

**City of Stayton  
City Council Meeting Action Minutes  
December 18, 2017**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 7:44 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Brian Quigley	Lance Ludwick, Public Works Director
Councilor Joe Usselman	Janna Moser, Library Director
	Rich Sebens, Chief of Police (excused)
	Danielle Wetzel, Police Sergeant
	Wallace Lien, Acting City Attorney

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Introduction of new Council Member	Mayor Porter introduced Christopher Molin, who was recently appointed to fill the vacant Council position.
b. Additions to the Agenda	None.
c. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	Councilor Glidewell disclosed she was involved initially with the Teen Center but is no longer.
<b>Presentations / Comments from the Public</b>	None.
<b>Consent Agenda</b>	
a. December 4, 2017 City Council Minutes	Motion from Councilor Kronquist, seconded by Councilor Usselman, to approve the Consent Agenda as presented. <b>Motion passed 4:0.</b>
b. Resolution No. 971, Extension of Wave Broadband Franchise Agreement	
<b>Business from the Mayor</b>	
a. Appointments and Reappointments to Various Committees, Boards, and Commissions	Motion from Councilor Quigley, seconded by Councilor Kronquist, to ratify the appointments and reappointments requested by Mayor Porter. <b>Motion passed 4:0.</b>
<ul style="list-style-type: none"> <li>• Appointments <ul style="list-style-type: none"> <li>○ Patrick Mulligan to the Parks and Recreation Board</li> <li>○ Brent Walker to the Budget Committee</li> </ul> </li> <li>• Reappointments <ul style="list-style-type: none"> <li>○ Cherie Peckfelder to the Parks and Recreation Board</li> <li>○ Palma Pugsley to the Parks and Recreation Board</li> <li>○ Alan Kingsley to the Budget Committee</li> <li>○ Dixie Ellard to the Planning Commission</li> </ul> </li> </ul>	
<b>Public Hearing</b>	None.

<p><b>Unfinished Business</b>  <b>Order of Approval for Minor Modification Application</b></p> <p>a. Staff Report – Dan Fleishman</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p>	<p>Mr. Fleishman reviewed the staff report.</p> <p>Councilor Quigley spoke briefly about the call up process and where he stands on the issue.</p> <p>Mayor Porter asked Ms. Shamblen if she'd like to speak as she had submitted a request. Mr. Lien advised against this. The record would need to be reopened and the decision delayed.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Glidewell, to approve the revised draft order for the application of Heidi Shamblen (Land Use File #09-09/17) as presented. <b>Motion passed 3:1 (Quigley).</b></p>
<p><b>New Business</b>  <b>Selection of New City Attorney</b></p> <p>a. Staff Report – Wallace W. Lien</p> <p>b. Council Discussion</p> <p>c. Council Decision</p> <p><b>Proposed Resolution Updating Fair Housing Policies</b></p> <p>a. Staff Report – Dan Fleishman</p> <p>b. Council Discussion</p> <p>c. Council Decision</p>	<p>Mr. Lien reviewed the staff report included in the Council packet.</p> <p>Mayor Porter stated he appoints the Local Government Law Group as the Stayton City Attorney conditioned upon reaching an acceptable service contract with the City Administrator, and conditioned upon the designation of Ross Williamson as the specifically named City Attorney.</p> <p>Motion from Councilor Quigley, seconded by Councilor Kronquist, that Council consent to the appointment of the Local Government Law Group as the Stayton City Attorney conditioned upon reaching an acceptable service contract with the City Administrator, and conditioned upon the designation of Ross Williamson as the specifically named City Attorney. <b>Motion passed 3:0 (Councilor Glidewell abstained).</b></p> <p>Mr. Fleishman reviewed the staff report. None. Motion from Councilor Kronquist, seconded by Councilor Usselman, to approve Resolution No. 971. <b>Motion passed 4:0.</b></p>
<p><b>Staff / Commission Reports</b>  <b>Finance Department Report – Cindy Chauran &amp; Elizabeth Baldwin</b></p> <p>a. November 2017 Monthly Finance Department Report</p> <p><b>Police Chief's Report – Chief Rich Sebens</b></p> <p>a. November 2017 Statistical Report</p>	<p>No discussion.</p> <p>Brief discussion of changes in statistics.</p>

<b>Public Works Director's Report – Lance Ludwick</b> a. November 2017 Operating Report	Mr. Ludwick provided an update on the annual clean-up days.
<b>Planning &amp; Development Director's Report – Dan Fleishman</b> a. November 2017 Activities Report	At the Mayor's request, Mr. Fleishman provided information on the Housing Rehabilitation program which offers low interest loans to homeowners, and will soon also allow for those who own mobile homes.
<b>Library Director's Report – Janna Moser</b> a. November 2017 Activities	Ms. Moser provided an update and review of her report.
<b>Presentations / Comments from the Public</b>	None.
<b>Business from the City Administrator</b> a. Teen Center	Mr. Campbell provided an update on the Teen Center.
<b>Business from the Council</b>	Councilor Quigley requested an update on the recent chemical mishap at the Stayton Family Memorial Pool. Mr. Campbell provided an update.
<b>Future Agenda Items – Monday, January 16, 2018</b> a. Swearing in of New Council Member Christopher Molin b. Code Amendment Public Hearing c. Rental Licensing d. Municipal Judge Contract e. Vertical Housing Development Zone	

APPROVED BY THE STAYTON CITY COUNCIL THIS 16<sup>TH</sup> DAY OF JANUARY 2018, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 01/16/2018

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: 1/16/18

Attest: Keith D. Campbell  
Keith D. Campbell, City Administrator

Date: 1/17/18

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder