City of Stayton
City Council Meeting Action Minutes
July 17, 2017

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M. **Time End:** 8:02 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell (at 7:01 p.m.)	Keith Campbell, City Administrator
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Lance Ludwick, Public Works Director
Councilor Brian Quigley	Janna Moser, Library Director
Councilor Joe Usselman	Rich Sebens, Chief of Police

AGENDA	ACTIONS
REGULAR MEETING	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	 None. None.
Presentations / Comments from the Public a. Recognition of Julia Bochsler for Housing Rehabilitation by Mayor Henry Porter	 Mayor Porter recognized Ms. Bochsler for Housing Rehabilitation at property located at 1282 N. Third Avenue.
b. Employee Recognition by Keith Campbell, City Administrator	Mr. Campbell recognized six employees for their years of service with the City of Stayton: • Officer Daniel Altabef (5 years) • Reserve Officer David Bevens (5 years) • Reserve Officer Alan Pinto (5 years) • Stephanie Rubel, Library Assistant (10 years) • Officer Justin Witherell (10 years) • Officer Michael Meeks (15 years)
c. Eclipse Update by Chief Rich Sebens and Lt. Charles Button	Lt. Button and Chief Sebens provided an update on preparations locally for the eclipse on August 21st.
d. Donald Ayers, 180 W. Virginia Street	Mr. Ayers expressed concern over a video of Stayton Police Officers posted on YouTube.
Consent Agenda a. June 19, 2017 City Council Minutes	 Motion from Councilor Kronquist, seconded by Councilor Usselman, to approve the Consent Agenda as presented. **Motion passed 4:0 (Glidewell not present for vote).**
Public Hearing	None.
Unfinished Business	None.

New Business **Resolution No. 963, Amending Rules Governing the Use of the Community Center, Jordan Bridge, City Parks, and other City Facilities**	
a. Staff Report – Chief Sebens	Chief Sebens reviewed the revised rules. *(Councilor Glidewell rejoined the meeting at 7:26 p.m.)*
b. Council Discussion	Brief discussion of impact on annual car show.
c. Council Decision	Motion from Councilor Kronquist, seconded by Councilor Niegel, to approve Resolution No. 963 as presented. **Motion passed 5:0.**
Wilco Road Industrial Area Infrastructure Improvements	
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed his staff report.
b. Council Discussion	Brief discussion of urban renewal.
c. Council Decision	Motion from Councilor Niegel, seconded by Councilor Quigley, to authorize staff to continue to explore the establishment of an urban renewal area to assist in financing infrastructure improvements in the Wilco Road industrial area including meeting with affected units of government, and report back to the City Council with additional analysis. *Council Discussion: Brief discussion of required improvements for development in the area.* **Motion passed 5:0.**
Staff / Commission Reports **Finance Department Report – Cindy Chauran & Elizabeth Baldwin**	
a. June 2017 Monthly Finance Department Report	No discussion.
Police Chief's Report – Chief Rich Sebens	
a. June 2017 Statistical Report	Chief Sebens briefly reviewed his report. He also spoke about the upcoming National Night Out on August 1st.
Public Works Director's Report – Lance Ludwick	
a. June 2017 Operating Report b. I-Serve Update	Mr. Ludwick offered a brief review of his report. He also spoke about the recent I-Serve event in June and thanked the volunteers who participated.
Planning & Development Director's Report – Dan Fleishman	
a. June 2017 Activities Report	Mr. Fleishman reviewed his report.

Library Director's Report – Janna Moser a. June 2017 Activities	Ms. Moser reviewed her report, and spoke about the upcoming Author visit in August.
Presentations / Comments From the Public	None.
Business from City Administrator	None.
Business from the Council	None.
Business from the Mayor	None.
Future Agenda Items – Monday, August 7, 2017 a. Alley Vacation b. Pool Fees c. Emergency Mitigation	

APPROVED BY THE STAYTON CITY COUNCIL THIS 7TH DAY OF AUGUST 2017, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 8/7/17 By: Henry A. Porter
Henry A. Porter, Mayor

Date: 8/7/17 Attest:
Keith D. Campbell, City Administrator

Date: 8/7/17 Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder