City of Stayton
City Council Meeting Action Minutes
December 7, 2015

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:02 P.M. **Time End:** 8:37 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Katinka Bryk, Library Director
Councilor Brian Quigley	Rich Sebens, Police Chief
Councilor Joe Usselman	Christine Shaffer, Finance Director
	David Rhoten, City Attorney (excused)

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None
Presentations / Comments from the Public	
a. Sharon Goodman	Ms. Goodman spoke about Peer Court and their Community Grant application. Discussion and questions from the Council regarding Peer Court funding and their impact within the community.
b. Stayton Municipal Court Update from Judge Jonathan Clark	Judge Clark spoke in support of the Peer Court. He also provided an update on the Stayton Municipal Court.
c. Dave Edwards, Smokin' Down the Highway	Mr. Edwards spoke about the Smokin' Down the Highway event and their Community Grant application.
Consent Agenda	
a. November 16, 2015 City Council Meeting Minutes	Motion from Councilor Quigley, seconded by Councilor Niegel, to approve the consent agenda. **Motion passed 5:0.**
Public Hearing	None
Unfinished Business	None
New Business	
Community Grant Scoring Criteria	
a. Staff Report – Christine Shaffer	Ms. Shaffer reviewed the staff report and draft scoring criteria included in the Council packet.
b. Council Deliberation	The Council discussed the draft scoring criteria.

	Further discussion of motion made at the November 2 meeting to award funds based on an even percentage between all applicants.
c. Council Decision	Motion from Councilor Quigley, seconded by Councilor Usselman, to rescind the motion from the November 2, 2015 Council meeting distributing funds evenly between applicants and starting anew. *Council Discussion* Councilor Glidewell expressed concern about politics and pet projects coming into play by overturning the previous decision. She is in favor of the proposed matrix but feels it should be implemented on the next round of grant applications. Councilor Quigley felt politics played no part in his reasons for making this motion. **Motion passed 3:2 (Lewis, Glidewell).** Motion from Councilor Niegel, seconded by Councilor Quigley to adopt the Community Grant Scoring Criteria as presented. *Council Discussion* Councilor Glidewell spoke briefly about the scoring criteria and how each group's impacts on the community may be viewed differently. **Motion passed 5:0.** Return at the January 4th Council meeting. Ask applicants if they would like to resubmit.
Gas Tax to the Voters a. Staff Report – Christine Shaffer	Ms. Shaffer reviewed the staff report included in the Council packet.
b. Council Deliberation	Discussion of how gas tax funds can be used and when the issue would be placed on the ballot for the voters.
c. Council Decision	Motion from Councilor Lewis, seconded by Councilor Usselman, to direct staff to prepare an ordinance adding a chapter to the Stayton Municipal Code adding a $0.03 gas tax. **Motion passed 5:0.**

Staff / Commission Reports **Public Works Director's Report** a. Walking Bridge Grant Update (Verbal)	Mr. Ludwick provided an update on the Walking Bridge Grant. The Oregon Parks and Recreation Department has awarded the City the grant, but with some conditions including extension of the City's agreement with the SWCD for Wilderness Park.
Presentations / Comments From the Public	None
Business from the City Administrator a. Cancellation of December 21, 2015 Council Meeting b. Heavy Rains	Consensus to cancel December 21, 2015 City Council meeting. Chief Sebens briefly spoke about the heavy rains today and projected throughout the week. If needed, sandbags are available at Knife River.
Business from the Mayor a. Parks and Recreation Board Reappointments • Pam Pugsley • Mark Kronquist	Motion from Councilor Niegel, seconded by Councilor Quigley, to ratify the appointment of Pam Pugsley and Mark Kronquist to the Parks and Recreation Board. Motion passed 5:0.
Business from the Council	None
Future Agenda Items – December 21, 2015 a. Meeting Cancelled	

APPROVED BY THE STAYTON CITY COUNCIL THIS 19TH DAY OF JANUARY 2016, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 01/20/2016 By: Henry A. Porter
Henry A. Porter, Mayor

Date: 1/19/2016 Attest: Keith D. Campbell
Keith D. Campbell, City Administrator

Date: 1/20/2016 Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder