City of Stayton
City Council Meeting Action Minutes
April 2, 2018

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M. **Time End:** 8:46 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell at 7:02 p.m.	Keith Campbell, City Manager
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Christopher Molin	Lance Ludwick, Public Works Director
Councilor Brian Quigley	Janna Moser, Library Director
Councilor Joe Usselman	Rich Sebens, Chief of Police

AGENDA	ACTIONS
REGULAR MEETING	
Announcements a. Additions to the Agenda b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None. Councilor Kronquist and Councilor Glidewell both declared ex parte contact in regard to the Teen Center.
Presentations / Comments from the Public a. Shawn Hazel b. Sandra Fixsen c. Veronica Rodriguez-Teel d. Heidi Fosmark	Mr. Hazel expressed his support for the Teen Center lease agreement. Ms. Fixsen spoke in support of the Teen Center lease agreement. Ms. Rodriguez-Teel spoke in support of the Teen Center lease agreement. Ms. Fosmark spoke in support of the Teen Center lease agreement.
Consent Agenda a. March 19, 2018 City Council Minutes	Motion from Councilor Kronquist, seconded by Councilor Molin, to approve the consent agenda. **Motion passed 5:0.**
Business from the Mayor a. Child Abuse Prevention Proclamation b. Presentation from the Marion County Child Abuse Prevention Team	Mayor Porter read the proclamation. Julie Hilty of Family Building Blocks, Kelley Parosa of Liberty House, and Gillian Fisher from the Marion County District Attorney's Office, provided a presentation on Child Abuse Prevention.
Public Hearing	None.
Unfinished Business	None.

New Business **Proposed Lease for Teen Center Located at Mill Creek Park**	
a. Staff Report – Keith Campbell	Mr. Campbell reviewed the staff report.
b. Council Deliberation	Council discussion of the recently completed ADA evaluation, the future of the park development, and work the community has done to see the teen center come to fruition. Additionally, volunteer training and a "code of conduct" for teens using the center was addressed. Councilor Quigley inquired about comments received from community member David Nielson regarding the Termination portion of the proposed lease agreement.
c. Council Decision	Motion from Councilor Kronquist, seconded by Councilor Quigley, to replace the current language of Article 7 with language proposed in a letter received from David Neilson. Councilor Quigley withdrew the second to this motion. Mr. Hazel expressed concern over the proposed language change. Motion from Councilor Kronquist, seconded by Councilor Molin, to amend Article 7, "Termination" of the proposed lease agreement to add, "It is understood that any termination of this agreement by the **CITY** is free of any obligation or expectation of the City providing any alternative building, location, or resources to the lessee." **Motion passed 5:0.** Motion from Councilor Kronquist, seconded by Councilor Molin, to approve the lease agreement with amendments. **Motion passed 5:0.**
Ordinance No. 1018, Establishing Licensing Requirements and Standards for Mobile Food Units	
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report. Staff recommended an additional requirement that food trucks park at least five feet from a sidewalk to avoid patrons blocking it while waiting in line.
b. Council Deliberation	Council discussion of adding "at least five feet from a sidewalk" language. Further conversation of staff contact with local food truck and potential fees.
c. Council Decision	Motion from Councilor Kronquist to table the

	Ordinance until there is more information and the fee is addressed. Motion died for lack of a second Motion from Councilor Kronquist, seconded by Councilor Quigley, to direct staff to return with a fee and address sidewalk issues. **Motion passed 5:0.**
Report on Current Housing Inventory a. Staff Report – Dan Fleishman and Isaac Kort-Meade	Mr. Kort-Meade reviewed his report on Stayton's current housing inventory. Discussion of rental housing and the levels of rentals in Stayton and the next steps now that the initial Housing Study is complete. Motion from Councilor Kronquist to direct staff to return with recommendations. Motion died due to lack of a second. Council discussion regarding future annexed property being zoned as Medium Density. Staff will return at a future meeting with a list of issues and recommendations.
Staff / Commission Reports	None.
Presentations / Comments from the Public	None.
Business from the City Manager	None.
Business from the Mayor	None.
Business from the Council	Councilor Glidewell will be absent from the next Council meeting.

Future Agenda Items – Monday, April 16, 2018

a. Water Management and Conservation Plan
b. Economic Development Study
c. Drug Take-Back
d. Stayton Family Memorial Pool Update
e. Award of Bid – Paving
f. Proposed Downtown Code Amendments
g. Transportation System Plan Citizen Advisory Committee

APPROVED BY THE STAYTON CITY COUNCIL THIS 16TH DAY OF APRIL 2018, BY A 3:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: April 16, 2018 By: Henry A. Porter
Henry A. Porter, Mayor

Date: April 16 2018 Attest: K. Campbell
Keith D. Campbell, City Manager

Date: April 16, 2018 Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder