

**STAYTON CITY COUNCIL  
MEETING MINUTES  
April 1, 2013**

**CALL TO ORDER**

**7:00 p.m.**

**Mayor Vigil**

**FLAG SALUTE**

**ROLL CALL**

Mayor Scott Vigil	Councilor Jennifer Niegel
Councilor Henry Porter	Councilor Catherine Hemshorn
Councilor Brian Quigley	Councilor Emily Gooch

**STAFF**

Don Eubank, City Administrator  
Christine Shaffer, Finance Director  
Rich Sebens, Police Chief, excused  
Dan Fleishman, Director of Planning and Development  
Louise Meyers, Library Director, excused  
David Kinney, Public Works Director, excused  
David A. Rhoten, City Attorney, excused  
Alissa Angelo, Deputy City Recorder

**PRESENTATIONS/COMMENTS FROM THE PUBLIC**

- a. **Mayor Vigil's Recognition of the Stayton Highlights Dance Team and Regis High School Girls Basketball Team:** Mayor Vigil read letters written to both the Stayton Highlights and Regis High School Girls Basketball teams, congratulating each on their recent state championships. This was the 11th consecutive championship for the Highlights and the 4<sup>th</sup> consecutive championship for the Regis Girls Basketball team.

**ANNOUNCEMENTS**

- a. **Additions to the Agenda:** None.
- b. **Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.:** Councilor Niegel declared a conflict of interest for the ORS190 Agreement, stating she had a part in putting the agreement together. Councilor Gooch declared a potential ex parte contact because she recently visited the 911 center to get a better idea of the situation.

**CONSENT AGENDA**

- a. **March 18, 2013 City Council Meeting Minutes:**

**MOTION:** From Councilor Gooch, seconded by Councilor Niegel, to adopt the Consent Agenda. **Motion passed 5:0.**

**PUBLIC HEARING – None**

**UNFINISHED BUSINESS**

**Ordinance No. 953, Natural Resource Overlay District**

- a. **Staff Report:** Mr. Fleishman briefly reviewed his staff report and changes made to the draft Ordinance since the last meeting.

Councilor Quigley asked how the 100 foot Natural Resource Overlay District (NROD) for Mill Creek was determined. Mr. Fleishman explained the background for implementation of this, stating the current 100 foot wide NROD covers natural water bodies and the 50 foot wide NROD applies to man-made water bodies. Councilor Quigley then asked how this affects property not currently within city limits. Mr. Fleishman explained the zoning does not affect properties outside of city limits. However, when land that is adjacent to one of these water bodies is annexed into the city limits, then the zoning will apply at that time.

Councilor Porter clarified the revised widths. The revisions to the NROD will reduce the width along the Salem and Stayton ditches from 50 feet to 25 feet. Also, the area along the Salem Ditch that is north of Shaff Road and outside city limits, is currently at a 100 foot width and south of Shaff Road is a 50 foot widths. The Comprehensive Plan Committee felt this widths should be uniform and recommended all be changed to 25 feet along man-made water bodies.

b. **Council Deliberation:** None.

c. **Council Decision:**

**MOTION:** From Councilor Porter, seconded by Councilor Gooch, to approve the first consideration of Ordinance No.953 as presented.

**UPON ROLL CALL VOTE, THE MOTION PASSED 4:1 (Quigley)**

Ordinance No. 953 will be brought back on April 15, 2013 for a second consideration.

## **NEW BUSINESS**

### **ORS190 Agreement between the City of Stayton and METCOM**

a. **Staff Report:** Mr. Eubank provided background on the ORS190 Agreement before the City Council this evening.

Councilor Porter asked if testing is done regularly on the equipment located at the back-up center in Stayton. Mr. Eubank stated he assumes there is a schedule to test the equipment on a somewhat regular basis. He will have Chief Sebens look into this and confirm.

Councilor Hemshorn asked if the City of Stayton is the only entity left to join in this new agreement. Mr. Eubank stated yes, that everyone listed in the document has already agreed to move forward with the agreement.

Councilor Quigley asked if the Sherriff has to sign off on each City that will be part of the ORS190 Agreement. Mr. Eubank stated this was correct. Councilor Quigley then asked how this ORS190 compares to other entities agreements, such as Bend, Oregon. Mr. Eubank stated he was unsure how this agreement compares to Bend's. He did know that this agreement is stricter in how changes are made. If an update to the agreement is made, it requires a certain number of the agencies to sign off on the change.

Another benefit of the agreement is the ability to continually upgrade the equipment in the 911 center because funds are put aside for that purpose.

b. **Council Deliberation:** None.

c. **Council Decision:**

**MOTION:** From Councilor Quigley, seconded by Councilor Hemshorn, to authorize the Chief of Police to sign ORS190 between the City of Stayton and METCOM.  
**Motion passed 4:0 (Niegel abstained).**

### **2013-2014 City Council Goals**

a. **Staff Report:** Mr. Eubank reviewed his staff report included in the Council packet regarding the 2013-2014 City Council Goals.

Councilor Gooch asked if staff had received any comments from the public regarding the Council's goals. Mr. Eubank stated they had not. Councilor Gooch asked who is held accountable for meeting the goals chosen by the Council. Mr. Eubank stated City staff is accountable to the Council to be continually working toward meeting these goals. A project status report is included in the Council packet to update the Council on staff's progress.

b. **Council Deliberation:** Mayor Vigil congratulated the Council on successfully making it through another Goal Setting Meeting. He felt it was a productive day by the Council.

c. **Council Decision:**

**MOTION:** From Councilor Hemshorn, seconded by Councilor Gooch, to approve the City of Stayton 2013-2014 Council Goals and Minutes as presented. **Motion passed 5:0.**

### **STAFF / COMMISSION REPORTS – None**

### **PRESENTATIONS/COMMENTS FROM THE PUBLIC – None**

### **BUSINESS FROM THE CITY ADMINISTRATOR**

Mr. Eubank informed the Council they had been provided with the Budget Calendar for the upcoming Budget process.

### **BUSINESS FROM THE MAYOR**

a. Mayor Vigil asked the Council to ratify the reappointment Jennifer Godfrey to the Budget Committee.

**MOTION:** From Councilor Niegel, seconded by Councilor Quigley, to ratify the reappointment of Jennifer Godfrey to the Budget Committee. **Motion passed 5:0.**

b. Mayor Vigil stated a Stayton and Sublimity Clean-Up Our Town Day will be held on May 11 from 10:00 a.m. to 2:00 p.m. with a luncheon celebration following. The event is being organized by Peggy Wolf and as more information is available, he will pass it on.

**BUSINESS FROM THE COUNCIL**

Councilor Porter asked for support from the Council to direct staff to address an ongoing issue with a vehicle he mentioned at the last Council meeting.

After some discussion regarding this issue, the Mayor and Council reached a consensus to direct staff to draft a revision of the current code to address this and other code violation issues.

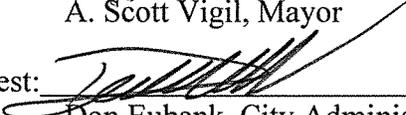
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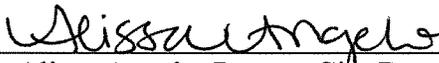
There being no further business, the meeting was adjourned at 7:41 p.m.

APPROVED BY THE STAYTON CITY COUNCIL THIS 15TH DAY OF APRIL 2013, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

**CITY OF STAYTON**

Date: 4/16/2013 By:   
A. Scott Vigil, Mayor

Date: 4/16/2012 Attest:   
Don Eubank, City Administrator

Date: 4/16/2013 Transcribed by:   
Alissa Angelo, Deputy City Recorder