Commission • Dave Valencia b. Library Board • Diana Maul	Motion from Councilor Quigley, seconded by Councilor Hook, to ratify the Mayor's appointment of Dave Valencia to the Public Safety Commission and Diana Maul to the Library Board. <b>Motion passed 5:0.</b>
<b>Public Hearing</b> <b>Ordinance No. 1029, Amending Land Use Code Establishing Standards for Recreational Vehicle Parks and Campgrounds</b> a. Commencement of Public Hearing  b. Staff Report  c. Questions from the Council	Mayor Porter opened the hearing at 7:07 p.m. Councilor Hook was on the Planning Commission when a developer was proposing a Recreational Vehicle Park but it will not affect her decision.  Mr. Fleishman reviewed the staff report.  Council questions on temporary occupancy, enforcement of

<p>d. Public Testimony</p> <p>e. Questions from the Council</p> <p>f. Staff Summary</p> <p>g. Close of Hearing</p> <p>h. Council Deliberation</p> <p>i. Council Decision on Ordinance No. 1029</p>	<p>those exceeding the 180 day rule, viewing records for those staying at the parks or campgrounds, and other communities used to develop the standards.</p> <p><u>Mark Grenz, Multi/Tech Engineering</u> provided a document for the record and spoke in support of Ordinance No. 1029. Council questions in relation to Mr. Grenz’s testimony.</p> <p><u>Dan Morgan, 2195 Cardinal Avenue</u>, provided a document for the record and shared his concerns over the proposed code.</p> <p><u>Bill Berman, 4490 Silverton Road</u>, provided his comments and concerns with Ordinance No. 1029 and responded to earlier questions asked by the Council.</p> <p>Council questions and discussions of landlord/tenant laws for this type of use, the 180 day limit, picnic tables, and speed limits in the park.</p> <p>Mr. Fleishman provided a staff summary.</p> <p>Mayor Porter closed the hearing at 8:21 p.m.</p> <p>Council discussion on changes to the proposed code including the parking space requirements, length of stay at the park, requiring manager to keep a log available to the City quarterly for review of those staying at the park.</p> <p>Motion from Councilor Patty, seconded by Councilor Quigley, to approve Ordinance No. 1029 with the following modifications:</p> <ul style="list-style-type: none"> <li>• Require park manager to keep a log that will be made available to the City for quarterly audits.</li> <li>• Require at least one parking space next to the community building.</li> </ul> <p><u>Council Discussion</u>: Councilor Hook doesn’t feel the proposed modifications meet the items discussed and it needs to be looked over by the City Attorney. Councilor Molin felt it’s a well thought out ordinance that offers flexibility. Councilor Ohrt questioned whether the flare should be incorporated.</p> <p><b>Motion passed 4:1 (Hook).</b></p>
<p><b>Unfinished Business</b></p> <p><b>Appointment of Council Liaisons</b></p> <p>a. Staff Report – Keith Campbell</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p>Mr. Campbell reviewed the staff report.</p> <p>Council discussion of which tract they’d like to volunteer for.</p> <p>Motion from Councilor Molin, seconded by Councilor Hook, to appoint the members of the Governing Body to the following liaison positions:</p> <ul style="list-style-type: none"> <li>• Education, Social Services, Governmental Agencies –</li> </ul>

<p><b>Parking Restrictions in the Village Creek Subdivision</b>  a. Staff Report – Dan Fleishman</p>	<p>Councilor Ohrt</p> <ul style="list-style-type: none"> <li>• Economic Development and Housing – Councilor Hook</li> <li>• Public Safety and Environmental – Councilor Patty</li> <li>• Community Relations and Outreach – Councilor Molin</li> <li>• Transportation and Infrastructure (or Public Utilities) – Councilor Quigley</li> <li>• Fire District – Mayor Porter</li> </ul> <p><b>Motion passed 5:0.</b></p> <p>Mr. Fleishman reviewed the staff report. Councilor Hook inquired about more detail from meetings held by staff to review the parking options.</p>
<p><b>New Business</b>  <b>Water Treatment Plant Slow Sand Filter Memorandum</b>  a. Staff Report – Lance Ludwick</p> <p><b>City Council Goals</b>  a. Staff Report – City Management Team  b. Council Deliberation  c. Council Decision</p>	<p>Mr. Ludwick reviewed his staff report and PowerPoint presentation. Mr. Parks shared the financial impacts of this project. Council questions and discussions surrounding funding, contingency funds, lack of rate increases, and the policy being put into place by staff.</p> <p>Mr. Campbell reviewed the Council report.</p> <p>Councilor Hook stated the goal titled “Improved City Processes” was omitted from the final list.</p> <p>Staff will review and bring back at a future Council meeting.</p>
<p><b>Staff / Commission Reports</b></p>	<p>None.</p>
<p><b>Presentations / Comments from the Public</b></p>	<p>None.</p>
<p><b>Business from the City Manager</b>  a. OAWU Best Surface Water Award</p>	<p>Mr. Campbell recognized and congratulated the Public Works staff for being awarded the OAWU Best Surface Water Award for the third year in a row.</p>
<p><b>Business from the Mayor</b></p>	<p>None.</p>
<p><b>Business from the Council</b></p>	<p>Councilor Hook raised concerns regarding the Village Creek “No Parking” discussion.</p>
<p><b>Future Agenda Items – Monday, April 1, 2019</b>  a. Child Abuse Prevention Proclamation  b. Ordinance No. 1019  c. Council Rules  d. Regis Street Bid Award  e. Water Treatment Plant Sand Filter Replacement Award of Bid</p>	

APPROVED BY THE STAYTON CITY COUNCIL THIS 1<sup>ST</sup> DAY OF APRIL 2019, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 4/2/19

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: 4/2/19

Attest: [Signature]  
Keith D. Campbell, City Manager

Date: 4/2/19

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder