City of Stayton
City Council Meeting Minutes
June 1, 2015

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M. **Time End:** 9:02 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Katinka Bryk, Library Director
Councilor Brian Quigley	Lance Ludwick, Public Works Director
Councilor Joe Usselman	Rich Sebens, Police Chief
	Christine Shaffer, Finance Director

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None
Presentations / Comments from the Public	
a. Dave Curran, Owners of Cuppa Joe	Mr. Curran provided a handout to the Council which gave a request for what they would like to see included in modification to the Stayton Municipal Code section regarding free-standing signs.
Consent Agenda	
a. May 18, 2015 City Council Goal Minutes	Motion from Councilor Quigley, seconded by Councilor Niegel, to approve the Consent Agenda as modified. **Motion passed 5:0.**
Public Hearing	
City of Stayton 2015-2016 Fiscal Year Budget	
a. Open of Hearing	7:09 p.m.
b. Staff Report – Christine Shaffer	Ms. Shaffer reviewed the report included in the Council packet.
c. Questions from Council	Councilor Glidewell requested a breakout of Custodial services across all budgets instead of lumped into the Community Center budget.
d. Proponents' Testimony	None
e. Opponents' Testimony	None
f. General Testimony	None
g. Questions from the Public	None
h. Questions from the Council	None
i. Staff Summary	Ms. Shaffer gave a brief overview.
j. Close of Hearing	7:16 p.m.

k. Council Deliberation l. Council Decision on Resolution No. 930	None Motion from Councilor Niegel, seconded by Councilor Glidewell, to adopt Resolution No. 930, adopting the Fiscal Year 2015-2016 City Budget, Making Appropriations, and levying property taxes for the fiscal year, as presented. **Motion passed 5:0.**
Unfinished Business **Sign Code** a. Staff Report – Dan Fleishman	Mr. Fleishman gave a brief overview of the materials he's presented to the Council in the packet.
b. Council Deliberation	The Council reviewed the Sign code, line by line. Discussion regarding the length of time to complete required work and further discussion on freestanding signs. Topic will return at the June 15, 2015 City Council meeting.
c. Council Decision	No action.
New Business **Renewal of Pool Operation Agreement between the Family YMCA of Marion & Polk Counties and the City of Stayton** a. Staff Report – Keith Campbell	Mr. Campbell reviewed the staff report included in the Council packet.
b. Council Deliberation	Councilor Quigley expressed concern of the YMCA operating their offices out of the Pool facility and issues with the solvency of the YMCA. He will not support the renewal of the Pool agreement. Councilor Niegel has heard positive comments regarding the YMCA programming at the Pool. Councilor Quigley requested the addition of a 6 month time limit for the YMCA to remit Triathlon proceeds to the City. Motion from Councilor Quigley, seconded by Councilor Usselman, to add a time frame for reimbursement of Triathlon funds to 6 months. **Motion passed 5:0.** Councilor Glidewell requested staff ensure the YMCA attends meetings as stated in the contract.

c. Council Decision	Motion from Councilor Niegel, seconded by Councilor Lewis, to approve the renewal of the Pool Operation Agreement between the Family YMCA of Marion & Polk Counties and the City of Stayton as amended. There was brief discussion regarding who the current Pool manager is and the current Director for the YMCA in the Stayton area. **Motion passed 4:1 (Quigley).**
Staff / Commission Reports	None.
Presentations / Comments From the Public	None.
Business from the City Administrator	At the May 18, 2015 Council meeting, representatives from the Marion County Veterans Task Force requested an appointee from the Stayton area. The City is now seeking applicants. Interested individuals can access an application on the City's website. Mr. Campbell gave an update regarding the home at Fifth Avenue and E. Virginia Street. At the last Council meeting there had been concerns raised by a citizen. Staff has been in contact with the developer, who has indicated he will comply with his requirements.
Business from the Mayor a. Reappointment of Susan Brandt to the Library Board b. Appointment of Mark Kronquist to the Parks and Recreation Board c. Appointment of Therese Bourdeau to the Planning Commission	Motion from Councilor Niegel, seconded by Councilor Usselman, to ratify the Mayor's reappointment of Susan Brandt to the Library Board; appointment of Mark Kronquist to the Parks and Recreation Board; and appointment of Therese Bourdeau to the Planning Commission. **Motion passed 5:0.**
Business from the Council	None.
Future Agenda Items – June 15, 2015 a. Senior Services Meal Site Agreement Renewal b. CCRLS Agreement Renewal	

APPROVED BY THE STAYTON CITY COUNCIL THIS 15TH DAY OF JUNE 2015, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 6/15/15 By: _____
Henry A. Porter, Mayor

Date: 6/12/15 Attest: _____
Keith D. Campbell, City Administrator

Date: 6/16/15 Transcribed by: _____
Alissa Angelo, Deputy City Recorder