

**City of Stayton
City Council Meeting Action Minutes
June 19, 2017**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 7:45 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel (excused)	Lance Ludwick, Public Works Director (excused)
Councilor Brian Quigley	Janna Moser, Library Director
Councilor Joe Usselman	Rich Sebens, Chief of Police
	Wallace Lien, Special Legal Counsel

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Presentations / Comments from the Public	
a. Melanie Newton & Adrienne Campbell, Stayton Elementary PTC	Ms. Newton and Ms. Campbell thanked the Council on behalf of the Stayton Elementary School PTC.
b. Michael Reynolds and Jeffrey Brubaker, Stayton Veterinary Hospital	Requested the Council amend their approved plans to omit the fence requirement. They were asked to go through the Planning Department and submit a plan amendment application.
Consent Agenda	
a. June 5, 2017 City Council Minutes	Motion from Councilor Kronquist, seconded by Councilor Niegel, to approve the Consent Agenda as presented. Motion passed 5:0.
b. Acceptance of Abstract of Election Results – May 16, 2017	
c. CCRLS Amendment to Intergovernmental Agreement 2017-18	
Public Hearing	
Land Use File #1-02/17 – Application for Subdivision, 1103 Shaff Road, Hayden Homes, Inc.	
a. Commencement of Public Hearing	Mayor Porter opened the hearing at 7:13 p.m. Mr. Fleishman gave a brief introduction. Mark Shipman, attorney for the applicant, provided an introduction of the project. Mr. Fleishman reviewed the staff report included in the Council packet. Discussion of continuity of sidewalk connection along Shaff Road, which will resemble what was done at Wildlife Meadows and approved for Stayton Middle School.
b. Staff Introduction	
c. Applicant Presentation	
d. Staff Report	
e. Questions from the Council	

<p>f. Proponents' Testimony</p> <p>g. Opponents' Testimony</p>	<p>None.</p> <p><u>Inez Ambrosek, 1668 N. Eagle Street</u>, shared her concerns and opposition of the proposed subdivision.</p>
	<p><u>Durelle Hudson, 1658 N. Eagle Street</u>, shared her concerns and opposition of the proposed subdivision.</p>
	<p><u>Nick Pothetes, 1633 N. Eagle Street</u>, shared his concerns of the storm sewer and opposition of the proposed subdivision.</p>
	<p><u>Nicholas Hennemann, 1608 N. Eagle Street</u>, shared his concerns and opposition of the proposed subdivision.</p>
	<p>Opponents' felt not enough notice was given for the proposed subdivision. Mr. Fleishman reviewed the notice provided.</p>
	<p><u>Eric Whisman, 1510 Meadowlark Drive</u>, spoke in opposition and feels the annexation should have been referred to the voters of Stayton.</p>
	<p><u>Jeff Ader, 1638 N. Eagle Street</u>, shared his safety concerns for pedestrians and opposition of the proposed subdivision.</p>
	<p><u>Joyce Reinke, 2068 Cardinal Avenue</u>, shared her concerns and opposition of the proposed subdivision. She inquired on the definition of Medium Density, Mr. Fleishman explained.</p>
<p>h. Governmental Agencies</p>	<p><u>Julia Uravich, Marion County Public Works Traffic Engineer</u>, stated staff will open a review for additional crosswalks on Shaff Road.</p>
	<p>John Rasmussen, Marion County Public Works, spoke about the multiuse path on the south side of Shaff Road.</p>
<p>i. General Testimony</p>	<p><u>Nicholas Hennemann, 1608 N. Eagle Street</u>, reminded the Council the de novo hearing.</p>
<p>j. Questions from the Public</p>	<p>None.</p>
<p>k. Questions from the Council</p>	<p>None.</p>
<p>l. Applicant Summary</p>	<p>Mr. Shipman provided a summary.</p>
<p>m. Staff Summary</p>	<p>Mr. Fleishman responded to concerns about storm water, density of the subdivision, and pedestrian connectivity within the proposed subdivision.</p>

<ul style="list-style-type: none"> n. Close of Hearing o. Council Deliberation p. Council Decision 	<p>Mayor Porter closed the hearing at 8:32 p.m. Brief discussion of requirements in the draft order.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Niegel, to approve the application of Hayden Homes for preliminary subdivision plan approval (Land Use File #1-02/17) and adopt the draft order presented by staff. Motion passed 4:1 (Quigley).</p>
<p>Unfinished Business</p>	<p>None.</p>
<p>New Business</p> <p>Resolution No. 960, Authorizing Submittal of Grant Application to Bonneville Environmental Foundation</p> <ul style="list-style-type: none"> a. Staff Report – Dan Fleishman b. Council Discussion c. Council Decision <p>Charter Review Committee Proposed Changes</p> <ul style="list-style-type: none"> a. Staff Report – Keith Campbell b. Council Discussion c. Council Decision <p>Resolution No. 962, City Fees & Charges</p> <ul style="list-style-type: none"> a. Staff Report – Keith Campbell b. Council Discussion c. Council Decision 	<p>Mr. Fleishman reviewed his staff report. Brief discussion of requirements to have Council approval to apply for grants. Motion from Councilor Kronquist, seconded by Councilor Usselman, to approve Resolution No. 960 as presented. Motion passed 5:0.</p> <p>Mr. Campbell reviewed the staff report and Charter review process. Brief discussion of changes made to the proposed Charter. Motion from Councilor Kronquist, seconded by Councilor Quigley, to approve Resolution No. 961 as presented. Motion passed 5:0.</p> <p>Mr. Campbell reviewed the staff report. None. Motion from Councilor Niegel, seconded by Councilor Kronquist, to approve Resolution No. 962 as presented. Motion passed 5:0.</p>
<p>Staff / Commission Reports</p> <p>Finance Department Report – Cindy Chauran & Elizabeth Baldwin</p> <ul style="list-style-type: none"> a. May 2017 Monthly Finance Department Report <p>Police Chief's Report – Chief Rich Sebens</p> <ul style="list-style-type: none"> a. May 2017 Statistical Report <p>Public Works Director's Report – Lance Ludwick</p> <ul style="list-style-type: none"> a. May 2017 Operating Report <p>Planning & Development Director's Report – Dan Fleishman</p> <ul style="list-style-type: none"> a. May 2017 Activities Report 	<p>No discussion.</p> <p>Chief Sebens provided a brief review of his statistical report and gave an update on the recent Fishing Derby.</p> <p>No discussion.</p> <p>Mr. Fleishman gave a brief review of his report.</p>

Library Director's Report – Janna Moser a. May 2017 Activities	Ms. Moser invited everyone to sign up for Summer Reading at the Library.
Presentations / Comments From the Public	None.
Business from City Administrator	Mr. Campbell spoke about the annual Community Grant process opening on July 1 st . Also, a reminder that the July 3 rd City Council meeting has been cancelled.
Business from the Council	Councilor Glidewell spoke about an upcoming meeting to discuss planning for a potential Teen Drop-In Center. Councilor Quigley inquired about the status of the Community Garden relocation. He shared his concern with the removal of the Garden from its current location without consideration. He would like to see standards put into place which would prevent the change of use of a park without an approval.
Business from the Mayor	None.
Future Agenda Items – Monday, July 3, 2017 a. Meeting Cancelled	

APPROVED BY THE STAYTON CITY COUNCIL THIS 17TH DAY OF JULY 2017, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 7/17/17

By: Henry A. Porter
Henry A. Porter, Mayor

Date: 7/19/17

Attest: [Signature]
Keith D. Campbell, City Administrator

Date: 7/18/17

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder