

City of Stayton

Adopted Budget, Fiscal Year 2012 - 2013



Budget Committee

City Council

Mayor Scott Vigil
Councilor Larry Emery
Councilor James Loftus
Councilor Jennifer Niegel
Councilor Henry Porter
Councilor Brian Quigley

Citizen Members

Jason Burns
Luke Cranston
Jennifer Godfrey
Tadd Humphreys
Brad Tolliver
Scott West

Administrative Staff

Don Eubank, City Administrator
Christine Shaffer, Finance Director
Dave Kinney, Public Works Director
Rich Sebens, Chief of Police
Dan Fleishman, Director of Planning & Development
Louise Meyers, Library Director
Rebecca Petersen, Deputy City Recorder

CITY OF STAYTON BUDGET PAGE NUMBERS AND FUNDS

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**City of Stayton, Oregon
Fiscal Year 2012 - 2013
Budget**

**Fund 10 - General Fund
Program XX - Revenues**

This page itemizes the source of all revenues used to support General Fund programs. They include property taxes, franchise fees, inter-fund transfers, revenues from other agencies and a variety of established fees and miscellaneous income categories.

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	928,536	725,026	700,000	600,000	600,000	600,000
	30 - Beginning Cash	\$ 928,536	\$ 725,026	\$ 700,000	\$ 600,000	\$ 600,000	\$ 600,000
41010	Current Year Taxes	1,567,699	1,563,972	1,604,000	1,649,922	1,649,922	1,649,922
41110	Previously Levied Taxes	50,524	54,763	50,000	50,000	50,000	50,000
41123	Parks Local Option	321	0	0	0	0	0
41200	Payment In Lieu of Taxes	9,968	9,810	9,000	9,000	9,000	9,000
	31 - Property Taxes	\$ 1,628,512	\$ 1,628,544	\$ 1,663,000	\$ 1,708,922	\$ 1,708,922	\$ 1,708,922
44100	Sublimity Contract - Police	257,565	245,252	0	0	0	0
45150	Police Reports	2,005	1,603	1,600	1,600	1,600	1,600
45800	School Security Fees	467	158	1,500	0	0	0
45820	Special Event Security	710	1,060	3,000	3,000	3,000	3,000
46701	Property Tax Reimbursement	1,002	1,286	2,100	2,100	2,100	2,100
49504	Community Center Security	0	252	2,000	500	500	500
	32 - Charges For Services	\$ 261,749	\$ 249,611	\$ 10,200	\$ 7,200	\$ 7,200	\$ 7,200
43899	Miscellaneous Grants	822	1,606	1,500	1,500	1,500	1,500
	33 - Grants and Contributions	\$ 822	\$ 1,606	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
42110	Cable Franchise	46,984	45,574	45,000	45,000	45,000	45,000
42120	Telephone Franchise	44,753	38,110	38,000	36,000	36,000	36,000
42130	Sanitary Service Franchise	59,301	58,209	60,000	60,000	60,000	60,000
42140	Pacific Power Franchise	333,356	373,640	365,000	375,000	375,000	375,000
42150	Northwest Gas Franchise	108,173	105,216	120,000	110,000	110,000	110,000
	34 - Franchise Fees	\$ 592,567	\$ 620,749	\$ 628,000	\$ 626,000	\$ 626,000	\$ 626,000
45100	Licenses and Permits	13,502	8,547	6,000	6,000	6,000	6,000
45200	Building Permit Surcharge	3,426	34,823	6,000	6,000	6,000	6,000
45250	Engineering Inspections	0	0	1,500	1,500	1,500	1,500
45400	Planning Fees	993	10,967	2,000	2,000	2,000	2,000
45500	Dog Licenses	9,689	10,541	0	0	0	0
46151	Comm Center Alcohol Service Fee	400	100	1,000	500	500	500
	35 - Licenses, Permits and Fees	\$ 28,010	\$ 64,978	\$ 16,500	\$ 16,000	\$ 16,000	\$ 16,000
45300	False Alarm Billings	225	369	1,000	500	500	500
45510	Animal Impound Fees	2,336	1,435	0	0	0	0
45600	Court and Parking Fees	27,044	30,100	26,000	18,000	18,000	18,000
45700	Impound Fees	16,248	2,078	2,000	2,000	2,000	2,000
	36 - Fines and Forfeitures	\$ 45,853	\$ 33,982	\$ 29,000	\$ 20,500	\$ 20,500	\$ 20,500
41400	Cigarette Tax	11,438	11,785	12,000	12,000	12,000	12,000
41500	Liquor Tax	88,211	91,039	90,000	90,000	90,000	90,000
41600	State Revenue Sharing	62,595	62,734	60,000	60,000	60,000	60,000
41700	Firing Range Fees	1,623	1,600	1,400	1,200	1,200	1,200
	37 - Intergovernmental	\$ 163,867	\$ 167,158	\$ 163,400	\$ 163,200	\$ 163,200	\$ 163,200
43500	Earned Interest	0	4,507	5,000	1,000	1,000	1,000
	38 - Interest	\$ -	\$ 4,507	\$ 5,000	\$ 1,000	\$ 1,000	\$ 1,000

**City of Stayton, Oregon
Fiscal Year 2012 - 2013
Budget**

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
46100	Rent - Theater	9,166	8,591	8,600	9,360	9,360	9,360
46150	Rent - Community Center	16,091	18,757	20,000	20,000	20,000	20,000
46950	Jordan Bridge Trust	0	0	500	500	500	500
47100	Administrative Transfers	304,370	318,695	327,620	340,565	340,565	340,565
47251	Insurance Proceeds	216	0	10,000	10,000	10,000	10,000
49500	Miscellaneous	47,576	1,626	12,000	5,000	5,000	5,000
49600	Cash Over/Short	31	55	0	0	0	0
	39 - Miscellaneous/Transfers	377,450	347,724	378,720	385,425	385,425	385,425
Total General Fund Revenues		4,027,366	3,843,885	3,595,320	3,529,747	3,529,747	3,529,747

City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

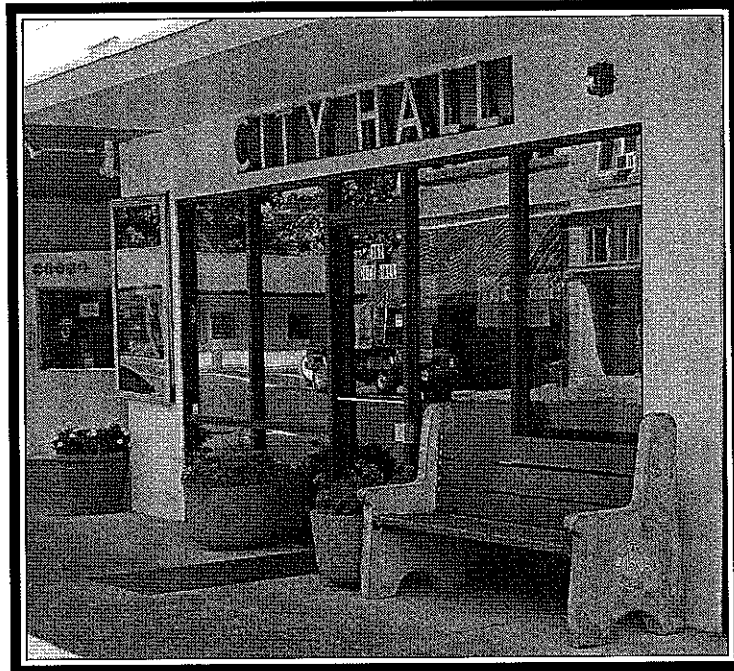
Fund 10 - General Fund
Program 40 - Non-Departmental

The Non-Departmental area of the General Fund budget accounts for a variety of expenses that tend to be common to the entire fund and many may not be easily identifiable in respect to any specific department. This is also the area of the General Fund budget where any funds set aside as unappropriated or for contingency purposes are reflected.

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
52210	Telephone	0	0	1,200	1,200	1,200	1,200
52220	Miscellaneous	284	1,011	2,500	2,500	2,500	2,500
52410	Theater Expense	860	284	1,000	1,000	1,000	1,000
52610	Employee Incentives	35	1,105	1,000	1,000	1,000	1,000
52620	Employee Health and Safety	1,509	544	1,000	1,000	1,000	1,000
54120	*Memberships	6,280	6,449	8,000	8,000	8,000	8,000
54150	Conferences - Council Expenses	1,025	1,325	1,500	1,500	1,500	1,500
59120	Food Bank/Museum Maintenance	212	36	0	0	0	0
59150	Community Grant Program	9,950	4,000	4,676	0	5,000	5,000
59140	Audio Visual Expenses	0	0	2,000	2,700	2,700	2,700
59160	Election Expense	2,808	1,548	6,000	6,000	6,000	6,000
61110	Unemployment	7,353	13,947	26,000	26,000	26,000	26,000
62010	Contract Services - IT	18,526	22,190	21,000	21,000	21,000	21,000
62015	Website Maintenance	761	1,853	3,000	3,000	3,000	3,000
62120	Contract Services- Janitorial	900	1,940	10,000	10,000	10,000	10,000
62130	Newsletter	308	675	0	0	0	0
62150	Contract Legal	37,028	34,608	42,000	42,000	42,000	42,000
62195	Property Taxes	2,759	2,756	3,000	3,000	3,000	3,000
63110	Audit	2,610	2,896	5,000	5,000	5,000	5,000
63120	Insurance	2,782	1,615	2,416	2,600	2,600	2,600
	Materials and Services	\$ 95,990	\$ 98,781	\$ 141,292	\$ 137,500	\$ 142,500	\$ 142,500
71200	Equipment	0	3,156	10,000	10,000	10,000	10,000
	Capital Outlay	\$ -	\$ 3,156	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
81100	Lease Payment	22,885	0	0	0	0	0
	Debt Service	\$ 22,885	\$ -	\$ -	\$ -	\$ -	\$ -
90110	Transfer to Swimming Pool Fund	91,300	81,300	76,300	74,000	73,500	73,500
90116	Transfer to Library Fund	155,500	145,500	135,500	130,000	129,500	129,500
90140	Transfer to Street Fund	50,000	0	0	0	0	0
90150	Transfer to Facilities Development Fund	75,000	45,000	45,000	45,000	45,000	45,000
90155	Transfer to Vehicle Replacement Fund	53,000	61,000	61,000	10,500	10,500	10,500
	Transfers	\$ 424,800	\$ 332,800	\$ 317,800	\$ 259,500	\$ 258,500	\$ 258,500
95110	Contingency	0	0	183,172	192,056	192,056	192,056
99100	Unappropriated Fund Balance	725,026	725,232	156,000	157,972	157,972	157,972
	Contingency/Unappropriated	\$ 725,026	\$ 725,232	\$ 339,172	\$ 350,028	\$ 350,028	\$ 350,028
Total Non-Departmental		\$ 1,268,701	\$ 1,159,969	\$ 808,264	\$ 757,028	\$ 761,028	\$ 761,028

* Line item 54120 Memberships includes, COG, GFOA, LGPI, Stayton Chamber, OCCMA, and LOC foundation.

Administration



The Administration Department represents the core function of the City organization. One distinct element of the Department is general administration which includes: oversight of City programs and departments, support of the City Council and various other City boards and committees, and general relations with the public, etc. The second element of the Department is the City's finance function, this consists of budget preparation & monitoring, payroll & employee benefits, accounts payable, accounts receivable, monitoring debt service, utility billing, and working relationships with the City's bank and auditors, etc.

City Hall staff includes Don Eubank, City Administrator; Christine Shaffer, Finance Director; Alissa Angelo, Deputy City Recorder; and Jennie Trent, Associate Accountant. Staff also includes two clerical positions (funded fully from utility revenues); Sandra Goodell, Utility Billing Clerk and Elizabeth Baldwin, Receptionist/Cashier.

City Mission Statement:

Advancing Livability by providing quality public services that are efficient and accessible to the citizens of Stayton"

General Fund Budget:

With City revenues continuing to decline in a difficult economic situation, and expenses continuing to rise, it becomes more challenging each year to maintain the excellent services provided to the Citizens of Stayton. This year health insurance premiums increased ten (10) percent for Blue Cross and six (6) percent for Kaiser. No increases in PERS retirement rates for the Police Department, the City of Stayton Retirement Plan for general employees saw great recovery in invested funds no rate increase this year. We are confident that we are presenting a fiscally responsible budget that shows a significant reduction without cutting any essential services. The City of Stayton is able to provide such outstanding services for the community because of our very dedicated staff.

City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Fund 10 - General Fund
Program 41 - Administration

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
51100	City Administrator	100,922	101,340	101,340	101,340	101,340	101,340
51110	Finance Director	67,084	68,117	70,152	72,252	72,252	72,252
51170	Deputy City Recorder	50,745	51,309	52,848	51,852	51,852	51,852
51220	Associate Accountant	43,975	44,469	45,540	47,364	47,364	47,364
51720	Overtime	1,094	0	1,100	1,000	1,000	1,000
51910	FICA & Medicare	19,044	19,172	20,730	20,946	20,946	20,946
51920	Workers Compensation	558	11	765	813	813	813
51931	Health & Dental	64,031	66,573	69,600	58,608	58,608	58,608
51933	Disability	843	860	1,046	1,216	1,216	1,216
51934	Life Insurance	151	146	154	160	160	160
51935	City Retirement Plan	47,689	48,161	51,278	55,087	55,087	55,087
51936	Flexible Benefits Administration	123	126	126	135	135	135
	Personnel Services	\$ 396,259	\$ 400,283	\$ 414,679	\$ 410,773	\$ 410,773	\$ 410,773
52210	Telephone/Alarms	5,758	8,045	10,000	10,000	10,000	10,000
52330	Building Maintenance	1,031	1,107	2,500	2,000	2,000	2,000
52420	Computer	1,242	430	2,500	2,500	2,500	2,500
52510	Electricity	3,010	3,176	3,600	3,600	3,500	3,500
52520	Natural Gas	1,422	1,408	2,400	2,400	2,400	2,400
53110	Operating Supplies	16,793	19,642	18,500	18,500	18,500	18,500
53120	Advertising	4,347	3,207	8,000	6,000	6,000	6,000
54130	Training/Conferences	5,244	2,461	6,500	6,000	5,800	5,800
62140	Contract-Clerical	0	0	500	500	500	500
	Materials and Services	\$ 38,847	\$ 39,475	\$ 52,500	\$ 51,500	\$ 51,200	\$ 51,200
	Total Administration	\$ 435,106	\$ 439,758	\$ 467,179	\$ 462,273	\$ 461,973	\$ 461,973

Stayton Police Department

The Stayton Police Department is a full-service, 24 hour a day Police Dept. This past year we reduced to 13 sworn funded positions from 15, Reduced to 1 civilian records staff from 2.5. We also have up to 11 volunteers. The Department's number one goal is the preservation of life and property. In addition to general law enforcement services, programs include foot and bicycle patrols, crime prevention, traffic education/enforcement, drug investigations and other services as needed.

Due to budget concerns for 2012-13 we had to eliminate the records supervisor position and will not be purchasing a new vehicle.



This past year we have been able to have a positive impact in the community in several different areas. We continue to host National Night Out events to meet with local citizens in our beautiful parks and neighborhoods. We continued to host our 29th annual underprivileged kids fishing derby. We provide Child Safety Seat installations to parents. We provided drug and alcohol education in partnership with the Drug Free Stayton community group, Friends of the Family, OLCC, and the Marion County Health Department. We were able to provide 33 free drug tests to juveniles under 18. We continue to host prescription drug turn in events for residents to turn in unused or expired prescription medications. This benefits everyone by keeping these medications from going into our water system and helps keep unsafe medications away from children. We increased traffic enforcement and education to improve community safety especially for children going to and coming from school. For the 6th year we will continue to enforce crosswalk pedestrian safety through a federal grant program.

In the area of investigations, we continue to make great progress in fighting crime. We participate in several regional multi agency task forces for investigating child abuse, financial crimes, major crimes against persons, underage alcohol enforcement, seniors and disabilities investigations, organized crime and gang investigation, and major traffic crash investigations. In 2011 we responded to **4356** calls for service.

Alignment with Council Goals:

Council Goal #3: Build partnerships with Community Organizations and other Government Entities.

- The department strives to maintain and enhance relationships with both other government entities and the numerous local organizations we are involved with. We continue to work closely with community groups such as Santiam Youth Peer Court who has office space in the Police Department, Drug Free Stayton Community Action Group, Stayton Boy Scouts, and the School District to name a few.

Council Goal #4: Enhance Stayton Livability by Supporting Parks, Library, Pool and Public Safety.

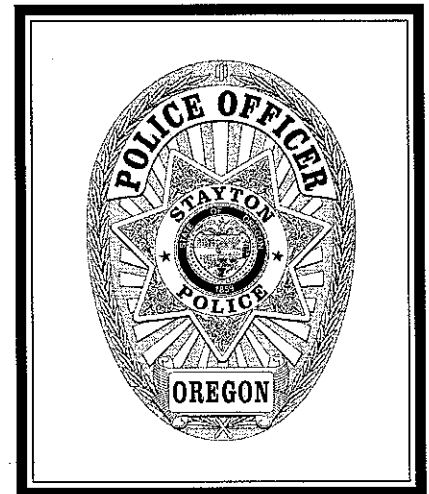
- The department works very hard at improving the Safety of the City which includes making sure our community is safe for citizens to enjoy through both enforcement and prevention. This year we have been increasing our traffic safety program to help reduce traffic accidents and crime. We have also worked to improve our major emergency response.

Council Goal #5: Promote honest, efficient, and Effective City Government.

- The Police Department continues to work at providing a customer oriented Police Department. There is a process for the citizens to provide feedback to the Department; comments are taken seriously and are followed up. The Department provides communication to the citizens through multiple media sources to ensure the community is aware of policing issues.

CAPITAL OUTLAY:

For Capital Outlay we have included two ballistic vests at \$500 each, and \$17,000 for a necessary upgrade to the CAD operating system in the Police patrol vehicles.



City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Fund 10 - General Fund
Program 42 - Police

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
51120	Police Chief	13,105	90,725	92,892	95,628	95,628	95,628
51230	Police Lieutenant/Admin Sgt.	82,992	34,035	70,068	72,120	72,120	72,120
51260	Police Sergeants (2)	134,655	132,827	131,400	137,697	137,697	137,697
51280	*Police Officers (9)	556,730	528,310	471,351	486,961	486,961	486,961
51281	Salary - Personal Days	31,805	27,969	27,110	28,094	28,094	28,094
51290	Records Supervisor	52,323	52,905	54,252	0	0	0
51310	Ordinance Officer	44,148	24,835	0	0	0	0
51320	Clerk (PT)	10,324	2,571	0	18,186	18,186	18,186
51420	Clerk	40,375	40,834	41,652	43,320	43,320	43,320
51720	Overtime Pay	32,104	32,980	35,000	35,000	35,000	35,000
51721	School Overtime	0	0	1,000	0	0	0
51722	On Call Pay	7,000	7,337	0	0	0	0
51723	Special Event Security	1,625	2,125	5,000	3,000	3,000	3,000
51910	FICA & Medicare	74,252	72,321	71,124	70,380	70,380	70,380
51920	Workers Compensation	30,398	25,806	24,896	25,667	25,667	25,667
51931	Health & Dental	220,049	207,049	221,868	224,472	224,472	224,472
51932	PERS Retirement	145,751	143,614	173,980	174,521	174,521	174,521
51933	Disability	3,164	3,034	3,322	3,501	3,501	3,501
51934	Life Insurance	757	710	869	750	750	750
51935	City Retirement Plan	22,985	19,452	18,222	7,668	7,668	7,668
51936	Flexible Benefits Administration	172	189	500	500	500	500
	Personnel Services	\$ 1,504,714	\$ 1,449,627	\$ 1,444,506	\$ 1,427,465	\$ 1,427,465	\$ 1,427,465
52110	Office Supplies	5,960	3,191	5,000	5,000	5,000	5,000
52150	Volunteer Supplies	812	103	2,000	2,000	2,000	2,000
52210	Telephone/Alarms	28,961	28,595	30,000	30,000	30,000	30,000
52310	Equipment Lease/Repair/Maintenance	4,244	6,322	4,000	4,000	4,000	4,000
52330	Building Maintenance	3,585	1,612	4,000	4,000	4,000	4,000
52510	Electricity	7,084	7,728	7,400	7,400	7,400	7,400
52520	Natural Gas	1,429	1,261	1,500	1,500	1,500	1,500
53110	Operating Supplies	6,546	5,513	10,000	10,000	10,000	10,000
54110	Uniforms	2,299	5,152	7,500	7,500	7,500	7,500
54130	Training/Conferences	7,590	7,039	8,000	8,000	8,000	8,000
57110	Firearms Training	3,472	4,430	5,000	5,000	5,000	5,000
57120	Investigation Expense	2,194	1,274	5,500	5,500	5,500	5,500
57130	Physical Exams/Recruitment	2,247	2,661	3,500	3,500	3,500	3,500
57140	IT Maintenance/Support	19,180	17,782	13,500	13,500	13,500	13,500
57150	Jail Expense	777	39	1,000	1,000	1,000	1,000
57190	Animal Control	2,371	2,593	500	500	500	500
57210	Ordinance Control	0	240	1,000	1,000	1,000	1,000
58110	Gasoline & Diesel	23,283	28,110	28,587	32,000	32,000	32,000
58120	Vehicle Maintenance/Repair	14,889	18,908	16,000	18,000	18,000	18,000
58130	Vehicle Lease	3,842	2,752	0	0	0	0
62120	Contract Services	16,099	22,834	20,000	20,000	19,500	19,500
62121	Contract Services (911)	207,056	211,270	217,608	224,138	224,138	224,138
62150	Contract Legal	1,638	6,509	6,000	6,000	6,000	6,000
63120	Insurance	22,705	8,287	11,729	11,729	11,729	11,729
	Materials and Services	\$ 388,263	\$ 394,225	\$ 409,324	\$ 421,267	\$ 420,767	\$ 420,767
71200	Equipment	10,480	14,999	18,000	18,000	18,000	18,000
	Capital Outlay	\$ 10,480	\$ 14,999	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
Total Police		\$ 1,903,457	\$ 1,858,850	\$ 1,871,830	\$ 1,866,732	\$ 1,866,232	\$ 1,866,232

* Line item 51280 Police Officers
12 Officer Force Approved 9 Funded

Planning and Development Department

The **Planning and Development Department** administers State and City land use laws and codes. The Department supports and advises the City Council and Planning Commission regarding all planning and land use matters, as well as economic and community development activities.

The Department is staffed by the Planning and Development Director. Staff responsibilities include attending Planning Commission and City Council meetings, providing customer service and assistance in interpreting Stayton's municipal codes, and processing a wide variety of different land use applications and actions. The Department also staffs *ad hoc* committees, such as the Comprehensive Plan Update Committee.

The Comprehensive Plan Update Committee is finishing its work and a new Comprehensive Plan will be before the City Council this summer.

The Planning Department is responsible for management of the City's Geographic Information System, providing mapping products and technical assistance to the Public Works and Police Departments. With the elimination of the City's Code Enforcement position, the Planning Department has taken over responsibility for enforcement of portions of the City Code. FY 12-13 will include review of the Land Use and Development Code to assure that the City's regulations implement the updated Comprehensive Plan.

The first few months of 2012 seem to imply a bit of recovery in the housing and development market. Building permit activity is on the increase, there are a number of new businesses in the City and inquiries to the Department are on the rise. The Department looks forward to a new fiscal year with additional development activity taking place.



Alignment with Council Goals:

Council Goal #2: Encourage economic development which proactively creates family wage jobs.

- The Department maintains an inventory of available commercial and industrial property.
- The Department works closely with the Stayton Sublimity Chamber of Commerce.
- The Department has been working on making sure that the City's Land Use Code and other development policies strike the balance between assuring that new development minimizes its impacts on the City with the ability for businesses to expand and prosper.
- The Department will continue to publicize the Enterprise Zone that provides a short-term property tax exemption to qualified businesses that make new investments that result in job growth.

Council Goal #3: Build partnerships through communication to enhance relations with community organizations, government entities.

- The Department has expanded the information available on land use proceedings on the City's website and has a continual notification system to assure that members of the public are aware of Departmental activities.
- The Department will be making a significant effort into the public participation aspects of updating the City's Comprehensive Plan to assure the local goals and policies reflect the aspirations of the citizens of Stayton.

PERSONNEL SERVICES:

The 2012-13 budget continues the Department with only one employee.

MATERIALS AND SERVICES:

A new line item has been created for memberships in state and national organizations. These funds were previously categorized in Operating Supplies or Training. The operating supplies budget has been reduced to maintain total materials and services at last year's level.

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

**Fund 10 - General Fund
Program 43 - Planning**

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
51180	City Planner	74,473	75,320	77,580	79,908	79,908	79,908
51910	FICA & Medicare	5,207	5,271	5,935	6,113	6,113	6,113
51920	Workers Compensation	151	155	217	236	236	236
51931	Health & Dental	12,396	15,811	16,092	13,260	13,260	13,260
51933	Disability	256	259	309	368	368	368
51934	Life Insurance	35	35	38	50	50	50
51935	City Retirement Plan	12,660	12,804	14,740	14,144	14,144	14,144
51936	Flexible Benefits Administration	42	42	42	45	45	45
	Personnel Services	\$ 105,220	\$ 109,698	\$ 114,953	\$ 114,124	\$ 114,124	\$ 114,124
52210	Telephone	315	275	400	400	400	400
52420	Computer	2,770	939	2,400	2,400	2,200	2,200
53110	Operating Supplies	1,845	142	3,000	2,600	2,600	2,600
53120	Advertising	5,044	6,083	6,000	6,000	6,000	6,000
54120	Memberships	0	0	0	400	400	400
54130	Training/Conferences	1,088	534	500	500	500	500
62021	R.A.R.E. Intern	19,000	0	0	0	0	0
62150	Contract-Legal	13,591	11,750	12,000	12,000	12,000	12,000
	Materials and Services	\$ 43,653	\$ 19,723	\$ 24,300	\$ 24,300	\$ 24,100	\$ 24,100
Total Planning		\$ 148,873	\$ 129,421	\$ 139,253	\$ 138,424	\$ 138,224	\$ 138,224

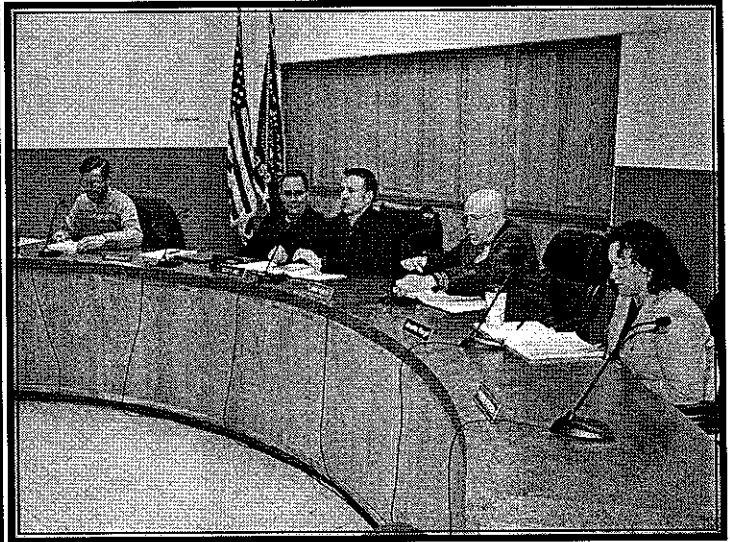
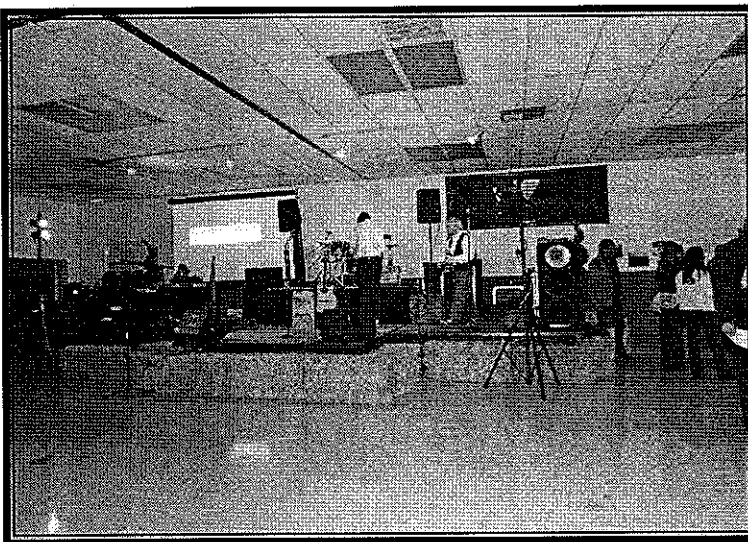
Stayton Community Center



The Community Center is the official meeting place for the City Council and other City groups. The Center brings people together for social and civic functions. The Community Center is used for many different events including dances, weddings, receptions, parties, meetings, exercise classes, and concerts.

The Community Center has a total of 3,337 square feet available and can be divided into two rooms. The north end has 1,112 square feet available and the south end has 2,224 square feet available. Restrooms and a kitchen facility are available for use.

In recent years, the City of Stayton has upgraded the sound system, window coverings, and added a new hand washing sink in the kitchen. The Community Center has a regular cleaning schedule and the City performs maintenance as needed. The City of Stayton is looking at continual upgrade opportunities and grants for the Community Center.



**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

**Fund 10 - General Fund
Program 44 - Community Center**

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
51391	Temporary Employees	4,569	513	0	0	0	0
51910	FICA & Medicare	350	39	0	0	0	0
51920	Workers Compensation	388	323	0	0	0	0
	Personnel Services	\$ 5,307	\$ 875	\$ -	\$ -	\$ -	\$ -
52210	Telephone/Alarms	1,992	2,084	2,200	2,200	2,200	2,200
52330	Building Maintenance	2,110	1,847	4,000	4,000	4,000	4,000
52510	Electricity	3,454	3,505	4,600	4,600	4,400	4,400
52520	Natural Gas	3,276	3,764	4,000	4,000	3,700	3,700
53110	Operating Supplies	198	38	250	250	250	250
53150	Custodial Supplies	5,683	4,700	7,000	7,000	7,000	7,000
62120	Contract Services- Janitorial	28,710	26,911	35,000	35,000	33,500	33,500
63120	Insurance	2,056	1,168	1,748	1,748	1,748	1,748
	Materials and Services	\$ 47,479	\$ 44,017	\$ 58,798	\$ 58,798	\$ 56,798	\$ 56,798
71200	Equipment	0	0	5,000	0	0	0
	Capital Outlay	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Total Community Center		\$ 52,786	\$ 44,891	\$ 63,798	\$ 58,798	\$ 56,798	\$ 56,798

Parks Maintenance

The **Parks Maintenance** fund provides maintenance of the City of Stayton's parks and open spaces. The City owns and maintains pedestrian trails, mini-parks, neighborhood parks, community parks, and natural open spaces. The City maintains 12.7 acres of mini/neighborhood parks, 7.65 acres of community parks, and 106 acres of open space parks. The City's parks system is highly valued by residents and visitors because they help make Stayton a livable community.

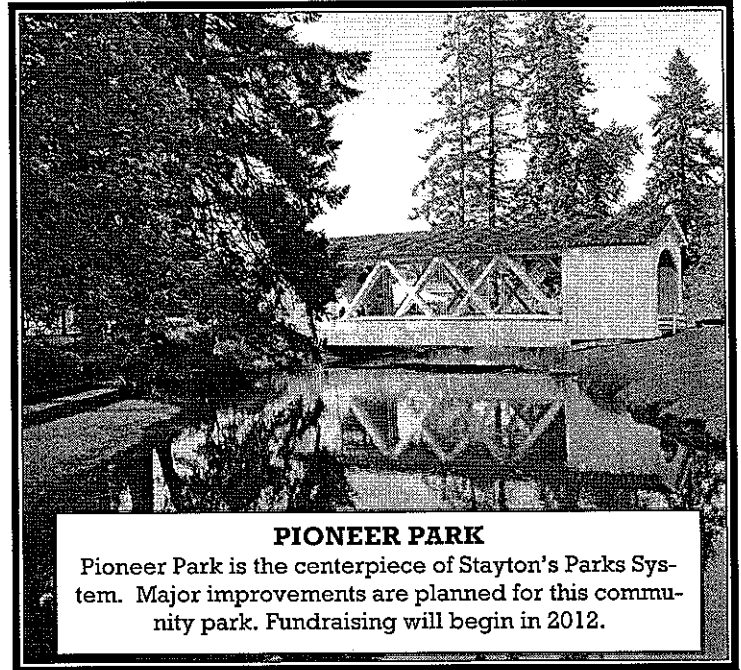
Alignment with Council Goals:

Council Goal #5: Enhance the Livability of Stayton

- Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces.
- The City will serve as a catalyst to encourage the development of leisure time/recreation opportunities through partnerships with local organizations.

2012 Priority and Implementation Strategy

In 2012, the Parks and Recreation Board will apply to foundations and the Oregon Parks and Recreation Department to fund improvements to Pioneer Park. The Parks Board will work with neighbors and community members to identify the highest priority improvements. Pioneer Park is the most heavily used park in the City. The pathways, trail network, picnic areas, restrooms and landscaping should be the gold standard of the City's parks system.



PERSONNEL SERVICES:

One full-time Park Maintenance Worker, and two Seasonal Maintenance Worker positions. The City also utilizes community service workers (assigned by the Marion County Justice Court) and volunteers for litter patrols and special projects. The budget includes some flexible hours to deal with winter storm cleanup, special events, and vacations.

MATERIALS AND SERVICES:

The majority of the materials and services expenses are routine expenses for electricity, insurance, vehicle operating / maintenance costs, Jordan Bridge maintenance, cleaning and painting touch-up, and uniforms, training and certification renews the Parks Maintenance Worker.



SANTIAM PARK

In 2011-12, the City dedicated the picnic shelter, restrooms, lighting, parking lot and play surfacing improvements at Santiam Park on 3rd Avenue.

The Parks Maintenance line item includes funds for materials and services to maintain all parks. It covers supplies, parts for play equipment and structures, turf maintenance, irrigation systems, replacement of vandalized items, and Riverfront Park maintenance. The Contracts and Services line item includes money for engineering and design services.

CAPITAL OUTLAY:

Capital Outlay includes replacement equipment for Parks. No specific capital acquisitions are proposed for 2012-2013.

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

**Fund 10 - General Fund
Program 45 - Park Maintenance**

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
51380	SR. Parks Maintenance Worker	39,104	39,837	43,214	45,312	45,312	45,312
51390	Seasonal Maintenance Workers (2)	19,923	17,718	18,000	18,000	18,000	18,000
51720	Overtime Pay	0	0	1,500	1,500	1,500	1,500
51910	FICA & Medicare	4,315	4,210	4,798	4,958	4,958	4,958
51920	Workers Compensation	2,406	1,666	1,863	1,950	1,950	1,950
51931	Health & Dental	17,212	16,227	18,708	20,004	20,004	20,004
51933	Disability	139	143	169	202	202	202
51934	Life Insurance	35	35	38	50	50	50
51935	City Retirement Plan	6,460	6,585	8,211	8,020	8,020	8,020
51936	Flexible Benefits Administration	0	0	0	0	0	0
	Personnel Services	\$ 89,594	\$ 86,422	\$ 96,501	\$ 99,996	\$ 99,996	\$ 99,996
52510	Electricity	1,921	2,025	2,300	2,300	2,300	2,300
54110	Uniforms	356	859	750	750	750	750
54130	Training/Conferences	160	256	750	750	750	750
55130	Park Maintenance	23,312	15,474	21,500	21,500	21,500	21,500
56140	Jordan Bridge Maintenance	330	259	500	500	500	500
58110	Gasoline & Diesel	4,139	4,826	5,000	5,000	5,000	5,000
58120	Vehicle Maintenance/Repair	3,695	1,772	4,000	4,000	4,000	4,000
62120	Contract Services	983	0	2,000	2,000	2,000	2,000
63120	Insurance	5,803	1,607	2,280	2,280	2,280	2,280
	Materials and Services	\$ 40,699	\$ 27,077	\$ 39,080	\$ 39,080	\$ 39,080	\$ 39,080
71200	Equipment	0	0	5,000	3,000	2,500	2,500
	Capital Outlay	\$ -	\$ -	\$ 5,000	\$ 3,000	\$ 2,500	\$ 2,500
Total Park Maintenance		\$ 130,293	\$ 113,499	\$ 140,581	\$ 142,076	\$ 141,576	\$ 141,576

City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Fund 10 - General Fund
Program 48 - Street Lights

The Street Light budget provides funds for maintenance and power costs related to Stayton's numerous street lights. Pacific Power & Light maintains the street lights and the City pays a monthly fee for each street light, the amount of which is dependent on the type of street light installed. Although not implemented by recent City Councils, the Stayton Municipal Code does provide for a "Street Light Service Charge" designed to cover the cost of this function.

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
52510	Electricity	87,796	96,510	101,915	101,915	101,915	101,915
52515	Street Light Installation	354	987	2,500	2,500	2,000	2,000
	Materials and Services	\$ 88,150	\$ 97,497	\$ 104,415	\$ 104,415	\$ 103,915	\$ 103,915
	Total Street Lights	\$ 88,150	\$ 97,497	\$ 104,415	\$ 104,415	\$ 103,915	\$ 103,915
Total General Fund Revenues		\$ 4,027,366	\$ 3,843,885	\$ 3,595,320	\$ 3,529,747	\$ 3,529,747	\$ 3,529,747
Total General Fund Expenditures		\$ 4,027,366	\$ 3,843,885	\$ 3,595,319	\$ 3,529,747	\$ 3,529,747	\$ 3,529,747
		(0)	0	1	0	0	0
Expenses							
	Total Personnel Services	2,101,094	2,046,904	2,070,638	2,052,359	2,052,359	2,052,359
	Total GF Material & Services	743,081	720,795	829,709	836,860	838,360	838,360
	Total Capital Outlay	10,480	18,155	38,000	31,000	30,500	30,500
	Total Transfers	424,800	332,800	317,800	259,500	258,500	258,500
	Total Contingency/Unappropriated	725,026	725,232	339,172	350,028	350,028	350,028
		4,004,481	3,843,885	3,595,319	3,529,747	3,529,747	3,529,747

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Public Works Administration

The **Public Works Administration Fund** was established to consolidate all administrative expenses for the Water, Sewer, Street, Parks and Facilities in the same fund.

It pays for overhead and administrative costs for the entire Public Works department. Administrative services provided include building permits, code enforcement, contracts, master planning, development review and inspection, council staff reports, engineering services, and administration of the City parks, water, sewer, and street utilities.

Alignment with Council Goals:

Council Goal #1: Improve Public Infrastructure

- Continue to improve public infrastructure to meet the demands of a growing community.

Council Goal #5: Enhance the Livability of Stayton

- Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces.

2012 Priorities and Implementation Strategies:

The Public Works administrative staff will focus on the projects listed below in FY 2012-2013 and the continued update of the City's Geographic Information System database.

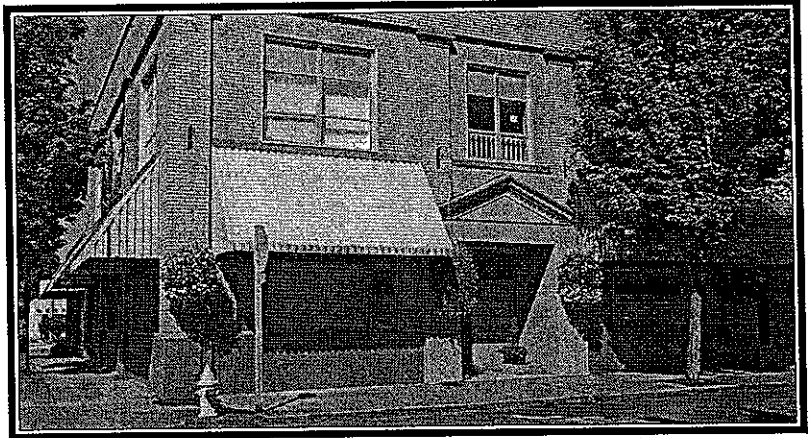
1. **Wastewater Treatment Plant Improvements:** Slayden Construction Group (SCG) will complete the 2-year long \$11.3 million upgrade to the Wastewater Treatment Facility (WWTF) by September 2012. The Public Works office provides financial tracking, project management and inspection services in support of the project. Peter Olsen, Keller Associates, serves as the project manager and Senior Engineering Technician Mike Brash provides inspection services.
2. **10th Avenue Reconstruction (Street, Water and Storm Drainage):** North Santiam Paving, Inc. will reconstruct 10th Avenue from E. Santiam St. to Fern Ridge Road. The project will include full street reconstruction, curbs, gutters, sidewalks, water mains, street lighting and a storm drainage retention basin. Work will be completed by September 30, 2012.
3. **GIS Mapping & Data Integration:** The Public Works and Planning departments' goal is to create a user-friendly, accessible Geographic Information System (GIS) for the city. Public Works field staff (Josh Summerfield and Mark Flande) continue to enter GPS field data on all City utilities (water, sewer, storm drainage, and park facilities) into a mobile GPS unit. City Planner Dan Fleishman then downloads the GPS points into the City's GIS program. Public Works office staff enter easements, property agreements, utility features (hydrants, meters, manholes, main lines, service lines, size, shape, flow, depth, etc.). When completed, Public Works staff and community members will be able to access GIS maps of all City utilities via the City's website. Public Works vehicles will be equipped with laptop computers so each employee has GIS information readily accessible. We have included \$6,000 in the budget for interns or students to assist with GPS/GIS data entry.

PERSONNEL

The Public Works Administration staff includes the Public Works Director David Kinney, Sr. Engineering Technician/Inspector Mike Brash, a Public Works Secretary and Permit Clerk Jennifer Lunsford. By utilizing in-house staff the City has reduced engineering consultant services expenses for the water projects, sewer projects and development inspections.

MATERIALS AND SERVICES:

The Public Works Administration Fund covers administrative expenses of the department. Materials and Services include all costs related to the Public Works office at 311 N. Third Avenue including rent, utilities, telephones/alarms, building maintenance, computer maintenance, and equipment leases (copier). The Fund also pays for all personnel related expenses including advertising (recruitment); employee drug testing (random and employment related tests), and training/conferences for the office staff.



City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Fund 15 - Public Works Administration

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	22,645	24,278	30,000	50,000	50,000	50,000
	30 - Beginning Fund Balance	\$ 22,645	\$ 24,278	\$ 30,000	\$ 50,000	\$ 50,000	\$ 50,000
43500	Earned Interest	40	61	100	100	100	100
	38 - Interest	\$ 40	\$ 61	\$ 100	\$ 100	\$ 100	\$ 100
47105	Transfer From Water Fund	160,000	169,000	174,000	174,000	174,000	174,000
47110	Transfer From Sewer Fund	160,000	169,000	174,000	174,000	174,000	174,000
47115	Transfer From Street Fund	85,000	85,000	65,000	65,000	65,000	65,000
49500	Miscellaneous	0	16	2,000	2,000	2,000	2,000
	39 - Miscellaneous/Transfers	\$ 405,000	\$ 423,016	\$ 415,000	\$ 415,000	\$ 415,000	\$ 415,000
Total Revenues		\$ 427,685	\$ 447,355	\$ 445,100	\$ 465,100	\$ 465,100	\$ 465,100

Expenditures

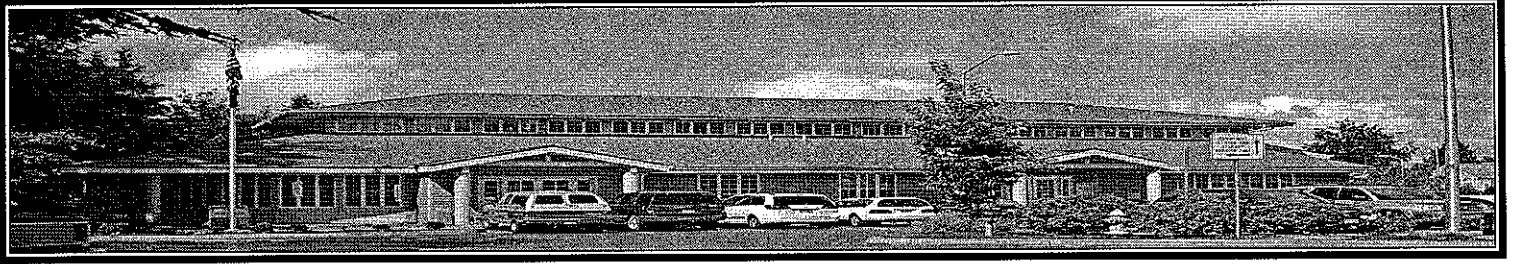
51140	Public Works Director	83,932	82,764	87,420	90,036	90,036	90,036
51215	Public Works Secretary	41,866	42,342	46,104	44,916	44,916	44,916
51310	Ordinance Officer	0	24,134	0	0	0	0
51321	Permit Clerk	34,627	35,376	37,326	40,767	40,767	40,767
51391	Temporary Employees	6,680	1,228	6,000	6,000	6,000	6,000
51460	SR.Engineer Technician	45,172	42,351	46,685	48,557	48,557	48,557
51720	Overtime	0	0	2,000	2,000	2,000	2,000
51910	FICA & Medicare	15,553	16,627	17,253	17,769	17,769	17,769
51920	Workers Compensation	3,545	2,042	2,680	2,768	2,768	2,768
51931	Health & Dental	53,878	63,769	59,472	52,368	52,368	52,368
51933	Disability	538	618	840	993	993	993
51934	Life Insurance	106	120	172	160	160	160
51935	City Retirement Plan	27,245	31,060	32,462	31,102	31,102	31,102
51936	Flexible Benefits Administration	0	39	42	135	135	135
	Personnel Services	\$ 313,142	\$ 342,469	\$ 338,456	\$ 337,571	\$ 337,571	\$ 337,571
52110	Office Supplies	4,967	3,416	6,000	6,000	6,000	6,000
52210	Telephone/Alarms	3,150	4,318	4,000	4,000	4,000	4,000
52310	Equipment Lease	2,578	2,860	3,000	3,000	3,000	3,000
52330	Building Maintenance	128	140	500	1,500	1,500	1,500
52420	Computer Expense	3,202	3,735	4,000	6,500	6,500	6,500
52510	Electricity	4,664	3,367	5,000	5,000	5,000	5,000
53120	Advertising	568	266	5,000	5,000	5,000	5,000
53200	Office Rent	14,145	14,145	14,852	14,852	14,852	14,852
54110	Uniforms	0	0	250	250	250	250
54120	Memberships	5,497	5,718	5,750	6,000	6,000	6,000
54130	Training/Conferences	975	1,533	1,500	2,500	2,500	2,500
57131	Employee Drug Testing	728	630	1,000	1,000	1,000	1,000
58110	Gasoline & Diesel	0	38	500	500	500	500
58120	Vehicle Maintenance/Repair	0	274	250	250	250	250
62010	Contract Services - IT	12,142	15,558	13,500	13,500	13,500	13,500
62120	Contract Services	13,279	9,479	15,000	15,000	15,000	15,000
62150	Contract Legal	23,352	18,626	15,000	15,000	15,000	15,000
63120	Insurance	892	509	1,000	1,000	1,000	1,000
	Materials and Services	\$ 90,267	\$ 84,611	\$ 96,102	\$ 100,852	\$ 100,852	\$ 100,852

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
95110	Contingency	0	0	10,542	26,677	26,677	26,677
99100	Unappropriated Funds	24,276	20,276	0	0	0	0
	Contingency/Unappropriated	\$ 24,276	\$ 20,276	\$ 10,542	\$ 26,677	\$ 26,677	\$ 26,677
Total Expenditures		\$ 427,685	\$ 447,355	\$ 445,100	\$ 465,100	\$ 465,100	\$ 465,100
 Total Public Works Admin Revenues		 \$ 427,685	 \$ 447,355	 \$ 445,100	 \$ 465,100	 \$ 465,100	 \$ 465,100
Total Public Works Admin Expenditures		\$ 427,685	\$ 447,355	\$ 445,100	\$ 465,100	\$ 465,100	\$ 465,100

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Stayton Public Library



Stayton Public Library is a recognized throughout the state as one of the best small libraries in Oregon. We offer service to our community and the surrounding area, with a total service population of over 11,000 people. Through our membership in the Chemeketa Cooperative Regional Library Service (CCRLS), we are able to access book collections from 17 other member libraries, increasing our offerings to our patrons. CCRLS is a valuable service to us, providing over \$140,000 worth of direct investment and services including computer equipment, online access, courier service and IT support.

Alignment with Council Goals:

Council Goal #3: Build partnerships through communication to enhance relations with community organizations, government entities.

- We are able to provide many library services with financial support and volunteer support from the Friends of the Library, the Library Foundation, and through partnerships with local organizations. During the past year we were named as an "Outstanding Library" for both our Ready to Read Summer Reading program and for our Outreach storyteller service to local preschools, both programs continue to thrive. The Children's program was also presented the "Reading for all Literacy Award", children from our teen program also created Oregon's winning video for the 2012 CSLP Teen Summer Winning Video Challenge.

Council Goal #4: Enhance Quality of Life by continuing to support parks, library, pool and public safety.

- Staff is dedicated to the goal of being a community hub, as a source of entertainment, education, and services to all citizens. Programming to children and families is a valued part of our community.

REVENUES:

46700 CCRLS Reimbursement

We have been informed that our CCRLS reimbursement will increase to \$80,250 for 2012-13.

MATERIALS AND SERVICES

72110 Books

This line has been increased to \$23,000 to better address the rising costs and demand for materials.



**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 16 - Library

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	64,046	87,454	50,000	70,000	70,000	70,000
	30 - Beginning Fund Balance	\$ 64,046	\$ 87,454	\$ 50,000	\$ 70,000	\$ 70,000	\$ 70,000
41110	Previously Levied Taxes	4,337	4,060	4,000	4,000	4,000	4,000
41122	Library Local Option	161,453	131,219	130,700	130,700	130,700	130,700
	31 - Property Taxes	\$ 165,790	\$ 135,279	\$ 134,700	\$ 134,700	\$ 134,700	\$ 134,700
46700	CCRLS Reimbursement	\$ 48,677	\$ 63,422	\$ 65,061	\$ 80,250	\$ 80,250	\$ 80,250
46710	CCRLS Net Lending	6,363	1,134	2,000	200	200	200
	32 - Charges For Services	\$ 55,060	\$ 64,556	\$ 67,061	\$ 80,450	\$ 80,450	\$ 80,450
43850	Endowment Contribution	25,000	25,000	25,000	25,000	25,000	25,000
46465	Donations	0	0	5,000	5,000	5,000	5,000
	33 - Grants and Contributions	\$ 25,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
45655	Meeting Room Rent	3,010	2,404	2,800	2,800	2,800	2,800
45660	Non-Resident Library Fees	10,053	9,844	9,500	9,500	9,500	9,500
	35 - Licenses, Permits and Fees	\$ 13,063	\$ 12,248	\$ 12,300	\$ 12,300	\$ 12,300	\$ 12,300
45650	Library Fines/Miscellaneous	16,571	16,169	15,000	15,000	15,000	15,000
	36 - Fines and Forfeitures	\$ 16,571	\$ 16,169	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
43840	Library State Aid	1,346	1,000	1,346	1,100	1,100	1,100
	37 - Intergovernmental	\$ 1,346	\$ 1,000	\$ 1,346	\$ 1,100	\$ 1,100	\$ 1,100
43500	Earned Interest	299	406	200	200	200	200
	38 - Interest	\$ 299	\$ 406	\$ 200	\$ 200	\$ 200	\$ 200
47100	Transfer From General Fund	155,500	145,500	135,500	130,000	129,500	129,500
49500	Miscellaneous	1,627	240	0	1,600	1,600	1,600
	39 - Miscellaneous/Transfers	\$ 157,127	\$ 145,740	\$ 135,500	\$ 131,600	\$ 131,100	\$ 131,100
Total Revenues		\$ 498,302	\$ 487,852	\$ 446,107	\$ 475,350	\$ 474,850	\$ 474,850

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
Expenditures							
51160	Library Director	55,820	58,835	60,600	62,412	62,412	62,412
51340	Library Assistants (2)	57,651	54,861	53,471	55,634	55,634	55,634
51360	Library Aides (8)	108,134	105,287	123,953	129,488	129,488	129,488
51910	FICA & Medicare	16,323	15,741	18,209	18,936	18,936	18,936
51920	Workers Compensation	817	807	935	964	964	964
51931	Health & Dental	27,125	34,557	33,264	45,876	45,876	45,876
51933	Disability	318	331	367	436	436	436
51934	Life Insurance	64	64	76	80	80	80
51935	City Retirement Plan	13,520	15,559	17,850	17,190	17,190	17,190
51936	Flexible Benefits Administration	39	119	126	90	90	90
	Personnel Services	\$ 279,811	\$ 286,161	\$ 308,851	\$ 331,106	\$ 331,106	\$ 331,106
52210	Telephone/Alarms	2,175	2,810	3,000	3,000	3,000	3,000
52330	Building Maintenance	5,071	3,414	4,000	5,000	5,000	5,000
52420	Computer Maintenance	149	0	1,000	1,000	1,000	1,000
52510	Electricity	11,468	12,430	13,560	13,560	13,560	13,560
52520	Natural Gas	3,688	3,862	5,000	5,000	5,000	5,000
53110	Operating Supplies	3,662	2,513	3,500	3,500	3,500	3,500
53115	Book Repair & Supplies	2,273	2,378	4,000	4,000	4,000	4,000
53116	Ready to Read Program	1,053	1,117	1,346	1,346	1,346	1,346
53118	Postage	321	209	300	300	300	300
54130	Training/Conferences	1,246	518	2,000	2,000	2,000	2,000
54140	Travel	435	278	500	500	500	500
62010	Contract Services - Custodial	11,064	10,387	10,500	10,500	10,500	10,500
62120	Contract Services - IT	0	7,223	6,000	6,000	6,000	6,000
62115	Professional Services (CCRLS)	2,584	658	1,000	1,000	1,000	1,000
63110	Audit	1,500	1,348	1,500	1,500	1,000	1,000
63120	Insurance	3,747	5,080	7,600	7,600	7,600	7,600
	Materials and Services	\$ 50,436	\$ 54,225	\$ 64,806	\$ 65,806	\$ 65,306	\$ 65,306
71200	Equipment	1,466	1,180	5,000	3,000	3,000	3,000
71210	Levy Funded Equipment	44,875	0	0	0	0	0
72110	Books	17,732	14,879	20,000	23,000	23,000	23,000
72115	Children's Books	5,531	7,691	7,900	8,000	8,000	8,000
72120	Reference Material	1,146	0	500	500	500	500
72125	Cultural Pass Program	0	0	500	500	500	500
72130	Audio Visual	3,790	3,161	3,800	3,800	3,800	3,800
72135	Children's Audio Visual	1,443	1,996	2,500	3,000	3,000	3,000
72140	Periodicals	2,827	2,979	3,000	3,200	3,200	3,200
72142	Adult Programming	88	302	500	1,000	1,000	1,000
72145	Children's Programming	1,849	2,591	2,500	2,500	2,500	2,500
	Capital Outlay	\$ 80,747	\$ 34,780	\$ 46,200	\$ 48,500	\$ 48,500	\$ 48,500
95110	Contingency	0	0	26,250	29,938	29,938	29,938
99100	Unappropriated Funds	87,455	112,686	0	0	0	0
	Contingency/Unappropriated	\$ 87,455	\$ 112,686	\$ 26,250	\$ 29,938	\$ 29,938	\$ 29,938
Total Expenditures		\$ 498,449	\$ 487,852	\$ 446,107	\$ 475,350	\$ 474,850	\$ 474,850
Total Library Revenues		\$ 498,302	\$ 487,852	\$ 446,107	\$ 475,350	\$ 474,850	\$ 474,850
Total Library Expenditures		\$ 498,449	\$ 487,852	\$ 446,107	\$ 475,350	\$ 474,850	\$ 474,850

Water Enterprise Fund

The **Water Enterprise Fund** provides funding for the treatment and delivery of clean water to the City's residents and customers.

The City of Stayton water system includes facilities to treat, store, pump and deliver drinking water to our 2,800 customers. Raw water is delivered from the North Santiam River via the Stayton Ditch (Reid Power Canal) to the City's Water Treatment Facility on 1st Avenue.

The City treats the raw water at the plant using the a slow sand filtration system. Once the water is treated, it is chlorinated and then delivered to residential, commercial, and industrial customers through 44.5 miles of water transmission and distribution lines. The City stores water in the 5.0 million gallon reservoir on E. Pine Street. The reservoir and pump system pressurizes the water system and provides fire storage and an equivalent of three (3) days daily use.



In 2011, the City produced 812.6 million gallons of water and delivered it to Stayton residents, businesses and industries. NORPAC Foods is the City's largest customer, using 324.9 million gallons in 2011. During a peak summer day, the City of Stayton produces and delivers up to 6.2 million gallons of high quality drinking water to its customers.

As an enterprise fund, service revenues paid by customers must cover all costs of operating the City of Stayton water system including personnel, materials and services, capital outlay, debt service and major renovations and repairs to the water system.

In 2011-12, the City constructed several priority water main improvements:

1. E. Pine St. and 10th Avenue Water Main—2000' of 12" water main. — \$230,000
2. 10th Avenue—300' of 8" water main—\$40,000
3. 6th Avenue— 300' of 8" water main —\$35,000

Alignment with Council Goals:

Council Goal #1: Improve Public Infrastructure

- Continue to improve public infrastructure to meet the demands of a growing community.

Council Goal #5: Enhance the Livability of Stayton

- Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces.

Implementation Strategy:

The Water Enterprise Fund budget plans for one construction project in FY 2012-2013 and a number of on-going maintenance programs under the "System Maintenance" line item.

74120 Capital Outlay: System Improvements

E. Jefferson Street (10th to 15th) Water Main. The City will install a new 8" water main on E. Jefferson Street from 10th Avenue to 15th Avenue. The City's estimate is \$150,000.

This water main will complete a loop in the City's high level system. It replaces an undersized 4" water line that does not provide sufficient fire flows to this neighborhood.

74120 Capital Outlay: Plant Improvements

Well Improvements. The Water System Master Plan recommends the City develop a second well to provide water when the City is unable to use the North Santiam River water due to high turbidity levels. The City proposes to drill a test well in 2012-2013 on property adjacent to the Water Plant. We have budgeted \$75,000 in 2012-2013.

Water Enterprise Fund Continued

Implementation Strategy continued:

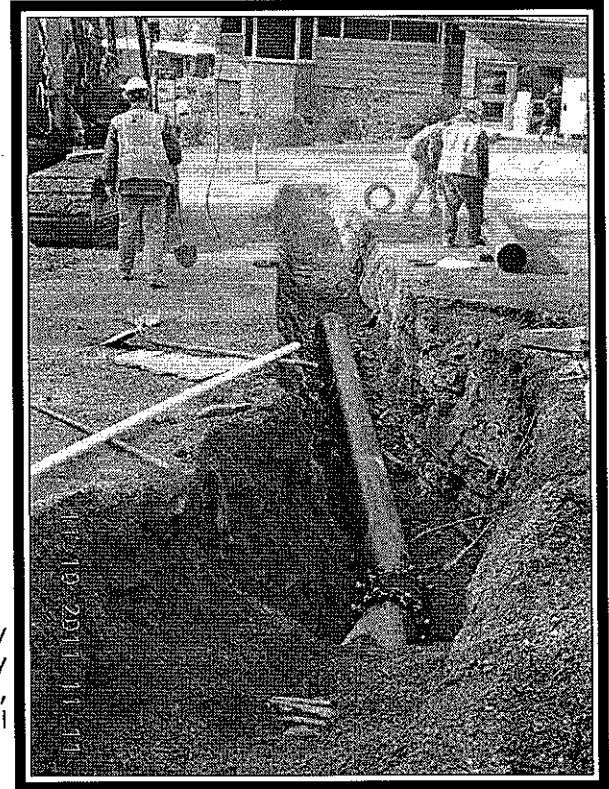
55120 Materials & Services: System Maintenance

Regis Water Tank Decommissioning. With the completion of the E. Pine Street water main, the Regis Water Tank is not needed as a water storage reservoir. It will continue to be used as a cell/communications tower.

Radio Read Meters. The Water Department has installed 745 radio read meters in high traffic areas of the City, such as Wilco Road and Shaff Road. The goal is to replace all of the 2,600 meters in the City with radio read meters over a 7 year time period. In 2012-13, an additional 200 meters will be purchased and installed.

Water Main Valve Replacements. The City inspects and exercises water valves regularly and replaces damaged or inoperable valves as they are identified to improve the operational efficiency of the water transmission and distribution system. The City adds 2-3 main line valves annually to isolate neighborhoods.

Service Line Replacements. The City will continue the monthly program to replace 4 service lines per month. In 2012-13, the City will replace about 10 service lines on W. Washington Street, connect them to the existing 12" main and abandon older small diameter mains that are no longer needed.



10th Avenue and Pine Street Water Line Project

62130 Contracted Services: Engineering Services - \$25,000

Water Master Plan Update. By July 1, 2012 the Public Works staff and Keller Associates will complete an update of the City's priority projects listed in the Water System Master Plan. With the completion of over \$5,500,000 in projects over the past six years, the update includes a review of distribution system flow model, the water operator's review of water system needs and an update of cost estimates. The City has budgeted \$25,000 in engineering services to cover basic engineering services and to assist with the design of the E. Jefferson water main, well development and water rights.

The following are quick notes on some other Materials and Services line items

- | | | |
|-------------------------|----------|---|
| 52210 Telephone/Alarms | \$12,000 | + \$6,000 to update and replace NEXTEL radios and radio frequencies |
| 52420 Computers | \$12,000 | + \$6,000 to purchase laptops for vehicles to access GIS data and utility maps |
| 55110 Plant Op Supplies | \$46,000 | +\$11,000 for unanticipated repairs. The City has seen significant cost savings at the Water Treatment Plant due to the 2009 upgrade and reductions in chemical usage and electrical consumption. |

DEBT SERVICE

- | | | |
|----------------------|-----------|---|
| 88130 OECD Interest | \$525,462 | |
| 88140 OECD Principal | \$181,573 | The City deferred the first payment on the OECD-Safe Water Drinking Fund loan because we did not complete the E. Pine Street & 10th Avenue water main until December 2011. This initial payment catches up on accrued interest owed to the State of Oregon and includes the first principal payment on this loan. |

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 20 - Water Enterprise Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	179,203	352,668	712,500	960,000	960,000	960,000
	30 - Beginning Fund Balance	\$ 179,203	\$ 352,668	\$ 712,500	\$ 960,000	\$ 960,000	\$ 960,000
44200	Customer Receipts	1,470,931	1,629,032	1,700,000	1,745,000	1,745,000	1,745,000
	32 - Charges For Services	\$ 1,470,931	\$ 1,629,032	\$ 1,700,000	\$ 1,745,000	\$ 1,745,000	\$ 1,745,000
44300	Hook Up Fees	8,268	7,332	9,000	9,000	9,000	9,000
49501	Late Fees	20,550	21,695	20,000	20,000	20,000	20,000
	35 - Licenses, Permits and Fees	\$ 28,818	\$ 29,027	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
43500	Earned Interest	987	2,573	3,500	3,500	3,500	3,500
	38 - Interest	\$ 987	\$ 2,573	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
45230	Developer Reimbursement	0	0	0	0	0	0
47251	Insurance Proceeds	108	11,195	10,000	10,000	10,000	10,000
48200	Transfer from SDC	108,140	108,140	0	0	0	0
48282	Transfer from Water Construction Fund	0	0	80,000	0	0	0
49500	Miscellaneous	507	2,764	1,000	1,000	1,000	1,000
	39 - Miscellaneous/Transfers	\$ 108,755	\$ 122,099	\$ 91,000	\$ 11,000	\$ 11,000	\$ 11,000
Total Revenues		\$ 1,788,694	\$ 2,135,399	\$ 2,536,000	\$ 2,748,500	\$ 2,748,500	\$ 2,748,500

Expenses

51150	Public Works Supervisor	71,228	55,920	77,542	59,091	59,091	59,091
51420	Clerk	17,664	17,865	18,222	18,954	18,954	18,954
51430	Plant Operator (0.5)	2,097	2,121	2,185	0	0	0
51435	Chief Operator (1)	62,709	63,422	64,692	67,284	67,284	67,284
51440	Maintenance Worker (2.5)	130,236	131,716	139,020	114,728	114,728	114,728
51470	Utility Clerk	19,318	18,618	19,926	20,730	20,730	20,730
51710	Weekend Duty	0	0	5,500	5,500	5,500	5,500
51720	Overtime Pay	5,358	5,971	6,000	6,000	6,000	6,000
51730	Holiday Pay	0	0	1,500	1,500	1,500	1,500
51910	FICA & Medicare	22,412	21,565	25,596	22,475	22,475	22,475
51920	Workers Compensation	11,502	8,978	14,567	11,082	11,082	11,082
51931	Health & Dental	70,246	60,357	76,996	82,986	82,986	82,986
51933	Disability	821	852	948	1,165	1,165	1,165
51934	Life Insurance	172	164	234	240	240	240
51935	City Retirement Plan	39,088	39,376	45,954	46,158	46,158	46,158
51936	Flexible Benefits Administration	126	165	240	270	270	270
	Personnel Services	\$ 452,977	\$ 427,090	\$ 499,122	\$ 458,163	\$ 458,163	\$ 458,163
52110	Office Supplies	1,372	355	1,200	1,200	1,200	1,200
52120	Billing Supplies	12,397	12,715	18,000	18,000	18,000	18,000
52210	Telephone/Alarms	5,726	6,458	6,000	12,000	12,000	12,000
52420	Computer Expense	1,942	1,000	1,500	12,300	12,300	12,300
52510	Electricity	93,573	88,356	96,900	101,500	101,500	101,500
52520	Natural Gas	2,040	1,992	3,000	3,000	3,000	3,000
52600	Bad Debt Expense	1,126	145	1,000	1,000	1,000	1,000
54110	Uniforms	1,953	1,619	2,500	2,500	2,500	2,500
54130	Training/Conferences	3,030	2,788	3,500	3,500	3,500	3,500
55110	Plant Operating Expense	52,314	24,629	35,000	46,000	46,000	46,000
55120	System Operating Expense	117,548	113,982	150,000	151,500	151,500	151,500
56130	Water Supply	28,093	28,192	33,660	33,660	33,660	33,660
58110	Gasoline & Diesel	11,388	12,042	11,875	16,000	16,000	16,000
58120	Vehicle Maintenance/Repair	5,698	9,059	11,000	16,000	16,000	16,000

City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
62010	Contract Services - IT	0	0	7,500	7,500	7,500	7,500
62013	Website Maintenance	0	0	1,500	1,500	1,500	1,500
62120	Contract Services	583	6,306	2,500	2,500	2,500	2,500
62170	Contract Engineer	22,888	4,455	25,000	25,000	25,000	25,000
63110	Audit	9,765	6,130	14,000	7,500	7,500	7,500
63120	Insurance	18,863	16,387	24,320	24,230	24,230	24,230
65110	Bond Registrar Fees	400	0	750	750	750	750
	Materials and Services	\$ 390,699	\$ 336,611	\$ 450,705	\$ 487,140	\$ 487,140	\$ 487,140
71200	Equipment	0	0	5,000	5,000	5,000	5,000
74115	Insurance Repairs	0	8,795	10,000	10,000	10,000	10,000
74110	Plant Improvements	0	7,450	10,000	75,000	75,000	75,000
74120	System Improvements	52,225	87,320	100,000	150,000	150,000	150,000
	Capital Outlay	\$ 52,225	\$ 103,565	\$ 125,000	\$ 240,000	\$ 240,000	\$ 240,000
81130	Refund Bond Principal	160,000	160,000	0	0	0	0
81140	OEDD Principal (1993)	34,247	36,025	44,106	39,861	39,861	39,861
81210	Refund Bond Interest	9,859	4,190	0	0	0	0
81240	OEDD Interest (1993)	10,480	7,413	8,081	4,245	4,245	4,245
81320	OECD Principal (2011)	0	0	185,332	181,573	181,573	181,573
81340	OECD Interest (2011)	0	0	340,685	525,462	525,462	525,462
	Debt Service	\$ 214,586	\$ 207,627	\$ 578,204	\$ 751,141	\$ 751,141	\$ 751,141
90110	Transfer To General Fund	128,570	135,000	139,000	144,560	144,560	144,560
90115	Transfer To Public Works Admin Fund	160,000	169,000	174,000	174,000	174,000	174,000
90150	Transfer To Facilities Development Fund	0	10,000	22,419	22,419	22,419	22,419
90155	Transfer To Vehicle Replacement Fund	36,967	36,967	47,338	47,338	47,338	47,338
	Transfers	\$ 325,537	\$ 350,967	\$ 382,757	\$ 388,317	\$ 388,317	\$ 388,317
95110	Contingency	0	0	340,152	248,739	248,739	248,739
99100	Unappropriated Balance	352,668	709,540	160,060	175,000	175,000	175,000
	Contingency/Unappropriated	\$ 352,668	\$ 709,540	\$ 500,212	\$ 423,739	\$ 423,739	\$ 423,739
Total Expenses		\$ 1,788,692	\$ 2,135,399	\$ 2,536,000	\$ 2,748,500	\$ 2,748,500	\$ 2,748,500
Total Water Revenues		\$ 1,788,694	\$ 2,135,399	\$ 2,536,000	\$ 2,748,500	\$ 2,748,500	\$ 2,748,500
Total Water Expenses		\$ 1,788,692	\$ 2,135,399	\$ 2,536,000	\$ 2,748,500	\$ 2,748,500	\$ 2,748,500

Sewer Enterprise Fund

The Sewer Enterprise Fund provides funding to transport and treat raw sewerage for residential, commercial, and industrial customers in Stayton and Sublimity. Sewerage is delivered to the Wastewater Treatment Plant via 33 miles of sanitary sewer collection lines and four sanitary sewer lift stations in Stayton.

Annual maintenance objectives include sewer line cleaning, televising, repair, replacement, lift station maintenance, wastewater treatment plant maintenance, pump maintenance, sludge disposal, tracking and billing sewer charges, etc. Revenues for this fund are received from Stayton sewer user fees as well as monthly flow-related fees from the City of Sublimity.

Alignment with Council Goals:

Council Goal #1: Improve Public Infrastructure

- Continue to improve public infrastructure to meet the demands of a growing community.

2012 Priorities and Implementation Strategy:

The City will complete the \$11.3 million wastewater treatment plant improvement project by September 2012. This project is funded in the Wastewater Construction Fund. When completed, operating costs at the wastewater treatment facility will change. Line items that will be affected include electricity, natural gas and plant operating expense line items.

REVENUES:

As an enterprise fund, revenues paid by customers must cover all costs for the City of Stayton wastewater collection, treatment and biosolids disposal system including personnel, materials and services, capital outlay and debt service.

As of January 2012, the City had approximately 2,700 residential, 217 commercial, 22 industrial and 25 public/other customers. Under terms of the USDA-Rural Utilities Service (RUS) loan agreement the City must charge wastewater utility rates that guarantee repayment of the RUS loan and on-going maintenance and operation of the system. The City Council has adopted annual rate increases for the next four years to cover these costs. The first rate increase took effect in July 2010. Annual increases are scheduled from 2011 to 2014. The July 2012 increase is 8.5% - \$4.00 per month for a single family residence.

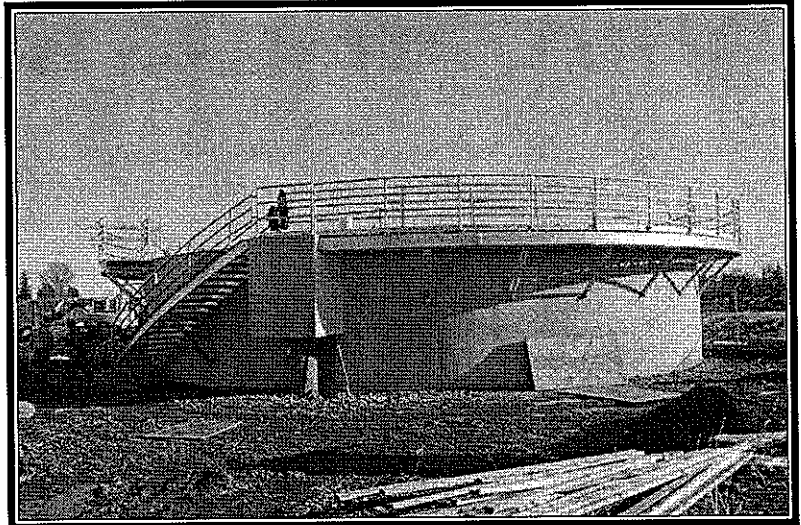
PERSONNEL SERVICES:

Current staffing includes the Wastewater Supervisor, five Maintenance Worker positions, a 0.5 FTE position shared with the Water Fund (weekend duty) and portions of the salaries of the Receptionist / Cashier and Utility Billing Clerk. The City has 5 employees with a combined 85+ years of experience in wastewater systems treatment, operation and maintenance. The City also will continue to work with Linn-Benton Community College (LBCC) by providing training opportunities/work-study positions for their students. No personnel changes are proposed in 2012-2013.

MATERIALS AND SERVICES:

Materials and services covers all regular operating and maintenance expenses for the wastewater treatment plant, biosolids handling, pump stations and sewer collection system. Here are a few comments on major line items:

52420	Computers	\$ 16,000	+4,000	Software, hardware and new laptops for vehicles.
52510	Electricity	\$190,000	+7,600.	Increased electrical costs for new buildings & facilities.



Wastewater Treatment Plant Project: Sludge Storage Structure

Sewer Enterprise Fund Continued

MATERIALS AND SERVICES:

- 52520 *Natural Gas* \$ 150,000 + \$128,000 from 2011-12 budget.
New gas-fired sludge dryer will come on line in June 2012. Annual gas costs are estimated at \$100,000. Sludge hauling and disposal costs will decrease.
- 55110 *Plant Operating Expense* \$ 150,000 + \$20,000
Lab: Testing for NPDES permit compliance including lab equipment, chemicals, testing supplies, contract lab testing fees, & safety items. **Plant:** Replacement filters, lights, drives, belts, media, safety items, building/grounds maintenance & repairs, UV lights and covers. Replacement parts and equipment for all circuit boards, pumps, valves, motors, and controllers. **Emergency repairs** (\$25,000). **Contracted Services:** Scheduled and unscheduled maintenance by contractors to mechanical, electrical, instrumentation and controls (\$40,000). Maintenance of Huber step-screen (\$10,000). Rehabilitation of the Class B Biosolids belt filter press (\$50,000).
- 55120 *System Operating Expense* \$ 180,000 No change. Routine maintenance of collection system.
Lift Stations--\$25,000. Scheduled maintenance and emergency repairs to the sewer lift stations.
Collection System--\$140,000. Safety items, testing supplies, locating equipment, grounds maintenance of lift stations, TV Inspection & Cleaning. Contract with C-More Pipe to perform annual maintenance program (1st year of 5 year contract). Includes line repairs, manhole repairs, smoke testing as problems are identified during inspections and cleaning.
- 56110 *Sludge Disposal* \$ 65,000 No change.
Chemicals (polymer and quicklime), testing, materials for the belt press sludge disposal system. Rock for roads at biosolids application sites. The City must haul away all Class B Biosolids that have been stored at the WWTF site during 2011 and 2012. Once the dryer is full tested and operational, this cost will be reduced significantly.

CAPITAL OUTLAY:

Capital outlay expenses include building or equipment replacement that has an asset life of 5 years or longer and is valued at more than \$5,000. The proposed budget includes several projects for 2012-2013:

- 74110 *Plant Improvements* \$ 195,000 Vehicle storage shed, Grit removal system (\$45,000) and/or & added locker changing facility for WWTF operators.
- 74120 *System Improvements* \$ 100,000 Sewer pipe relining/rehabilitation (\$25,000), Lateral camera system (\$10,000) and manhole rehabilitation (\$75,000). Inflow & Infiltration repairs stop leaks and extend pipe life for 20-40 years.



City of Stayton, Oregon
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Fund 30 - Sewer Enterprise Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	2,895,724	2,145,410	1,935,000	2,414,000	2,414,000	2,414,000
	30 - Beginning Fund Balance	\$ 2,895,724	\$ 2,145,410	\$ 1,935,000	\$ 2,414,000	\$ 2,414,000	\$ 2,414,000
44100	Sublimity Contract	253,987	258,636	286,000	300,000	300,000	300,000
44101	Sublimity Loan Repayment	146,670	143,953	142,945	141,680	141,680	141,680
44200	Customer Receipts	1,744,337	1,928,330	2,042,500	2,185,000	2,185,000	2,185,000
	32 - Charges For Services	\$ 2,144,994	\$ 2,330,920	\$ 2,471,445	\$ 2,626,680	\$ 2,626,680	\$ 2,626,680
43500	Earned Interest	11,261	7,997	9,750	9,000	9,000	9,000
	38 - Interest	\$ 11,261	\$ 7,997	\$ 9,750	\$ 9,000	\$ 9,000	\$ 9,000
45230	Developer Reimbursements	0	0	0	0	0	0
48200	Transfer From SDC	150,000	150,000	0	0	0	0
49500	Miscellaneous	8,017	2,512	2,500	2,500	2,500	2,500
	39 - Miscellaneous/Transfers	\$ 158,017	\$ 152,512	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
	Total Revenues	\$ 5,209,996	\$ 4,636,838	\$ 4,418,695	\$ 5,052,180	\$ 5,052,180	\$ 5,052,180

Expenses

51155	Wastewater Supervisor	61,126	63,147	63,816	65,724	65,724	65,724
51390	Seasonal and Part-Time Staff	9,680	1,220	7,500	7,500	7,500	7,500
51420	Clerk	17,664	17,865	18,222	18,954	18,954	18,954
51425	Chief Operator	26,484	40,482	58,636	60,985	60,985	60,985
51430	Plant Operator (4.5)	174,265	190,884	202,767	217,182	217,182	217,182
51440	Maintenance Worker	2,207	2,232	2,500	2,800	2,800	2,800
51445	Collection System Operator	0	0	37,036	38,214	38,214	38,214
51470	Utility Clerk	19,318	18,618	19,926	20,730	20,730	20,730
51710	Weekend Duty	0	0	6,000	6,000	6,000	6,000
51720	Overtime Pay	290	482	4,000	4,000	4,000	4,000
51730	Holiday Pay	0	0	675	1,000	1,000	1,000
51910	FICA & Medicare	23,078	24,613	29,379	30,973	30,973	30,973
51920	Workers Compensation	10,691	10,355	13,435	14,158	14,158	14,158
51931	Health & Dental	54,566	58,079	90,474	103,248	103,248	103,248
51933	Disability	927	1,064	1,573	1,602	1,602	1,602
51934	Life Insurance	191	220	392	200	200	200
51935	City Retirement Plan	42,518	49,545	71,490	72,465	72,465	72,465
51936	Flexible Benefits Administration	84	123	240	225	225	225
	Personnel Services	\$ 443,089	\$ 478,931	\$ 628,061	\$ 665,960	\$ 665,960	\$ 665,960
52110	Office Supplies	2,009	1,017	1,500	1,500	1,500	1,500
52120	Billing Supplies	12,156	12,671	18,500	18,500	18,500	18,500
52210	Telephone/Alarms	6,669	6,929	6,200	6,200	6,200	6,200
52420	Computer Expense	14,837	11,365	12,000	16,000	16,000	16,000
52510	Electricity	140,797	183,430	182,400	190,000	190,000	190,000
52520	Natural Gas	0	0	32,000	150,000	150,000	150,000
52600	Bad Debt Expense	1,013	360	1,000	1,000	1,000	1,000
54110	Uniforms	2,817	2,011	3,045	3,045	3,045	3,045
54120	Memberships	746	1,738	1,935	1,935	1,935	1,935
54130	Training/Conferences	5,039	4,453	5,000	5,000	5,000	5,000
55110	Plant Operating Expense	178,671	89,645	130,000	150,000	150,000	150,000
55115	Permit - NPDES	10,348	20,520	15,000	15,000	15,000	15,000
55120	System Operating Expense	203,606	154,484	180,000	180,000	180,000	180,000
55121	Mill Creek Sewer Maintenance	34,823	10,988	10,000	10,000	10,000	10,000
55124	Storm System Operating Expense	14,802	23,958	25,000	15,000	15,000	15,000

City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
56110	Sludge Disposal	63,983	57,961	65,000	65,000	65,000	65,000
58110	Gasoline & Diesel	7,863	10,806	10,500	10,500	10,500	10,500
58120	Vehicle Maintenance/Repair	9,292	7,807	10,000	12,500	12,500	12,500
62010	Contract Services - IT	0	0	7,500	7,500	7,500	7,500
62120	Contract Services	7,271	10,810	15,000	15,000	15,000	15,000
62135	Contract Stormwater Master Plan	239	0	2,500	2,500	2,500	2,500
62150	Contract Legal	1,145	17,117	30,000	150,000	150,000	150,000
62170	Contract Engineer	9,574	21,770	10,000	10,000	10,000	10,000
62180	Contract I&I Evaluation	0	0	10,000	20,000	20,000	20,000
63110	Audit	9,240	6,130	14,936	14,500	14,500	14,500
63120	Insurance	40,741	23,949	34,589	34,589	34,589	34,589
	Materials and Services	\$ 777,481	\$ 679,919	\$ 833,605	\$ 1,105,269	\$ 1,105,269	\$ 1,105,269
74110	Plant Improvements	111,384	152,027	195,000	195,000	195,000	195,000
74120	System Improvements	0	0	100,000	100,000	100,000	100,000
74130	Storm System Improvements	0	0	0	20,000	20,000	20,000
	Capital Outlay	\$ 111,384	\$ 152,027	\$ 295,000	\$ 315,000	\$ 315,000	\$ 315,000
81150	State Revolving Loan Fund Principal	175,022	180,170	185,470	190,925	190,925	190,925
81250	State Revolving Loan Fund Interest	143,152	116,890	111,590	106,135	106,135	106,135
81260	State Revolving Service Fee	0	20,239	19,338	18,441	18,441	18,441
81410	RD Bond Principal	44,018	46,218	48,385	50,805	50,805	50,805
81420	RD Bond Interest	128,025	125,825	123,657	121,238	121,238	121,238
	Debt Service	\$ 490,217	\$ 489,342	\$ 488,440	\$ 487,544	\$ 487,544	\$ 487,544
90083	Transfer to 10th Ave Fund	0	0	75,000	75,000	75,000	75,000
90110	Transfer To General Fund	157,215	165,075	170,000	176,800	176,800	176,800
90115	Transfer To Public Works Admin Fund	160,000	169,000	174,000	174,000	174,000	174,000
90150	Transfer to Facilities Development Fund	0	11,000	13,168	13,168	13,168	13,168
90155	Transfer To Vehicle Replacement Fund	76,200	76,200	92,728	92,728	92,728	92,728
90183	Transfer to Sewer Construction Fund	849,000	151,000	300,000	300,000	300,000	300,000
	Transfers	\$ 1,242,415	\$ 572,275	\$ 824,896	\$ 831,696	\$ 831,696	\$ 831,696
95110	Contingency	0	0	407,423	384,141	384,141	384,141
95140	Debt Reserve Fund	0	0	491,270	491,270	491,270	491,270
99100	Unappropriated Balance	2,145,410	2,264,344	450,000	771,300	771,300	771,300
	Contingency/Unappropriated	\$ 2,145,410	\$ 2,264,344	\$ 1,348,693	\$ 1,646,711	\$ 1,646,711	\$ 1,646,711
Total Expenses		\$ 5,209,996	\$ 4,636,838	\$ 4,418,695	\$ 5,052,180	\$ 5,052,180	\$ 5,052,180
Total Sewer Revenues		\$ 5,209,996	\$ 4,636,838	\$ 4,418,695	\$ 5,052,180	\$ 5,052,180	\$ 5,052,180
Total Sewer Expenses		\$ 5,209,996	\$ 4,636,838	\$ 4,418,695	\$ 5,052,180	\$ 5,052,180	\$ 5,052,180

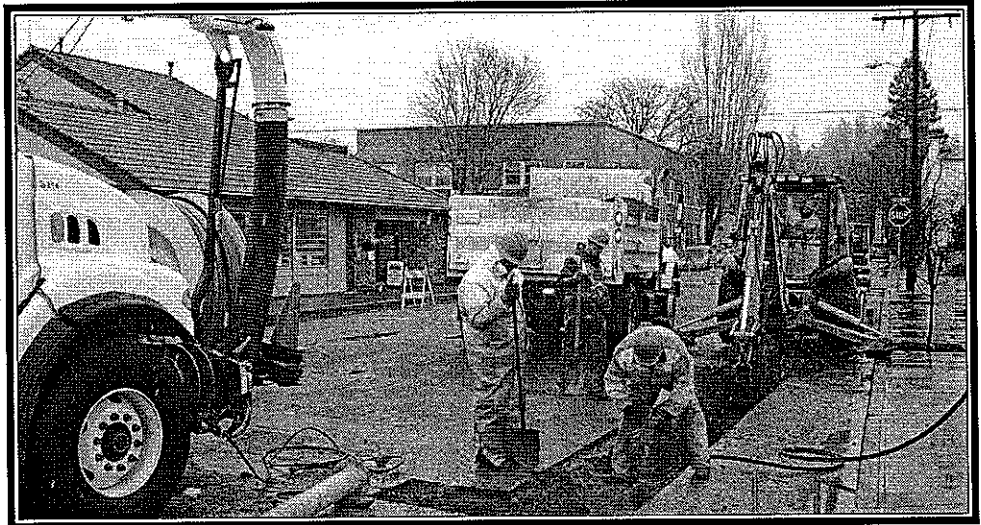
Street Fund

The **Street Fund** provides funding to maintain 34.6 curb miles of improved streets (striping, sweeping, patching, overlays, slurry seals, etc.) and limited maintenance on 14.4 miles of unimproved streets (dust control, limited pothole patching, etc.).

The 2012-2013 Budget provides funding to meet annual maintenance objectives (pavement patching, crack sealing, sidewalk repairs, ADA ramp installation, directional and regulatory signage, signal electrical costs, striping, dust control, street tree maintenance, leaf clean-up, storm drainage, bike path, traffic control, and transportation system related engineering services, etc.).

Two projects are included in the proposed budget:

1. 10th Avenue Reconstruction,
2. 6th Avenue Overlay.



Alignment with Council Goals:

Council Goal #1: Improve Public Infrastructure

- Implement an active annual street maintenance program including crack sealing, pavement patching, street tree maintenance, sidewalk repair and gravel street maintenance activities.
- Overlay or reconstruct selected streets annually.

Implementation Strategy:

Since March 2011, the City of Stayton has collected a Transportation Maintenance Fee with monthly utility bills. The fee generates \$84,000 per year which must be spent for street and sidewalk maintenance activities. Coupled with the increase in the Oregon State Gas Tax distribution to the City, the 2012-2013 budget includes more funds targeted to street and sidewalk maintenance.

10th Avenue Reconstruction. The City will reconstruct 10th Avenue from E. Santiam Street to Fern Ridge Rd. The project will consist of curbs, gutters, sidewalks, paving, lighting and landscaping on 10th Avenue, storm sewers and a storm retention basin and an 8' wide pedestrian path on from the Hospital to E. Hollister St. In March 2011, ODOT awarded Stayton an \$883,500 Immediate Opportunity Fund grant for 10th Avenue improvements near Santiam Memorial Hospital. This is 50% of the estimated \$1.7 million project cost. The City will use \$475,000 in ODOT-STP funds, gas taxes and street maintenance funds to provide the City share of the match. Santiam Memorial Hospital will provide the remaining funds for this project. See the 10th Avenue Fund for full project funding.

6th Avenue Overlay. In late summer 2012 or in Spring 2013, 6th Avenue (E. Hollister to E. Santiam) will get a 2"-4" AC overlay. The project will cost \$100,000+/- . In 2009 and 2011, new water lines were installed on this street. In March 2012 City public works employees and Canyon Contracting replaced catch basins and installed replacement storm drainage piping in this section of 6th Avenue in anticipation of this paving project.

Sidewalk & ADA Ramp Program. The budget includes \$38,000 to use for sidewalk repairs and ADA ramp installation. Funds will be targeted to sidewalk safety hazards and priority ADA ramp installation locations. The City is required to have an ongoing program to make City facilities, including streets and sidewalks, safe and accessible to the walking and disabled public.

REVENUES:

41300 State Gas Tax	\$410,000	Increase in state gas tax revenues from \$360,000
43870 STP (2011)	\$85,438	Federal Surface Transportation Program (STP) allocation to Stayton.
STP (2006-2010)	\$365,681	Past year STP allocations to be used for 10 th Avenue

Street Fund Continued

MATERIALS AND SERVICES:

Here is a brief explanation of some of the expense line items:

- 55180 Street Tree Maintenance \$5,000 Year 5 — Ongoing maintenance of street trees.
Goal is a 5-year cycle to trim trees to eliminate safety hazards and make streets more accessible to fire trucks, garbage trucks and other large vehicles.
- 55190 Street Maintenance/Repair \$120,000 +\$20,000
This line item includes the annual crack sealing program (\$22,000), pavement repairs (\$30,000), dust control and gravel road maintenance (\$8,000), preparation for overlay projects (\$15,000), and routine maintenance activities (\$50,000) to cover pot hole patching, sign replacement or repair, striping, sanding, snow removal, etc.
- 56120 Sidewalk/Bikeway Mtce \$38,000 Sidewalk repair and ADA ramp installations.
- 62170 Contract Engineer \$10,000 Engineering Services related to street projects
In 2012, the City will work with Marion County to plan for future improvements on Wilco Road. The City and Marion County need to provide prospective industries very clear requirements of the street and storm water public improvements which must be built concurrently with a new development. The City, working with both the North Santiam School District and Marion County, will complete a Safe Routes to School Action Plan for the area near Stayton Middle School. This will position the City to apply for state and federal grants to make street and pedestrian safety improvements in the neighborhoods near the middle school.

CAPITAL OUTLAY:

Capital outlay expenses includes a public improvement or equipment replacement that has an asset life of 5 years or longer and is valued at more than \$5,000.

- 75410 Street Overlay \$100,000 6th Avenue overlay (E. Hollister St. to E. Santiam St.)

TRANSFERS:

- 90083 Transfer to 10th Ave. Fund \$476,500 Provides matching funds to ODOT Immediate Opportunity Fund Grant.



City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Fund 40 - Street Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	42,791	58,735	50,000	40,000	40,000	40,000
	30 - Beginning Fund Balance	\$ 42,791	\$ 58,735	\$ 50,000	\$ 40,000	\$ 40,000	\$ 40,000
44200	Street Maintenance Fee	0	35,572	84,000	84,000	84,000	84,000
	32 - Charges For Services	\$ -	\$ 35,572	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000
41300	State Gas Tax	324,559	343,828	360,000	410,000	410,000	410,000
41310	Stimulus Package - STP Formula	153,345	3,910	0	0	0	0
43870	ODOT/STP Grant	0	0	368,000	451,119	451,119	451,119
	37 - Intergovernmental	\$ 477,904	\$ 347,738	\$ 728,000	\$ 861,119	\$ 861,119	\$ 861,119
43500	Earned Interest	162	342	250	250	250	250
	38 - Interest	\$ 162	\$ 342	\$ 250	\$ 250	\$ 250	\$ 250
43200	Assessment Principal	0	0	250	250	250	250
45230	Developer Reimbursement	0	0	0	0	0	0
47100	Transfer From General Fund	50,000	0	0	0	0	0
49500	Miscellaneous	3,503	131	100	0	0	0
	39 - Miscellaneous/Transfers	\$ 53,503	\$ 131	\$ 350	\$ 250	\$ 250	\$ 250
Total Revenues		\$ 574,360	\$ 442,518	\$ 862,600	\$ 985,619	\$ 985,619	\$ 985,619

Expenditures

51440	Maintenance Worker	44,148	44,650	45,540	47,364	47,364	47,364
51720	Overtime	1,007	0	2,500	2,500	2,500	2,500
51910	FICA & Medicare	2,927	2,995	3,675	3,815	3,815	3,815
51920	Workers Compensation	1,809	2,580	3,695	3,841	3,841	3,841
51931	Health & Dental	17,212	17,892	18,708	20,076	20,076	20,076
51933	Disability	157	164	178	211	211	211
51934	Life Insurance	35	35	38	40	40	40
51935	City Retirement Plan	7,505	7,590	8,653	8,383	8,383	8,383
51936	Flexible Benefits Administration	42	42	42	45	45	45
	Personnel Services	\$ 74,842	\$ 75,949	\$ 83,029	\$ 86,275	\$ 86,275	\$ 86,275
52110	Office Supplies	26	0	100	100	100	100
52330	Building Maintenance	584	0	0	0	0	0
52510	Electricity	2,320	2,449	3,000	3,000	3,000	3,000
54110	Uniforms	470	500	500	500	500	500
54120	Memberships	0	0	100	100	100	100
54130	Training/Conferences	337	403	1,000	1,000	1,000	1,000
55180	Street Tree Maintenance	204	0	5,000	5,000	5,000	5,000
55190	Street Maintenance/Repair	56,170	60,189	100,000	120,000	120,000	120,000
56120	Sidewalk/Bikeway Mainten	3,185	1,892	38,000	38,000	38,000	38,000
58110	Gasoline & Diesel	6,212	6,545	7,000	7,000	7,000	7,000
58120	Vehicle Maintenance/Repair	5,904	10,557	7,500	7,500	7,500	7,500
62135	Stormwater Master Plan	239	0	0	0	0	0
62170	Contract Engineer	9,826	7,114	10,000	10,000	10,000	10,000
63110	Audit	1,500	348	1,550	1,550	1,550	1,550
63120	Insurance	2,677	1,635	2,280	2,280	2,280	2,280
	Materials and Services	\$ 89,654	\$ 91,631	\$ 176,030	\$ 196,030	\$ 196,030	\$ 196,030

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
75400	Street Reconstruction	0	59,489	0	0	0	0
75410	Street Overlays	221,714	0	155,000	100,000	100,000	100,000
	Capital Outlay	\$ 221,714	\$ 59,489	\$ 155,000	\$ 100,000	\$ 100,000	\$ 100,000
90110	Transfer To General Fund	13,315	13,315	13,315	13,900	13,900	13,900
90115	Transfer To Public Works Admin Fund	85,000	85,000	65,000	65,000	65,000	65,000
90083	Transfer To 10th Ave Fund	0	0	301,500	476,500	476,500	476,500
90150	Transfer To Facility Maintenance	0	4,000	4,922	4,922	4,922	4,922
90155	Transfer To Vehicle Replacement Fund	31,100	31,100	34,835	34,835	34,835	34,835
	Transfers	\$ 129,415	\$ 133,415	\$ 419,572	\$ 595,157	\$ 595,157	\$ 595,157
95110	Contingency	0	0	28,969	8,157	8,157	8,157
99100	Unappropriated Funds	58,735	82,034	0	0	0	0
	Contingency/Unappropriated	\$ 58,735	\$ 82,034	\$ 28,969	\$ 8,157	\$ 8,157	\$ 8,157
Total Expenditures		\$ 574,360	\$ 442,518	\$ 862,600	\$ 985,619	\$ 985,619	\$ 985,619
Total Street Revenues		\$ 574,360	\$ 442,518	\$ 862,600	\$ 985,619	\$ 985,619	\$ 985,619
Total Street Expenditures		\$ 574,360	\$ 442,518	\$ 862,600	\$ 985,619	\$ 985,619	\$ 985,619

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Fund 50 – Facilities Development & Maintenance Fund

This fund generally was created finance major maintenance activities to City facilities and to reserve funds for needed land acquisition. The City has created a facilities maintenance schedule for roofing, HVAC, ADA and major building maintenance items. Basing these maintenance activities on a life-cycle ensures the timely upkeep and repair of the city's buildings and facilities without major impacts on the General Fund and public works funds.

Maintenance activities scheduled for 2012-13 include:

- | | |
|---------------------------------|---|
| • City Hall / Police Department | HVAC & Roof replacements (Summer 2012) |
| • Food Bank | Roof Repairs (Summer 2012) |
| • Various City facilities | Minor ADA projects per priority list |
| • Wastewater Plant | Interceptor tank installation at the leaf transfer site |
| • Community Center | Emergency generator (Grant match?) |
| • City Shops | Minor HVAC upgrades |
| • 3 rd Avenue | Decorative Street lights (Water to Marion) |
| • ISERVE | Materials for volunteer projects |

Fund 55 – Vehicle Replacement Fund

The Vehicle Replacement Fund provides funds to replace water, sewer, street, parks, and police department and other equipment used by the City on an established life-cycle basis. Basing equipment replacement on a life-cycle ensures timely replacement of the equipment. In addition, long-term replacement schedules, setting funds aside on a regular basis eliminates the financial spike that occurs from attempting to secure funding at the very end of the life-cycle.

In 2011-12, the City purchased and outfitted two used police cars and purchased a blower attachment for the parks department. We will purchase a lift truck for use at the wastewater treatment facility before July 1, 2012.

Vehicle purchases that are scheduled for 2012-13 include:

- | | | |
|-------------------|---------|---|
| • Parks | 25,000 | Replace 1996 Landscape Truck |
| • Parks/Streets | 18,000 | Replace John Deere mower/tractor |
| • Sewer | 150,000 | Replace 1997 Biosolids Truck. |
| • Sewer | 20,000 | Purchase Lateral Launch TV Camera |
| • Streets | 250,000 | Replace 2005 Sweeper |
| • Water / Streets | 20,000 | Replace 2003 pickup – Service/Utility Locates |

We propose \$400,000 for vehicle purchases in the 2012-13 budget.

The Public Works Department will monitor the need to replace both the biosolids truck and street sweeper. Our hope is to defer one or both of these purchases until 2013-2014.

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 50 - Facilities Development & Maintenance Fund

This fund generally was created to fund land purchases for City facilities and maintain city facilities.

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	173,986	276,018	332,569	425,050	425,050	425,050
	30 - Beginning Fund Balance	\$ 173,986	\$ 276,018	\$ 332,569	\$ 425,050	\$ 425,050	\$ 425,050
43500	Interest Earned	5,274	1,379	1,650	1,500	1,500	1,500
	38 - Interest	\$ 5,274	\$ 1,379	\$ 1,650	\$ 1,500	\$ 1,500	\$ 1,500
46100	Building Rent	9,113	13,567	20,400	20,400	20,400	20,400
46110	Rent - Wireless Site	25,021	22,786	24,546	24,546	24,546	24,546
47110	Transfer From General Fund	75,000	45,000	45,000	45,000	45,000	45,000
47120	Transfer From Water Fund	0	10,000	22,419	22,419	22,419	22,419
47130	Transfer From Sewer Fund	0	11,000	13,168	13,168	13,168	13,168
47140	Transfer From Street Fund	0	4,000	4,922	4,922	4,922	4,922
47165	Transfer From Swimming Pool Fund	0	10,000	10,000	0	0	0
	39 - Miscellaneous/Transfers	\$ 109,134	\$ 116,353	\$ 140,455	\$ 130,455	\$ 130,455	\$ 130,455
Total Revenues		\$ 288,394	\$ 393,751	\$ 474,674	\$ 557,005	\$ 557,005	\$ 557,005

Expenditures

52330	Building Maintenance	10,096	30,491	90,000	150,000	150,000	150,000
62150	Contract Legal	0	0	0	0	0	0
62171	Engineering/Basic	0	0	0	0	0	0
62174	Preliminary Design	2,280	0	0	10,000	10,000	10,000
	Materials and Services	\$ 12,376	\$ 30,491	\$ 90,000	\$ 160,000	\$ 160,000	\$ 160,000
74120	System Improvements	0	19,999	30,000	30,000	30,000	30,000
73110	Land Acquisition	0	0	200,000	200,000	200,000	200,000
	Capital Outlay	\$ -	\$ 19,999	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000
95110	Contingency	0	0	79,674	137,005	137,005	137,005
99100	Unappropriated Funds	276,018	343,261	75,000	30,000	30,000	30,000
	Contingency/Unappropriated	\$ 276,018	\$ 343,261	\$ 154,674	\$ 167,005	\$ 167,005	\$ 167,005
Total Expenditures		\$ 288,394	\$ 393,751	\$ 474,674	\$ 557,005	\$ 557,005	\$ 557,005
Total Facilities Development Revenues		\$ 288,394	\$ 393,751	\$ 474,674	\$ 557,005	\$ 557,005	\$ 557,005
Total Facilities Development Expenditures		\$ 288,394	\$ 393,751	\$ 474,674	\$ 557,005	\$ 557,005	\$ 557,005

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 55 - Vehicle Replacement Fund

The Vehicle Replacement Fund provides funds to replace water, sewer, street, parks, and police department and other equipment used by the City on an established life-cycle basis. Basing equipment replacement on a life-cycle ensures timely replacement of the equipment. In addition, long-term replacement schedules, setting funds aside on a regular basis eliminates the financial spike that occurs from attempting to secure funding at the very end of the life-cycle.

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning fund Balance	456,929	624,451	650,000	885,000	885,000	885,000
	30 - Beginning Fund Balance	\$ 456,929	\$ 624,451	\$ 650,000	\$ 885,000	\$ 885,000	\$ 885,000
43500	Interest	4,748	4,807	4,000	4,000	4,000	4,000
	38 - Interest	\$ 4,748	\$ 4,807	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
43620	Interfund Loan Principal	21,837	21,837	21,836	21,836	21,836	21,836
47100	Transfer from General Fund	53,000	61,000	61,000	10,500	10,500	10,500
47160	Transfer from Sewer Fund	76,200	76,200	92,728	92,728	92,728	92,728
47165	Transfer from Water Fund	36,967	36,967	47,338	47,338	47,338	47,338
47170	Transfer from Street Fund	31,100	31,100	34,835	34,835	34,835	34,835
47200	Asset Liquidation	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ 219,104	\$ 227,104	\$ 257,737	\$ 207,237	\$ 207,237	\$ 207,237
Total Revenues		\$ 680,781	\$ 856,362	\$ 911,737	\$ 1,096,237	\$ 1,096,237	\$ 1,096,237

Expenditures

71100	Vehicles	56,330	39,291	300,000	425,000	425,000	425,000
	Capital Outlay	\$ 56,330	\$ 39,291	\$ 300,000	\$ 425,000	\$ 425,000	\$ 425,000
95110	Contingency	0	0	499,000	500,000	500,000	500,000
99100	Unappropriated Funds	624,451	817,071	112,737	171,237	171,237	171,237
	Contingency/Unappropriated	\$ 624,451	\$ 817,071	\$ 611,737	\$ 671,237	\$ 671,237	\$ 671,237
Total Expenditures		\$ 680,781	\$ 856,362	\$ 911,737	\$ 1,096,237	\$ 1,096,237	\$ 1,096,237
Total Vehicle Replacement Revenues		\$ 680,781	\$ 856,362	\$ 911,737	\$ 1,096,237	\$ 1,096,237	\$ 1,096,237
Total Vehicle Replacement Expenditures		\$ 680,781	\$ 856,362	\$ 911,737	\$ 1,096,237	\$ 1,096,237	\$ 1,096,237

**City of Stayton, Oregon
Fiscal Year 2012- 2013 Budget**

Fund 58 - Sublimity/RD Reserve Fund

This fund accounts for payments from the City of Sublimity to be used for debt service reserve accounts in connection with the construction of the Waste Water Treatment Plant.

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	92,725	93,296	94,500	95,000	95,000	95,000
	30 - Beginning Fund Balance	\$ 92,725	\$ 93,296	\$ 94,500	\$ 95,000	\$ 95,000	\$ 95,000
43500	Interest	571	443	500	500	500	500
	38 - Interest	\$ 571	\$ 443	\$ 500	\$ 500	\$ 500	\$ 500
44100	Sublimity Payment	0	0	0	0	0	0
44150	Transfer From Future Reserve Fund	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues		\$ 93,296	\$ 93,739	\$ 95,000	\$ 95,500	\$ 95,500	\$ 95,500

Expenditures

99100	Unappropriated Fund Balance	93,296	93,739	95,000	95,500	95,500	95,500
Total Expenditures		\$ 93,296	\$ 93,739	\$ 95,000	\$ 95,500	\$ 95,500	\$ 95,500

Total Sublimity/RD Reserve Revenues		\$ 93,296	\$ 93,739	\$ 95,000	\$ 95,500	\$ 95,500	\$ 95,500
Total Sublimity/RD Reserve Expenditures		\$ 93,296	\$ 93,739	\$ 95,000	\$ 95,500	\$ 95,500	\$ 95,500

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 59 - NEDCO

This is a "pass through" fund for budget purposes only to account for a grant for Neighborhood Economic Development Corporation (NEDCO). Although, by definition this is a pass through grant the funds will be deposited in The City of Stayton checking account and a check issued to NEDCO, from the Community Development Block Grant The City will be responsible for an annual report regarding these grant funds. NEDCO provides pre-purchase and foreclosure counseling, outreach, information

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
41700	Community Development Block Grant	11,008	36,992	0	0	0	0
Total Revenues		\$ 11,008	\$ 36,992	\$ -	\$ -	\$ -	\$ -

Expenditures

57350	Payment to NEDCO	11,008	36,992	0	0	0	0
Total Expenditures		\$ 11,008	\$ 36,992	\$ -	\$ -	\$ -	\$ -

Total NEDCO Fund Revenues	\$ 11,008	\$ 36,992	\$ -	\$ -	\$ -	\$ -	\$ -
Total NEDCO Fund Expenditures	\$ 11,008	\$ 36,992	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 60 - 9-1-1 Fund

This is a "pass through" fund for budget purposes only to account for state 9-1-1 telephone tax receipts. Although, by intergovernmental agreement, our 9-1-1 tax dollars are deposited directly with the Santiam Canyon Communications Council to fund that agency's operations, Oregon Budget Law still requires that the City reflect the funds in its own budget.

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
41700	9-1-1 Telephone Tax	30,370	38,540	60,000	60,000	60,000	60,000
Total Revenues		\$ 30,370	\$ 38,540	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000

Expenditures

57350	Payment To P.S.A.P.	30,370	38,540	60,000	60,000	60,000	60,000
Total Expenditures		\$ 30,370	\$ 38,540	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000

Total 9-1-1 Fund Revenues	\$ 30,370	\$ 38,540	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Total 9-1-1 Fund Expenditures	\$ 30,370	\$ 38,540	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000

City of Stayton, Oregon
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Fund 62 - Grant Fund

This Fund accounts for Federal, State and Local grants. The purpose of this fund is to track the revenues and expenditures related to grants and to allow for more accurate reporting, as required for most grant programs. Examples of grants to be reported in this fund include the State Library's Ready-to-Read Grant and the Local Law Enforcement Block Grant. The City continues to review grant opportunities on an on-going basis for programs to benefit the City of Stayton.

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	78	7,130	2,000	2,000	2,000	2,000
	30 - Beginning Fund Balance	\$ 78	\$ 7,130	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
43899	Miscellaneous Grants	572	0	100,000	100,000	100,000	100,000
46465	Donations	0	0	8,000	8,000	8,000	8,000
	33 - Grants and Contributions	\$ 572	\$ -	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,000
43650	State Grants	2,243	800	150,000	150,000	150,000	150,000
43811	Federal Grants	23,380	8,442	150,000	150,000	150,000	150,000
43846	Library State Grants	23,954	18,873	24,000	24,000	24,000	24,000
	37 - Intergovernmental	\$ 49,577	\$ 28,115	\$ 324,000	\$ 324,000	\$ 324,000	\$ 324,000
Total Revenues		\$ 50,227	\$ 35,245	\$ 434,000	\$ 434,000	\$ 434,000	\$ 434,000

Expenditures

51340	Library Assistant	10,649	14,866	24,000	24,000	24,000	24,000
51720	Overtime	0	7,420	70,000	70,000	70,000	70,000
51910	FICA & Medicare	815	1,137	1,500	1,500	1,500	1,500
51920	Worker's Compensation	11	15	1,500	1,500	1,500	1,500
	Personnel Services	\$ 11,475	\$ 23,438	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000
52330	Building Maintenance	0	0	30,000	30,000	30,000	30,000
53110	Operating Supplies	7,844	4,346	50,000	50,000	50,000	50,000
54130	Travel/Conferences	495	551	1,500	1,500	1,500	1,500
54140	IT Maintenance/Support	0	0	20,000	20,000	20,000	20,000
62115	Professional Services	240	0	25,000	25,000	25,000	25,000
62120	Contract Services	0	0	40,000	40,000	40,000	40,000
	Materials and Services	\$ 8,579	\$ 4,898	\$ 166,500	\$ 166,500	\$ 166,500	\$ 166,500
71200	Equipment	23,021	830	70,500	70,500	70,500	70,500
72145	Children's Programming	24	611	0	0	0	0
	Capital Outlay	\$ 23,045	\$ 1,441	\$ 70,500	\$ 70,500	\$ 70,500	\$ 70,500
90083	Transfer to 10th Ave Fund	0	0	100,000	100,000	100,000	100,000
	Transfers	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
99100	Unappropriated Fund Balance	7,130	5,468	0	0	0	0
	Contingency/Unappropriated	\$ 7,130	\$ 5,468	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 50,229	\$ 35,245	\$ 434,000	\$ 434,000	\$ 434,000	\$ 434,000
Total Grant Revenues		\$ 50,227	\$ 35,245	\$ 434,000	\$ 434,000	\$ 434,000	\$ 434,000
Total Grant Expenditures		\$ 50,229	\$ 35,245	\$ 434,000	\$ 434,000	\$ 434,000	\$ 434,000

City of Stayton, Oregon
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Budget

Fund 63 - Trust and Agency Fund

This fund accounts for assets held and revenues received by the City in a fiduciary capacity to be used for certain specified purposes. Monies are received and held until certain conditions are met and then "passed through" to the appropriate entity.

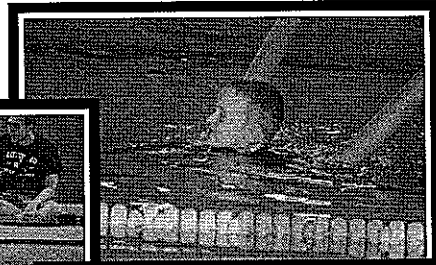
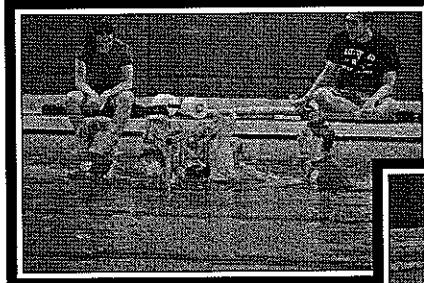
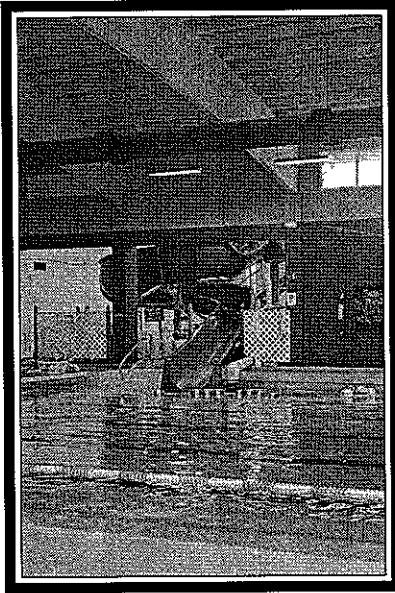
Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	0	183,441	150,000	150,000	150,000	150,000
	30 - Beginning Fund Balance	\$ -	\$ 183,441	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
49500	Miscellaneous Revenue	235,959	285,879	350,000	350,000	350,000	350,000
	33 - Miscellaneous Revenue	\$ 235,959	\$ 285,879	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Total Revenues		\$ 235,959	\$ 469,320	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

Expenditures

59999	Miscellaneous Expenditures	52,518	369,548	350,000	350,000	350,000	350,000
Total Expenditures		\$ 52,518	\$ 369,548	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
99100	Unappropriated Fund Balance	183,441	99,772	150,000	150,000	150,000	150,000
	Contingency/Unappropriated	\$ 183,441	\$ 99,772	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Total Expenditures		\$ 235,959	\$ 469,320	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Total Trust and Agency Fund Revenues		\$ 235,959	\$ 469,320	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Total Trust and Agency Fund Expenditures		\$ 235,959	\$ 469,320	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

Stayton Family Memorial Pool



The Stayton Family Memorial Pool provides a wide variety of aquatic activities to Stayton area residents and surrounding communities.

Through our General Fund budget, Local Option Tax Levy, memberships and daily admissions we provide an extensive selection of programs. These include: Tai Chi, Joint Efforts (Arthritis), Build-N-Burn (Shallow Water Aerobics), Deep Water Aerobics, Core Conditioning, Triathlon Training, Swim Lessons, numerous open/family swim activities and more! The Pool offers facility rentals to scuba groups, church organizations, childhood development groups and lastly, rentals for family activities.

Our patron numbers remain steady, which demonstrates the community support for recreation.

Kiwanis continues to provide Third Grade Swim Lessons to every child in the North Santiam School District; this provides both for education and recreation. Stayton High School uses the pool for P.E and also for their swim team. Our pool is also home to both the Cascade High School and YMCA Manta Ray swim teams.

The pool facility provides employment opportunities for 1 full-time employee and approximately 25 part-time employees. Most part-time employees are local high school or college students.

Alignment with Council Goals:

Council Goal #4: Enhance the Quality of life

- The pool provides quality recreation activities for all ages.

MATERIALS AND SERVICES:

As the repairs and maintenance of the facility and equipment continue, it is important that expenditures for the Pool be carefully managed. We frequently review exercise classes, seasonal swim lessons, and membership programs to maximize revenue and reduce expenditures.

CAPITAL OUTLAY:

The Pool completed repairs through inter fund loan provided by the Vehicle Replacement fund. The Loan was for \$90,000, with 2% interest and will be paid back with Local Option Tax Dollars over a four year period. This will be the fourth year for repayment on this loan. This payment is considered Debt Service and line items 81100 and 81420 record this Liability.

This year all ductile iron pipe in the pump room will be replaced along with a relining of the pump room sump pit with funds provided from the Santiam Community Endowment.



**City of Stayton, Oregon
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Fund 65 - Swimming Pool Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	30,680	26,329	20,000	60,000	60,000	60,000
	30 - Beginning Fund Balance	\$ 30,680	\$ 26,329	\$ 20,000	\$ 60,000	\$ 60,000	\$ 60,000
41110	Previously Levied Taxes	3,170	5,252	4,000	4,000	4,000	4,000
41121	Local Option Tax Levy	120,808	149,764	149,400	149,400	149,400	149,400
	31 - Property Taxes	\$ 123,978	\$ 155,016	\$ 153,400	\$ 153,400	\$ 153,400	\$ 153,400
46410	Swimming Lessons	30,084	28,838	20,000	20,000	20,000	20,000
46430	Pool Daily Receipts	37,074	25,526	30,000	30,000	30,000	30,000
46440	Pool-Rental	23,220	16,421	16,000	16,000	16,000	16,000
46460	Memberships	31,280	27,508	25,000	39,000	39,000	39,000
	32 - Charges For Services	\$ 121,657	\$ 98,293	\$ 91,000	\$ 105,000	\$ 105,000	\$ 105,000
43850	Endowment Contribution	7,287	5,272	30,000	15,000	15,000	15,000
46465	Donations	72	11,117	10,000	5,000	5,000	5,000
	33 - Grants and Contributions	\$ 7,359	\$ 16,389	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000
43500	Earned Interest	173	672	500	300	300	300
	38 - Interest	\$ 173	\$ 672	\$ 500	\$ 300	\$ 300	\$ 300
46410	Lifeguard Training	-	-	-	2,000	\$ 2,000	\$ 2,000
46420	Pool-Coupon Books	12,470	13,559	11,000	0	0	0
46450	Pool Concessions	3,566	1,949	5,000	2,500	2,500	2,500
46470	Other	6,007	82	2,000	1,000	1,000	1,000
46475	Sale Of Merchandise	30	6	200	0	0	0
47100	Transfer From General Fund	91,300	81,300	76,300	74,000	73,500	73,500
49600	Cash Over/(Short)	365	10	0	0	0	0
	39 - Miscellaneous/Transfers	\$ 113,738	\$ 96,905	\$ 94,500	\$ 79,500	\$ 79,000	\$ 79,000
Total Revenues		\$ 397,585	\$ 393,604	\$ 399,400	\$ 418,200	\$ 417,700	\$ 417,700

Expenditures

51420	Swimming Pool Manager	51,688	52,169	55,126	56,772	56,772	56,772
51425	Part-Time and Seasonal Pool Staff	144,886	134,454	135,000	140,400	140,400	140,400
51720	Overtime Pay	0	0	0	0	0	0
51910	FICA & Medicare	15,002	14,260	14,545	15,084	15,084	15,084
51920	Workers Compensation	5,788	4,040	4,962	5,296	5,296	5,296
51931	Health & Dental	50	300	400	400	400	400
51933	Disability	177	186	0	229	229	229
51934	Life Insurance	28	28	0	40	40	40
51935	City Retirement Plan	8,534	8,665	10,474	10,060	10,060	10,060
51936	Flexible Benefits Administration	0	0	0	0	0	0
	Personnel Services	\$ 226,153	\$ 214,103	\$ 220,507	\$ 228,281	\$ 228,281	\$ 228,281
52110	Office Supplies	2,478	1,920	1,300	1,300	1,300	1,300
52115	Concession Supplies	3,557	1,722	2,000	2,000	2,000	2,000
52210	Telephone/Alarm	2,755	2,590	2,400	2,400	2,400	2,400
52220	Custodial Supplies	2,892	3,339	4,000	4,000	4,000	4,000
52330	Building Maintenance	17,745	17,216	18,000	19,000	19,000	19,000
52510	Electricity	16,852	19,610	25,000	25,000	25,000	25,000
52520	Natural Gas	47,950	40,011	42,000	42,000	41,500	41,500
54110	Uniforms	1,239	883	1,200	1,200	1,200	1,200
54115	Membership Program Licensing	0	0	0	800	800	800
54120	Red Cross Certification	0	0	0	1,400	1,400	1,400
54130	Training/Conferences	1,652	1,220	1,000	1,000	1,000	1,000

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Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
57131	Employee Drug Testing	1,237	330	1,000	1,000	1,000	1,000
63110	Audit	0	350	1,500	1,500	1,500	1,500
63120	Insurance	8,922	3,302	4,940	4,940	4,940	4,940
	Materials and Services	\$ 107,280	\$ 92,492	\$ 104,340	\$ 107,540	\$ 107,040	\$ 107,040
71200	Equipment	14,186	16,389	35,000	50,000	50,000	50,000
71210	Levy Funded Equipment	0	0	0	0	0	0
	Capital Outlay	\$ 14,186	\$ 16,389	\$ 35,000	\$ 50,000	\$ 50,000	\$ 50,000
81100	Inter Fund Loan Principal	21,837	21,837	21,837	21,837	21,837	21,837
81420	Interfund Loan Interest	1,800	1,800	1,800	1,800	1,800	1,800
	Debt Service	\$ 23,637	\$ 23,637	\$ 23,637	\$ 23,637	\$ 23,637	\$ 23,637
90150	Transfer to Facilities Development Fund	0	10,000	10,000	0	0	0
	Transfers	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
95110	Contingency	0	0	5,916	8,742	8,742	8,742
99100	Unappropriated Fund Balance	26,329	36,983	0	0	0	0
	Contingency/Unappropriated	\$ 26,329	\$ 36,983	\$ 5,916	\$ 8,742	\$ 8,742	\$ 8,742
Total Expenditures		\$ 397,585	\$ 393,604	\$ 399,400	\$ 418,200	\$ 417,700	\$ 417,700
Total Swimming Pool Revenues		\$ 397,585	\$ 393,604	\$ 399,400	\$ 418,200	\$ 417,700	\$ 417,700
Total Swimming Pool Expenditures		\$ 397,585	\$ 393,604	\$ 399,400	\$ 418,200	\$ 417,700	\$ 417,700

Fund 72 – Water SDC Fund

The Water System Development Fund receives revenues from water System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Developers pay a Water SDC based on meter size installed in a new building. Water SDCs pay for the oversizing or expansion of the City's water treatment plant, large transmission mains and water source improvements that directly benefit new growth in the City. Water SDC funds may only be spent on water system improvements, including engineering, land acquisition, construction and debt service for projects that are listed in the City of Stayton Water System Master Plan. They may not be used for operations and maintenance of the system.

The proposed 2012-2013 budget includes \$7,000 for the city's financial consultant and engineer to review the Water System SDC charges. No other projects are planned. The proposed budget reserves funds for developer reimbursements and design and construction of oversized transmission mains and future water system improvements identified in the Water System Master Plan.

Fund 73 – Sewer SDC Fund

The Sewer System Development Fund receives revenues from the sewer System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Sewer SDCs are intended to pay for the oversizing or expansion of the City's wastewater treatment plant, sewer collection lines, pump stations and biosolids disposal system for improvements that directly benefit new growth in the City. Therefore, Sewer SDC funds may only be spent on improvements, including engineering, land acquisition, construction and debt service for projects that are listed in the City of Stayton Wastewater System Master Plan. They may not be used for operations and maintenance of the system.

There are no planned construction projects using Sewer SDC funds in the 2012-2013 Budget. The proposed budget includes \$15,000 for a review of Sewer SDC fees by the city's financial consultant and Keller Associates and reserves funds for design, developer reimbursements for oversized collection lines, and future wastewater system improvements.

Fund 74 – Street SDC Fund

The Street System Development Fund receives revenues from transportation System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Transportation SDCs are intended to pay for oversizing or expansion of streets, traffic signals and bikeways that directly benefit new growth in the City. Therefore, Transportation SDC funds may only be spent on improvements, including engineering, ROW land acquisition and construction on projects that are listed in the City of Stayton Transportation System Plan (TSP).

There are no planned construction projects using Street SDC funds in the 2012-2013 Budget. The proposed budget includes \$6,000 for a review of Transportation SDC fees by the city's financial consultant. The budget reserves funds for design, developer reimbursements and transportation system improvements. Street SDC's may be used for the 10th Avenue project if needed since this project is identified as an SDC eligible project in the TSP.

Fund 75 – Parks SDC Fund

The Park System Development Fund receives revenues from parks System Development Charges (SDC) assessed against residential development only, as outlined in Chapter 13.12 of the Stayton Municipal Code. Residential developers pay a flat fee SDC in an amount set by the adopted Parks System Master Plan. Parks SDCs are designed to pay for park land or park site improvements that directly benefit new growth in the City. Therefore, Parks SDC funds may only be spent on parks improvements and park land acquisition identified in the adopted City of Stayton Parks Master Plan.

No projects are proposed in the 2012-2013 budget.

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Fund 72 - Water SDC Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	335,893	187,165	172,000	100,000	100,000	100,000
	30 - Beginning Fund Balance	\$ 335,893	\$ 187,165	\$ 172,000	\$ 100,000	\$ 100,000	\$ 100,000
43100	System Development Fees	5,340	10,680	10,680	10,680	10,680	10,680
	35 - Licenses, Permits and Fees	\$ 5,340	\$ 10,680	\$ 10,680	\$ 10,680	\$ 10,680	\$ 10,680
43500	Interest Earned	1,650	707	900	500	500	500
	38 - Interest	\$ 1,650	\$ 707	\$ 900	\$ 500	\$ 500	\$ 500
Total Revenues		\$ 342,883	\$ 198,552	\$ 183,580	\$ 111,180	\$ 111,180	\$ 111,180

Expenditures

62130	Water Master Plan	0	0	0	0	0	0
62171	Engineering	0	0	2,000	2,000	2,000	2,000
62190	Contract-Facilities/Rate	408	0	5,000	5,000	5,000	5,000
64200	Developer Reimbursements	17,600	0	20,000	20,000	20,000	20,000
	Materials and Services	\$ 18,008	\$ -	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
74110	Plant Improvements	0	0	0	0	0	0
74120	System Improvements	28,701	0	135,000	60,000	60,000	60,000
	Capital Outlay	\$ 28,701	\$ -	\$ 135,000	\$ 60,000	\$ 60,000	\$ 60,000
90110	Transfer To General Fund	870	870	870	870	870	870
90120	Transfer To Water Fund	108,140	108,140	0	0	0	0
90185	Transfer To Water Construction Fund	0	0	0	0	0	0
	Transfers	\$ 109,010	\$ 109,010	\$ 870	\$ 870	\$ 870	\$ 870
99100	Unappropriated Balance	187,165	89,542	20,710	23,310	23,310	23,310
	Contingency/Unappropriated	\$ 187,165	\$ 89,542	\$ 20,710	\$ 23,310	\$ 23,310	\$ 23,310
Total Expenditures		\$ 342,884	\$ 198,552	\$ 183,580	\$ 111,180	\$ 111,180	\$ 111,180
Total Water SDC Revenues		\$ 342,883	\$ 198,552	\$ 183,580	\$ 111,180	\$ 111,180	\$ 111,180
Total Water SDC Expenditures		\$ 342,884	\$ 198,552	\$ 183,580	\$ 111,180	\$ 111,180	\$ 111,180

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Fund 73 - Sewer SDC Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	596,125	454,174	356,000	338,272	338,272	338,272
	30 - Beginning Fund Balance	\$ 596,125	\$ 454,174	\$ 356,000	\$ 338,272	\$ 338,272	\$ 338,272
43100	System Development Fees	7,056	14,112	7,056	7,056	7,056	7,056
	35 - Licenses, Permits and Fees	\$ 7,056	\$ 14,112	\$ 7,056	\$ 7,056	\$ 7,056	\$ 7,056
43500	Interest Earned	3,314	1,901	1,800	1,200	1,200	1,200
	38 - Interest	\$ 3,314	\$ 1,901	\$ 1,800	\$ 1,200	\$ 1,200	\$ 1,200
49500	Miscellaneous	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues		\$ 606,495	\$ 470,187	\$ 364,856	\$ 346,528	\$ 346,528	\$ 346,528

Expenditures

62145	Sewer Master Plan	0	0	5,000	5,000	5,000	5,000
62190	Contract-Facilities/Rate	406	0	10,000	10,000	10,000	10,000
62171	Engineering	0	0	5,000	5,000	5,000	5,000
62205	Mill Creek Sewer System	0	0	0	0	0	0
64200	Developer Reimbursements	0	0	75,000	75,000	75,000	75,000
	Materials and Services	\$ 406	\$ -	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
74120	System Improvements	0	0	200,000	240,000	240,000	240,000
74110	Plant Improvements	0	0	0	0	0	0
	Capital Outlay	\$ -	\$ -	\$ 200,000	\$ 240,000	\$ 240,000	\$ 240,000
90110	Transfer To General Fund	1,915	1,915	1,915	1,915	1,915	1,915
90130	Transfer To Sewer Fund	150,000	150,000	0	0	0	0
90183	Transfer To Sewer Construction Fund	0	0	0	0	0	0
	Transfers	\$ 151,915	\$ 151,915	\$ 1,915	\$ 1,915	\$ 1,915	\$ 1,915
99100	Unappropriated Balance	454,174	318,272	67,941	9,613	9,613	9,613
	Contingency/Unappropriated	\$ 454,174	\$ 318,272	\$ 67,941	\$ 9,613	\$ 9,613	\$ 9,613
Total Expenditures		\$ 606,495	\$ 470,187	\$ 364,856	\$ 346,528	\$ 346,528	\$ 346,528
Total Sewer SDC Revenues		\$ 606,495	\$ 470,187	\$ 364,856	\$ 346,528	\$ 346,528	\$ 346,528
Total Sewer SDC Expenditures		\$ 606,495	\$ 470,187	\$ 364,856	\$ 346,528	\$ 346,528	\$ 346,528

**City of Stayton, Oregon
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Fund 74 - Street SDC Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	421,865	290,243	232,000	268,344	268,344	268,344
	30 - Beginning Fund Balance	421,865	290,243	232,000	268,344	268,344	268,344
43100	System Development Fees	64,428	10,248	10,248	10,248	10,248	10,248
	35 - Licenses, Permits and Fees	\$ 64,428	\$ 10,248	\$ 10,248	\$ 10,248	\$ 10,248	\$ 10,248
43500	Interest Earned	2,140	1,225	1,100	1,200	1,200	1,200
	38 - Interest	\$ 2,140	\$ 1,225	\$ 1,100	\$ 1,200	\$ 1,200	\$ 1,200
45230	Developer Reimbursement	0	0	0	0	0	0
90083	Transfer to 10th Ave fund	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues		488,433	301,716	243,348	279,792	279,792	279,792

Expenditures

62170	Engineer	137	10,937	1,000	1,000	1,000	1,000
62190	Contract-Facilities/Rate	866	10,473	5,000	5,000	5,000	5,000
64200	Developer Reimbursements	0	0	25,000	25,000	25,000	25,000
	Materials and Services	\$ 1,002	\$ 21,410	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000
73110	Land Acquisition	195,012	0	0	0	0	0
75410	Cascade Hwy/Whitney St Traffic Signal	56	0	0	0	0	0
75420	Highway 22 Interchange	0	50,000	0	0	0	0
75500	Transportation Improvements	0	0	200,000	215,000	215,000	215,000
75620	Storm Drainage	0	0	0	0	0	0
	Capital Outlay	195,068	50,000	200,000	215,000	215,000	215,000
90083	Transfer to 10th Ave Fund	0	0	0	0	0	0
90110	Transfer To General Fund	2,120	2,120	2,120	2,120	2,120	2,120
	Transfers	\$ 2,120	\$ 2,120	\$ 2,120	\$ 2,120	\$ 2,120	\$ 2,120
99100	Unappropriated Balance	290,243	228,186	10,228	31,672	31,672	31,672
	Contingency/Unappropriated	290,243	228,186	10,228	31,672	31,672	31,672
Total Expenditures		488,433	301,716	243,348	279,792	279,792	279,792

Total Street SDC Revenues		488,433	301,716	243,348	279,792	279,792	279,792
Total Street SDC Expenditures		488,433	301,716	243,348	279,792	279,792	279,792

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 75 - Parks SDC Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	180,473	184,505	59,000	24,000	24,000	24,000
	30 - Beginning Fund Balance	\$ 180,473	\$184,505	\$ 59,000	\$ 24,000	\$ 24,000	\$ 24,000
43100	Park Development Fees	4,610	9,220	4,500	4,500	4,500	4,500
	35 - Licenses, Permits and Fees	\$ 4,610	\$ 9,220	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
43500	Interest Earned	1,113	823	300	120	120	120
43811	Grants	0	0		0	0	0
	38 - Interest	\$ 1,113	\$ 823	\$ 300	\$ 120	\$ 120	\$ 120
Total Revenues		\$ 186,196	\$194,548	\$ 63,800	\$ 28,620	\$ 28,620	\$ 28,620

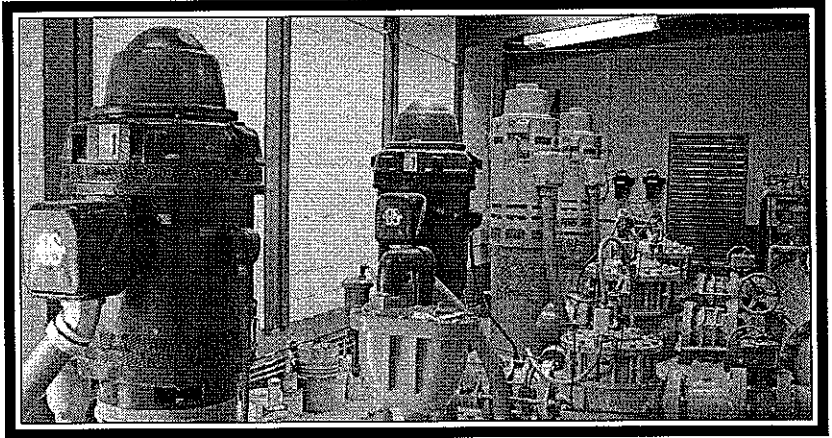
Expenditures

62130	Park Master Plan	0	1,272	2,500	2,500	2,500	2,500
62150	Contract Legal	0	0	0	0	0	0
62190	Contract-Facilities/Rate	1,326	0	1,000	1,000	1,000	1,000
	Materials and Services	\$ 1,326	\$ 1,272	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
73110	Land Acquisition	0	30,546	10,000	0	0	0
75500	Park Development	0	3,817	10,000	10,000	10,000	10,000
	Capital Outlay	\$ -	\$ 34,363	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000
90110	Transfer To General Fund	365	400	400	400	400	400
90185	Transfer To Parks Construction Fund	0	95,000	30,000	0	0	0
	Transfers	\$ 365	\$ 95,400	\$ 30,400	\$ 400	\$ 400	\$ 400
99100	Unappropriated	184,505	63,513	9,900	14,720	14,720	14,720
	Contingency/Unappropriated	\$ 184,505	\$ 63,513	\$ 9,900	\$ 14,720	\$ 14,720	\$ 14,720
Total Expenditures		\$ 186,196	\$194,548	\$ 63,800	\$ 28,620	\$ 28,620	\$ 28,620
Total Parks SDC Revenues		\$ 186,196	\$194,548	\$ 63,800	\$ 28,620	\$ 28,620	\$ 28,620
Total Parks SDC Expenditures		\$ 186,196	\$194,548	\$ 63,800	\$ 28,620	\$ 28,620	\$ 28,620

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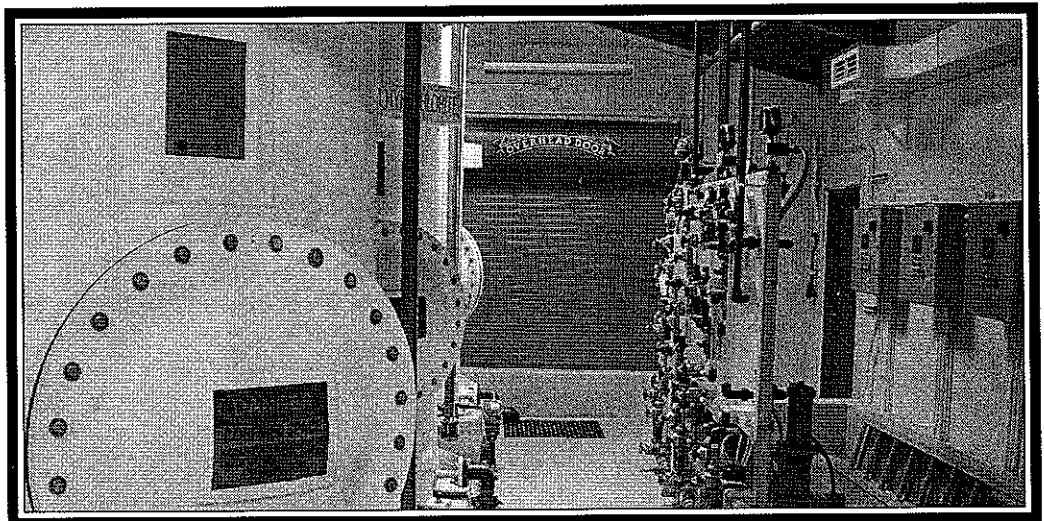
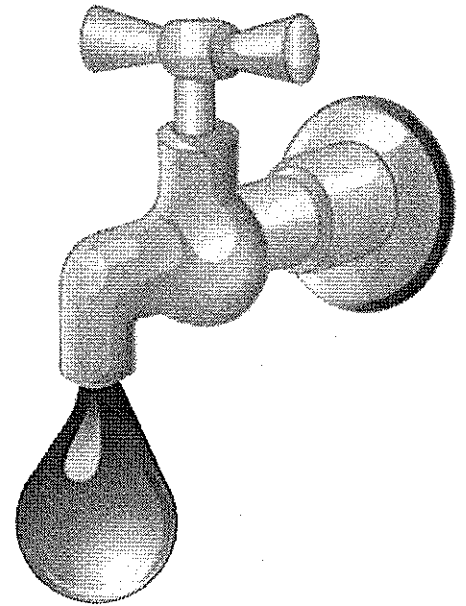
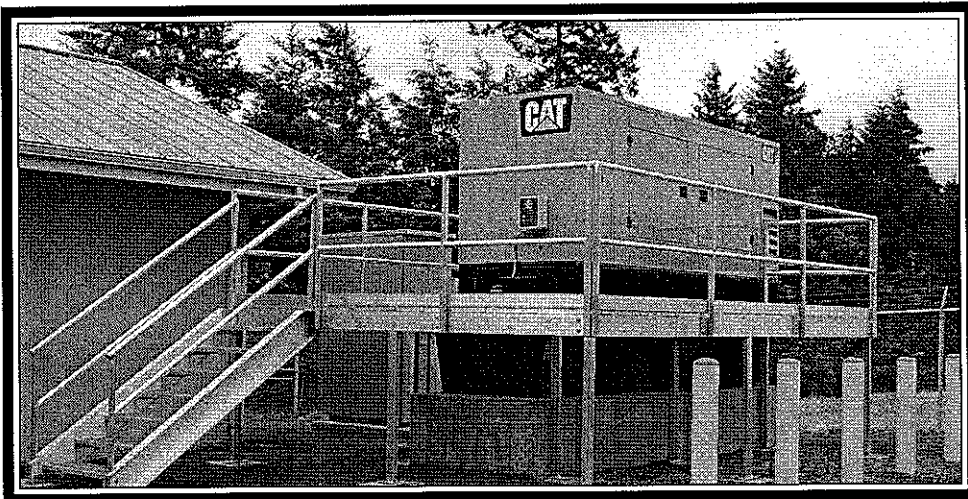
Water Construction

This construction budget is used to track expenses related to the \$5.1 million loan from the Safe Drinking Water Fund (SDWF) managed by the Oregon Business Development Department (OBDD). In 2007 and 2008, the City completed the Riverbank Stabilization project, replaced an 8" water line on Burnett between Evergreen and the Swimming Pool and conducted a leak detection study of the water distribution system. In July 2010, Emery & Sons, Inc. completed a \$3.6 million upgrade at the Stayton Water Treatment Plant on 1st Avenue and E. Pine Street pump station.



In 2011-2012 the City used the remaining \$160,000 in SWDF loan funds and some of the City's remaining Water Construction Funds to pay for construction of a 12" water main on E. Pine Street/10th Avenue. The balance of the funds (\$25,476) were transferred back to the Water Fund.

The Water Construction Fund is closed.



**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 82 - Water Construction Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	(26,220)	49,827	83,887	0	0	0
	30 - Beginning Fund Balance	\$ (26,220)	\$ 49,827	\$ 83,887	\$ -	\$ -	\$ -
43500	Interest Earned	0	0		0	0	0
	38 - Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43640	Debt Proceeds	3,721,425	204,954	159,176	0	0	0
43811	Grants	72,452	25,252	0	0	0	0
48200	Transfer from Water SDC Fund	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ 3,793,877	\$ 230,206	\$ 159,176	\$ -	\$ -	\$ -
Total Revenues		\$ 3,767,657	\$ 280,033	\$ 243,063	\$ -	\$ -	\$ -

Expenditures

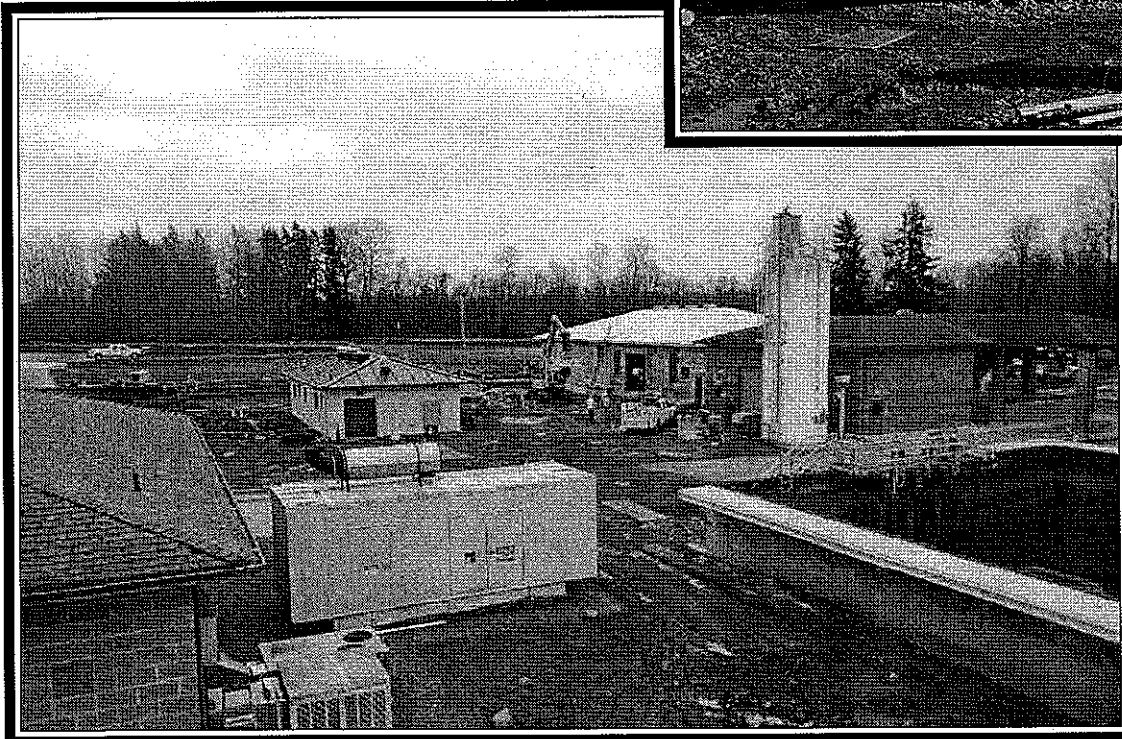
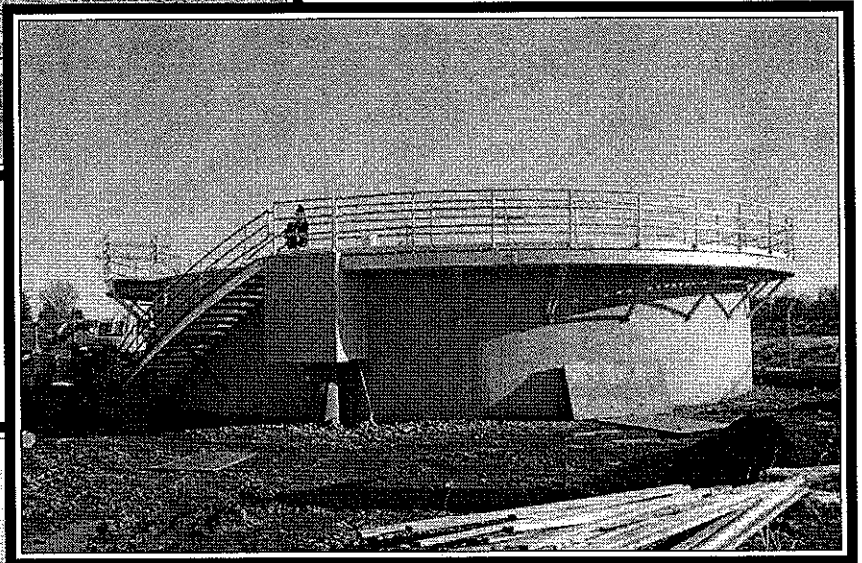
62150	Contract Legal	0	6	0	0	0	0
62171	Engineering/Basic	284,033	14,784	0	0	0	0
62172	Engineering/Design Build	0	0	0	0	0	0
62173	Engineering/Inspection	0	0	0	0	0	0
	Materials and Services	\$ 284,033	\$ 14,790	\$ -	\$ -	\$ -	\$ -
73110	Land Acquisition/Easement	0	0	0	0	0	0
74210	Construction	3,433,797	181,362	0	0	0	0
74211	Construction Contingency	0	0	0	0	0	0
	Capital Outlay	\$ 3,433,797	\$ 181,362	\$ -	\$ -	\$ -	\$ -
90086	Transfer to 10th Ave Fund	0	0	163,063	0	0	0
90110	Transfer To Water Fund	0	0	80,000	0	0	0
	Transfers	\$ -	\$ -	\$ 243,063	\$ -	\$ -	\$ -
95110	Contingency	0	0	0	0	0	0
99100	Unappropriated Balance	49,827	83,881	0	0	0	0
	Contingency/Unappropriated	\$ 49,827	\$ 83,881	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 3,767,657	\$ 280,033	\$ 243,063	\$ -	\$ -	\$ -

Total Water Construction Fund Revenues		\$ 3,767,657	\$ 280,033	\$ 243,063	\$ -	\$ -	\$ -
Total Water Construction Fund Expenditures		\$ 3,767,657	\$ 280,033	\$ 243,063	\$ -	\$ -	\$ -
		\$ 0	\$ (0)		\$ -	\$ -	\$ -

Sewer Construction

This construction budget is used to track expenses related to the \$11.3 million Wastewater Treatment Plant improvement project. The project is financed by an \$8.3 million loan and \$2.0 million grant from the U.S. Department of Agriculture, Rural Utilities Services (USDA-RUS) and \$1.0 million cash match from the City.

Slayden Construction Group was awarded a \$8.98 million contract to build the WWTF improvements. Construction work is scheduled to be completed by July 2012. Keller Associates, Inc. is the design engineer. Mike Brash serves as the city's on-site inspector.



City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Fund 83 - Sewer Construction Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	(241,508)	(213,419)	6,540,000	300,000	300,000	300,000
	30 - Beginning Fund Balance	\$ (241,508)	\$ (213,419)	\$ 6,540,000	\$ 300,000	\$ 300,000	\$ 300,000
43500	Interest Earned	0	19,606	24,000	0	0	0
	38 - Interest	\$ -	\$ 19,606	\$ 24,000	\$ -	\$ -	\$ -
43640	Debt Proceeds	0	8,310,100	2,000,000	1,130,000	1,130,000	1,130,000
43650	Bond Proceeds	0	0	0	8,316,000	8,316,000	8,316,000
48200	Transfer from Sewer SDC Fund	0	0	0	0	0	0
48230	Transfer from Sewer Fund	849,000	151,000	300,000	300,000	300,000	300,000
	39 - Miscellaneous/Transfers	\$ 849,000	\$ 8,461,100	\$ 2,300,000	\$ 9,746,000	\$ 9,746,000	\$ 9,746,000
Total Revenues		\$ 607,492	\$ 8,267,287	\$ 8,864,000	\$ 10,046,000	\$ 10,046,000	\$ 10,046,000

Expenditures

62150	Legal & Administrative	31,054	3,447	10,000	7,500	7,500	7,500
62171	Engineering/Basic	789,552	168,073	0	0	0	0
62172	Engineering/Design Build	0	31,000	0	0	0	0
62173	Engineering/Inspection	0	147,228	200,000	100,000	100,000	100,000
	Materials and Services	\$ 820,606	\$ 349,749	\$ 210,000	\$ 107,500	\$ 107,500	\$ 107,500
73110	Land Acquisition/Easement	0	0	0	0	0	0
74210	Construction	305	2,087,956	7,500,000	975,000	975,000	975,000
74211	Construction Contingency	0	0	500,000	500,000	500,000	500,000
	Capital Outlay	\$ 305	\$ 2,087,956	\$ 8,000,000	\$ 1,475,000	\$ 1,475,000	\$ 1,475,000
81300	Interim Financing	0	59,956	120,000	8,356,000	8,356,000	8,356,000
	Debt Service	\$ -	\$ 59,956	\$ 120,000	\$ 8,356,000	\$ 8,356,000	\$ 8,356,000
95110	Contingency	0	0	534,000	107,500	107,500	107,500
99100	Unappropriated Balance	(213,419)	5,769,627	0	0	0	0
	Contingency/Unappropriated	\$ (213,419)	\$ 5,769,627	\$ 534,000	\$ 107,500	\$ 107,500	\$ 107,500
Total Expenditures		\$ 607,492	\$ 8,267,287	\$ 8,864,000	\$ 10,046,000	\$ 10,046,000	\$ 10,046,000

Total Sewer Construction Fund Revenues		\$ 607,492	\$ 8,267,287	\$ 8,864,000	\$ 10,046,000	\$ 10,046,000	\$ 10,046,000
Total Sewer Construction Fund Expenditures		\$ 607,492	\$ 8,267,287	\$ 8,864,000	\$ 10,046,000	\$ 10,046,000	\$ 10,046,000
		\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ -

Fund 85 – Park Construction Fund

In 2010, the Parks Construction Fund was used to track expenses for the Riverfront Park pedestrian bridge and Santiam Parks improvements. In FY 2011-12 the fund was used to track the remaining expenditures related to the Oregon State Parks grant for the Santiam Park Improvements Project. The project included construction of a picnic shelter and unisex restroom plus the addition of benches, picnic tables and lighting.

The Parks Construction Fund is closed out.

**City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget**

Fund 85 - Parks Construction Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	(1,734)	2,868	29,000	0	0	0
	30 - Beginning Fund Balance	\$ (1,734)	\$ 2,868	\$ 29,000	\$ -	\$ -	\$ -
43650	State Grants	0	60,451	75,080	0	0	0
43811	Federal Grants	10,000	55,088	0	0	0	0
	37 - Intergovernmental	\$ 10,000	\$ 115,539	\$ 75,080	\$ -	\$ -	\$ -
48200	Transfer from Parks SDC Fund	0	95,000	30,000	0	0	0
49500	Miscellaneous Revenue	0	0	0	0	0	0
	39 - Miscellaneous/Transfers	\$ -	\$ 95,000	\$ 30,000	\$ -	\$ -	\$ -
Total Revenues		\$ 8,266	\$ 213,407	\$ 134,080	\$ -	\$ -	\$ -

Expenditures

62150	Contract - Legal	0	104	0	0	0	0
62171	Engineering/Basic	2,170	0	0	0	0	0
62172	Engineering/Design Build	0	227	0	0	0	0
62173	Engineering/Inspection	1,228	0	0	0	0	0
	Materials and Services	\$ 3,399	\$ 331	\$ -	\$ -	\$ -	\$ -
74210	Construction	0	190,400	130,000	0	0	0
74211	Construction Contingency	0	0	0	0	0	0
	Capital Outlay	\$ -	\$ 190,400	\$ 130,000	\$ -	\$ -	\$ -
95110	Contingency	0	0	4,080	0	0	0
99100	Unappropriated Balance	4,868	22,676	0	0	0	0
	Contingency/Unappropriated	\$ 4,868	\$ 22,676	\$ 4,080	\$ -	\$ -	\$ -
Total Expenditures		\$ 8,267	\$ 213,407	\$ 134,080	\$ -	\$ -	\$ -
Total Parks Construction Fund Revenues		\$ 8,266	\$ 213,407	\$ 134,080	\$ -	\$ -	\$ -
Total Parks Construction Fund Expenditures		\$ 8,267	\$ 213,407	\$ 134,080	\$ -	\$ -	\$ -
		\$ (1)					

10th Avenue

The 10th Avenue fund was created as a special fund for the 10th Avenue street, water and storm sewer construction project. The \$1.8 million project is funded from several sources:

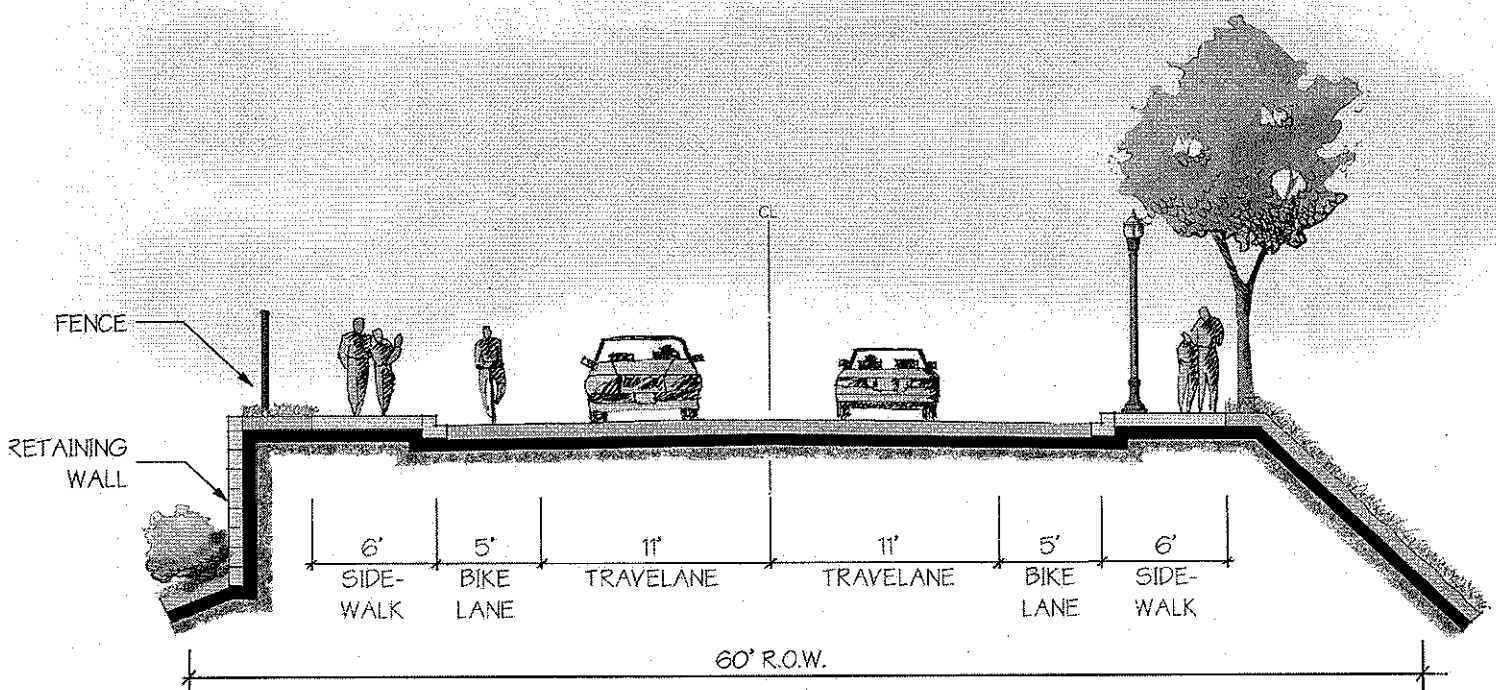
- \$ 850,000 Immediate Opportunity Fund grant from ODOT (IOF)
- \$ 387,649 Santiam Memorial Hospital match
- \$ 218,281 Oregon Business Development Department – Safe Drinking Water Loan (use remainder of loan from Water Improvement project).
- \$ 476,500 Street Fund – Gas Tax & Surface Transportation Program (STP) Allocation to the City

In 2011-12 the City completed water main improvements on E. Pine St. and 10th Avenue. In April 2012, the City Council awarded a contract to North Santiam Paving, Inc. (NSP) to complete the balance of the project. NSP began work on April 23, 2012 and will be completed by September 30, 2012.

The 10th Avenue street and storm improvement project includes

- (1) 10th Avenue street reconstruction with curbs, sidewalks, street lights and bike lanes; and
- (2) Storm Drainage Improvements including storm sewers and a detention basin; and
- (3) Pedestrian Path improvements connecting the Santiam Hospital site to E. Hollister Street.

The Public Works Department is unsure how much work will be completed by June 30, 2012 and when the reimbursements will be filed and received from the Oregon Department of Transportation for the both the IOF grant and STP allocation. Therefore, the proposed 10th Avenue Fund budget assumes the full project budget in the FY 2012-13 budget. This ensures the City has budgeted for all necessary expenses in the new fiscal year and the City complies with Oregon Budget Law.



**City of Stayton, Oregon
Fiscal Year 2012-2013 Budget**

Fund 86 10th Avenue Construction Fund

Revenues

Account Number	Description	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted
40100	Beginning Fund Balance	0	0	0	222,820	222,820	222,820
	30 - Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 222,820	\$ 222,820	\$ 222,820
43650	State Grants: ODOT-IOF	0	0	883,500	850,000	850,000	850,000
43811	Federal Grants: USDaC-EDA	0	0	1,040,676	0	0	0
47100	Misc. Transfers	0	0	175,000	75,000	75,000	75,000
47111	Developer Share: Santiam Hospital	0	0	299,869	237,680	237,680	237,680
47115	Transfer from Street Fund	0	0	301,500	476,500	476,500	476,500
47082	Transfer from Water Construction Fund	0	0	163,063	0	0	0
	39 - Miscellaneous/Transfers	\$ -	\$ -	\$ 2,863,608	\$ 1,639,180	\$ 1,639,180	\$ 1,639,180
Total Revenues		\$ -	\$ -	\$ 2,863,608	\$ 1,862,000	\$ 1,862,000	\$ 1,862,000

Expenditures

62120	Administration & Legal	0	0	95,800	12,500	12,500	12,500
62171	Engineering/Basic	0	0	190,800	188,135	188,135	188,135
62172	Engineering/Other	0	0	49,200	37,500	37,500	37,500
62173	Engineering Inspection	0	0	96,900	61,865	61,865	61,865
	Materials and Services	\$0	\$0	\$432,700	\$300,000	\$300,000	\$300,000
73110	Land Acquisition/Easement	0	0	235,000	0	0	0
74210	Construction	0	0	1,763,308	1,279,000	1,279,000	1,279,000
74211	Construction Contingency	0	0	257,600	83,000	83,000	83,000
	Capital Outlay	\$0	\$0	\$2,255,908	\$1,362,000	\$1,362,000	\$1,362,000
95110	Contingency	0	0	175,000	200,000	200,000	200,000
99100	Unappropriated	0	0	0	0	0	0
	Contingency/Unappropriated	\$0	\$0	\$175,000	\$200,000	\$200,000	\$200,000
Total Expenditures		\$0	\$0	\$2,863,608	\$1,862,000	\$1,862,000	\$1,862,000
Total Revenues		\$ -	\$ -	\$ 2,863,608	\$ 1,862,000	\$ 1,862,000	\$ 1,862,000
Total Expenditures		\$ -	\$ -	\$ 2,863,608	\$ 1,862,000	\$ 1,862,000	\$ 1,862,000

City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

Summary

Revenues

Fund/Department	09 - 10 Actual	10 - 11 Actual	11 - 12 Adopted	12 - 13 Proposed	12 - 13 Approved	12 - 13 Adopted	
General Fund	4,027,366	3,843,885	3,595,320	3,529,747	3,529,747	3,529,747	0
Public Works Administration Fund	427,685	447,355	445,100	465,100	465,100	465,100	0
Library Fund	498,302	487,852	446,107	475,350	474,850	474,850	(500)
Water Fund	1,788,694	2,135,399	2,536,000	2,748,500	2,748,500	2,748,500	0
Sewer Fund	5,209,996	4,636,838	4,418,695	5,052,180	5,052,180	5,052,180	0
Street Fund	574,360	442,518	862,600	985,619	985,619	985,619	0
Facilities Development Fund	288,394	393,751	474,674	557,005	557,005	557,005	0
Vehicle Replacement Fund	680,781	856,362	911,737	1,096,237	1,096,237	1,096,237	0
NEDCO	11,008	36,992	0	0	0	0	0
Sublimity/RD Reserve Fund	93,296	93,739	95,000	95,500	95,500	95,500	0
9-1-1 Fund	30,370	38,540	60,000	60,000	60,000	60,000	0
Grant Fund	50,227	35,245	434,000	434,000	434,000	434,000	0
Trust and Agency Fund	235,959	469,320	500,000	500,000	500,000	500,000	0
Swimming Pool Fund	397,585	393,604	399,400	418,200	417,700	417,700	(500)
Water SDC Fund	342,883	198,552	183,580	111,180	111,180	111,180	0
Sewer SDC Fund	606,495	470,187	364,856	346,528	346,528	346,528	0
Street SDC Fund	488,433	301,716	243,348	279,792	279,792	279,792	0
Parks SDC Fund	186,196	194,548	63,800	28,620	28,620	28,620	0
Water Construction Fund	3,767,657	280,033	243,063	0	0	0	0
Sewer Construction Fund	607,492	8,267,287	8,864,000	10,046,000	10,046,000	10,046,000	0
Parks Construction Fund	8,266	213,407	134,080	0	0	0	0
10th Ave	0	0	2,863,608	1,862,000	1,862,000	1,862,000	0
Total Revenues	\$ 20,321,444	\$ 24,237,128	\$ 28,138,968	\$ 29,091,558	\$ 29,090,558	\$ 29,090,558	(1,000)

Expenditures

General Fund							
Non-Departmental	1,268,701	1,159,969	808,264	757,028	761,028	761,028	4,000
Administration	435,106	439,758	467,179	462,273	461,973	461,973	(300)
Police	1,903,457	1,858,850	1,871,830	1,866,732	1,866,232	1,866,232	(500)
Planning	148,873	129,421	139,253	138,424	138,224	138,224	(200)
Community Center	52,786	44,891	63,798	58,798	56,798	56,798	(2,000)
Park Maintenance	130,293	113,499	140,581	142,076	141,576	141,576	(500)
Street Lighting	88,150	97,497	104,415	104,415	103,915	103,915	(500)
General Fund Total	4,027,366	3,843,885	3,595,319	3,529,747	3,529,747	3,529,747	0
Public Works Administration Fund	427,685	447,355	445,100	465,100	465,100	465,100	0
Library Fund	498,449	487,852	446,107	475,350	474,850	474,850	(500)
Water Fund	1,788,692	2,135,399	2,536,000	2,748,500	2,748,500	2,748,500	0
Sewer Fund	5,209,996	4,636,838	4,418,695	5,052,180	5,052,180	5,052,180	0
Street Fund	574,360	442,518	862,600	985,619	985,619	985,619	0
Facilities Development Fund	288,394	393,751	474,674	557,005	557,005	557,005	0
Vehicle Replacement Fund	680,781	856,362	911,737	1,096,237	1,096,237	1,096,237	0
NEDCO	11,008	36,992	0	0	0	0	0
Sublimity/RD Reserve Fund	93,296	93,739	95,000	95,500	95,500	95,500	0
9-1-1 Fund	30,370	38,540	60,000	60,000	60,000	60,000	0
Grant Fund	50,229	35,245	434,000	434,000	434,000	434,000	0
Trust and Agency Fund	235,959	469,320	500,000	500,000	500,000	500,000	0
Swimming Pool Fund	397,585	393,604	399,400	418,200	417,700	417,700	(500)
Water SDC Fund	342,884	198,552	183,580	111,180	111,180	111,180	0
Sewer SDC Fund	606,495	470,187	364,856	346,528	346,528	346,528	0
Street SDC Fund	488,433	301,716	243,348	279,792	279,792	279,792	0
Parks SDC Fund	186,196	194,548	63,800	28,620	28,620	28,620	0
Water Construction Fund	3,767,657	280,033	243,063	0	0	0	0
Sewer Construction Fund	607,492	8,267,287	8,864,000	10,046,000	10,046,000	10,046,000	0
Parks Construction Fund	8,266	213,407	134,080	0	0	0	0
10th Ave	0	0	2,863,608	1,862,000	1,862,000	1,862,000	0
Total Expenditures	\$ 20,321,593	\$ 24,237,131	\$ 28,138,967	\$ 29,091,558	\$ 29,090,558	\$ 29,090,557	(1,000)
	(149)	(2)	1	(0)	(0)	1	

City of Stayton, Oregon
Fiscal Year 2012 - 2013 Budget

	Actual 10-11	Actual Budget 11-12	Approved Budget 12-13
Beginning Fund Balance	5,579,206	12,222,455	7,004,486
Fees, Licenses, Permits Fines, assessments	4,559,687	4,509,129	4,698,664
Federal, State Grants and Gifts	1,698,980	4,740,432	3,653,049
Revenues From Bonds and other Debt	8,515,054	2,159,176	9,446,000
Interfund Transfers/ service reimbursement	1,779,739	2,355,229	2,100,811
All Other	259,510	268,446	257,526
Property Tax	1,844,954	1,884,100	1,930,022
Totals	24,237,130	28,138,967	29,090,658
Personnel & Services	3,895,044	4,245,664	4,256,714
Materials & Services	2,483,223	3,610,997	3,790,497
Capitol Outlay	2,989,216	12,235,608	4,871,500
Debt Service	780,562	1,210,281	9,618,322
Interfund Transfers	1,757,902	2,333,393	2,178,975
Contingencies	0	2,785,448	2,334,225
Special Payments	445,080	410,000	410,000
Unappropriated Ending Balance	11,886,103	1,307,576	1,630,324
Total	24,237,130	28,138,967	29,090,657
	(1)	(0)	1