

**STAYTON CITY COUNCIL  
MEETING MINUTES  
January 7, 2013**

**CALL TO ORDER**

**7:04 p.m.**

**Mayor Vigil**

**FLAG SALUTE**

**OATH OF OFFICE**

- a. **Oath of Office for Mayor Scott Vigil:** Deputy City Recorder Alissa Angelo administered the Oath of Office for Mayor Scott Vigil.
- b. **Oath of Office for Councilor's Catherine Hemshorn, Jennifer Niegel, and Brian Quigley:** Mayor Scott Vigil administered the Oath of Office for Councilors Catherine Hemshorn, Jennifer Niegel, and Brian Quigley.

**PRESENTATIONS/COMMENTS FROM THE PUBLIC**

- a. **Letter of Commendation for Finance Director Christine Shaffer:** Mayor Vigil read a letter of commendation regarding the recent refinance of two outstanding sewer bonds for the City. This refinancing saved the Stayton ratepayers \$1.58 million.

**ROLL CALL**

Mayor Scott Vigil  
Councilor Henry Porter  
Councilor Brian Quigley

Councilor Jennifer Niegel  
Councilor Catherine Hemshorn  
Councilor Emily Gooch

**STAFF**

Don Eubank, City Administrator  
Christine Shaffer, Finance Director  
Rich Sebens, Police Chief  
Dan Fleishman, Director of Planning and Development, excused  
Louise Meyers, Library Director  
David Kinney, Public Works Director  
David A. Rhoten, City Attorney  
Alissa Angelo, Deputy City Recorder

**PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.**

**ANNOUNCEMENTS**

- a. **Additions to the Agenda:** None.
- b. **Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.:** None.

## **CONSENT AGENDA**

- a. **December 3, 2012 City Council Meeting Minutes**
- b. **Authorization for Acceptance and Execution of Deeds and Easements**

**MOTION:** From Councilor Quigley, seconded by Councilor Gooch, to adopt the Consent Agenda.

### Council Discussion

Councilor Porter stated he felt it was a breath of fresh air to have someone offer a motion rather than make a motion.

**Motion passed 5:0.**

**PUBLIC HEARING – None.**

**UNFINISHED BUSINESS – None.**

### **NEW BUSINESS**

#### **Procedure for Adopting Ordinances (2010 City Charter)**

- a. **Staff Report:** Mr. Rhoten reviewed his staff report included in the Council packet regarding the procedure for adopting Ordinances. He asked that the Council approve and ratify Ordinance No. 947, retroactively to June 18, 2012.
- b. **Council Deliberation:** None.
- c. **Council Decision:**

**MOTION:** From Councilor Gooch, seconded by Councilor Quigley, to approve and ratify Ordinance No. 947, by title only, retroactively to June 18, 2012.

### Council Discussion

Councilor Quigley stated he thought this had been pointed out at the meeting but they had reached the conclusion it was ok to move forward with adoption. He was glad this was brought back and being corrected.

**Motion passed 4:0 (Niegel abstained)**

## **STAFF / COMMISSION REPORTS**

### **Finance Director's Report – Christine Shaffer**

**November 2012 Monthly Finance Department Report:** Ms. Shaffer briefly reviewed her monthly report. Taxes are beginning to come in; however, they are lower than expected. Councilor Quigley asked how much lower taxes were. Ms. Shaffer stated Marion County had projected them an increase of 2% in assessed valuation over last year and the budget was based on that projection. However, the actual increase was 0.34%.

- a. **Sewer Debt Refinancing Update:** No further discussion.

**Police Chief's Report – Rich Sebens**

- a. **November 2012 Statistical Report:** Chief Sebens reviewed the November 2012 report included in the Council packet.
- b. **Verbal Report Regarding School Incidents:** Chief Sebens spoke about incidents affecting the school district in mid-December following the school shooting in Connecticut and “doomsday” predictions. On Thursday, December 20, two arrests were made in connection with threats to schools in the Stayton area. The following day, sixteen officers were present at schools throughout the district. Many of these officers were voluntarily sent out by other surrounding agencies to help out.

Councilor Quigley asked what caused the significant drop in Reserve Volunteer hours. Chief Sebens explained that during the month of November, the new Reserve's were at the Reserve Academy.

**Public Works Director's Report – David Kinney**

- a. **November 2012 Monthly Operating Report:** Mr. Kinney reviewed the monthly operating report.

**Pool Manager's Report – Rebekah Meeks**

- a. **October and November 2012 Monthly Operating Reports:** Ms. Meeks briefly reviewed the October and November monthly operating reports.

**Library Director's Report – Louise Meyers**

- a. **November 2012 Activities / Statistics:** Ms. Meyers reviewed the November Library Director's report and spoke about what activities are happening at the Library.

Councilor Porter asked how many cultural passes are available at the Library. Ms. Meyers stated there are seven passes. These are purchased through the City's budget, except for one that was donated by the Pool.

Councilor Quigley inquired about the recent Ebay training offered by the Library and how it's funded. Ms. Meyers explained these trainings are put together by Library staff at no cost to those who attend, and the only cost is staff time.

**PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.**

**BUSINESS FROM THE CITY ADMINISTRATOR**

- a. **City Council Goal Setting, facilitated by Doris Johnston, Regional Community Manager for Pacific Power (no charge):** The Council reached a consensus to schedule the City Council Goal Setting Session for Saturday, February 16<sup>th</sup>.

- b. **Town Hall Meetings:** Mr. Eubank asked the Council to think about whether they would like to continue holding Town Hall meetings. The decision doesn't have to be made this evening. If another Town Hall is held, it will be scheduled in the month of March.
- c. **Meetings with various Boards / Commissions:** Mr. Eubank spoke about the Council's past interaction with various Boards and Commissions in our area. He feels these meetings are important and he asked the Council to consider continuing holding them.
- d. **Informational Letter – Allied Waste Name Change Notice:** No discussion.
- e. **Informational Letter – Wave Broadband Rate Adjustment Notice:** No discussion.

### **BUSINESS FROM THE MAYOR**

- a. Mayor Vigil asked the Council to ratify the reappointments of Dan Brummer, Griffin Green, and Richard Lewis to the Parks and Recreation Board.

**MOTION:** From Councilor Niegel, seconded by Councilor Hemshorn, to ratify the reappointments of Dan Brummer, Griffin Green, and Richard Lewis to the Parks and Recreation Board.

#### Council Discussion

Councilor Hemshorn commented that prior to serving on the Council, she was a member of the Parks and Recreation Board and what a great group of people make up the Board.

Councilor Porter stated in the future he thought it would be helpful to the Council to receive brief biographical information when making appointments and reappointments to Boards and Commissions.

**Motion passed 5:0.**

### **BUSINESS FROM THE COUNCIL**

Councilor Niegel spoke about a Rotary can and bottle drive for a drug k9 dog for the Stayton Police Department. The drive will be held on Saturday, February 9.

Councilor Gooch spoke about the Santiam Regional Transportation Authority meeting she recently attended. This group deals with the CARTS bus that runs in the Santiam Canyon area. CARTS has added an additional stop at St. Mary's School to give students a ride home that live in other areas of the Canyon.

Councilor Quigley pointed out the City Charter states the Council needs to appoint a Council President at its first meeting of the year. He nominated Councilor Porter to continue serving in this position. Being there were no other nominations, the Council reached a consensus to reappoint Councilor Porter as Council President. Councilor Porter accepted.

Councilor Gooch recognized Eagle Scout Keen Forson of Scio who recently organized the repainting of the interior of the Community Center.

**FUTURE AGENDA ITEMS**

- a. **Draft Comprehensive Plan**
- b. **Public Hearing Regarding Fence Regulations**

**ADJOURN**

There being no further business, the meeting was adjourned at 7:40 p.m.

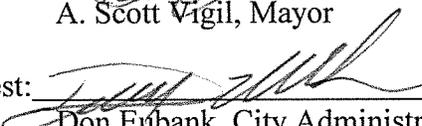
APPROVED BY THE STAYTON CITY COUNCIL THIS 22ND DAY OF JANUARY 2013,  
BY A 5-0 VOTE OF THE STAYTON CITY COUNCIL.

**CITY OF STAYTON**

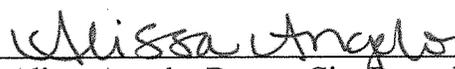
Date: 1-22-13

By:   
A. Scott Vigil, Mayor

Date: 1/23/13

Attest:   
Don Eubank, City Administrator

Date: 1/23/13

Transcribed by:   
Alissa Angelo, Deputy City Recorder

