



AGENDA

STAYTON BUDGET COMMITTEE

Monday, May 4, 2020

Stayton Community Center

400 W. Virginia Street

Stayton, Oregon 97383

TELECONFERENCE MEETING

City officials request all citizens that are able, to view the live stream on the City of Stayton's YouTube account to view the meeting from home. Social distancing is essential in reducing the spread of COVID-19. The City is using technology to make meetings available to the public without increasing the risk of exposure. The meeting will be live streamed on YouTube:

- May 4, 2020 Meeting: https://youtu.be/p8ICW_bav54

To maintain compliance with public meeting laws, a limited number of chairs will be provided in the building for citizens to listen to the meeting; however, social distancing is essential in reducing the spread of COVID-19 and no more than 10 people total will be allowed in the building at one time. City officials strongly encourage all citizens to utilize YouTube to view the Council meeting rather than attending in person.

There will be no verbal public comment. All parties interested in providing public comments on the proposed budget may do so in written form. Written comments should be submitted to cityofstayton@ci.stayton.or.us. Comments received at least two hours prior to the meeting start time will be provided to the Stayton Budget Committee in advance of the meeting.

A copy of the Budget document will be posted on the City's website at www.staytonoregon.gov/page/finance_budgets on or after May 5, 2020. If you would like a hard copy of the document, please contact City staff at cityofstayton@ci.stayton.or.us.

CALL TO ORDER

- David Patty, Chair

ROLL CALL

ELECTION OF CHAIR AND VICE-CHAIR

- Motion to appoint _____ as Chair of the Budget Committee.
- Motion to appoint _____ as Vice-Chair of the Budget Committee.

**APPROVAL OF MINUTES FROM THE MAY 14, 2019 BUDGET COMMITTEE MEETING AND
MARCH 9, 2020 BUDGET COMMITTEE WORK SESSION**

Motion Options:

- Motion to approve the minutes from the May 14, 2019 Budget Committee Meeting and March 9, 2020 Budget Committee work session, as presented.
- Motion to approve the minutes from the May 14, 2019 Budget Committee meeting and March 9, 2020 Budget Committee work session, as modified _____.

BUDGET MESSAGE

- Keith Campbell, City Manager/Budget Officer

NEXT MEETING

- Monday, May 11 at 6:00 p.m.
- Tuesday, May 12 at 6:00 p.m.
- Wednesday, May 13 at 6:00 p.m. (if needed)

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**City of Stayton
City Council Meeting Action Minutes
May 14, 2019**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:01 P.M.

Time End: 8:45 P.M.

MEETING ATTENDANCE LOG

BUDGET COMMITTEE		STAYTON STAFF
Mayor Henry Porter (joined at 6:05 p.m.)	Luke Cranston	Alissa Angelo, Deputy City Recorder
Councilor Paige Hook	Brent Walker	Keith Campbell, City Manager
Councilor Christopher Molin	Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jordan Ohrt	Alan Kingsley (excused)	Lance Ludwick, Public Works Director
Councilor David Patty	Connie Dominguez	Andy Parks, Financial Consultant
Councilor Brian Quigley		Janna Moser, Library Director
		Rich Sebens, Chief of Police

AGENDA	ACTIONS
REGULAR MEETING	
APPROVAL OF MINUTES May 13, 2019 Budget Committee Meeting	Motion from Mr. Lewis, seconded by Mr. Walker, to approve the minutes from the May 13, 2019 Budget Committee meeting as presented. Motion passed 9:0.
BUDGET REVIEW Management Team	Management reviewed the remaining funds and answered questions of the Committee as they arose.
CONCLUDE AND VOTE	<p>Motion from Councilor Hook, with modification of leaving \$100,000 for Jordan Bridge in the Parks fund and to include funding for a Council stipend but initiate a task force to review how the stipend is implemented. Motion died due to lack of a second.</p> <p>Motion from Councilor Quigley, seconded by Mr. Walker, to approve the proposed 2019-20 Fiscal Year budget in the amount of \$24,149,549 as presented.</p> <p><u>Discussion:</u> Committee discussion of the Jordan Bridge and Council stipend.</p> <p>Motion passed 9:0.</p> <p>Motion from Councilor Quigley, seconded by Mr. Walker, to approve levying the City's statutory permanent tax rate of \$3.3280 of taxable assessed value.</p> <p><u>Discussion:</u> Discussion of permanent tax rate.</p> <p>Motion passed 9:0.</p>

Motion from Mr. Cranston, seconded by Mr. Walker, to approve levying the local option tax rate of \$0.60 per \$1,000 of taxable assessed value and approve the receipt of and uses of State Shared revenues. **Motion passed 9:0.**

**City of Stayton
Budget Committee Work Session Minutes
March 9, 2020**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:05 P.M.

Time End: 7:15 P.M.

COUNCIL MEETING ATTENDANCE LOG

BUDGET COMMITTEE		STAYTON STAFF
Mayor Henry Porter (joined at 6:06 p.m.)	Luke Cranston	Alissa Angelo, Administrative Services Manager
Councilor Paige Hook (joined at 6:07 p.m.)	Connie Dominguez (excused)	Keith Campbell, City Manager
Councilor Ben McDonald (excused)	Ralph Lewis	Dan Fleishman, Director of Planning & Development (excused)
Councilor Christopher Molin	Brent Walker	David Frisendahl, Police Chief (excused)
Councilor Jordan Ohrt		Lance Ludwick, Public Works Director (excused)
Councilor David Patty (joined at 6:42 p.m.)		Janna Moser, Library Director (excused)
		Susannah Sbragia, Finance Director

AGENDA	ACTIONS
REGULAR MEETING	
FISCAL YEAR 2019-20 SUPPLEMENTAL BUDGET REVIEW	Mr. Campbell provided a brief introduction. Ms. Sbragia reviewed the presentation on the Supplemental Budget changes.
NEXT MEETING	
<ul style="list-style-type: none"> • Monday, May 4 at 6:00 p.m. • Monday, May 11 at 6:00 p.m. • Tuesday, May 12 at 6:00 p.m. • Wednesday, May 13 at 6:00 p.m. (if needed) 	