

**City of Stayton  
City Council Meeting Action Minutes  
June 4, 2018**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 8:48 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Manager
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Christopher Molin	Lance Ludwick, Public Works Director
Councilor Brian Quigley	Janna Moser, Library Director
Councilor Joe Usselman	Rich Sebens, Chief of Police
	Andy Parks, Financial Consultant

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b> a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None. Councilor Kronquist stated he is a member of a potential development on Second Avenue and will recuse himself from discussion involving this. In addition, he lives in the area covered by Revitalize Downtown Stayton, but it will not create a bias.
<b>Presentations / Comments from the Public</b> a. Wendy Stone  b. Steve Poisson  c. Dan Morgan  d. Janet Silbernagel  e. James Loftus	Ms. Stone represents the Brown House Event Center and provided a presentation to the Council regarding the facility and their mission. Ms. Stone requested City funding for several fees and projects applicable to the Brown House Event Center. Council discussion of Ms. Stone's presentation.  Mr. Poisson, Vice President of Revitalize Downtown Stayton, spoke in support of the proposed Ordinance 1019.  Mr. Morgan inquired about the status of the power pole issue with Pacific Power and City of Stayton. The City has no comment at this time.  Ms. Silbernagel inquired about the recently adopted Residential Registration Fee ordinance. Mr. Fleishman and members of the Council responded.  Mr. Loftus read an email written by Mr. Campbell.

<p><b>Consent Agenda</b></p> <ul style="list-style-type: none"> <li>a. May 21, 2018 City Council Minutes</li> <li>b. Resolution No. 977, Adopting Fees and Charges for Various City Services</li> <li>c. Acceptance of Deeds for Easement for Pedestrian Path</li> <li>d. Department of Land Conservation and Development Housing Assistance Grant</li> </ul>	<p>Councilor Quigley requested item “b” be removed from the Consent Agenda. Discussion of fines for a garage sale and changes to planning fees.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Quigley, to approve the consent agenda as submitted. <b>Motion passed 5:0.</b></p>
<p><b>Public Hearing</b> <b>Certifying Eligibility and Electing to Receive State Revenue Sharing Funds</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Andy Parks</li> <li>b. Open Public Hearing</li> <li>c. Close Public Hearing</li> <li>d. Council Deliberation</li> <li>e. Council Decision on Resolution No. 978 and Resolution No. 979</li> </ul> <p><b>City of Stayton 2018-2019 Fiscal Year Budget</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Andy Parks</li> <li>b. Open Public Hearing</li> <li>c. Close Public Hearing</li> <li>d. Council Deliberation</li> <li>e. Council Decision on Resolution No. 980</li> </ul>	<p>Mayor Porter read the opening statement. Mr. Parks provided a staff report.</p> <p>Mayor Porter opened the hearing at 7:42 p.m. Council discussion of state gas tax, local gas tax, and marijuana tax.</p> <p>Mayor Porter closed the hearing at 7:46 p.m. None.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Molin, to approve Resolution No. 978. <b>Motion passed 5:0.</b></p> <p>Motion from Councilor Kronquist, seconded by Councilor Quigley, to approve Resolution No. 979. <b>Motion passed 5:0.</b></p> <p>Mr. Parks reviewed the staff report.</p> <p>Mayor Porter read the opening statement and opened the hearing at 7:55 p.m.</p> <p>Council discussion of funding for Revitalize Downtown Stayton and a RARE intern.</p> <p>Mayor Porter closed the hearing at 8:01 p.m. None.</p> <p>Motion from Councilor Quigley, seconded by Councilor Kronquist, to approve Resolution No. 980, adopting the 2018-2019 fiscal year budget, making appropriations for the 2018-19 fiscal year and levying taxes for the fiscal year as presented. <b>Motion passed 5:0.</b></p>
<p><b>Unfinished Business</b> <b>Ordinance No. 1019, Amending Title 6, 8, and 15 of the Stayton Municipal Code Promoting Maintenance of Buildings and Public Spaces</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Dan Fleishman</li> <li>b. Council Deliberation</li> <li>c. Council Decision</li> </ul>	<p>Mr. Fleishman reviewed his staff report.</p> <p>None.</p> <p>Motion from Councilor Glidewell, seconded by Councilor Usselman, to approve the third consideration of Ordinance No. 1019.</p>

<p><b>Ordinance No. 1020, Establishment of a Vertical Housing Development Zone</b></p> <p>a. Staff Report – Dan Fleishman</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p> <p><b>Preparation of RFP for Consultant Services to Develop Economic Development Strategies</b></p> <p>a. Staff Report – Dan Fleishman</p> <p>b. Council Deliberation</p>	<p><i>Council Discussion:</i> Councilor Quigley inquired about the awning lighting and smoking enforcement. Chief Sebens responded.</p> <p><b>Motion passed 4:1 (Quigley).</b></p> <p>Mr. Fleishman reviewed the staff report.</p> <p>None.</p> <p>Motion from Councilor Quigley, seconded by Councilor Glidewell, to approve Ordinance 1020 as presented. <b>Motion passed 4:0 (Kronquist abstained).</b></p> <p>Mr. Fleishman reviewed his staff report included in the packet.</p> <p>Council discussion of what they'd like to see included in the RFP for Consultant Services, possibility of doing a Request for Information rather than a Request for Proposal.</p>
<p><b>New Business</b></p>	<p>None.</p>
<p><b>Staff / Commission Reports</b></p>	<p>Councilor Glidewell inquired about a fee waiver for the Brown House Event Center. Mr. Campbell responded noting the League of Oregon Cities has a recommended policy on this topic and will share it with the Council. In addition, discussion of using local gas tax funds for street improvements at the Brown House.</p>
<p><b>Business from the City Manager</b></p>	<p>Mr. Campbell spoke about the next Council meeting on June 18<sup>th</sup> at 6:00 p.m. at the Stayton Public Library titled, "The Role of A city Council Member and Government Ethics Training."</p> <p>Mr. Campbell also spoke about the recent Drinking Water Advisory.</p>
<p><b>Business from the Council</b></p>	<p>Councilor Quigley addressed the comments from Mr. Loftus earlier in the evening.</p>
<p><b>Business from the Mayor</b></p>	<p>Mayor Porter spoke briefly about Norpac and strawberries.</p>
<p><b>Presentations / Comments from the Public</b></p> <p>a. Dan Morgan</p> <p>b. Paige Hook</p>	<p>Mr. Morgan inquired about tall grass on Kindle Way.</p> <p>Ms. Hook recognized and thanked City staff for their work.</p>

Future Agenda Items – Monday, June 18, 2018 at 6:00 p.m.

**Special City Council Session**  
**The Role of a City Council Member and Government Ethics Training**

Presented by  
Sean O'Day, Executive Director  
Mid-Willamette Valley Council of Governments  
June 18, 2018 at 6:00 p.m.  
Stayton Public Library  
515 N. First Avenue

APPROVED BY THE STAYTON CITY COUNCIL THIS 2<sup>ND</sup> DAY OF JULY 2018, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 7/2/18

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: 7/2/18

Attest: Keith D. Campbell  
Keith D. Campbell, City Manager

Date: 7/2/18

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder