

**City of Stayton
City Council Meeting Action Minutes
April 3, 2017**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 7:55 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel (excused)	Lance Ludwick, Public Works Director
Councilor Brian Quigley	Janna Moser, Library Director
Councilor Joe Usselman (excused)	Rich Sebens, Chief of Police
	Andy Parks, Interim Financial Consultant

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Presentations / Comments from the Public	
a. Presentation of the Best Surface Water of the Year for 2017 by the Oregon Association of Water Utilities	The City and Public Works employees Mark Flande, Kendall Smith, Michael Bradley, and Tom Etzel were on hand to receive the award for Best Surface Water of the Year from OAWU.
b. Holli Thomas, President/CEO of the Stayton/Sublimity Chamber of Commerce	Ms. Thomas spoke about her background and goals for the Stayton/Sublimity Chamber of Commerce.
c. City of Stayton Audit Presentation by Brad Bingenheimer, CPA from Boldt, Carlisle + Smith	Mr. Bingenheimer reviewed the City's 2015-2016 fiscal year Audit.
Consent Agenda	
a. March 20, 2017 City Council Minutes	Consent Agenda item A was pulled due to Councilor Quigley's abstention on this matter as he was not in attendance at the March 20, 2017 meeting.
b. 2017 Annual OLCC Renewals	Motion from Councilor Kronquist, seconded by Councilor Quigley, to accept the consent agenda item B, as presented. Motion passed 3:0.
Public Hearing	None.
Unfinished Business	None.

<p>New Business Utility Billing Update a. Verbal Staff Report – Andy Parks</p>	<p>Mr. Parks provided an update on the transition of utility billing to Bend Mailing and the change to Express Payment Services.</p>
<p>Staff / Commission Reports</p>	<p>None.</p>
<p>Presentations / Comments From the Public</p>	<p>No further discussion.</p>
<p>Business from the City Administrator</p>	<p>Mr. Campbell spoke about the upcoming Council meeting and Goal Setting Session on April 17th at the Library at 6:00 p.m.</p> <p>There will be three town hall meetings in April to discuss the State of Our Streets. These will be held as follows at the Stayton Public Library:</p> <ul style="list-style-type: none"> • April 18 at 6:30 p.m. • April 19 at 1:00 p.m. • April 22 at 10:00 a.m. <p>Mr. Campbell offered additional commendation to the Public Works department on receiving the OAWU award.</p>
<p>Business from the Mayor a. Appointment of Lauren Mulligan to the Library Board b. Reappointment of Luke Cranston to the Budget Committee c. Appointment of Heidi Hazel to the Planning Commission</p>	<p>Motion from Councilor Kronquist, seconded by Councilor Quigley, to ratify the Mayor’s appointment of Lauren Mulligan to the Library Board and Heidi Hazel to the Planning Commission, and reappointment of Luke Cranston to the Budget Committee. Motion passed 3:0.</p>
<p>Business from the Council</p>	<p>Councilor Glidewell inquired as how the Council can spread word about the upcoming election. Mr. Campbell stated as representatives of the City we can only educate, but not promote regarding the election.</p>
<p>Future Agenda Items – Monday, April 17, 2017 Council Meeting will be held at the Stayton Public Library at 6:00 p.m. a. Council Regular Session to consider Consent Agenda items and Committee Appointments b. Continuation of the Council Goal Setting Work Session</p>	

APPROVED BY THE STAYTON CITY COUNCIL THIS 15TH DAY OF MAY 2017, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

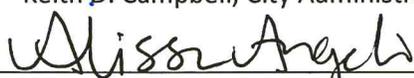
Date: 5/16/17

By: 
Brian Quigley, Council President

Date: 5/16/17

Attest: 
Keith D. Campbell, City Administrator

Date: 5/16/17

Transcribed by: 
Alissa Angelo, Deputy City Recorder