

**City of Stayton  
City Council Meeting Action Minutes  
June 29, 2016**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 8:18 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Rich Sebens, Police Chief (excused)
Councilor Brian Quigley	Andy Parks, Finance Consultant
Councilor Joe Usselman	Lance Ludwick, Public Works Director
	David Rhoten, City Attorney (excused)
	Charles Button, Police Lieutenant

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	Councilor Lewis declared a conflict of interest as he works for the Northwest Senior and Disability Services. He stated he will abstain from voting on the consent agenda item for renewal of their contract.
<b>Presentations / Comments from the Public</b>	
None	
<b>Consent Agenda</b>	
a. June 6, 2016 City Council Meeting Minutes	Motion from Councilor Niegel, seconded by Councilor Usselman, to approve the Consent Agenda. <b>Motion passed 4:0 (Lewis abstained).</b>
b. Senior Services Meal Site Agreement Renewal	
c. Approval of Abstract of Election Results – May 17, 2016 Primary Election	
<b>Public Hearing</b>	
<b>Certifying Eligibility and Electing to Receive State Revenue Sharing Funds</b>	
a. Staff Report	Mr. Parks reviewed the staff report.
b. Open Public Hearing	Mayor Porter opened the hearing at 7:03 p.m.
c. Public Hearing	No comment.
d. Close Public Hearing	Mayor Porter closed the hearing at 7:04 p.m.
e. Council Deliberation	No further discussion.
f. Council Decision on Resolution No. 943 and Resolution No. 944	Motion from Councilor Quigley, seconded by Councilor Lewis, to approve Resolution No. 943. <b>Motion passed 5:0.</b>
	Motion from Councilor Quigley, seconded by Councilor Lewis, to approve Resolution No. 944. <b>Motion passed 5:0.</b>

## City of Stayton 2016-2017 Fiscal Year Budget

- a. Staff Report
- b. Open Public Hearing
- c. Public Hearing
- d. Close Public Hearing
- e. Council Deliberation
- f. Council Decision on Resolution NO. 945, Adopting the FY 2016-2017C City Budget, Making Appropriations, and Levying Property Taxes for the Fiscal Year

## Land Use Files #9-04/16, Legislative Amendments to Land Use Development Code Zones

- a. Commencement of Public Hearing
- b. Staff Report – Dan Fleishman
- c. Questions from the Council
- d. Proponents' Testimony
- e. Opponents' Testimony
- f. General Testimony
- g. Questions from the Public
- h. Questions from the Council
- i. Staff Summary
- j. Close of Hearing
- k. Council Deliberation
- l. Council Decision on Ordinance No. 996, Amending SMC Title 17, Regarding the Zones in which Crop Production is Permitted

Mr. Parks reviewed the staff report.  
Mayor Porter opened the hearing at 7:13 p.m.  
No public comment.  
Mayor Porter closed the hearing at 7:14 p.m.  
No further discussion.  
Motion from Councilor Niegel, seconded by Councilor Lewis, to approve Resolution No. 945.  
**Motion passed 5:0.**

Mayor Porter opened the hearing at 7:18 p.m.  
Mr. Fleishman reviewed the staff report.  
Brief discussion of map included in staff report.  
Adam Culbertson, owner of Home Grown Remedies, spoke in favor of the proposed changes including within the Commercial General zone.  
Mr. Culbertson also requested the distance requirement be lowered from 200 feet to 150 feet. However, this was an independent request not part of the agenda or public hearing.  
Sydney Levin, property owner of 1885 W. Washington Street, spoke in favor of the proposed changes and allowing in the Commercial General zone. Mr. Culbertson received questions from the Council.  
John Huddendal spoke in favor of the ordinance as presented.  
None.  
None.  
None.  
None.  
Nothing further.  
Mayor Porter closed the hearing at 7:44 p.m.  
Council discussion of what adoption of this ordinance will allow.  
Motion from Councilor Glidewell to approve Ordinance No. 996 as presented. Motion died due to lack of a second.

Councilor Quigley was not opposed to allowing in the industrial zones, but is opposed to allowing in the Commercial General. Councilor Niegel agreed.

Motion from Councilor Niegel, seconded by Councilor Usselman, to approve Ordinance No. 996 with modifications to only allow within Light Industrial and Commercial Industrial zones.  
**Motion passed 5:0.**

	Ordinance No. 996 will return before the City Council for a second consideration at their next meeting on July 18 <sup>th</sup> .
<b>Unfinished Business</b>	None
<p><b>New Business</b></p> <p><b>Resolution No. 946, Fiscal Year 2015-2016 Budget Appropriation Transfers</b></p> <p>a. Staff Report – Andy Parks</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p> <p><b>Resolution No. 947, Authorizing an Interfund Loan Transfer from Vehicle Replacement to the Stormwater Fund</b></p> <p>a. Staff Report – Andy Parks</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p> <p><b>Resolution No. 948, 2016-2017 Fees and Fines</b></p> <p>a. Staff Report – Keith Campbell</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p>Mr. Parks reviewed the staff report.</p> <p>None.</p> <p>Motion from Councilor Niegel, seconded by Councilor Ussleman, to approve Resolution No. 946 as presented. <b>Motion passed 5:0.</b></p> <p>Mr. Parks reviewed the staff.</p> <p>None.</p> <p>Motion from Councilor Quigley, seconded by Councilor Niegel, to approve Resolution No. 947 as presented. <b>Motion passed 5:0.</b></p> <p>Mr. Campbell reviewed the staff report.</p> <p>Brief discussion of the reason for the increase in “Business Regulations” under Police Ordinance Bail for Violations from \$500 to \$1,000.</p> <p>Motion from Councilor Niegel, seconded by Councilor Usselman, to approve Resolution No. 948 as presented. <b>Motion passed 5:0.</b></p>
<p><b>Staff / Commission Reports</b></p> <p><b>Finance Director’s Report – Cindy Chauran &amp; Elizabeth Baldwin</b></p> <p>a. May 2016 Monthly Finance Department Report</p> <p><b>Police Chief’s Report – Lt. Charles Button</b></p> <p>a. May 2016 Statistical Report</p> <p><b>Public Works Director’s Report – Lance Ludwick</b></p> <p>a. May 2016 Operating Report</p> <p><b>Planning &amp; Development Director’s Report – Dan Fleishman</b></p> <p>a. May 2016 Activities Report</p>	<p>No further discussion.</p> <p>No further discussion. Mayor Porter inquired about dog licensing.</p> <p>No further discussion.</p> <p>No further discussion.</p>

<b>Library Director's Report – Pam Pugsley</b> a. May 2016 Activities	Ms. Pugsley gave a brief update on the Library.
<b>Presentations / Comments From the Public</b>	None
<b>Business from the City Administrator</b>	<ul style="list-style-type: none"> <li>• The July 5<sup>th</sup> City Council meeting will be cancelled.</li> <li>• Mr. Ludwick gave an update on the recent I-Serve event and thanked the volunteers for their time.</li> <li>• Mr. Campbell thanked Ken Cartwright for his years of service filming City Council meetings.</li> <li>• He also thanked Mr. Parks, staff, and the Budget Committee for their work on the new budget.</li> </ul>
<b>Business from the Mayor</b>	None.
<b>Business from the Council</b>	None.
<b>Future Agenda Items – July 18, 2016</b>	
a. Employee Recognition b. Wildlife Meadows Development Agreement c. Business Survey Results d. Property Maintenance Code e. Public Hearing – Code Amendments f. Monthly Staff Reports	

APPROVED BY THE STAYTON CITY COUNCIL THIS 18<sup>TH</sup> DAY OF JULY 2016, BY A 3:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 7/18/16

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: 7/18/16

Attest: Keith D. Campbell  
Keith D. Campbell, City Administrator

Date: 7/18/16

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder