

**City of Stayton  
City Council Meeting Action Minutes  
August 7, 2017**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 8:02 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell (at 7:17 p.m.)	Keith Campbell, City Administrator
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Lance Ludwick, Public Works Director
Councilor Brian Quigley	Janna Moser, Library Director
Councilor Joe Usselman	Rich Sebens, Chief of Police

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
<b>Presentations / Comments from the Public</b>	
a. Sandra Fixsen	Ms. Fixsen spoke as the representative for a volunteer group who has interest in opening a teen center in Stayton. They were encouraged to attend a City Council meeting. There was no further discussion.
<b>Consent Agenda</b>	
a. July 17, 2017 City Council Minutes	Motion from Councilor Kronquist, seconded by Councilor Quigley, to approve the Consent Agenda as presented. <b>Motion passed 4:0.</b>
b. OLCC New Outlet Application – Off Premises Sales	
<b>Public Hearing</b>	
<b>Vacation of Alleyway</b>	
a. Commencement of Public Hearing	Mayor Porter opened the hearing at 7:04 p.m. Mr. Fleishman reviewed the staff report. Dan Settgest, representative of the applicant, spoke briefly about the alleyway vacation. He expects the final property owner will approve the alleyway vacation; they are just waiting on his signature.
b. Staff Introduction	
c. Applicant Presentation	
d. Staff Report	Nothing further.
e. Questions from the Council	Discussion of closing the public hearing this evening but leaving the record open until the applicant can furnish the final signature needed. The final decision would be scheduled for late September.
f. Proponents' Testimony	None.
g. Opponents' Testimony	None.

<ul style="list-style-type: none"> <li>h. Governmental Agencies</li> <li>i. General Testimony</li> <li>j. Questions from the Public</li> <li>k. Questions from the Council</li> <li>l. Applicant Summary</li> <li>m. Staff Summary</li> <li>n. Close of Hearing</li> </ul> <ul style="list-style-type: none"> <li>o. Council Deliberation</li> <li>p. Council Decision on Ordinance No. 1009</li> </ul>	<p>None.</p> <p>None.</p> <p>None.</p> <p>None.</p> <p>Spoke in favor of the alleyway vacation.</p> <p>Nothing further.</p> <p>Mayor Porter closed the hearing at 7:16 p.m.</p> <p><i>Councilor Glidewell joined the meeting at 7:17 p.m.</i></p> <p>Nothing further.</p> <p>Motion from Councilor Quigley, seconded by Councilor Kronquist, to close the public hearing and leave the record open, bringing consideration of Ordinance No. 1009 to the September 18, 2017 Council meeting. <b>Motion passed 4:0 (Glidewell abstained).</b></p>
<p><b>Unfinished Business</b></p>	<p>None.</p>
<p><b>New Business</b></p> <p><b>Resolution No. 964, Adopting the City of Stayton Representation in the Updates the Marion County Multi-Jurisdictional Hazard Mitigation Plan</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Chief Sebens</li> <li>b. Council Discussion</li> <li>c. Council Decision</li> </ul> <p><b>Resolution No. 965, Fees &amp; Charges</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Keith Campbell</li> <li>b. Council Discussion</li> <li>c. Council Decision</li> </ul> <p><b>Partnership for Resource Assistance for Rural Environments Participants</b></p> <ul style="list-style-type: none"> <li>a. Staff Report – Keith Campbell &amp; Dan Fleishman</li> <li>b. Council Deliberation</li> <li>c. Council Decision</li> </ul>	<p>Chief Sebens reviewed his staff report.</p> <p>Brief discussion of the report and items relevant to Stayton.</p> <p>Motion from Councilor Niegel, seconded by Councilor Kronquist, to approve Resolution No. 964 as presented. <b>Motion passed 5:0.</b></p> <p>Mr. Campbell reviewed the staff report.</p> <p>Brief discussion of changes made to the fees.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Usselman, to adopt Resolution No. 965 as presented. <b>Motion passed 5:0.</b></p> <p>Mr. Fleishman reviewed the staff report included in the Council packet.</p> <p>Brief discussion of RARE participant.</p> <p>Councilor Kronquist stated he is not on the Friends of Old Town Stayton meetings but does attend meetings.</p>

	<p>Councilor Glidewell stated she is a member of the Friends of Old Town Stayton and will be abstaining.</p> <p>Motion from Councilor Kronquist, seconded by Councilor Quigley, to approve the expenditure up to \$11,500 in City funds to FOTS for the cash match for the RARE program, with the stipulation that the RARE participant spend half their time working on City economic development projects.  <b>Motion passed 4:0 (Glidewell abstained).</b></p>
<b>Staff / Commission Reports</b>	None.
<b>Presentations / Comments From the Public</b>	None.
<b>Business from City Administrator</b>	None.
<b>Business from the Council</b>	Councilor Glidewell announced a meeting for businesses regarding the eclipse will be held on Thursday, August 10 <sup>th</sup> at 6:30 p.m. in the E.G. Sigmund Meeting room at the Stayton Public Library.
<b>Business from the Mayor</b>	Mayor Porter suggested moving the August 21 <sup>st</sup> Council meeting date. Staff will work on proposing an alternate date.
<b>Future Agenda Items – Monday, August 21, 2017</b> a. Municipal Court Violations b. Solicitors Code Revisions	

APPROVED BY THE STAYTON CITY COUNCIL THIS 22<sup>ND</sup> DAY OF AUGUST 2017, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 8/22/17

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: 8/22/17

Attest: Keith D. Campbell  
Keith D. Campbell, City Administrator

Date: 8/23/17

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder