City of Stayton
City Council Work Session Minutes
August 19, 2019

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:00 P.M. **Time End:** 9:18 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Administrative Services Manager
Councilor Paige Hook	Keith Campbell, City Manager
Councilor Christopher Molin	Dan Fleishman, Director of Planning & Development
Councilor Jordan Ohrt	Lance Ludwick, Public Works Director
Councilor David Patty	Janna Moser, Library Director
	Susannah Sbragia, Finance Director
	Ty Hanlon, Interim Police Chief
	David Frisendahl, Interim Deputy Police Chief

AGENDA	ACTIONS
WORK SESSION – CALLED TO ORDER AT 6:03 P.M.	
Improving Staff Reports	Bonnie Johnson, Ph.D., AICP, Director/Associate Professor at the University of Kansas facilitated a Council work session on her research study of Improving Staff Reports.
REGULAR MEETING – CALLED TO ORDER AT 7:02 P.M.	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc. c. Introduction of Interim Police Chief and Interim Deputy Police Chief	 None. Councilor Patty declared a potential conflict of interest on the Annexation public hearing. Mr. Campbell introduced Interim Police Chief Ty Hanlon and Interim Deputy Police Chief David Frisendahl.
Appointments	None.
Public Comments a. Cari Sessums b. Damian Centanni c. James Loftus d. Rese Bourdeau e. Frank Hubbard	 Ms. Sessums expressed her opinion on the recent departures of the Police Chief and Police Captain. Mr. Centanni inquired about the departures of the Police Chief and Police Captain. Mr. Loftus expressed his feelings on the departures of the Police Chief and Police Captain. He also spoke about the rocket engine recently acquired by JPL Museum. Ms. Bourdeau requested a written accounting of the funds for the dog park. Additionally, she expressed her opinion over the departures of the Police Chief and Police Captain. Mr. Hubbard stated personnel matters cannot be discussed publically.

f. Jaime Mattison	Ms. Mattison expressed her opinion over the departures of the Police Chief and Police Captain.
g. Tyrene Kordesh	Ms. Kordesh expressed her thoughts on Council body language. Additionally, expressed interest in the Police Department assisting more with identifying lost animals in the area.
Consent Agenda a. July 1, 2019 City Council Minutes b. July 22, 2019 City Council Special Session Minutes c. Resolution No. 994, Adopting Appropriation Adjustments to the Fiscal Year 2019-20 Budget	Motion from Councilor Ohrt, seconded by Councilor Hook, to approve the Consent Agenda as presented. **Motion passed 4:0.**
Public Hearing **Ordinance No. 1035, Annexation Application, Robert & Kay Pendleton, 1660 E. Jefferson Street**	
a. Commencement of Public Hearing and Opening Statement	Mayor Porter opened the hearing at 7:28 p.m. Councilor Patty declared a potential conflict of interest due to the property location in relation to his home. Councilor Ohrt stated she looked the property up on Google Maps.
b. Staff Summary – Dan Fleishman	Mr. Fleishman provided a brief summary.
c. Proponent's case	The applicant was unable to attend the meeting but had requested the Council still consider the application. Motion from Councilor Hook, seconded by Councilor Ohrt, to waive the rules requiring the applicant to be present during the hearing. **Motion passed 3:0 (Patty abstained).** Mr. Fleishman reviewed the staff report.
d. Persons in favor e. Persons opposed f. Other interested persons g. Rebuttal from proponent	None. None. None. None.
h. Staff summary	Mr. Fleishman provided a summary.
i. Close of hearing	Mayor Porter closed the hearing at 7:44 p.m.
j. Council deliberation	Council discussion of requirements to connect to the City's water.
k. Council decision on Ordinance No. 1035	Motion from Councilor Hook, seconded by Councilor Molin, to approve the application of Robert and Kay Pendleton (Land Use File #7-04/19) for annexation, assign Low Density Residential Zoning to the property and adopt a new Official Zoning Map by enacting Ordinance No 1035 as presented. **Motion passed 3:0 (Patty abstained).**

Ordinance No. 1036, Implementing the Recommendations of the Ordinance No. 1019 Review Committee	
a. Commencement of Public Hearing and Opening Statement	Mayor Porter opened the hearing at 7:49 p.m.
b. Staff summary	Mr. Fleishman reviewed the staff report.
c. Persons in favor	*Cari Sessums, 1501 E. Burnett Street,* spoke in favor of the proposed ordinance. However, expressed some concern over portions. *Mark Kronquist, 308 E. Water Street,* inquired about the impact of the "no smoking: rules in relation to his property. Mr. Fleishman responded.
d. Persons opposed	*Samantha Jones, 255 N. Third Avenue,* spoke in opposition of not allowing smoking in the public right of way. *Nora Anderson, 255 N. Third Avenue,* spoke in opposition of not allowing smoking in the public right of way.
e. Other interested persons	*Russ Strohmeyer, 325 W. Washington Street,* inquired about measuring the lumens of lights. *Jamie Mattison, 6611 Cascade Highway SE,* inquired about trash issues in the downtown area and enforcement.
f. Questions from the Council	Council discussion of the public notice process for the hearing. Mr. Fleishman explained the public outreach done by staff. Council inquiry regarding enforcement of these rules. Interim Chief Hanlon and Mr. Fleishman responded. Discussion of the Ordinance No. 1019 Review Committee. *Alan Meyer, 2764 E. Pine Street*, stated Revitalize Downtown Stayton voted in opposition of the 20 foot boundary. *Cari Sessums, 1501 E. Burnett Street*, didn't realize the smoking boundary would cause issues for businesses. Encouraged the Council to request the Ordinance No. 1019 Committee reconvene to resolve this issue. *Samantha Jones, 255 N. Third Avenue*, spoke in regard to the purchase of a trailer for Mick and Mom's. Council discussion of the trash receptacles and the possibility of an awning or fenced area at the back of Mick and Mom's building.

	Mark Kronquist, 308 E. Water Street, inquired about the process for the alley to be temporarily closed behind Rumors. City staff responded. Council discussion of reconvening the Ordinance No. 1019 Committee to address the smoking rules and closing the public hearing.
g. Staff summary h. Close of hearing i. Council deliberation	Nothing further. Mayor Porter closed the hearing at 8:53 p.m. Council discussion of Ordinance No. 1036.
j. Council decision on Ordinance No. 1036	Motion from Councilor Patty, seconded by Councilor Molin, adopt Ordinance No. 1036 with the modification of striking section 1 until a committee can be formed to address and find a solution for the downtown smoking issue. **Motion passed 4:0.**
General Business **Economic Development Strategies Project** a. Staff Report – Dan Fleishman b. Public Comment c. Council Deliberation	 Mr. Fleishman reviewed the staff report. None. Council discussion of the process to define what the new position would entail and implementation of the plan.
d. Council Decision	Motion from Councilor Hook, seconded by Councilor Patty, to adopt the Economic Development Strategies Project as presented. **Motion passed 4:0.**
Communications from Mayor and Councilors	Mayor Porter requested the Council elect a Council President. Councilor Patty nominated Councilor Molin to be Council President. Motion from Councilor Patty, seconded by Councilor Ohrt, to appoint Councilor Molin as Council President. **Motion passed 4:0.** Council members each responded to concerns expressed earlier regarding personnel issues, the Council, and other concerns expressed during public comment.
Communication from City Staff	None.
Future Agenda Items a. Public Hearing – Code Amendments b. Public Hearing – Mobile Food Units c. Community / Neighborhood Grant Process d. Personnel Manual e. Pacific Power Hearing	

APPROVED BY THE STAYTON CITY COUNCIL THIS 16TH DAY OF SEPTEMBER 2019, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 9/19/19 By: Henry A. Porter, Mayor

Date: 9/17/19 Attest: Keith D. Campbell, City Manager

Date: 9/17/19 Transcribed by: Alissa Angelo, Deputy City Recorder