

# City of Stayton

## Adopted Budget, Fiscal Year 2011 - 2012



### Budget Committee

#### City Council

Mayor Scott Vigil  
Councilor Larry Emery  
Councilor James Loftus  
Councilor Jennifer Niegel  
Councilor Henry Porter  
Councilor Brian Quigley

#### Citizen Members

Michael Aus  
Jennifer Godfrey  
Tadd Humphreys  
Brad Tolliver  
Shannon Tureck  
Scott West

#### Administrative Staff

Don Eubank, City Administrator  
Christine Shaffer, Finance Director  
Dave Kinney, Public Works Director  
Rich Sebens, Chief of Police  
Dan Fleishman, Director of Planning & Development  
Louise Meyers, Library Director  
Rebecca Petersen, Deputy City Recorder

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**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012**  
**Budget**

**Fund 10 - General Fund**  
**Program XX - Revenues**

This page itemizes the source of all revenues used to support General Fund programs. They include property taxes, franchise fees, inter-fund transfers, revenues from other agencies and a variety of established fees and miscellaneous income categories.

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	1,024,365	928,536	688,000	700,000	700,000	700,000
	<b>30 - Beginning Cash</b>	<b>\$ 1,024,365</b>	<b>\$ 928,536</b>	<b>\$ 688,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>
41010	Current Year Taxes	1,516,206	1,567,699	1,614,041	1,604,000	1,604,000	1,604,000
41110	Previously Levied Taxes	52,132	50,524	45,000	50,000	50,000	50,000
41123	Parks Local Option	9,300	321	0	0	0	0
41200	Payment In Lieu of Taxes	8,666	9,968	9,000	9,000	9,000	9,000
	<b>31 - Property Taxes</b>	<b>\$ 1,586,304</b>	<b>\$ 1,628,511</b>	<b>\$ 1,668,041</b>	<b>\$ 1,663,000</b>	<b>\$ 1,663,000</b>	<b>\$ 1,663,000</b>
44100	Sublimity Contract - Police	214,019	257,565	245,000	0	0	0
45150	Police Reports	1,629	2,005	1,800	1,600	1,600	1,600
45800	School Security Fees	1,252	467	1,500	1,500	1,500	1,500
45820	Special Event Security	3,975	710	3,000	3,000	3,000	3,000
46310	Parks and Recreation	167	0	0	0	0	0
46701	Property Tax Reimbursement	1,129	1,002	2,100	2,100	2,100	2,100
49504	Community Center Security	0	0	2,000	2,000	2,000	2,000
	<b>32 - Charges For Services</b>	<b>\$ 222,170</b>	<b>\$ 261,749</b>	<b>\$ 255,400</b>	<b>\$ 10,200</b>	<b>\$ 10,200</b>	<b>\$ 10,200</b>
43899	Miscellaneous Grants	1,127	822	1,000	1,500	1,500	1,500
	<b>33 - Grants and Contributions</b>	<b>\$ 1,127</b>	<b>\$ 822</b>	<b>\$ 1,000</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
42110	Cable Franchise	43,027	46,984	45,000	45,000	45,000	45,000
42120	Telephone Franchise	44,563	44,753	42,000	38,000	38,000	38,000
42130	Sanitary Service Franchise	61,285	59,301	60,000	60,000	60,000	60,000
42140	Pacific Power Franchise	335,710	333,356	340,000	365,000	365,000	365,000
42150	Northwest Gas Franchise	132,896	108,173	120,000	120,000	120,000	120,000
	<b>34 - Franchise Fees</b>	<b>\$ 617,481</b>	<b>\$ 592,567</b>	<b>\$ 607,000</b>	<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$ 628,000</b>
45100	Licenses and Permits	5,678	13,502	12,000	6,000	6,000	6,000
45200	Building Permit Surcharge	5,495	3,426	6,000	6,000	6,000	6,000
45250	Engineering Inspections	0	0	1,500	1,500	1,500	1,500
45400	Planning Fees	10,273	993	2,000	2,000	2,000	2,000
45500	Dog Licenses	9,733	9,689	10,000	0	0	0
46151	Comm Center Alcohol Service Fee	1,450	400	1,000	1,000	1,000	1,000
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 32,629</b>	<b>\$ 28,010</b>	<b>\$ 32,500</b>	<b>\$ 16,500</b>	<b>\$ 16,500</b>	<b>\$ 16,500</b>
45300	False Alarm Billings	1,790	225	1,000	1,000	1,000	1,000
45510	Animal Impound Fees	1,795	2,336	1,500	0	0	0
45600	Court and Parking Fees	28,499	27,044	26,000	26,000	26,000	26,000
45700	Impound Fees	24,693	16,248	18,000	2,000	2,000	2,000
	<b>36 - Fines and Forfeitures</b>	<b>\$ 56,777</b>	<b>\$ 45,853</b>	<b>\$ 46,500</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
41400	Cigarette Tax	12,256	11,438	10,000	12,000	12,000	12,000
41500	Liquor Tax	93,980	88,211	85,000	90,000	90,000	90,000
41600	State Revenue Sharing	67,140	62,595	60,000	60,000	60,000	60,000
41700	Firing Range Fees	1,400	1,623	1,200	1,400	1,400	1,400
	<b>37 - Intergovernmental</b>	<b>\$ 174,776</b>	<b>\$ 163,867</b>	<b>\$ 156,200</b>	<b>\$ 163,400</b>	<b>\$ 163,400</b>	<b>\$ 163,400</b>
43500	Earned Interest	10,968	0	5,000	5,000	5,000	5,000
	<b>38 - Interest</b>	<b>\$ 10,968</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012  
Budget**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
46100	Rent - Theater	8,287	9,166	8,460	8,600	8,600	8,600
46150	Rent - Community Center	24,081	16,091	20,000	20,000	20,000	20,000
46950	Jordan Bridge Trust	0	0	500	500	500	500
47100	Administrative Transfers	299,791	304,370	318,695	327,620	327,620	327,620
47251	Insurance Proceeds	6,292	216	10,000	10,000	10,000	10,000
49500	Miscellaneous	12,745	47,576	12,000	12,000	12,000	12,000
49600	Cash Over/Short	263	31	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 351,458</b>	<b>\$ 377,450</b>	<b>\$ 369,655</b>	<b>\$ 378,720</b>	<b>\$ 378,720</b>	<b>\$ 378,720</b>
	<b>Total General Fund Revenues</b>	<b>\$ 4,078,055</b>	<b>\$ 4,027,366</b>	<b>\$ 3,829,296</b>	<b>\$ 3,595,320</b>	<b>\$ 3,595,320</b>	<b>\$ 3,595,320</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 10 - General Fund  
Program 40 - Non-Departmental**

The Non-Departmental area of the General Fund budget accounts for a variety of expenses that tend to be common to the entire fund and many may not be easily identifiable in respect to any specific department. This is also the area of the General Fund budget where any funds set aside as unappropriated or for contingency purposes are reflected.

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
52210	Telephone	0	0	0	1,200	1,200	1,200
52220	Miscellaneous	96	284	2,500	2,500	2,500	2,500
52410	Theater Expense	3,731	860	2,000	1,000	1,000	1,000
52610	Employee Incentives	889	35	1,000	1,000	1,000	1,000
52620	Employee Health and Safety	779	1,509	1,000	1,000	1,000	1,000
54120	*Memberships	6,064	6,280	8,500	8,000	8,000	8,000
54150	Conferences - Council Expenses	1,631	1,025	2,000	1,500	1,500	1,500
59120	Food Bank/Museum Maintenance	2,000	212	1,500	0	0	0
59150	Community Grant Program	6,000	9,950	4,000	2,400	4,676	4,676
59140	Audio Visual Expenses	0	0	0	2,000	2,000	2,000
59160	Election Expense	18,333	2,808	6,000	6,000	6,000	6,000
61110	Unemployment	20,786	7,353	15,000	26,000	26,000	26,000
62010	Contract Services - IT	17,200	18,526	21,000	21,000	21,000	21,000
62015	Website Maintenance	1,712	761	3,000	3,000	3,000	3,000
62120	Contract Services- Janitorial	4,887	900	10,000	10,000	10,000	10,000
62130	Newsletter	0	308	3,500	0	0	0
62150	Contract Legal	27,996	37,028	42,000	42,000	42,000	42,000
62195	Property Taxes	2,657	2,759	3,000	3,000	3,000	3,000
63110	Audit	3,800	2,610	5,000	5,000	5,000	5,000
63120	Insurance	3,178	2,782	3,179	2,416	2,416	2,416
	<b>Materials and Services</b>	<b>\$ 121,739</b>	<b>\$ 95,990</b>	<b>\$ 134,179</b>	<b>\$ 139,016</b>	<b>\$ 141,292</b>	<b>\$ 141,292</b>
71200	Equipment	42,212	0	10,000	10,000	10,000	10,000
	<b>Capital Outlay</b>	<b>\$ 42,212</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
81100	Lease Payment	0	22,886	0	0	0	0
	<b>Debt Service</b>	<b>\$ -</b>	<b>\$ 22,886</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
90110	Transfer to Swimming Pool Fund	101,300	91,300	81,300	76,300	76,300	76,300
90116	Transfer to Library Fund	155,500	155,500	145,500	135,500	135,500	135,500
90140	Transfer to Street Fund	0	50,000	0	0	0	0
90150	Transfer to Facilities Development Func	0	75,000	45,000	45,000	45,000	45,000
90155	Transfer to Vehicle Replacement Fund	5,500	53,000	61,000	61,000	61,000	61,000
	<b>Transfers</b>	<b>\$ 262,300</b>	<b>\$ 424,800</b>	<b>\$ 332,800</b>	<b>\$ 317,800</b>	<b>\$ 317,800</b>	<b>\$ 317,800</b>
95110	Contingency	0	0	178,604	185,448	183,172	183,172
99100	Unappropriated Fund Balance	928,536	725,026	155,000	156,000	156,000	156,000
	<b>Contingency/Unappropriated</b>	<b>\$ 928,536</b>	<b>\$ 725,026</b>	<b>\$ 333,604</b>	<b>\$ 341,448</b>	<b>\$ 339,172</b>	<b>\$ 339,172</b>
<b>Total Non-Departmental</b>		<b>\$ 1,354,787</b>	<b>\$ 1,268,702</b>	<b>\$ 810,583</b>	<b>\$ 808,264</b>	<b>\$ 808,264</b>	<b>\$ 808,264</b>

\* Line item 54120 Memberships includes, COG, GFOA, LGPI, Stayton Chamber, OCCMA, and LOC foundation.

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# Administration



**The Administration Department** represents the core function of the City organization. One distinct element of the Department is general administration which includes: oversight of City programs and departments, support of the City Council and various other City boards and committees, and general relations with the public, etc. The second element of the Department is the City's finance function, this consists of budget preparation & monitoring, payroll & employee benefits, accounts payable, accounts receivable, monitoring debt service, utility billing, and working relationships with the City's bank and auditors, etc.

City Hall staff includes Don Eubank, City Administrator; Christine Shaffer, Finance Director; Rebecca Petersen, City Recorder; and Jennie Trent, Associate Accountant. Staff also includes two clerical positions (funded fully from utility revenues); Sandra Goodell, Utility Billing Clerk and Elizabeth Baldwin, Receptionist/Cashier.

## **Alignment with Council Goals:**

### **Council Goal #5: Promote Honest, Efficient, City Government**

- There is a citizen concern form available on the front counter, these concerns are followed up and tracked in the IWORQ software program to ensure all issues are resolved in a effective and fair manner.
- We have been working with Allison McKenzie, GROW North Santiam, to review City operations for better customer service, and a more efficient operation.
- The City website is used to keep the public informed, City Budgets and Annual Financial Statements are posted for citizen review.

## **General Fund Budget:**

With City revenues continuing to decline in a difficult economic situation, and expenses continuing to rise, it becomes more challenging each year to maintain the excellent services provided to the Citizens of Stayton. This year health insurance premiums increased four (4) percent for Blue Cross and fourteen (14) percent for Kaiser. We also saw increases in PERS retirement costs for the Police Department of six (6) percent, the City of Stayton Retirement Plan saw great recovery and a small increase of just one (1) percent for general employees. We are confident that we are presenting a fiscally responsible budget that shows a significant reduction without cutting any essential services. The City of Stayton is able to provide such outstanding services for the community because of our very dedicated staff.

**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

**Fund 10 - General Fund**  
**Program 41 - Administration**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
51100	City Administrator	99,840	100,922	101,340	101,340	101,340	101,340
51110	Finance Director	61,870	67,086	68,100	70,152	70,152	70,152
51170	Deputy City Recorder	51,910	50,745	51,312	52,848	52,848	52,848
51220	Associate Accountant	39,325	43,975	44,652	45,540	45,540	45,540
51720	Overtime	1,411	1,094	2,500	1,100	1,100	1,100
51910	FICA & Medicare	18,650	19,044	20,495	20,730	20,730	20,730
51920	Workers Compensation	615	558	650	765	765	765
51931	Health & Dental	56,026	64,031	66,636	69,600	69,600	69,600
51933	Disability	796	843	1,024	1,046	1,046	1,046
51934	Life Insurance	159	151	154	154	154	154
51935	City Retirement Plan	34,607	47,689	50,577	51,278	51,278	51,278
51936	Flexible Benefits Administration	84	123	84	126	126	126
<b>Personnel Services</b>		<b>\$ 365,293</b>	<b>\$ 396,260</b>	<b>\$ 407,524</b>	<b>\$ 414,679</b>	<b>\$ 414,679</b>	<b>\$ 414,679</b>
52110	Office Supplies	26	0	0	0	0	0
52210	Telephone/Alarms	8,479	5,758	10,000	10,000	10,000	10,000
52330	Building Maintenance	4,527	1,031	2,500	2,500	2,500	2,500
52420	Computer	25	1,242	2,500	2,500	2,500	2,500
52510	Electricity	2,842	3,010	3,000	3,600	3,600	3,600
52520	Natural Gas	1,783	1,422	2,400	2,400	2,400	2,400
53110	Operating Supplies	26,086	16,793	18,500	18,500	18,500	18,500
53120	Advertising	2,781	4,347	6,000	6,000	6,000	6,000
54130	Training/Conferences	7,524	5,244	7,500	6,500	6,500	6,500
62140	Contract-Clerical	0	0	500	500	500	500
<b>Materials and Services</b>		<b>\$ 54,073</b>	<b>\$ 38,847</b>	<b>\$ 52,900</b>	<b>\$ 52,500</b>	<b>\$ 52,500</b>	<b>\$ 52,500</b>
<b>Total Administration</b>		<b>\$ 419,366</b>	<b>\$ 435,107</b>	<b>\$ 460,424</b>	<b>\$ 467,179</b>	<b>\$ 467,179</b>	<b>\$ 467,179</b>



# Stayton Police Department

The Stayton Police Department is a full-service, 24 hour a day law enforcement organization. This past year we had 15 sworn funded positions, 2.5 civilian and up to 11 volunteers providing police services and records management to the cities of Stayton and Sublimity. The Department's number one goal is the preservation of life and property. In addition to general law enforcement services, programs include foot and bicycle patrols, crime prevention, traffic education/enforcement, drug investigations and other services as needed.

With the reduction of the Sublimity Police Services contract we will only have 13 sworn officers and 2 civilian employees along with a reduction in materials and services.

This past year we have been able to have a positive impact in the community in several different areas. For the 5<sup>th</sup> year in a row we hosted a barbeque dinner on National Night Out to meet with local citizens in our beautiful neighborhood parks. We continued to host our 28<sup>th</sup> annual underprivileged kids fishing derby. We continue to provide Child Safety Seat installations to parents. We provided drug and alcohol education in partnership with the MethBusters community group, Friends of the Family, OLCC, and Marion County Health Department. We also provide free drug testing to juveniles under 18. We continue to host a prescription drug turn in event for residents to turn in any old or expired prescription medications. This benefits everyone by keeping these medications from going into our water system and helps keep unsafe medications away from children. We increased traffic enforcement and education to improve community safety especially for children going to and coming from school. For the 5<sup>th</sup> year we will continue to enforce crosswalk pedestrian safety through a federal grant program.

In the area of investigations, we continue to make great progress in fighting crime. We participate in several regional multi agency task forces for investigating child abuse, financial crimes, major crimes against persons, underage alcohol enforcement, seniors and disabilities investigations, organized crime and gang investigation, and major traffic crash investigations. In 2010 we responded to **5,194** calls for service, which is a reduced crime rate from previous years.

## Alignment with Council Goals:

### **Council Goal #2: Build partnerships through communication to enhance relations with community organizations, government entities.**

- The department strives to maintain and enhance relationships with both other government entities and the numerous local organizations we are involved with. One example is this past year we greatly improved our relationship and communication with the Youth Peer Court, by providing an office space at the police department for the director to meet with the juveniles and their families.

### **Council Goal #4: Enhance the quality of life by continuing to support public safety.**

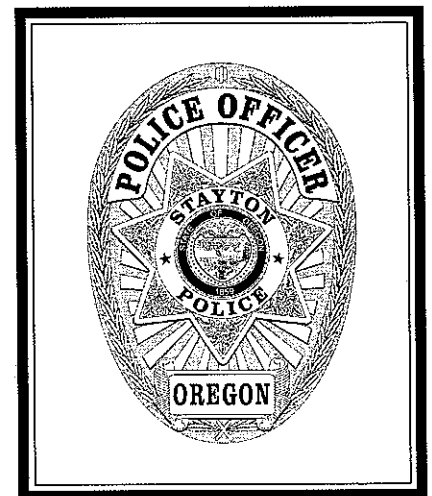
- The department works very hard at improving the Safety of the City which includes making sure our community is safe for citizens to enjoy through both enforcement and prevention. This year we implemented a traffic safety program to help reduce traffic accidents and crime.

### **Council Goal #5: Promote honest, efficient, city government.**

- The Police Department continues to work at providing a customer oriented Police Department. There is a process for the citizens to provide feedback to the Department; comments are taken seriously and are followed up. The Department provides communication to the citizens through multiple media sources to ensure the community is aware of Policing issues.

## **CAPITAL OUTLAY:**

For Capital Outlay we have included two ballistic vests at \$500 each, and \$17,000 for a necessary upgrade to the CAD operating system in the Police patrol vehicles.



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 10 - General Fund  
Program 42 - Police**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
51120	Police Chief	10,207	13,105	90,548	92,892	92,892	92,892
51230	Police Lieutenant/Admin Sgt.	78,567	82,992	68,088	70,068	70,068	70,068
51260	Police Sergeants (2)	132,687	134,655	135,696	131,400	131,400	131,400
51280	*Police Officers (9)	556,636	556,730	559,368	471,351	471,351	471,351
51281	Salary - Personal Days	31,741	31,805	34,863	27,110	27,110	27,110
51290	Records Supervisor	51,967	52,323	52,716	54,252	54,252	54,252
51310	Ordinance Officer	43,164	44,148	22,326	0	0	0
51320	Clerk (PT)	11,823	10,324	13,500	0	0	0
51420	Clerk	39,489	40,375	40,836	41,652	41,652	41,652
51720	Overtime Pay	35,790	32,104	31,000	35,000	35,000	35,000
51721	School Overtime	150	0	1,000	1,000	1,000	1,000
51722	On Call Pay	0	7,000	7,000	0	0	0
51723	Special Event Security	7,107	1,625	7,200	5,000	5,000	5,000
51910	FICA & Medicare	74,633	74,252	81,407	71,124	71,124	71,124
51920	Workers Compensation	32,029	30,398	36,006	24,896	24,896	24,896
51931	Health & Dental	182,831	220,049	241,962	221,868	221,868	221,868
51932	PERS Retirement	166,404	145,751	208,606	173,980	173,980	173,980
51933	Disability	3,213	3,164	4,078	3,322	3,322	3,322
51934	Life Insurance	810	757	900	869	869	869
51935	City Retirement Plan	17,657	22,985	22,017	18,222	18,222	18,222
51936	Flexible Benefits Administration	221	172	500	500	500	500
	<b>Personnel Services</b>	<b>\$ 1,477,126</b>	<b>\$ 1,504,713</b>	<b>\$ 1,659,617</b>	<b>\$ 1,444,506</b>	<b>\$ 1,444,506</b>	<b>\$ 1,444,506</b>
52110	Office Supplies	4,701	5,960	5,000	5,000	5,000	5,000
52150	Volunteer Supplies	411	812	2,000	2,000	2,000	2,000
52210	Telephone/Alarms	33,784	28,961	30,000	30,000	30,000	30,000
52310	Equipment Lease/Repair/Maintenance	4,425	4,244	4,000	4,000	4,000	4,000
52330	Building Maintenance	4,018	3,585	4,000	4,000	4,000	4,000
52510	Electricity	7,031	7,084	7,400	7,400	7,400	7,400
52520	Natural Gas	878	1,429	1,500	1,500	1,500	1,500
53110	Operating Supplies	7,030	6,546	10,000	10,000	10,000	10,000
54110	Uniforms	5,459	2,299	8,500	7,500	7,500	7,500
54130	Training/Conferences	7,934	7,590	10,000	8,000	8,000	8,000
54135	College Reimbursement	1,642	0	1,500	0	0	0
57110	Firearms Training	3,579	3,472	5,000	5,000	5,000	5,000
57120	Investigation Expense	1,326	2,194	5,500	5,500	5,500	5,500
57130	Physical Exams/Recruitment	2,105	2,247	3,500	3,500	3,500	3,500
57140	IT Maintenance/Support	6,363	19,180	15,000	13,500	13,500	13,500
57150	Jail Expense	64	777	1,000	1,000	1,000	1,000
57190	Animal Control	2,279	2,371	1,500	500	500	500
57210	Ordinance Control	39	0	1,000	1,000	1,000	1,000
58110	Gasoline & Diesel	19,710	23,283	26,000	28,587	28,587	28,587
58120	Vehicle Maintenance/Repair	10,998	14,889	16,000	16,000	16,000	16,000
58130	Vehicle Lease	5,283	3,842	4,800	0	0	0
62120	Contract Services	38,320	16,099	23,000	20,000	20,000	20,000
62121	Contract Services (911)	203,066	207,056	211,270	217,608	217,608	217,608
62150	Contract Legal	5,381	1,638	6,000	6,000	6,000	6,000
63120	Insurance	25,703	22,705	15,433	11,729	11,729	11,729
	<b>Materials and Services</b>	<b>\$ 401,529</b>	<b>\$ 388,261</b>	<b>\$ 418,903</b>	<b>\$ 409,324</b>	<b>\$ 409,324</b>	<b>\$ 409,324</b>
71200	Equipment	12,302	10,482	16,000	18,000	18,000	18,000
	<b>Capital Outlay</b>	<b>\$ 12,302</b>	<b>\$ 10,482</b>	<b>\$ 16,000</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>
81100	Police Debt Service	31,968	0	0	0	0	0
	<b>Debt Service</b>	<b>\$ 31,968</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Police</b>		<b>\$ 1,890,957</b>	<b>\$ 1,903,456</b>	<b>\$ 2,094,520</b>	<b>\$ 1,871,830</b>	<b>\$ 1,871,830</b>	<b>\$ 1,871,830</b>

\* Line item 51280 Police Officers  
12 Officer Force Approved 9 Funded

# Planning and Development Department

**The Planning and Development Department** administers State and City land use laws and codes. The Department supports and advises the City Council and Planning Commission regarding all planning and land use matters, as well as economic and community development activities.

The Department is staffed by the Planning and Development Director. This past year, the Department has also included the City's Animal Control and Ordinance Enforcement Officer. Reductions in the City's General Fund will result in the elimination of this position in the coming year.

Staff responsibilities include attending Planning Commission and City Council meetings, providing customer service and assistance in interpreting Stayton's municipal codes, and processing a wide variety of different land use applications and actions. The Department also staffs *ad hoc* committees, such as the Comprehensive Plan Update Committee.

The Planning Department is responsible for management of the City's Geographic Information System, providing mapping products and technical assistance to the Public Works and Police Departments. FY 11-12 will include continuation of the update to the City's Comprehensive Plan, and continuing the review of the Land Use and Development Code to assure that the City's regulations are appropriate.



## **Alignment with Council Goals:**

### **Council Goal #2: Encourage economic development which proactively creates family wage jobs:**

- The Department maintains an inventory of available commercial and industrial property.
- The Department works closely with the Stayton Sublimity Chamber of Commerce.
- The Department has been working on making sure that the City's Land Use Code and other development policies strike the balance between assuring that new development minimizes its impacts on the City with the ability for businesses to expand and prosper.
- The Department will continue to publicize the Enterprise Zone that provides a short-term property tax exemption to qualified businesses that make new investments that result in job growth.

### **Council Goal #3: Build partnerships through communication to enhance relations with community organizations, government entities.**

- The Department has expanded the information available on land use proceedings on the City's website and has a continual notification system to assure that members of the public are aware of Departmental activities.
- The Department will be making a significant effort into the public participation aspects of updating the City's Comprehensive Plan to assure the local goals and policies reflect the aspirations of the citizens of Stayton.

## **PERSONNEL SERVICES:**

The 2011-12 budget continues the Department with only one employee.

## **MATERIALS AND SERVICES:**

Funds under the operating supplies line item have been decreased.

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 10 - General Fund  
Program 43 - Planning**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
51180	City Planner	70,120	74,473	75,324	77,580	77,580	77,580
51210	Assistant Planner	25,283	0	0	0	0	0
51910	FICA & Medicare	7,010	5,207	5,762	5,935	5,935	5,935
51920	Workers Compensation	282	151	178	217	217	217
51931	Health & Dental	17,055	12,396	17,916	16,092	16,092	16,092
51933	Disability	323	256	289	309	309	309
51934	Life Insurance	51	35	38	38	38	38
51935	City Retirement Plan	12,334	12,660	14,312	14,740	14,740	14,740
51936	Flexible Benefits Administration	42	42	42	42	42	42
	<b>Personnel Services</b>	<b>\$ 132,500</b>	<b>\$ 105,221</b>	<b>\$ 113,861</b>	<b>\$ 114,953</b>	<b>\$ 114,953</b>	<b>\$ 114,953</b>
52210	Telephone	118	315	400	400	400	400
52420	Computer	0	2,770	2,400	2,400	2,400	2,400
53110	Operating Supplies	1,017	1,845	4,500	3,000	3,000	3,000
53120	Advertising	4,607	5,044	6,000	6,000	6,000	6,000
54130	Training/Conferences	1,073	1,088	500	500	500	500
62021	R.A.R.E. Intern	0	19,000	4,750	0	0	0
62150	Contract-Legal	8,907	13,591	12,000	12,000	12,000	12,000
	<b>Materials and Services</b>	<b>\$ 15,722</b>	<b>\$ 43,653</b>	<b>\$ 30,550</b>	<b>\$ 24,300</b>	<b>\$ 24,300</b>	<b>\$ 24,300</b>
71200	Equipment	3,001	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 3,001</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Planning</b>		<b>\$ 151,223</b>	<b>\$ 148,874</b>	<b>\$ 144,411</b>	<b>\$ 139,253</b>	<b>\$ 139,253</b>	<b>\$ 139,253</b>

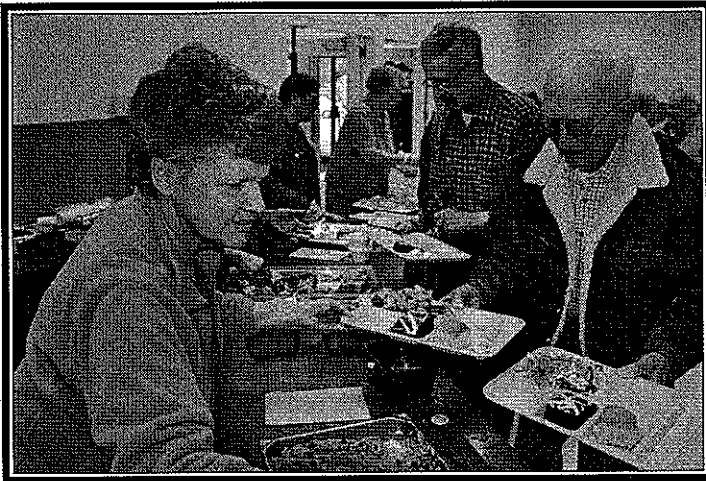
# Stayton Community Center



**The Community Center** is the official meeting place for the City Council and other City groups. The Center brings people together for social and civic functions. The Community Center is used for many different events including dances, weddings, receptions, parties, meetings, exercise classes, and concerts.

The Community Center has a total of 3,337 square feet available and can be divided into two rooms. The north end has 1,112 square feet available and the south end has 2,224 square feet available. Restrooms and a kitchen facility are available for use.

In recent years, the City of Stayton has upgraded the sound system, window coverings, and added a new hand washing sink in the kitchen. The Community Center has a regular cleaning schedule and the City performs maintenance as needed. The City of Stayton is looking at continual upgrade opportunities and grants for the Community Center.



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 10 - General Fund  
Program 44 - Community Center**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
51391	Temporary Employees	0	4,569	6,000	0	0	0
51410	Manager	40	0	0	0	0	0
51415	Parks & Recreation Supervisor	1,112	0	0	0	0	0
51910	FICA & Medicare	83	350	459	0	0	0
51920	Workers Compensation	541	388	459	0	0	0
51931	Health & Dental	187	0	0	0	0	0
51933	Disability	3	0	0	0	0	0
51934	Life Insurance	1	0	0	0	0	0
<b>Personnel Services</b>		<b>\$ 1,967</b>	<b>\$ 5,306</b>	<b>\$ 6,918</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
52110	Office Supplies	65	0	200	0	0	0
52210	Telephone/Alarms	2,241	1,992	2,200	2,200	2,200	2,200
52330	Building Maintenance	5,857	2,110	4,000	4,000	4,000	4,000
52510	Electricity	3,419	3,454	4,500	4,600	4,600	4,600
52520	Natural Gas	4,906	3,276	4,700	4,000	4,000	4,000
53110	Operating Supplies	490	198	250	250	250	250
53150	Custodial Supplies	6,339	5,683	7,000	7,000	7,000	7,000
54130	Training/Conferences	159	0	0	0	0	0
59150	Recreation Program Grant	1,450	0	0	0	0	0
62120	Contract Services- Janitorial	34,286	28,710	35,000	35,000	35,000	35,000
63120	Insurance	2,334	2,056	2,300	1,748	1,748	1,748
<b>Materials and Services</b>		<b>\$ 61,546</b>	<b>\$ 47,479</b>	<b>\$ 60,150</b>	<b>\$ 58,798</b>	<b>\$ 58,798</b>	<b>\$ 58,798</b>
71200	Equipment	0	0	5,000	5,000	5,000	5,000
71201	Roof Replacement	0	0	0	0	0	0
<b>Capital Outlay</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Community Center</b>		<b>\$ 63,513</b>	<b>\$ 52,785</b>	<b>\$ 72,068</b>	<b>\$ 63,798</b>	<b>\$ 63,798</b>	<b>\$ 63,798</b>

# Parks Maintenance

The Parks Maintenance fund provides maintenance of the City of Stayton's parks and open spaces. The City of Stayton owns and maintains pedestrian trails, mini-parks, neighborhood parks, community parks, and natural open spaces. The City maintains 12.7 acres of mini/neighborhood parks, 7.65 acres of community parks, and 106 acres of open space parks. The City's parks system is highly valued by residents and visitors because they help make Stayton a livable community.

## Alignment with Council Goals:

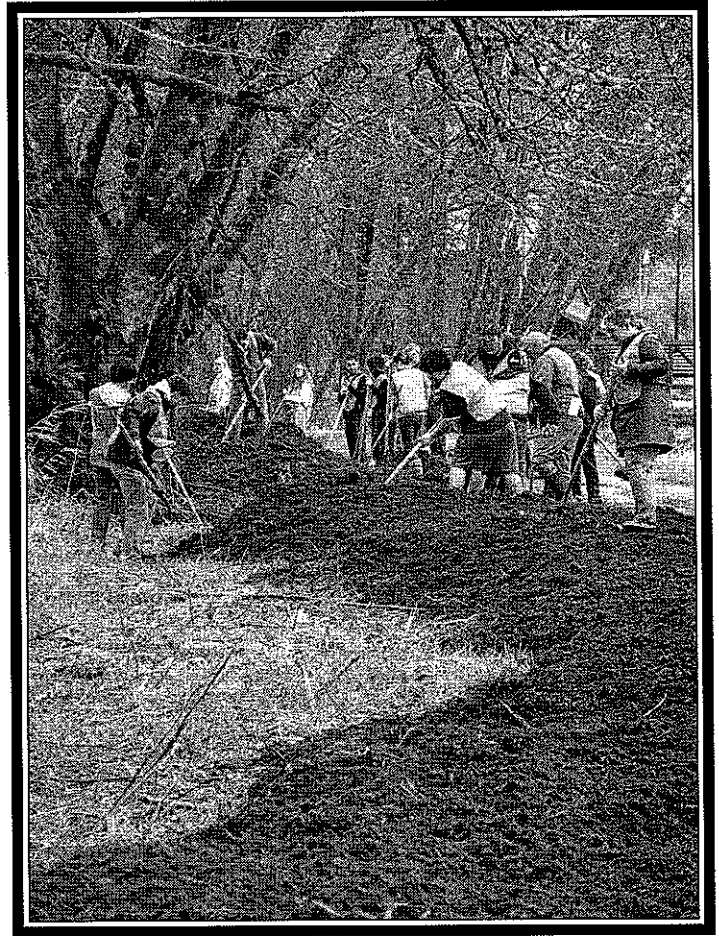
### Council Goal #4: Enhance the quality of life by continuing to support parks, library, pool and public safety.

Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces.

- The City will serve as a catalyst to encourage the development of leisure time/recreation opportunities through partnerships with local organizations.

## Implementation Strategy:

The Parks and Recreation Board is preparing for the 2012 Oregon Parks and Recreation Local Government Grant cycle, when the City will apply for a grant for improvements to Pioneer Park. Over the next year, the Board will work with a landscape architect, neighbors, and community members to update the Pioneer Park master plan. They will develop a conceptual park design and cost estimates which will be used in 2012 grant applications.



## PERSONNEL SERVICES:

One full-time Park Maintenance Worker, and two Seasonal Maintenance Worker positions. The City also utilizes community service workers and volunteers for litter patrols and special projects. The budget includes some flexible hours to deal with winter storm cleanup, special events, and vacations.

## MATERIALS AND SERVICES:

The majority of the materials and services expenses are routine expenses for electricity, insurance, vehicle operating / maintenance costs, Jordan Bridge maintenance, cleaning and painting touch-up, and uniforms, training and certification renewals the Parks Maintenance Worker.

The Parks Maintenance line item includes funds for maintaining of the city parks. It covers parts for play equipment and structures, turf maintenance, irrigation systems, replacement of vandalized items, and Riverfront Park maintenance.

The Contracts and Services line item includes money for engineering and design services.



**CAPITAL OUTLAY:** Capital Outlay includes replacement equipment for Parks. No specific capital acquisitions are proposed for 2011-2012.

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 10 - General Fund  
Program 45 - Park Maintenance**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
51380	SR. Parks Maintenance Worker	37,270	39,104	42,368	43,214	43,214	43,214
51390	Seasonal Maintenance Workers (2)	15,766	19,923	18,000	18,000	18,000	18,000
51720	Overtime Pay	316	0	1,500	1,500	1,500	1,500
51910	FICA & Medicare	3,902	4,315	4,733	4,798	4,798	4,798
51920	Workers Compensation	2,688	2,406	2,316	1,863	1,863	1,863
51931	Health & Dental	15,585	17,212	17,916	18,708	18,708	18,708
51933	Disability	131	139	169	169	169	169
51934	Life Insurance	38	35	38	38	38	38
51935	City Retirement Plan	4,748	6,460	8,050	8,211	8,211	8,211
51936	Flexible Benefits Administration	0	0	0	0	0	0
	<b>Personnel Services</b>	<b>\$ 80,444</b>	<b>\$ 89,593</b>	<b>\$ 95,090</b>	<b>\$ 96,501</b>	<b>\$ 96,501</b>	<b>\$ 96,501</b>
52510	Electricity	1,971	1,921	2,300	2,300	2,300	2,300
54110	Uniforms	477	356	1,000	750	750	750
54130	Training/Conferences	155	160	750	750	750	750
55130	Park Maintenance	17,172	23,312	21,500	21,500	21,500	21,500
56140	Jordan Bridge Maintenance	321	330	500	500	500	500
58110	Gasoline & Diesel	3,125	4,139	5,000	5,000	5,000	5,000
58120	Vehicle Maintenance/Repair	3,749	3,695	4,150	4,000	4,000	4,000
62120	Contract Services	0	983	2,000	2,000	2,000	2,000
63120	Insurance	6,588	5,803	3,000	2,280	2,280	2,280
	<b>Materials and Services</b>	<b>\$ 33,558</b>	<b>\$ 40,699</b>	<b>\$ 40,200</b>	<b>\$ 39,080</b>	<b>\$ 39,080</b>	<b>\$ 39,080</b>
71200	Equipment	7,309	0	5,000	5,000	5,000	5,000
71210	Levy Funded Equipment	5,028	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 12,337</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Park Maintenance</b>		<b>\$ 126,339</b>	<b>\$ 130,292</b>	<b>\$ 140,290</b>	<b>\$ 140,581</b>	<b>\$ 140,581</b>	<b>\$ 140,581</b>



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 10 - General Fund  
Program 48 - Street Lights**

The Street Light budget provides funds for maintenance and power costs related to Stayton's numerous street lights. Pacific Power & Light maintains the street lights and the City pays a monthly fee for each street light, the amount of which is dependent on the type of street light installed. Although not implemented by recent City Councils, the Stayton Municipal Code does provide for a "Street Light Service Charge" designed to cover the cost of this function.

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
52510	Electricity	83,791	87,796	104,500	101,915	101,915	101,915
52515	Street Light Installation	0	354	2,500	2,500	2,500	2,500
	<b>Materials and Services</b>	<b>\$ 83,791</b>	<b>\$ 88,150</b>	<b>\$ 107,000</b>	<b>\$ 104,415</b>	<b>\$ 104,415</b>	<b>\$ 104,415</b>
<b>Total Street Lights</b>		<b>\$ 83,791</b>	<b>\$ 88,150</b>	<b>\$ 107,000</b>	<b>\$ 104,415</b>	<b>\$ 104,415</b>	<b>\$ 104,415</b>
<b>Total General Fund Revenues</b>		<b>\$ 4,078,055</b>	<b>\$ 4,027,366</b>	<b>\$ 3,829,296</b>	<b>\$ 3,595,320</b>	<b>\$ 3,595,320</b>	<b>\$ 3,595,320</b>
<b>Total General Fund Expenditures</b>		<b>\$ 4,089,976</b>	<b>\$ 4,027,366</b>	<b>\$ 3,829,296</b>	<b>\$ 3,595,320</b>	<b>\$ 3,595,320</b>	<b>\$ 3,595,320</b>
				0	0	0	0
Expenses							
Total Personnel Services			2,101,092	2,283,010	2,070,638	2,070,638	2,070,638
Total GF Material & Services			743,079	843,882	827,433	829,709	829,709
Total Capital Outlay			10,482	36,000	38,000	38,000	38,000
Total Transfers			424,800	332,800	317,800	317,800	317,800
Total Contingency/Unappropriated			725,026	333,604	341,448	339,172	339,172
			4,004,480	3,829,296	3,595,320	3,595,320	3,595,320

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# Public Works Administration

## The Public Works Administration Fund

was established so all administrative expenses for the Water, Sewer, Street, Parks and Facilities are in the same fund. The Public Works Administration Fund pays for the administrative costs for the management of the entire Public Works department. Administrative duties include building permits, code enforcement, contracts, master planning, development review and inspection, council staff reports, engineering services, and administration of the City parks, water, sewer, and street utilities.

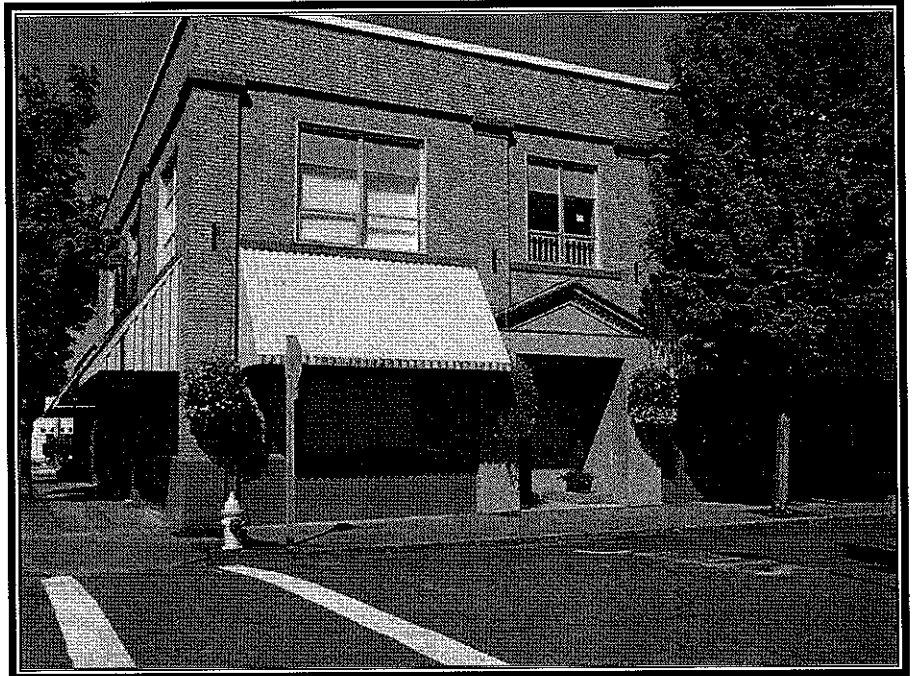
## Alignment with Council Goals:

### Council Goal #1: Continuously upgrade public infrastructure.

- Continue to improve public infrastructure to meet the demands of a growing community.

### Council Goal #4: Enhance the quality of life by continuing to support parks, library, pool and public safety.

- Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces.



## Implementation Strategy:

The Public Works administrative staff will focus on two major construction projects in FY 2011-2012 and the continued update of the City's Geographic Information System database.

1. **Wastewater Treatment Plant Improvements:** Slayden Construction Group (SCG) will complete an \$11.3 million upgrade to the Wastewater Treatment Facility (WWTF). The Public Works office provides financial tracking, project management and inspection services in support of the project. Sr. Engineering Technician Mike Brash is providing inspection services for the project.
2. **10<sup>th</sup> Avenue Reconstruction (Street, Water and Storm Drainage):** The City will complete design, bidding, and begin construction on this \$3 million project to rebuild 10<sup>th</sup> Avenue, construct water mains, and develop a storm drainage retention basin.
3. **GIS Mapping & Data Integration:** The Public Works and Planning departments' goal is to create a user-friendly, accessible Geographic Information System (GIS) for the city. Public Works field staff (Mark Flande and Tony Astorga) are entering GPS field data on all City utilities (water, sewer, storm drainage, and park facilities) into a mobile GPS unit. City Planner Dan Fleishman then downloads the GPS points into the City's GIS program. Public Works office staff is also entering easements, property agreements, utility features (hydrants, meters, manholes, main lines, service lines, size, shape, flow, depth, etc.). When completed, Public Works staff and community members will be able to access GIS maps of all City utilities via the City's website. Public Works vehicles will be equipped with laptop computers so each employee has GIS information readily accessible. We have included \$6,000 in the budget for interns or students to assist with GPS/GIS data entry.

## PERSONNEL

The Public Works Administration staff includes the Public Works Director David Kinney, Sr. Engineering Technician/Inspector Mike Brash, Public Works Administrative Assistant Alissa Angelo, and Permit Clerk Jennifer Jackson. By utilizing in-house staff the City has reduced engineering consultant services expenses for the water projects, sewer projects and development inspections.

## MATERIALS AND SERVICES:

The Public Works Administration Fund covers administrative expenses of the department. Materials and Services include all costs related to the Public Works office at 311 N. Third Avenue including rent, utilities, telephones/alarms, building maintenance, computer maintenance, and equipment leases (copier). The Fund also pays for all personnel related expenses including advertising (recruitment), employee drug testing (random and employment related tests), and training/conferences for the office staff.

**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

**Fund 15 - Public Works Administration**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	26,477	22,645	45,000	30,000	30,000	30,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 26,477</b>	<b>\$ 22,645</b>	<b>\$ 45,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
43500	Earned Interest	452	40	100	100	100	100
	<b>38 - Interest</b>	<b>\$ 452</b>	<b>\$ 40</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>
47105	Transfer From Water Fund	131,967	160,000	169,000	174,000	174,000	174,000
47110	Transfer From Sewer Fund	131,967	160,000	169,000	174,000	174,000	174,000
47115	Transfer From Street Fund	81,967	85,000	85,000	65,000	65,000	65,000
49500	Miscellaneous	0	0	100	2,000	2,000	2,000
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 345,901</b>	<b>\$ 405,000</b>	<b>\$ 423,100</b>	<b>\$ 415,000</b>	<b>\$ 415,000</b>	<b>\$ 415,000</b>
<b>Total Revenues</b>		<b>\$ 372,830</b>	<b>\$ 427,685</b>	<b>\$ 468,200</b>	<b>\$ 445,100</b>	<b>\$ 445,100</b>	<b>\$ 445,100</b>

**Expenditures**

51140	Public Works Director	86,520	83,932	84,876	87,420	87,420	87,420
51215	Public Works Admin Asst	40,946	41,866	45,200	46,104	46,104	46,104
51310	Ordinance Officer	0	0	22,326	0	0	0
51321	Permit Clerk	28,368	34,627	36,591	37,326	37,326	37,326
51330	Custodian	0	0	0	0	0	0
51391	Temporary Employees	13,163	6,680	6,000	6,000	6,000	6,000
51460	SR.Engineer Technician	24,306	45,172	45,763	46,685	46,685	46,685
51720	Overtime	0	0	2,000	2,000	2,000	2,000
51910	FICA & Medicare	14,416	15,553	18,571	17,253	17,253	17,253
51920	Workers Compensation	1,428	3,545	2,787	2,680	2,680	2,680
51931	Health & Dental	32,135	53,878	61,044	59,472	59,472	59,472
51933	Disability	330	538	926	840	840	840
51934	Life Insurance	78	106	171	172	172	172
51935	City Retirement Plan	7,036	27,245	35,908	32,462	32,462	32,462
51936	Flexible Benefits Administration	0	0	42	42	42	42
	<b>Personnel Services</b>	<b>\$ 248,726</b>	<b>\$ 313,142</b>	<b>\$ 362,205</b>	<b>\$ 338,456</b>	<b>\$ 338,456</b>	<b>\$ 338,456</b>
52110	Office Supplies	7,357	4,967	6,000	6,000	6,000	6,000
52140	Technician Supplies	30	0	500	0	0	0
52210	Telephone/Alarms	2,279	3,150	3,360	4,000	4,000	4,000
52310	Equipment Lease	2,832	2,578	3,000	3,000	3,000	3,000
52330	Building Maintenance	801	128	500	500	500	500
52420	Computer Expense	3,782	3,202	2,400	4,000	4,000	4,000
52510	Electricity	5,136	4,664	4,520	5,000	5,000	5,000
53120	Advertising	6,548	568	6,000	5,000	5,000	5,000
53200	Office Rent	15,324	14,145	15,100	14,852	14,852	14,852
54110	Uniforms	69	0	250	250	250	250
54120	Memberships	5,778	5,497	5,925	5,750	5,750	5,750
54130	Training/Conferences	1,061	975	2,000	1,500	1,500	1,500
57131	Employee Drug Testing	762	728	1,200	1,000	1,000	1,000
58110	Gasoline & Diesel	0	0	500	500	500	500
58120	Vehicle Maintenance/Repair	0	0	250	250	250	250
62010	Contract Services - IT	17,686	12,142	13,500	13,500	13,500	13,500
62120	Contract Services	14,466	13,279	15,000	15,000	15,000	15,000
62150	Contract Legal	16,549	23,352	15,000	15,000	15,000	15,000
63120	Insurance	1,013	892	1,000	1,000	1,000	1,000
	<b>Materials and Services</b>	<b>\$ 101,473</b>	<b>\$ 90,267</b>	<b>\$ 96,005</b>	<b>\$ 96,102</b>	<b>\$ 96,102</b>	<b>\$ 96,102</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
95110	Contingency	0	0	9,990	10,542	10,542	10,542
99100	Unappropriated Funds	22,645	24,278	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ 22,645</b>	<b>\$ 24,278</b>	<b>\$ 9,990</b>	<b>\$ 10,542</b>	<b>\$ 10,542</b>	<b>\$ 10,542</b>
<b>Total Expenditures</b>		<b>\$ 372,844</b>	<b>\$ 427,687</b>	<b>\$ 468,200</b>	<b>\$ 445,100</b>	<b>\$ 445,100</b>	<b>\$ 445,100</b>
<b>Total Public Works Admin Revenues</b>		<b>\$ 372,830</b>	<b>\$ 427,685</b>	<b>\$ 468,200</b>	<b>\$ 445,100</b>	<b>\$ 445,100</b>	<b>\$ 445,100</b>
<b>Total Public Works Admin Expenditures</b>		<b>\$ 372,844</b>	<b>\$ 427,687</b>	<b>\$ 468,200</b>	<b>\$ 445,100</b>	<b>\$ 445,100</b>	<b>\$ 445,100</b>

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# Stayton Public Library

**Stayton Public Library** is a recognized throughout the state as one of the best small libraries in Oregon. We offer service to our community and the surrounding area, with a total service population of over 11,000 people. Through our membership in the Chemeketa Cooperative Regional Library Service (CCRLS), we are able to access book collections from 17 other member libraries, increasing our offerings to our patrons. CCRLS is a valuable service to us, providing over \$140,000 worth of direct investment and services including computer equipment, online access, courier service and IT support.



## Alignment with Council Goals:

### **Council Goal #3: Build partnerships through communication to enhance relations with community organizations, government entities.**

- We are able to provide many library services with financial support from the Friends of the Library, the Library Foundation, and through partnerships with local organizations. During the past year we were named as an "Outstanding Library" for both our Ready to Read Summer Reading program and for our Outreach storyteller service to local preschools, both programs continue to thrive.

### **Council Goal #4: Enhance Quality of Life by continuing to support parks, library, pool and public safety.**

- Staff is dedicated to the goal of being a community hub, as a source of entertainment, education, and services to all citizens. Programming to children and families is a valued part of our community.

## REVENUES:

46700 CCRLS Reimbursement

*We have been informed that our CCRLS reimbursement will increase to \$65,061 for 2011-12.*

43840 Library State Aid

*The Legislature awards funding as a Ready to Read grant which supports our summer reading program, and our share this year will be \$1346.*

43850 Endowment Contribution

*The Library foundation has pledged \$25,000 to the Library for 2011-12.*

46465 Donations

*This fund was created to record donations that may be received, which will be used to assist in new equipment purchases or programs for the Library. \$5000*

## PERSONNEL SERVICES:

Personnel services has no major changes.

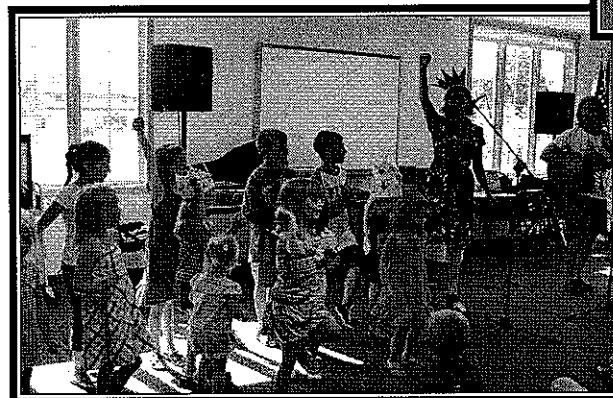
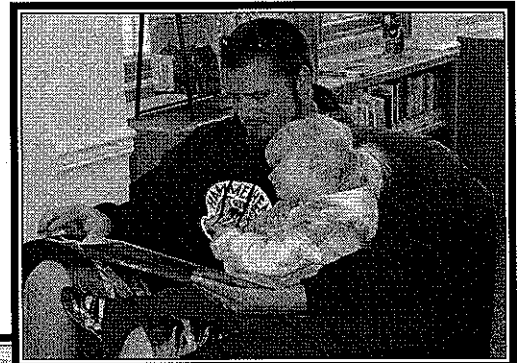
## MATERIALS AND SERVICES:

72125 Cultural Pass

*We plan to begin a program of providing passes to attractions and museums and have created a fund to get this started. We will pursue donations and grants to supplement as needed.*

62010 Custodial Services

*This line has been increased to \$10,500.*



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 16 - Library**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	33,365	64,046	25,000	50,000	50,000	50,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 33,365</b>	<b>\$ 64,046</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
41110	Previously Levied Taxes	9,456	4,337	4,000	4,000	4,000	4,000
41122	Library Local Option	125,916	161,453	130,700	130,700	130,700	130,700
	<b>31 - Property Taxes</b>	<b>\$ 135,372</b>	<b>\$ 165,790</b>	<b>\$ 134,700</b>	<b>\$ 134,700</b>	<b>\$ 134,700</b>	<b>\$ 134,700</b>
46700	CCRLS Reimbursement	\$ 55,466	\$ 48,677	\$ 63,422	\$ 65,061	\$ 65,061	\$ 65,061
46710	CCRLS Net Lending	10,781	6,383	8,500	2,000	2,000	2,000
	<b>32 - Charges For Services</b>	<b>\$ 66,247</b>	<b>\$ 55,060</b>	<b>\$ 71,922</b>	<b>\$ 67,061</b>	<b>\$ 67,061</b>	<b>\$ 67,061</b>
43850	Endowment Contribution	22,500	25,000	18,500	25,000	25,000	25,000
46465	Donations	0	0	0	5,000	5,000	5,000
	<b>33 - Grants and Contributions</b>	<b>\$ 22,500</b>	<b>\$ 25,000</b>	<b>\$ 18,500</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
45655	Meeting Room Rent	0	3,010	4,000	2,800	2,800	2,800
45660	Non-Resident Library Fees	10,414	10,053	9,500	9,500	9,500	9,500
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 10,414</b>	<b>\$ 13,063</b>	<b>\$ 13,500</b>	<b>\$ 12,300</b>	<b>\$ 12,300</b>	<b>\$ 12,300</b>
45650	Library Fines/Miscellaneous	14,953	16,571	15,000	15,000	15,000	15,000
	<b>36 - Fines and Forfeitures</b>	<b>\$ 14,953</b>	<b>\$ 16,571</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
43840	Library State Aid	1,476	1,346	1,346	1,346	1,346	1,346
	<b>37 - Intergovernmental</b>	<b>\$ 1,476</b>	<b>\$ 1,346</b>	<b>\$ 1,346</b>	<b>\$ 1,346</b>	<b>\$ 1,346</b>	<b>\$ 1,346</b>
43500	Earned Interest	815	299	500	200	200	200
	<b>38 - Interest</b>	<b>\$ 815</b>	<b>\$ 299</b>	<b>\$ 500</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>
47100	Transfer From General Fund	155,500	155,500	145,500	135,500	135,500	135,500
49500	Miscellaneous	1,627	1,774	1,600	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 157,127</b>	<b>\$ 157,274</b>	<b>\$ 147,100</b>	<b>\$ 135,500</b>	<b>\$ 135,500</b>	<b>\$ 135,500</b>
<b>Total Revenues</b>		<b>\$ 442,269</b>	<b>\$ 498,449</b>	<b>\$ 427,568</b>	<b>\$ 446,107</b>	<b>\$ 446,107</b>	<b>\$ 446,107</b>



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
<b>Expenditures</b>							
51160	Library Director	60,807	55,820	58,836	60,600	60,600	60,600
51340	Library Assistants (2)	47,282	57,651	53,366	53,471	53,471	53,471
51360	Library Aides (8)	116,635	108,134	120,343	123,953	123,953	123,953
51910	FICA & Medicare	16,446	16,323	17,790	18,209	18,209	18,209
51920	Workers Compensation	828	817	886	935	935	935
51931	Health & Dental	23,786	27,125	30,663	33,264	33,264	33,264
51933	Disability	282	318	359	367	367	367
51934	Life Insurance	63	64	76	76	76	76
51935	City Retirement Plan	9,058	13,520	17,390	17,850	17,850	17,850
51936	Flexible Benefits Administration	21	39	42	126	126	126
	<b>Personnel Services</b>	<b>\$ 275,208</b>	<b>\$ 279,811</b>	<b>\$ 299,751</b>	<b>\$ 308,851</b>	<b>\$ 308,851</b>	<b>\$ 308,851</b>
52210	Telephone/Alarms	2,235	2,175	3,000	3,000	3,000	3,000
52330	Building Maintenance	4,568	5,071	3,500	4,000	4,000	4,000
52420	Computer Maintenance	255	149	1,000	1,000	1,000	1,000
52510	Electricity	10,074	11,468	13,560	13,560	13,560	13,560
52520	Natural Gas	5,043	3,688	5,000	5,000	5,000	5,000
53110	Operating Supplies	3,768	3,662	3,500	3,500	3,500	3,500
53115	Book Repair & Supplies	5,666	2,273	4,000	4,000	4,000	4,000
53116	Ready to Read Program	0	1,053	1,346	1,346	1,346	1,346
53118	Postage	337	321	300	300	300	300
54130	Training/Conferences	1,436	1,246	1,500	2,000	2,000	2,000
54140	Travel	321	435	300	500	500	500
62010	Contract Services - Custodial	11,382	11,064	5,000	10,500	10,500	10,500
62120	Contract Services - IT	0	0	7,000	6,000	6,000	6,000
62115	Professional Services (CCRLS)	3,662	2,584	1,000	1,000	1,000	1,000
63110	Audit	1,500	1,500	1,500	1,500	1,500	1,500
63120	Insurance	4,254	3,747	10,000	7,600	7,600	7,600
	<b>Materials and Services</b>	<b>\$ 54,501</b>	<b>\$ 50,435</b>	<b>\$ 61,506</b>	<b>\$ 64,806</b>	<b>\$ 64,806</b>	<b>\$ 64,806</b>
71200	Equipment	3,134	1,466	2,970	5,000	5,000	5,000
71210	Levy Funded Equipment	0	44,875	0	0	0	0
72110	Books	22,611	17,732	20,000	20,000	20,000	20,000
72115	Children's Books	6,807	5,531	7,700	7,900	7,900	7,900
72120	Reference Material	1,331	1,146	1,500	500	500	500
72125	Cultural Pass Program	0	0	0	500	500	500
72130	Audio Visual	3,776	3,790	3,500	3,800	3,800	3,800
72135	Children's Audio Visual	1,533	1,443	2,000	2,500	2,500	2,500
72140	Periodicals	2,466	2,827	2,500	3,000	3,000	3,000
72142	Adult Programming	440	88	300	500	500	500
72145	Children's Programming	2,504	1,849	2,500	2,500	2,500	2,500
	<b>Capital Outlay</b>	<b>\$ 44,602</b>	<b>\$ 80,748</b>	<b>\$ 42,970</b>	<b>\$ 46,200</b>	<b>\$ 46,200</b>	<b>\$ 46,200</b>
95110	Contingency	0	0	23,341	26,250	26,250	26,250
99100	Unappropriated Funds	67,958	87,455	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ 67,958</b>	<b>\$ 87,455</b>	<b>\$ 23,341</b>	<b>\$ 26,250</b>	<b>\$ 26,250</b>	<b>\$ 26,250</b>
<b>Total Expenditures</b>		<b>\$ 442,269</b>	<b>\$ 498,449</b>	<b>\$ 427,568</b>	<b>\$ 446,107</b>	<b>\$ 446,107</b>	<b>\$ 446,107</b>
<b>Total Library Revenues</b>		<b>\$ 442,269</b>	<b>\$ 498,449</b>	<b>\$ 427,568</b>	<b>\$ 446,107</b>	<b>\$ 446,107</b>	<b>\$ 446,107</b>
<b>Total Library Expenditures</b>		<b>\$ 442,269</b>	<b>\$ 498,449</b>	<b>\$ 427,568</b>	<b>\$ 446,107</b>	<b>\$ 446,107</b>	<b>\$ 446,107</b>

# Water Enterprise Fund



**The Water Enterprise Fund** provides funding for the treatment and delivery of clean water to the City's residents and customers.

The City of Stayton water system includes facilities to treat, store, pump and deliver drinking water to our 2800 customers.

Raw water is delivered from the North Santiam River via the Stayton Ditch (Reid Power Canal) to the City's Water Treatment Facility on 1<sup>st</sup> Avenue.

The City treats the raw water at the plant using the a slow sand filtration system. Once the water is treated, it is chlorinated and then delivered to residential, commercial, and industrial customers through 44.5 miles of

water transmission and distribution lines. The City stores water in the 5.0 million gallon reservoir on E. Pine Street. The reservoir and pump system pressurizes the water system and provides fire storage and an equivalent of three (3) days daily use.

In 2010, the City produced 774.9 million gallons of water and delivered it to Stayton residents, businesses and industries. NORPAC Foods is the City's largest customer, using 307.5 million gallons in 2010. During a peak summer day, the City of Stayton produces and delivers up to 5.5 million gallons of high quality drinking water to its customers.

As an enterprise fund, service revenues paid by customers must cover all costs of operating the City of Stayton water system including personnel, materials and services, capital outlay, debt service and major renovations and repairs to the water system.

## **Alignment with Council Goals:**

### **Council Goal #1: Continuously upgrade public infrastructure.**

- Continue to replace the aged water delivery system, as well as upgrade water meter reading system.

### **Council Goal #2: Encourage economic development which proactively creates family wage jobs.**

- With the improvements made to the Water treatment plant last year, including the rehabilitation of well 75, the city is able to provide a high quality water supply for large industrial users.

## **Implementation Strategy:**

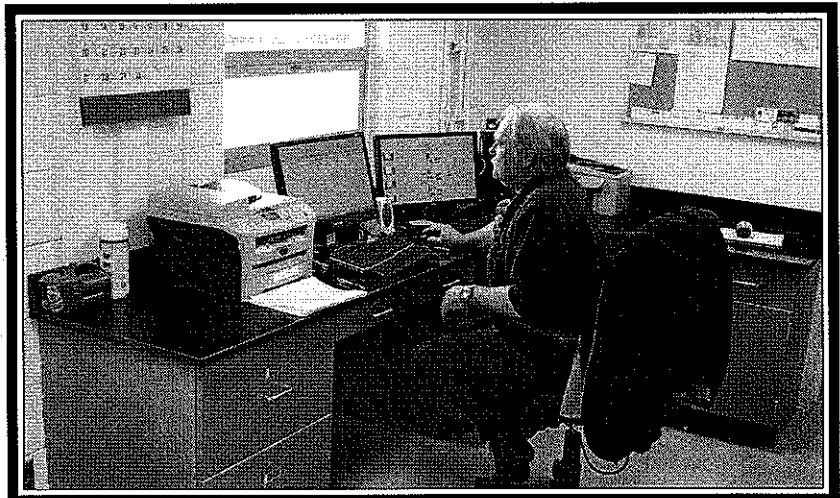
The Water Enterprise Fund includes the completion of one construction project in FY 2011-2012 and a number of on-going maintenance programs under the "System Maintenance" line item.

### *74120 Capital Outlay: System Improvements*

#### **E. Pine Street & 10<sup>th</sup> Avenue Water Main.**

The City will install a new 12" transmission main on E. Pine Street and 10<sup>th</sup> Avenue, near Santiam Memorial Hospital. The engineer's estimate is \$336,000. Funding will be from a grant, Santiam Hospital SDC's, and the balance of the 2007 Safe Drinking Water Fund (SDWF) loan from the Oregon Business Development Department.

This main is the highest priority water main improvement project in the City. It provides a 12" transmission main connection from the E. Pine Street Reservoir and Pump Station to Fern Ridge Road/Shaff Road. It will replace an undersized 4" water line that does not provide sufficient fire flows to serve Santiam Memorial Hospital.



# Water Enterprise Fund Continued

## Implementation Strategy continued:

### 55120 Materials & Services: System Maintenance

**Regis Water Tank Decommissioning.** Once the E. Pine Street water main is completed, the Regis Water Tank is not needed as a water storage reservoir. It will continue to be used as a cell/communications tower. As part of a proposed cell tower agreement with Cricket Wireless, they will decommission the tank.

**Regis Pump Station Upgrade.** The Regis Pump Station is used as part of the "high pressure" distribution network that serves the higher elevation areas of the City. As part of the decommissioning of the tank, the City will modify electrical and pumps at the Regis pump station.

**Radio Read Meters.** The Water department has installed 600 radio read meters in high traffic areas of the City, such as Wilco Road and Shaff Road. The goal is to replace all of the 2,600 meters in the City with radio read meters over a 7 year time period. In 2011-12, an additional 300 meters will be purchased and installed.

**Water Main Valve Replacements.** The City inspects and exercises water valves regularly and replaces damaged or inoperable valves as they are identified to improve the operational efficiency of the water transmission and distribution system. The City adds 2-3 main line valves annually to isolate neighborhoods.

**Service Line Replacements.** The City will continue the monthly program to replace 4 service lines per month. In 2011-12, the City will replace about 10 service lines on Virginia Street and Washington Street, connect them to the existing 12" & 20" mains and abandon older galvanized and steel 1" to 4" mains that are no longer needed.

### 62120 Contracted Services: Water Master Plan

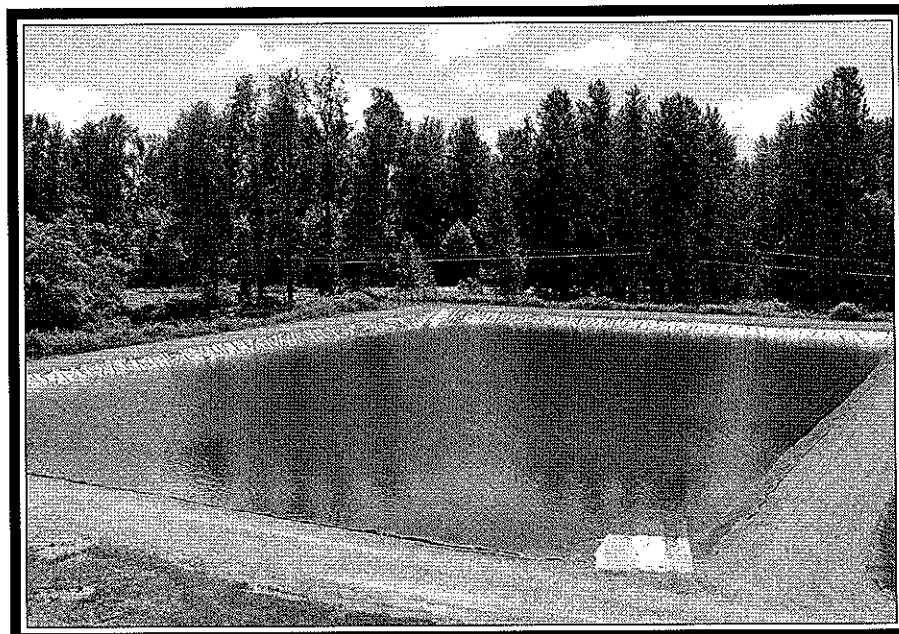
**Water Master Plan Update.** It is time for the City to review all work completed on the Water System in the past five years and update the capital improvement priority list. The budget includes \$10,000 to update the distribution system flow model, review priority water main improvements, and update cost estimates.

The following are quick notes on some other Materials and Services line items

52120 Billing Supplies \$18,000 +\$5,500 for supplies and PSN bank charges for electronic payments

52510 Electricity \$96,900 -\$9,300 cost savings from energy efficient pumps offset by 14% Pacific Power rate increase

55110 Plant Op Supplies \$35,000 -\$20,000 cost savings due to Water Treatment Plant upgrade and reductions in chemical usage



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 20 - Water Enterprise Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	458,891	179,203	261,169	712,500	712,500	712,500
	<b>30 - Beginning Fund Balance</b>	<b>\$ 458,891</b>	<b>\$ 179,203</b>	<b>\$ 261,169</b>	<b>\$ 712,500</b>	<b>\$ 712,500</b>	<b>\$ 712,500</b>
44200	Customer Receipts	1,323,437	1,470,931	1,720,086	1,700,000	1,700,000	1,700,000
	<b>32 - Charges For Services</b>	<b>\$ 1,323,437</b>	<b>\$ 1,470,931</b>	<b>\$ 1,720,086</b>	<b>\$ 1,700,000</b>	<b>\$ 1,700,000</b>	<b>\$ 1,700,000</b>
44300	Hook Up Fees	9,297	8,268	9,000	9,000	9,000	9,000
49501	Late Fees	19,410	20,550	20,000	20,000	20,000	20,000
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 28,707</b>	<b>\$ 28,818</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
43500	Earned Interest	9,711	987	1,300	3,500	3,500	3,500
	<b>38 - Interest</b>	<b>\$ 9,711</b>	<b>\$ 987</b>	<b>\$ 1,300</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>
45230	Developer Reimbursement	0	0	0	0	0	0
47251	Insurance Proceeds	0	108	10,000	10,000	10,000	10,000
48200	Transfer from SDC	108,140	108,140	108,140	0	0	0
48282	Transfer from Water Construction Fund	0	0	0	80,000	80,000	80,000
49500	Miscellaneous	3,915	507	1,500	1,000	1,000	1,000
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 112,055</b>	<b>\$ 108,755</b>	<b>\$ 119,640</b>	<b>\$ 91,000</b>	<b>\$ 91,000</b>	<b>\$ 91,000</b>
<b>Total Revenues</b>		<b>\$ 1,932,801</b>	<b>\$ 1,788,694</b>	<b>\$ 2,131,195</b>	<b>\$ 2,536,000</b>	<b>\$ 2,536,000</b>	<b>\$ 2,536,000</b>

**Expenses**

51150	Public Works Supervisor	63,970	71,228	64,400	77,542	77,542	77,542
51420	Clerk	17,464	17,664	17,868	18,222	18,222	18,222
51430	Plant Operator (0.5)	8,950	2,097	0	2,185	2,185	2,185
51435	Chief Operator (1)	0	62,709	63,420	64,692	64,692	64,692
51440	Maintenance Worker (3)	182,590	130,236	133,956	139,020	139,020	139,020
51470	Utility Clerk	19,098	19,318	19,536	19,926	19,926	19,926
51710	Weekend Duty	0	0	5,500	5,500	5,500	5,500
51720	Overtime Pay	3,595	5,358	6,000	6,000	6,000	6,000
51730	Holiday Pay	0	0	1,500	1,500	1,500	1,500
51910	FICA & Medicare	21,383	22,412	23,882	25,596	25,596	25,596
51920	Workers Compensation	11,487	11,502	12,583	14,567	14,567	14,567
51931	Health & Dental	63,641	70,246	73,734	76,996	76,996	76,996
51933	Disability	806	821	940	948	948	948
51934	Life Insurance	186	172	190	234	234	234
51935	City Retirement Plan	29,185	39,088	44,609	45,954	45,954	45,954
51936	Flexible Benefits Administration	123	126	240	240	240	240
	<b>Personnel Services</b>	<b>\$ 422,478</b>	<b>\$ 452,977</b>	<b>\$ 468,358</b>	<b>\$ 499,122</b>	<b>\$ 499,122</b>	<b>\$ 499,122</b>
52110	Office Supplies	657	1,372	1,200	1,200	1,200	1,200
52120	Billing Supplies	10,438	12,397	12,500	18,000	18,000	18,000
52210	Telephone/Alarms	6,396	5,726	5,000	6,000	6,000	6,000
52420	Computer Expense	34	1,942	1,500	1,500	1,500	1,500
52510	Electricity	90,640	93,573	106,200	96,900	96,900	96,900
52520	Natural Gas	2,676	2,040	3,500	3,000	3,000	3,000
52600	Bad Debt Expense	156	1,126	0	1,000	1,000	1,000
54110	Uniforms	2,246	1,953	2,500	2,500	2,500	2,500
54130	Training/Conferences	3,519	3,030	4,000	3,500	3,500	3,500
55110	Plant Operating Expense	31,933	52,314	55,000	35,000	35,000	35,000
55120	System Operating Expense	179,985	117,548	160,000	150,000	150,000	150,000
56130	Water Supply	28,459	28,093	29,822	33,660	33,660	33,660
58110	Gasoline & Diesel	8,765	11,388	11,500	11,875	11,875	11,875
58120	Vehicle Maintenance/Repair	6,108	5,698	8,500	11,000	11,000	11,000

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
62010	Contract Services - IT	0	0	0	7,500	7,500	7,500
62013	Website Maintenance	0	0	1,500	1,500	1,500	1,500
62120	Contract Services	0	583	2,500	2,500	2,500	2,500
62170	Contract Engineer	24,208	22,888	20,000	25,000	25,000	25,000
63110	Audit	4,335	9,765	13,500	14,000	14,000	14,000
63120	Insurance	21,271	18,863	32,000	24,320	24,320	24,320
65110	Bond Registrar Fees	400	400	750	750	750	750
	<b>Materials and Services</b>	<b>\$ 422,226</b>	<b>\$ 390,698</b>	<b>\$ 471,472</b>	<b>\$ 450,705</b>	<b>\$ 450,705</b>	<b>\$ 450,705</b>
71200	Equipment	2,955	0	5,000	5,000	5,000	5,000
74115	Insurance Repairs	0	0	10,000	10,000	10,000	10,000
74110	Plant Improvements	0	0	15,000	10,000	10,000	10,000
74120	System Improvements	422,151	52,225	45,000	100,000	100,000	100,000
	<b>Capital Outlay</b>	<b>\$ 425,106</b>	<b>\$ 52,225</b>	<b>\$ 75,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>
81130	Refund Bond Principal	155,000	160,000	160,000	0	0	0
81140	OEDD Principal (1993)	32,557	34,247	36,100	44,106	44,106	44,106
81210	Refund Bond Interest	17,175	9,859	3,520	0	0	0
81240	OEDD Interest (1993)	11,549	10,480	8,100	8,081	8,081	8,081
81320	OECD Principal (2011)	0	0	195,000	185,332	185,332	185,332
81340	OECD Interest (2011)	0	0	195,000	340,685	340,685	340,685
	<b>Debt Service</b>	<b>\$ 216,281</b>	<b>\$ 214,586</b>	<b>\$ 597,720</b>	<b>\$ 578,204</b>	<b>\$ 578,204</b>	<b>\$ 578,204</b>
90110	Transfer To General Fund	108,570	128,570	135,000	139,000	139,000	139,000
90115	Transfer To Public Works Admin Fund	131,967	160,000	169,000	174,000	174,000	174,000
90150	Transfer To Facilities Development Fund	0	0	10,000	22,419	22,419	22,419
90155	Transfer To Vehicle Replacement Fund	26,970	36,967	36,967	47,338	47,338	47,338
	<b>Transfers</b>	<b>\$ 267,507</b>	<b>\$ 325,537</b>	<b>\$ 350,967</b>	<b>\$ 382,757</b>	<b>\$ 382,757</b>	<b>\$ 382,757</b>
95110	Contingency	0	0	104,870	340,152	340,152	340,152
95140	Debt Reserve Fund	0	0	0	0	0	0
99100	Unappropriated Balance	179,203	352,668	62,808	160,060	160,060	160,060
	<b>Contingency/Unappropriated</b>	<b>\$ 179,203</b>	<b>\$ 352,668</b>	<b>\$ 167,678</b>	<b>\$ 500,212</b>	<b>\$ 500,212</b>	<b>\$ 500,212</b>
<b>Total Expenses</b>		<b>\$ 1,932,801</b>	<b>\$ 1,788,691</b>	<b>\$ 2,131,195</b>	<b>\$ 2,536,000</b>	<b>\$ 2,536,000</b>	<b>\$ 2,536,000</b>
<b>Total Water Revenues</b>		<b>\$ 1,932,801</b>	<b>\$ 1,788,694</b>	<b>\$ 2,131,195</b>	<b>\$ 2,536,000</b>	<b>\$ 2,536,000</b>	<b>\$ 2,536,000</b>
<b>Total Water Expenses</b>		<b>\$ 1,932,801</b>	<b>\$ 1,788,691</b>	<b>\$ 2,131,195</b>	<b>\$ 2,536,000</b>	<b>\$ 2,536,000</b>	<b>\$ 2,536,000</b>

# Sewer Enterprise Fund

The Sewer Enterprise Fund provides funding to transport and treat raw sewerage for residential, commercial, and industrial customers in Stayton and Sublimity. Sewerage is delivered to the Wastewater Treatment Plant via 33 miles of sanitary sewer collection lines and 4 sanitary sewer lift stations in Stayton. Annual maintenance objectives include sewer line cleaning, televising, repair, replacement, lift station maintenance, treatment plant maintenance, pump maintenance, sludge disposal, tracking and billing sewer charges, etc. Revenues for this fund are received from Stayton sewer user fees as well as monthly flow-related fees from the City of Sublimity.

**Alignment with Council Goals:**

**Council Goal #1: Continuously upgrade public infrastructure.**

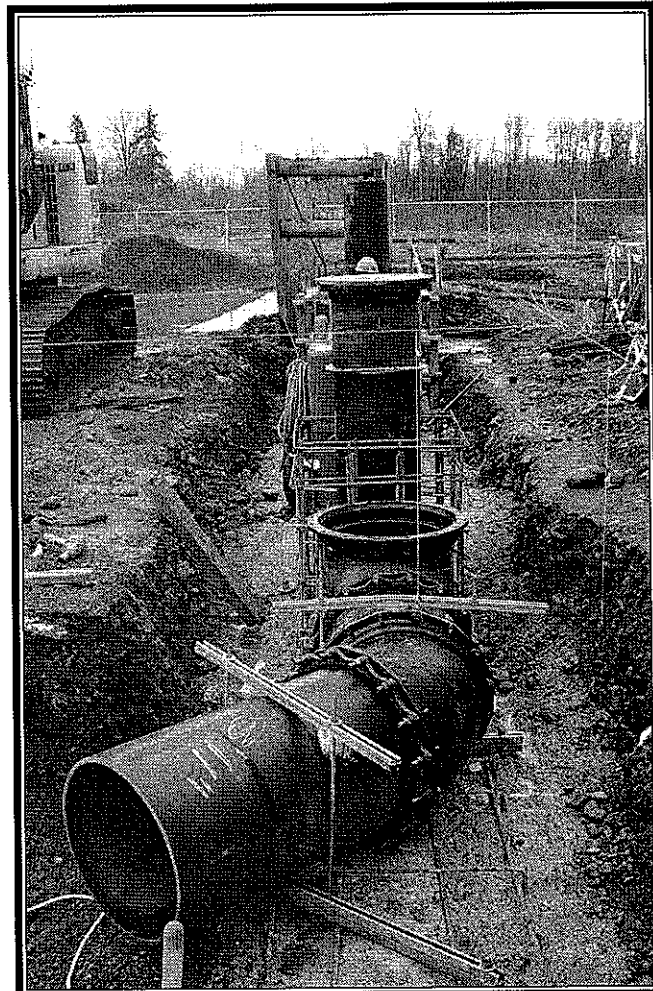
- Continue to improve public infrastructure to meet the demands of a growing community. The plant is undergoing a major upgrade to meet new DEQ regulations in the Waste Water treatment process.

**Implementation Strategy:**

The City will complete the \$11.3 million wastewater treatment plant improvement project by June 2012. This project is funded in the Wastewater Construction Fund. When completed, some of the operational costs of the City will change. Line items that will be affected include electricity, natural gas and plant operating expense line items.

**Revenue Assumptions:**

As an enterprise fund, revenues paid by customers must cover all costs for the City of Stayton wastewater collection, treatment and biosolids disposal system including personnel, materials and services, capital outlay and debt service.



*Wastewater Treatment Plant Project: Filter Structure Piping*

As of January 2011, the City had approximately 2,700 residential, 217 commercial, 22 industrial and 25 public/other customers. Under terms of the RUS loan agreement the City must charge wastewater utility rates that guarantee repayment of the RUS loan and on-going maintenance and operation of the system. The City Council has adopted annual rate increases for the next four years to cover these costs. The first rate increase took effect in July 2010. Annual increases are scheduled from 2011 to 2014.

**PERSONNEL SERVICES:**

Current staffing includes the Wastewater Supervisor, five Maintenance Worker positions, a .5 FTE position shared with the Water Fund (weekend duty) and portions of the salaries of the Receptionist / Cashier and Utility Billing Clerk. The City has 5 employees with a combined 80+ years of experience in wastewater systems treatment, operation and maintenance. The City also will continue to work with Linn-Benton Community College (LBCC) by providing training opportunities/work-study positions for their students.

**MATERIALS AND SERVICES:**

Materials and services covers all regular operating and maintenance expenses for the wastewater treatment plant, biosolids handling, pump stations and sewer collection system. Here are a few comments on major line items:

52120	Billing Supplies	\$18,000	+\$5,500 for supplies and PSN bank charges for electronic payments
52510	Electricity	\$182,400	+\$20,000. Pacific Power 14% rate increase
52520	Natural Gas	\$32,000	*NEW* New gas-fired sludge dryer will come on line in April 2012. Annual gas cost is estimated at \$100,000. Sludge hauling and disposal costs will decrease.

# Sewer Enterprise Fund Continued

## MATERIALS AND SERVICES:

55110 Plant Operating Expense \$130,000

- \$70,000. City did not need to purchase spare parts in 2010-2011.

**Lab:** Testing for NPDES permit compliance including lab equipment, chemicals, testing supplies, contract lab testing fees, & safety items. **Plant:** Replacement filters, lights, drives, belts, media, safety items, building/grounds maintenance & repairs, UV lights and covers. Replacement parts and equipment for all circuit boards, pumps, valves, motors, and controllers. **Emergency repairs**—\$25,000. **Contracted Services:** Scheduled and unscheduled maintenance by contractors to mechanical, electrical, instrumentation and controls -- \$40,000.

55120 System Operating Expense \$180,000

No change. Covers routine maintenance of lift stations and sewer collection system.

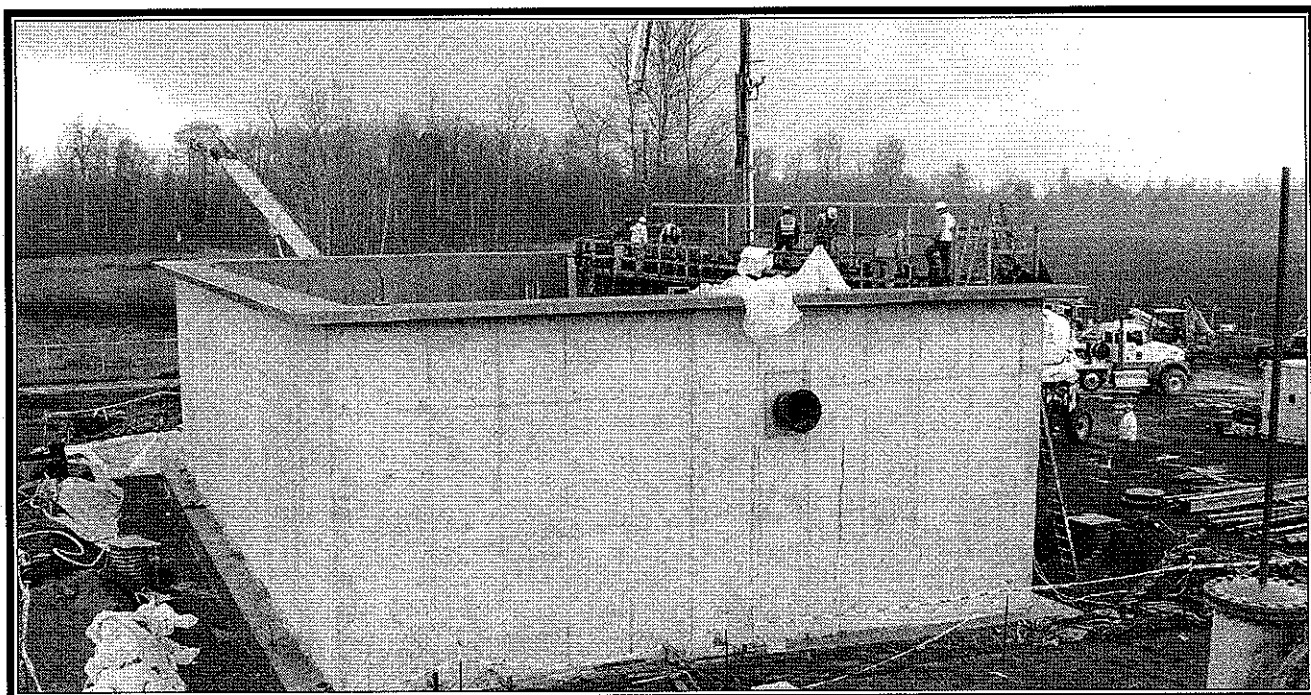
**Lift Stations**—\$25,000. Regularly scheduled maintenance and emergency repairs to the sewer lift stations. **Collection System**--\$140,000. Safety items, testing supplies, locating equipment, grounds maintenance of lift stations, TV Inspection & Cleaning. Contract with C-More Pipe to perform annual maintenance program (5th year of 5 year contract). Includes line repairs, manhole repairs, smoke testing as problems are identified during inspections and cleaning.

56110 Sludge Disposal \$65,000

No change. Chemicals (polymer and quicklime), testing, materials for the belt press sludge disposal system. Rock for roads at biosolids application sites.

## CAPITAL OUTLAY:

Capital outlay expenses include building or equipment replacement that has an asset life of 5 years or longer and is valued at more than \$5,000. When the WWTF improvement project is completed, the City may need to rehabilitate the existing belt filter press and/or add a vehicle storage building. We are hoping to include these in the USDA-RUS funded project. If not needed, we will use capital outlay funds to contract for sewer collection system pipe relining. This work stops I&I leaks and extends pipe life for 20-40 years.



Wastewater Treatment Plant Project: Selector Cell

**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

**Fund 30 - Sewer Enterprise Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	2,781,858	2,895,724	2,051,807	1,935,000	1,935,000	1,935,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 2,781,858</b>	<b>\$ 2,895,724</b>	<b>\$ 2,051,807</b>	<b>\$ 1,935,000</b>	<b>\$ 1,935,000</b>	<b>\$ 1,935,000</b>
44100	Sublimity Contract	256,463	294,221	279,500	286,000	286,000	286,000
44101	Sublimity Loan Repayment	144,243	146,670	142,945	142,945	142,945	142,945
44200	Customer Receipts	1,754,806	1,744,337	1,885,050	2,042,500	2,042,500	2,042,500
	<b>32 - Charges For Services</b>	<b>\$ 2,155,512</b>	<b>\$ 2,185,229</b>	<b>\$ 2,307,495</b>	<b>\$ 2,471,445</b>	<b>\$ 2,471,445</b>	<b>\$ 2,471,445</b>
43500	Earned Interest	55,053	11,261	28,500	9,750	9,750	9,750
	<b>38 - Interest</b>	<b>\$ 55,053</b>	<b>\$ 11,261</b>	<b>\$ 28,500</b>	<b>\$ 9,750</b>	<b>\$ 9,750</b>	<b>\$ 9,750</b>
45230	Developer Reimbursements	0	0	0	0	0	0
48200	Transfer From SDC	147,380	150,000	150,000	0	0	0
49500	Miscellaneous	7,750	8,017	1,000	2,500	2,500	2,500
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 155,130</b>	<b>\$ 158,017</b>	<b>\$ 151,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>Total Revenues</b>		<b>\$ 5,147,553</b>	<b>\$ 5,250,231</b>	<b>\$ 4,538,802</b>	<b>\$ 4,418,695</b>	<b>\$ 4,418,695</b>	<b>\$ 4,418,695</b>

**Expenses**

51155	Wastewater Supervisor	55,169	61,126	61,956	63,816	63,816	63,816
51390	Seasonal and Part-Time Staff	5,153	9,680	0	7,500	7,500	7,500
51420	Clerk	17,464	17,664	17,868	18,222	18,222	18,222
51425	Chief Operator	0	26,484	57,491	58,636	58,636	58,636
51430	Plant Operator (4.5)	179,694	174,265	234,767	202,767	202,767	202,767
51440	Maintenance Worker	1,906	2,207	2,500	2,500	2,500	2,500
51445	Collection System Operator	0	0	0	37,036	37,036	37,036
51470	Utility Clerk	19,098	19,318	19,536	19,926	19,926	19,926
51710	Weekend Duty	0	0	6,000	6,000	6,000	6,000
51720	Overtime Pay	1,645	290	4,000	4,000	4,000	4,000
51730	Holiday Pay	0	0	675	675	675	675
51910	FICA & Medicare	20,514	23,078	30,967	29,379	29,379	29,379
51920	Workers Compensation	11,060	10,691	14,356	13,435	13,435	13,435
51931	Health & Dental	60,552	54,566	86,622	90,474	90,474	90,474
51933	Disability	958	927	1,568	1,573	1,573	1,573
51934	Life Insurance	220	191	304	392	392	392
51935	City Retirement Plan	31,854	42,518	69,974	71,490	71,490	71,490
51936	Flexible Benefits Administration	81	84	240	240	240	240
	<b>Personnel Services</b>	<b>\$ 405,368</b>	<b>\$ 443,089</b>	<b>\$ 608,824</b>	<b>\$ 628,061</b>	<b>\$ 628,061</b>	<b>\$ 628,061</b>
52110	Office Supplies	2,136	2,009	1,500	1,500	1,500	1,500
52120	Billing Supplies	10,530	12,156	12,500	18,500	18,500	18,500
52210	Telephone/Alarms	6,530	6,669	6,200	6,200	6,200	6,200
52420	Computer Expense	22,243	14,837	8,500	12,000	12,000	12,000
52510	Electricity	138,217	140,797	161,308	182,400	182,400	182,400
52520	Natural Gas	0	0	0	32,000	32,000	32,000
52600	Bad Debt Expense	72	1,013	0	1,000	1,000	1,000
54110	Uniforms	2,005	2,617	3,045	3,045	3,045	3,045
54120	Memberships	881	746	1,935	1,935	1,935	1,935
54130	Training/Conferences	4,836	5,039	5,000	5,000	5,000	5,000
55110	Plant Operating Expense	86,431	178,671	200,000	130,000	130,000	130,000
55115	Permit - NPDES	10,792	10,348	23,765	15,000	15,000	15,000
55120	System Operating Expense	158,939	203,606	180,000	180,000	180,000	180,000
55121	Mill Creek Sewer Maintenance	11,504	34,823	10,000	10,000	10,000	10,000
55124	Storm System Operating Expense	514	14,802	20,000	25,000	25,000	25,000



**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
56110	Sludge Disposal	43,630	63,983	65,000	65,000	65,000	65,000
58110	Gasoline & Diesel	5,964	7,863	6,500	10,500	10,500	10,500
58120	Vehicle Maintenance/Repair	10,700	9,292	10,000	10,000	10,000	10,000
62010	Contract Services - IT	0	0	0	7,500	7,500	7,500
62120	Contract Services	3,868	7,271	31,775	15,000	15,000	15,000
62135	Contract Stormwater Master Plan	8,125	239	2,500	2,500	2,500	2,500
62150	Contract Legal	9,020	1,145	25,000	30,000	30,000	30,000
62170	Contract Engineer	61,083	9,574	10,000	10,000	10,000	10,000
62180	Contract I&f Evaluation	7,781	0	0	10,000	10,000	10,000
63110	Audit	4,335	9,240	13,500	14,935	14,935	14,935
63120	Insurance	41,971	40,741	45,512	34,589	34,589	34,589
	<b>Materials and Services</b>	<b>\$ 652,107</b>	<b>\$ 777,482</b>	<b>\$ 843,540</b>	<b>\$ 833,604</b>	<b>\$ 833,604</b>	<b>\$ 833,604</b>
71100	Vehicles	24,662	0	0	0	0	0
74110	Plant Improvements	333,625	111,384	19,000	195,000	195,000	195,000
74120	System Improvements	99,257	0	150,000	100,000	100,000	100,000
	<b>Capital Outlay</b>	<b>\$ 457,543</b>	<b>\$ 111,384</b>	<b>\$ 169,000</b>	<b>\$ 295,000</b>	<b>\$ 295,000</b>	<b>\$ 295,000</b>
81150	State Revolving Loan Fund Principal	127,269	175,022	180,170	185,470	185,470	185,470
81250	State Revolving Loan Fund Interest	191,541	143,152	116,890	111,590	111,590	111,590
81260	State Revolving Service Fee	0	0	20,250	19,338	19,338	19,338
81410	RD Bond Principal	42,646	44,018	46,091	48,385	48,385	48,385
81420	RD Bond Interest	129,397	128,025	125,952	123,657	123,657	123,657
	<b>Debt Service</b>	<b>\$ 490,853</b>	<b>\$ 490,217</b>	<b>\$ 489,353</b>	<b>\$ 488,441</b>	<b>\$ 488,441</b>	<b>\$ 488,441</b>
90083	Transfer to 10th Ave Fund	0	0	0	75,000	75,000	75,000
90110	Transfer To General Fund	152,636	157,215	165,075	170,000	170,000	170,000
90115	Transfer To Public Works Admin Fund	131,967	160,000	169,000	174,000	174,000	174,000
90150	Transfer to Facilities Development Fund	0	0	11,000	13,168	13,168	13,168
90155	Transfer To Vehicle Replacement Fund	76,200	76,200	76,200	92,728	92,728	92,728
90183	Transfer to Sewer Construction Fund	0	849,000	300,000	300,000	300,000	300,000
	<b>Transfers</b>	<b>\$ 360,803</b>	<b>\$1,242,415</b>	<b>\$ 721,275</b>	<b>\$ 824,896</b>	<b>\$ 824,896</b>	<b>\$ 824,896</b>
95110	Contingency	0	0	865,280	407,423	407,423	407,423
95140	Debt Reserve Fund	491,270	0	491,270	491,270	491,270	491,270
99100	Unappropriated Balance	2,289,610	2,185,644	350,260	450,000	450,000	450,000
	<b>Contingency/Unappropriated</b>	<b>\$ 2,780,880</b>	<b>\$2,185,644</b>	<b>\$ 1,706,810</b>	<b>\$ 1,348,693</b>	<b>\$ 1,348,693</b>	<b>\$ 1,348,693</b>
<b>Total Expenses</b>		<b>\$ 5,147,553</b>	<b>\$5,250,231</b>	<b>\$ 4,538,802</b>	<b>\$ 4,418,695</b>	<b>\$ 4,418,695</b>	<b>\$ 4,418,695</b>
<b>Total Sewer Revenues</b>		<b>\$ 5,147,553</b>	<b>\$5,250,231</b>	<b>\$ 4,538,802</b>	<b>\$ 4,418,695</b>	<b>\$ 4,418,695</b>	<b>\$ 4,418,695</b>
<b>Total Sewer Expenses</b>		<b>\$ 5,147,553</b>	<b>\$5,250,231</b>	<b>\$ 4,538,802</b>	<b>\$ 4,418,695</b>	<b>\$ 4,418,695</b>	<b>\$ 4,418,695</b>

# Street Fund

The **Street Fund** provides funding to maintain 34.6 curb miles of improved streets (striping, sweeping, patching, overlays, slurry seals, etc.) and limited maintenance on 14.4 miles of unimproved streets (dust control, limited pothole patching, etc.).

This budget also provides funding to meet annual maintenance objectives (sidewalk repairs, ADA ramp installation, directional and regulatory signage, signal electrical costs, striping, dust control, street tree maintenance, leaf clean-up, storm drainage, bike path, traffic control, pavement management, and engineering, etc.).



## Alignment with Council Goals:

### Council Goal #1: Continuously Upgrade Public Infrastructure

- Priorities: Initiate a more active street maintenance program including an annual crack seal, and pavement patching and repair program.

## Implementation Strategy:

The City has begun collecting a Transportation Maintenance Fee with monthly utility bills. The fee will generate approximately \$84,000 per year which must be spent for street and sidewalk maintenance activities. Coupled with the increase in the Oregon State Gas Tax distribution to the City, the 2011-2012 budget includes more funds targeted to street and sidewalk maintenance.

**High Street Overlay.** In early summer 2011, High Street (1<sup>st</sup> - 2<sup>nd</sup>) will get a 4" AC overlay. The project will cost \$50,000 to \$60,000.

**10<sup>th</sup> Avenue Reconstruction.** The City will reconstruct 10<sup>th</sup> Avenue from E. Santiam Street to E. Fir St. (just north of Santiam Hospital). The project will consist of curbs, gutters, sidewalks, paving, lighting and landscaping on 10<sup>th</sup> Avenue, and an 8' wide pedestrian path on from the Hospital to E. Hollister St. In March 2011, ODOT awarded Stayton an \$883,500 Immediate Opportunity Fund grant for 10<sup>th</sup> Avenue improvements near Santiam Memorial Hospital. This is 50% of the estimated \$1.76 million project cost. The City will use \$300,000 in ODOT-STP funds as part of the match and transfer these to a new fund for this project.

**Sidewalk & ADA Ramp Program.** The budget includes \$38,000 to use for sidewalk repairs and ADA ramp installation. Funds will be targeted to sidewalk safety hazards and priority ADA ramp installation locations. The City is required to have an ongoing program to make City facilities, including streets and sidewalks, safe and accessible to the walking and disabled public.

## REVENUES:

41300 State Gas Tax	\$360,000	Increase in state gas tax revenues from \$310,000
43870 STP (2011)	\$80,000	New Surface Transportation Program (STP) allocation to Stayton.
STP (2006-2010)	\$288,000	Past year STP allocations to be used for 10 <sup>th</sup> Avenue
44200 Trans Mtce Fee	\$84,000	Transportation Maintenance Fee (NEW line item)

## PERSONNEL SERVICES:

One full-time Maintenance Worker position is funded by the Street Fund.

# Street Fund Continued

## MATERIALS AND SERVICES:

Here is a brief explanation of some of the expense line items:

52510 Electricity	\$3,000	Traffic signals and controls.
55180 Street Tree Maintenance	\$5,000	Year 4 — Ongoing maintenance of street trees. Goal is a 5-year cycle to trim trees to eliminate safety hazards and make streets more accessible to fire trucks, garbage trucks and other large vehicles.
55190 Street Maintenance/Repair	\$100,000	+\$45,000 — Adds summer crack sealing program. Routine pot hole patching, pavement repair, dust control, sign replacement or repair, striping, sanding, snow removal, etc.
56120 Sidewalk/Bikeway Mtce	\$20,000	+\$19,000 — Sidewalk repair program.
ADA Ramp Maintenance	\$18,000	+\$18,000 — ADA ramp installations (NEW)
62170 Contract Engineer	\$10,000	Engineering Services related to street projects

## CAPITAL OUTLAY:

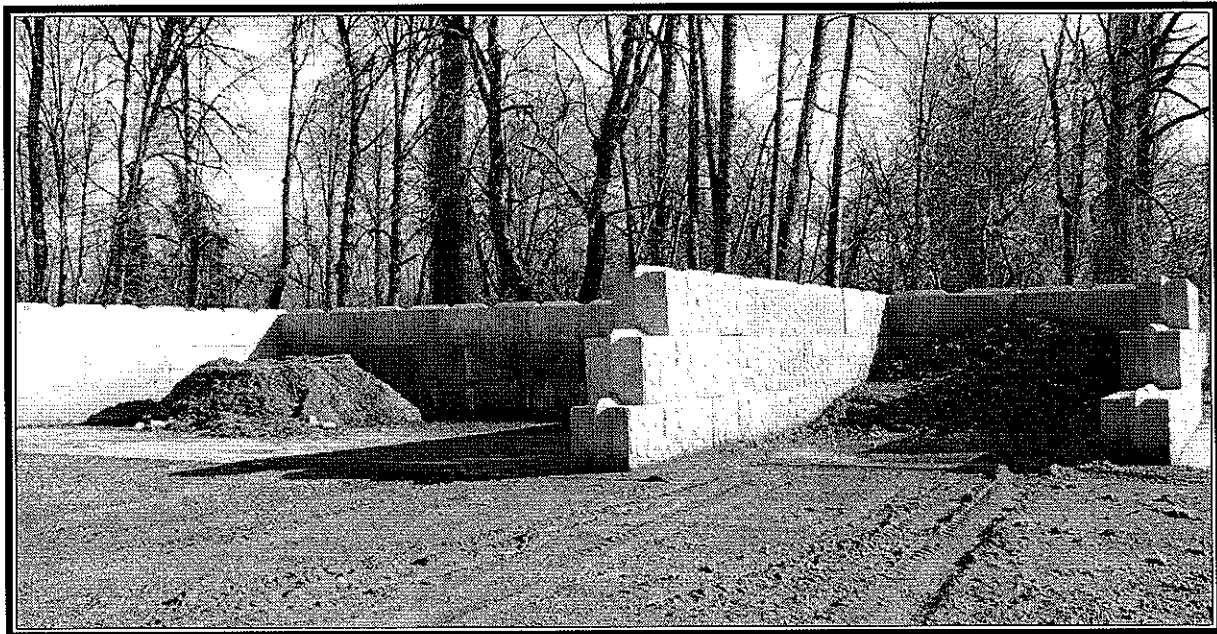
Capital outlay expenses includes a public improvement or equipment replacement that has an asset life of 5 years or longer and is valued at more than \$5,000.

75410 Street Overlays	\$155,000	High St. pavement overlay and other targeted pavement reconstruction. This number may increase up to \$170,000 if we cannot complete the High St. overlay by June 30, 2011.
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## TRANSFERS:

A one-year transfer of \$300,000 to the 10<sup>th</sup> Avenue Improvement Fund is added.

90083 Transfer to 10 <sup>th</sup> Ave Fund	\$301,500	*NEW* City match for 10 <sup>th</sup> Avenue reconstruction.
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**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 40 - Street Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	32,090	42,793	30,500	50,000	50,000	50,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 32,090</b>	<b>\$ 42,793</b>	<b>\$ 30,500</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
44200	Street Maintenance Fee	0	0	0	84,000	84,000	84,000
	<b>32 - Charges For Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,000</b>	<b>\$ 84,000</b>	<b>\$ 84,000</b>
41300	State Gas Tax	300,976	324,559	310,000	360,000	360,000	360,000
41310	Stimulus Package - STP Formula	0	153,345	0	0	0	0
43870	ODOT/STP Grant	67,304	0	77,567	368,000	368,000	368,000
	<b>37 - Intergovernmental</b>	<b>\$ 368,280</b>	<b>\$ 477,905</b>	<b>\$ 387,567</b>	<b>\$ 728,000</b>	<b>\$ 728,000</b>	<b>\$ 728,000</b>
43500	Earned Interest	952	162	500	250	250	250
	<b>38 - Interest</b>	<b>\$ 952</b>	<b>\$ 162</b>	<b>\$ 500</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>
43200	Assessment Principal	560	0	600	250	250	250
45230	Developer Reimbursement	235	0	0	0	0	0
47100	Transfer From General Fund	0	50,000	0	0	0	0
49500	Miscellaneous	0	3,503	0	100	100	100
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 795</b>	<b>\$ 53,503</b>	<b>\$ 600</b>	<b>\$ 350</b>	<b>\$ 350</b>	<b>\$ 350</b>
<b>Total Revenues</b>		<b>\$ 402,117</b>	<b>\$ 574,363</b>	<b>\$ 419,167</b>	<b>\$ 862,600</b>	<b>\$ 862,600</b>	<b>\$ 862,600</b>

**Expenditures**

51440	Maintenance Worker	41,624	44,148	44,652	45,540	45,540	45,540
51720	Overtime	891	1,007	2,500	2,500	2,500	2,500
51910	FICA & Medicare	3,876	2,927	3,607	3,675	3,675	3,675
51920	Workers Compensation	2,222	1,809	3,577	3,695	3,695	3,695
51931	Health & Dental	15,585	17,212	17,916	18,708	18,708	18,708
51933	Disability	147	157	174	178	178	178
51934	Life Insurance	38	35	38	38	38	38
51935	City Retirement Plan	5,536	7,505	8,484	8,653	8,653	8,653
51936	Flexible Benefits Administration	42	42	42	42	42	42
	<b>Personnel Services</b>	<b>\$ 69,961</b>	<b>\$ 74,842</b>	<b>\$ 80,990</b>	<b>\$ 83,029</b>	<b>\$ 83,029</b>	<b>\$ 83,029</b>
52110	Office Supplies	85	26	100	100	100	100
52330	Building Maintenance	0	584	0	0	0	0
52510	Electricity	2,463	2,320	2,825	3,000	3,000	3,000
54110	Uniforms	437	470	500	500	500	500
54120	Memberships	0	0	0	100	100	100
54130	Training/Conferences	958	337	1,000	1,000	1,000	1,000
54160	Transportation Plan (TGM)	0	0	15,000	0	0	0
55170	Storm Drain Maint/Repair	3,339	0	1,000	0	0	0
55180	Street Tree Maintenance	0	204	5,000	5,000	5,000	5,000
55190	Street Maintenance/Repair	68,408	56,170	55,000	100,000	100,000	100,000
56120	Sidewalk/Bikeway Mainten	6,518	3,188	1,000	38,000	38,000	38,000
58110	Gasoline & Diesel	6,970	6,212	6,000	7,000	7,000	7,000
58120	Vehicle Maintenance/Repair	7,512	5,904	7,500	7,500	7,500	7,500
62135	Stormwater Master Plan	3,104	239	0	0	0	0
62170	Contract Engineer	38,561	9,826	10,000	10,000	10,000	10,000
63110	Audit	1,500	1,500	1,500	1,550	1,550	1,550
63120	Insurance	3,039	2,677	3,000	2,280	2,280	2,280
	<b>Materials and Services</b>	<b>\$ 142,894</b>	<b>\$ 89,656</b>	<b>\$ 109,425</b>	<b>\$ 176,030</b>	<b>\$ 176,030</b>	<b>\$ 176,030</b>

**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
75400	Street Reconstruction	0	0	66,000	0	0	0
75410	Street Overlays	87	221,714	0	155,000	155,000	155,000
	<b>Capital Outlay</b>	<b>\$ 87</b>	<b>\$ 221,714</b>	<b>\$ 66,000</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>
90110	Transfer To General Fund	33,315	13,315	13,315	13,315	13,315	13,315
90115	Transfer To Public Works Admin Fund	81,967	85,000	85,000	65,000	65,000	65,000
90083	Transfer To 10th Ave Fund	0	0	0	301,500	301,500	301,500
90150	Transfer To Facility Maintenance	0	0	4,000	4,922	4,922	4,922
90155	Transfer To Vehicle Replacement Fund	31,100	31,100	31,100	34,835	34,835	34,835
	<b>Transfers</b>	<b>\$ 146,382</b>	<b>\$ 129,415</b>	<b>\$ 133,415</b>	<b>\$ 419,572</b>	<b>\$ 419,572</b>	<b>\$ 419,572</b>
95110	Contingency	0	0	29,337	28,969	28,969	28,969
99100	Unappropriated Funds	42,793	58,735	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ 42,793</b>	<b>\$ 58,735</b>	<b>\$ 29,337</b>	<b>\$ 28,969</b>	<b>\$ 28,969</b>	<b>\$ 28,969</b>
<b>Total Expenditures</b>		<b>\$ 402,117</b>	<b>\$ 574,363</b>	<b>\$ 419,167</b>	<b>\$ 862,600</b>	<b>\$ 862,600</b>	<b>\$ 862,600</b>
<b>Total Street Revenues</b>		<b>\$ 402,117</b>	<b>\$ 574,363</b>	<b>\$ 419,167</b>	<b>\$ 862,600</b>	<b>\$ 862,600</b>	<b>\$ 862,600</b>
<b>Total Street Expenditures</b>		<b>\$ 402,117</b>	<b>\$ 574,363</b>	<b>\$ 419,167</b>	<b>\$ 862,600</b>	<b>\$ 862,600</b>	<b>\$ 862,600</b>

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# Fund 50 – Facilities Development & Maintenance Fund

## Fund 55 – Vehicle Replacement Fund

### Fund 50 – Facilities Development & Maintenance Fund

This fund generally was created to fund to maintain City facilities and to reserve funds for needed land acquisition. Maintenance activities scheduled for 2011-12 include:

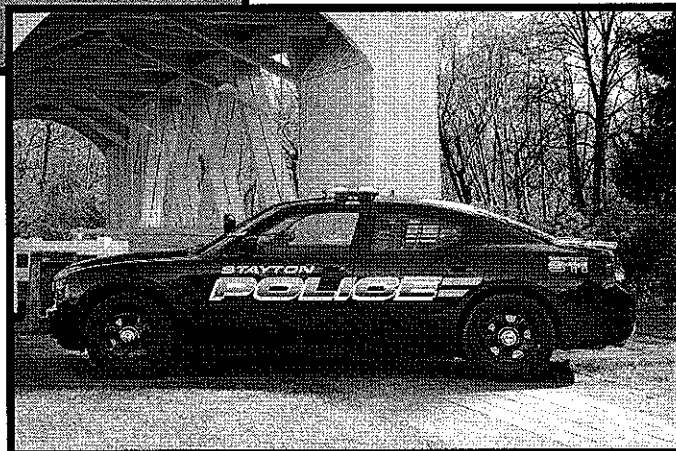
Various City facilities	ADA improvements
Wastewater Plant	Interceptor tank installation at the leaf transfer site
City Hall / Police Department	HVAC replacement
City Hall / Police Department	Emergency generator to serve both buildings
Community Center	Emergency generator
3 <sup>rd</sup> Avenue	Decorative Street lights (Water to Marion)
ISERVE	Materials for volunteer projects

### Fund 55 – Vehicle Replacement Fund

The Vehicle Replacement Fund provides funds to replace water, sewer, street, parks, and police department and other equipment used by the City on an established life-cycle basis. Basing equipment replacement on a life-cycle ensures timely replacement of the equipment. In addition, long-term replacement schedules, setting funds aside on a regular basis eliminates the financial spike that occurs from attempting to secure funding at the very end of the life-cycle.

Vehicle purchases or expenses that are scheduled for 2011-12 include:

Streets	\$20,000	Refurbish street sweeper
Police	\$40,000	Purchase new police car
Parks	\$5,000	Blower unit for mowers/tractor
Parks/Streets	\$18,000	Replace John Deere mower/tractor
Sewer	\$150,000	Purchase sludge truck



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 50 - Facilities Development & Maintenance Fund**

This fund generally was created to fund land purchases for City facilities and maintain city facilities.

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	149,319	173,986	250,000	332,569	332,569	332,569
	<b>30 - Beginning Fund Balance</b>	<b>\$ 149,319</b>	<b>\$ 173,986</b>	<b>\$ 250,000</b>	<b>\$ 332,569</b>	<b>\$ 332,569</b>	<b>\$ 332,569</b>
43500	Interest Earned	13,051	5,274	8,000	1,650	1,650	1,650
	<b>38 - Interest</b>	<b>\$ 13,051</b>	<b>\$ 5,274</b>	<b>\$ 8,000</b>	<b>\$ 1,650</b>	<b>\$ 1,650</b>	<b>\$ 1,650</b>
46100	Building Rent	7,968	9,113	20,400	20,400	20,400	20,400
46110	Rent - Wireless Site	24,408	25,021	24,546	24,546	24,546	24,546
47110	Transfer From General Fund	0	75,000	45,000	45,000	45,000	45,000
47120	Transfer From Water Fund	0	0	10,000	22,419	22,419	22,419
47130	Transfer From Sewer Fund	0	0	11,000	13,168	13,168	13,168
47140	Transfer From Street Fund	0	0	4,000	4,922	4,922	4,922
47165	Transfer From Swimming Pool Fund	0	0	10,000	10,000	10,000	10,000
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 32,376</b>	<b>\$ 109,134</b>	<b>\$ 124,946</b>	<b>\$ 140,455</b>	<b>\$ 140,455</b>	<b>\$ 140,455</b>
<b>Total Revenues</b>		<b>\$ 194,746</b>	<b>\$ 288,394</b>	<b>\$ 382,946</b>	<b>\$ 474,674</b>	<b>\$ 474,674</b>	<b>\$ 474,674</b>

**Expenditures**

52330	Building Maintenance	0	10,096	90,000	90,000	90,000	90,000
62150	Contract Legal	0	0	0	0	0	0
62171	Engineering/Basic	0	0	0	0	0	0
62174	Preliminary Design	20,760	2,280	10,000	0	0	0
	<b>Materials and Services</b>	<b>\$ 20,760</b>	<b>\$ 12,376</b>	<b>\$ 100,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>
74120	System Improvements	0	0	0	30,000	30,000	30,000
73110	Land Acquisition	0	0	175,000	200,000	200,000	200,000
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ 230,000</b>	<b>\$ 230,000</b>	<b>\$ 230,000</b>
95110	Contingency	0	0	77,946	79,674	79,674	79,674
99100	Unappropriated Funds	173,986	276,018	30,000	75,000	75,000	75,000
	<b>Contingency/Unappropriated</b>	<b>\$ 173,986</b>	<b>\$ 276,018</b>	<b>\$ 107,946</b>	<b>\$ 154,674</b>	<b>\$ 154,674</b>	<b>\$ 154,674</b>
<b>Total Expenditures</b>		<b>\$ 194,746</b>	<b>\$ 288,394</b>	<b>\$ 382,946</b>	<b>\$ 474,674</b>	<b>\$ 474,674</b>	<b>\$ 474,674</b>
<b>Total Facilities Development Revenues</b>		<b>\$ 194,746</b>	<b>\$ 288,394</b>	<b>\$ 382,946</b>	<b>\$ 474,674</b>	<b>\$ 474,674</b>	<b>\$ 474,674</b>
<b>Total Facilities Development Expenditures</b>		<b>\$ 194,746</b>	<b>\$ 288,394</b>	<b>\$ 382,946</b>	<b>\$ 474,674</b>	<b>\$ 474,674</b>	<b>\$ 474,674</b>



City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget

**Fund 55 - Vehicle Replacement Fund**

The Vehicle Replacement Fund provides funds to replace water, sewer, street, parks, and police department and other equipment used by the City on an established life-cycle basis. Basing equipment replacement on a life-cycle ensures timely replacement of the equipment. In addition, long-term replacement schedules, setting funds aside on a regular basis eliminates the financial spike that occurs from attempting to secure funding at the very end of the life-cycle.

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning fund Balance	577,510	546,930	550,000	650,000	650,000	650,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 577,510</b>	<b>\$ 546,930</b>	<b>\$ 550,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>
43500	Interest	10,544	4,748	9,800	4,000	4,000	4,000
	<b>38 - Interest</b>	<b>\$ 10,544</b>	<b>\$ 4,748</b>	<b>\$ 9,800</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
43620	Interfund Loan Principal	0	21,837	21,836	21,836	21,836	21,836
47100	Transfer from General Fund	0	53,000	61,000	61,000	61,000	61,000
47160	Transfer from Sewer Fund	76,200	76,200	76,200	92,728	92,728	92,728
47165	Transfer from Water Fund	26,970	36,967	36,967	47,338	47,338	47,338
47170	Transfer from Street Fund	31,100	31,100	31,100	34,835	34,835	34,835
47200	Asset Liquidation	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 134,270</b>	<b>\$ 219,104</b>	<b>\$ 227,103</b>	<b>\$ 257,737</b>	<b>\$ 257,737</b>	<b>\$ 257,737</b>
<b>Total Revenues</b>		<b>\$ 722,324</b>	<b>\$ 770,782</b>	<b>\$ 786,903</b>	<b>\$ 911,737</b>	<b>\$ 911,737</b>	<b>\$ 911,737</b>

**Expenditures**

71100	Vehicles	175,394	56,330	387,000	300,000	300,000	300,000
	<b>Capital Outlay</b>	<b>\$ 175,394</b>	<b>\$ 56,330</b>	<b>\$ 387,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
95110	Contingency	0	0	399,903	499,000	499,000	499,000
99100	Unappropriated Funds	546,930	714,452	0	112,737	112,737	112,737
	<b>Contingency/Unappropriated</b>	<b>\$ 546,930</b>	<b>\$ 714,452</b>	<b>\$ 399,903</b>	<b>\$ 611,737</b>	<b>\$ 611,737</b>	<b>\$ 611,737</b>
90100	Inter Fund Loan (Pool)	0	0	0	0	0	0
	<b>Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 722,324</b>	<b>\$ 770,782</b>	<b>\$ 786,903</b>	<b>\$ 911,737</b>	<b>\$ 911,737</b>	<b>\$ 911,737</b>
<b>Total Vehicle Replacement Revenues</b>		<b>\$ 722,324</b>	<b>\$ 770,782</b>	<b>\$ 786,903</b>	<b>\$ 911,737</b>	<b>\$ 911,737</b>	<b>\$ 911,737</b>
<b>Total Vehicle Replacement Expenditures</b>		<b>\$ 722,324</b>	<b>\$ 770,782</b>	<b>\$ 786,903</b>	<b>\$ 911,737</b>	<b>\$ 911,737</b>	<b>\$ 911,737</b>

**City of Stayton, Oregon  
Fiscal Year 2011- 2012 Budget**

**Fund 58 - Sublimity/RD Reserve Fund**

This fund accounts for payments from the City of Sublimity to be used for debt service reserve accounts in connection with the construction of the Waste Water Treatment Plant.

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	90,967	92,725	93,225	94,500	94,500	94,500
	<b>30 - Beginning Fund Balance</b>	<b>\$ 90,967</b>	<b>\$ 92,725</b>	<b>\$ 93,225</b>	<b>\$ 94,500</b>	<b>\$ 94,500</b>	<b>\$ 94,500</b>
43500	Interest	1,758	570	750	500	500	500
	<b>38 - Interest</b>	<b>\$ 1,758</b>	<b>\$ 570</b>	<b>\$ 750</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>
44100	Sublimity Payment	0	0	0	0	0	0
44150	Transfer From Future Reserve Fund	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>		<b>\$ 92,725</b>	<b>\$ 93,295</b>	<b>\$ 93,975</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>

**Expenditures**

99100	Unappropriated Fund Balance	92,725	93,295	93,975	95,000	95,000	95,000
<b>Total Expenditures</b>		<b>\$ 92,725</b>	<b>\$ 93,295</b>	<b>\$ 93,975</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>

<b>Total Sublimity/RD Reserve Revenues</b>		<b>\$ 92,725</b>	<b>\$ 93,295</b>	<b>\$ 93,975</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>
<b>Total Sublimity/RD Reserve Expenditures</b>		<b>\$ 92,725</b>	<b>\$ 93,295</b>	<b>\$ 93,975</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 59 - NEDCO**

This is a "pass through" fund for budget purposes only to account for a grant for Neighborhood Economic Development Corporation (NEDCO). Although, by definition this is a pass through grant the funds will be deposited in The City of Stayton checking account and a check issued to NEDCO, from the Community Development Block Grant The City will be responsible for an annual report regarding these grant funds. NEDCO provides pre-purchase and foreclosure counseling, outreach, information

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
41700	Community Development Block Grant	0	11,008	48,000	0	0	0
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ 11,008</b>	<b>\$ 48,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Expenditures**

57350	Payment to NEDCO	0	11,008	48,000	0	0	0
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ 11,008</b>	<b>\$ 48,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total NEDCO Fund Revenues</b>		<b>\$ -</b>	<b>\$ 11,008</b>	<b>\$ 48,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total NEDCO Fund Expenditures</b>		<b>\$ -</b>	<b>\$ 11,008</b>	<b>\$ 48,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 60 - 9-1-1 Fund**

This is a "pass through" fund for budget purposes only to account for state 9-1-1 telephone tax receipts. Although, by intergovernmental agreement, our 9-1-1 tax dollars are deposited directly with the Santiam Canyon Communications Council to fund that agency's operations, Oregon Budget Law still requires that the City reflect the funds in its own budget.

**Revenues**

<u>Account Number</u>	<u>Description</u>	<u>08 - 09 Actual</u>	<u>09 - 10 Actual</u>	<u>10 - 11 Adopted</u>	<u>11 - 12 Proposed</u>	<u>11 - 12 Approved</u>	<u>11 - 12 Adopted</u>
41700	9-1-1 Telephone Tax	51,592	30,370	56,000	60,000	60,000	60,000
<b>Total Revenues</b>		<b>\$ 51,592</b>	<b>\$ 30,370</b>	<b>\$ 56,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

**Expenditures**

57350	Payment To P.S.A.P.	51,592	30,370	56,000	60,000	60,000	60,000
<b>Total Expenditures</b>		<b>\$ 51,592</b>	<b>\$ 30,370</b>	<b>\$ 56,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

<b>Total 9-1-1 Fund Revenues</b>	<b>\$ 51,592</b>	<b>\$ 30,370</b>	<b>\$ 56,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>Total 9-1-1 Fund Expenditures</b>	<b>\$ 51,592</b>	<b>\$ 30,370</b>	<b>\$ 56,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 62 - Grant Fund**

This Fund accounts for Federal, State and Local grants. The purpose of this fund is to track the revenues and expenditures related to grants and to allow for more accurate reporting, as required for most grant programs. Examples of grants to be reported in this fund include the State Library's Ready-to-Read Grant and the Local Law Enforcement Block Grant. The City continues to review grant opportunities on an on-going basis for programs to benefit the City of Stayton.

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	420	78	600	2,000	2,000	2,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 420</b>	<b>\$ 78</b>	<b>\$ 600</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
43899	Miscellaneous Grants	6,383	572	30,000	100,000	100,000	100,000
46465	Donations	0	0	8,000	8,000	8,000	8,000
	<b>33 - Grants and Contributions</b>	<b>\$ 6,383</b>	<b>\$ 572</b>	<b>\$ 38,000</b>	<b>\$ 108,000</b>	<b>\$ 108,000</b>	<b>\$ 108,000</b>
43650	State Grants	0	2,243	150,000	150,000	150,000	150,000
43811	Federal Grants	0	23,380	190,000	150,000	150,000	150,000
43846	Library State Grants	0	23,954	24,000	24,000	24,000	24,000
	<b>37 - Intergovernmental</b>	<b>\$ -</b>	<b>\$ 49,577</b>	<b>\$ 364,000</b>	<b>\$ 324,000</b>	<b>\$ 324,000</b>	<b>\$ 324,000</b>
<b>Total Revenues</b>		<b>\$ 6,803</b>	<b>\$ 50,227</b>	<b>\$ 402,600</b>	<b>\$ 434,000</b>	<b>\$ 434,000</b>	<b>\$ 434,000</b>

**Expenditures**

51340	Library Assistant		10,649	18,000	24,000	24,000	24,000
51720	Overtime	6,665	0	100,000	70,000	70,000	70,000
51910	FICA & Medicare	0	815	1,500	1,500	1,500	1,500
51920	Worker's Compensation	0	11	1,500	1,500	1,500	1,500
	<b>Personnel Services</b>	<b>\$ 6,665</b>	<b>\$ 11,474</b>	<b>\$ 121,000</b>	<b>\$ 97,000</b>	<b>\$ 97,000</b>	<b>\$ 97,000</b>
52330	Building Maintenance	0	0	10,000	30,000	30,000	30,000
53110	Operating Supplies	60	7,844	50,000	50,000	50,000	50,000
54130	Travel/Conferences	0	495	1,500	1,500	1,500	1,500
54140	IT Maintenance/Support	0	0	50,000	20,000	20,000	20,000
62115	Professional Services	0	240	23,600	25,000	25,000	25,000
62120	Contract Services	0	0	45,000	40,000	40,000	40,000
	<b>Materials and Services</b>	<b>\$ 60</b>	<b>\$ 8,579</b>	<b>\$ 180,100</b>	<b>\$ 166,500</b>	<b>\$ 166,500</b>	<b>\$ 166,500</b>
71200	Equipment	0	23,021	103,000	70,500	70,500	70,500
72145	Children's Programming	0	23	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 23,044</b>	<b>\$ 103,000</b>	<b>\$ 70,500</b>	<b>\$ 70,500</b>	<b>\$ 70,500</b>
90083	Transfer to 10th Ave Fund	0	0	0	100,000	100,000	100,000
	<b>Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
99100	Unappropriated Fund Balance	78	7,130	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ 78</b>	<b>\$ 7,130</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 6,803</b>	<b>\$ 50,227</b>	<b>\$ 404,100</b>	<b>\$ 434,000</b>	<b>\$ 434,000</b>	<b>\$ 434,000</b>
<b>Total Grant Revenues</b>		<b>\$ 6,803</b>	<b>\$ 50,227</b>	<b>\$ 402,600</b>	<b>\$ 434,000</b>	<b>\$ 434,000</b>	<b>\$ 434,000</b>
<b>Total Grant Expenditures</b>		<b>\$ 6,803</b>	<b>\$ 50,227</b>	<b>\$ 404,100</b>	<b>\$ 434,000</b>	<b>\$ 434,000</b>	<b>\$ 434,000</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012  
Budget**

**Fund 63 - Trust and Agency Fund**

This fund accounts for assets held and revenues received by the City in a fiduciary capacity to be used for certain specified purposes. Monies are received and held until certain conditions are met and then "passed through" to the appropriate entity.

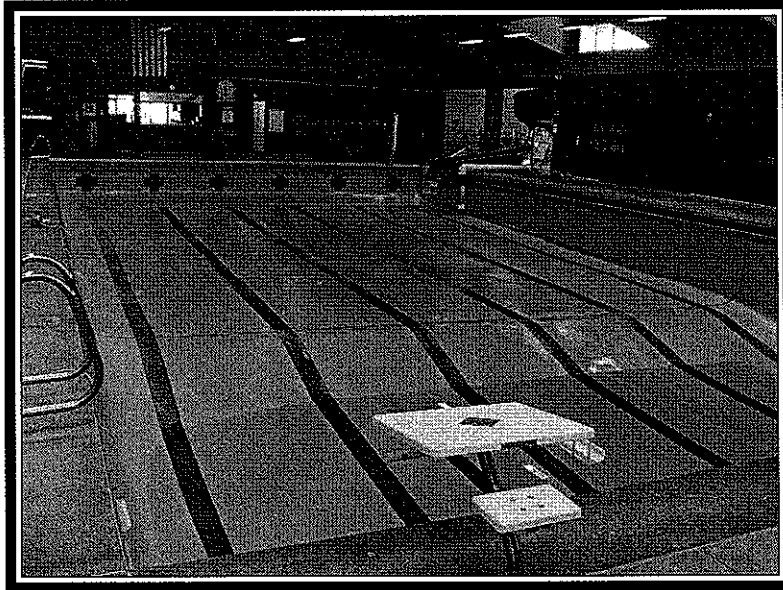
**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	420	0	150,000	150,000	150,000	150,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 420</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
49500	Miscellaneous Revenue	90,040	235,959	180,000	350,000	350,000	350,000
	<b>33 - Miscellaneous Revenue</b>	<b>\$ 90,040</b>	<b>\$ 235,959</b>	<b>\$ 180,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>
<b>Total Revenues</b>		<b>\$ 90,460</b>	<b>\$ 235,959</b>	<b>\$ 330,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>

**Expenditures**

59999	Miscellaneous Expenditures	58,532	52,518	180,000	350,000	350,000	350,000
<b>Total Expenditures</b>		<b>\$ 58,532</b>	<b>\$ 52,518</b>	<b>\$ 180,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>
99100	Unappropriated Fund Balance	31,928	183,441	150,000	150,000	150,000	150,000
	<b>Contingency/Unappropriated</b>	<b>\$ 31,928</b>	<b>\$ 183,441</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
<b>Total Expenditures</b>		<b>\$ 90,460</b>	<b>\$ 235,959</b>	<b>\$ 330,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>
<b>Total Trust and Agency Fund Revenues</b>		<b>\$ 90,460</b>	<b>\$ 235,959</b>	<b>\$ 330,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>
<b>Total Trust and Agency Fund Expenditures</b>		<b>\$ 90,460</b>	<b>\$ 235,959</b>	<b>\$ 330,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>

# Stayton Family Memorial Pool



**The Stayton Family Memorial Pool** provides a wide variety of aquatic activities to Stayton area residents and surrounding communities.

Through our General Fund budget, Local Option Tax Levy, memberships and daily admissions we provide an extensive selection of programs. These include: Tai Chi, Zumba Gold (land based), Joint Efforts (Arthritis), Build-N-Burn (Shallow Water Aerobics), Deep Water Aerobics, Core Conditioning, Triathlon Training, Swim Lessons, 13 open/family swim activities and more!

Our patron numbers remain strong and steady, which demonstrates the community support for recreation.

Kiwanis continues to provide Third Grade Swim Lessons to every child in the North Santiam School District; this provides both for education and recreation. Stayton High School uses the pool for P.E and also for their swim team. Our pool is also home to both the Cascade High School and YMCA Manta Ray swim teams.

The pool facility provides employment opportunities for 1 full-time employee and approximately 25 part-time employees. Most part-time employees are local high school or college students.

#### **Alignment with Council Goals:**

##### **Council Goal #4: Enhance the Quality of life**

- The pool provides quality recreation activities for all ages.

#### **MATERIALS AND SERVICES:**

As the repairs and maintenance of the facility and equipment continue, it is important that expenditures for the Pool be carefully managed. We frequently review classes and swim lessons being offered, membership programs, and other opportunities to maximize revenue and reduce expenditures.

#### **CAPITAL OUTLAY:**

The Pool completed repairs through inter fund loan provided by the Vehicle Replacement fund. The Loan was for \$90,000, with 2% interest and will be paid back with Local Option Tax Dollars over a four year period. This will be the third year for repayment on this loan. This payment is considered Debt Service and line items 81100 and 81420 record this Liability.

The Pool resurfacing was the final capitol improvement with Local Option Tax Dollars.



**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

**Fund 65 - Swimming Pool Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	30,089	30,679	28,000	20,000	20,000	20,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 30,089</b>	<b>\$ 30,679</b>	<b>\$ 28,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
41110	Previously Levied Taxes	3,961	3,170	4,000	4,000	4,000	4,000
41121	Local Option Tax Levy	92,908	120,808	149,400	149,400	149,400	149,400
	<b>31 - Property Taxes</b>	<b>\$ 96,869</b>	<b>\$ 123,978</b>	<b>\$ 153,400</b>	<b>\$ 153,400</b>	<b>\$ 153,400</b>	<b>\$ 153,400</b>
46410	Swimming Lessons	38,837	30,084	45,000	20,000	20,000	20,000
46430	Pool Daily Receipts	42,544	37,074	36,000	30,000	30,000	30,000
46440	Pool-Rental	21,865	23,220	16,000	16,000	16,000	16,000
46460	Memberships	33,823	31,280	30,000	25,000	25,000	25,000
	<b>32 - Charges For Services</b>	<b>\$ 137,069</b>	<b>\$ 121,657</b>	<b>\$ 127,000</b>	<b>\$ 91,000</b>	<b>\$ 91,000</b>	<b>\$ 91,000</b>
43850	Endowment Contribution	0	7,287	5,000	30,000	30,000	30,000
46465	Donations	0	72	5,000	10,000	10,000	10,000
	<b>33 - Grants and Contributions</b>	<b>\$ -</b>	<b>\$ 7,359</b>	<b>\$ 10,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
43500	Earned Interest	613	173	500	500	500	500
	<b>38 - Interest</b>	<b>\$ 613</b>	<b>\$ 173</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>
43640	Loan Proceeds	90,000	0	0	0	0	0
46420	Pool-Coupon Books	10,794	12,470	11,000	11,000	11,000	11,000
46450	Pool Concessions	2,835	3,566	5,000	5,000	5,000	5,000
46470	Other	16,337	6,007	2,000	2,000	2,000	2,000
46475	Sale Of Merchandise	0	30	200	200	200	200
47100	Transfer From General Fund	101,300	91,300	81,300	76,300	76,300	76,300
49600	Cash Over/(Short)	(66)	365	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 221,200</b>	<b>\$ 113,737</b>	<b>\$ 99,500</b>	<b>\$ 94,500</b>	<b>\$ 94,500</b>	<b>\$ 94,500</b>
<b>Total Revenues</b>		<b>\$ 485,840</b>	<b>\$ 397,584</b>	<b>\$ 418,400</b>	<b>\$ 399,400</b>	<b>\$ 399,400</b>	<b>\$ 399,400</b>

**Expenditures**

51415	Parks and Recreation Supervisor	4,448	0	0	0	0	0
51420	Swimming Pool Manager	45,824	51,688	53,520	55,126	55,126	55,126
51425	Part-Time and Seasonal Pool Staff	150,977	144,886	157,800	135,000	135,000	135,000
51720	Overtime Pay	0	0	300	0	0	0
51910	FICA & Medicare	15,035	15,002	16,189	14,545	14,545	14,545
51920	Workers Compensation	4,439	5,788	5,500	4,962	4,962	4,962
51931	Health & Dental	748	50	400	400	400	400
51933	Disability	127	177	0	0	0	0
51934	Life Insurance	23	28	0	0	0	0
51935	City Retirement Plan	2,104	8,534	10,169	10,474	10,474	10,474
51936	Flexible Benefits Administration	0	0	0	0	0	0
	<b>Personnel Services</b>	<b>\$ 223,725</b>	<b>\$ 226,152</b>	<b>\$ 243,878</b>	<b>\$ 220,507</b>	<b>\$ 220,507</b>	<b>\$ 220,507</b>
52110	Office Supplies	5,249	2,478	1,800	1,300	1,300	1,300
52115	Concession Supplies	3,175	3,557	2,500	2,000	2,000	2,000
52210	Telephone/Alarm	3,766	2,755	3,000	2,400	2,400	2,400
52220	Custodial Supplies	0	2,892	4,600	4,000	4,000	4,000
52330	Building Maintenance	21,472	17,745	22,000	18,000	18,000	18,000
52510	Electricity	19,943	16,852	16,000	25,000	25,000	25,000
52520	Natural Gas	58,253	47,950	52,000	42,000	42,000	42,000
54110	Uniforms	838	1,239	1,500	1,200	1,200	1,200
54130	Training/Conferences	2,096	1,652	1,500	1,000	1,000	1,000
57131	Employee Drug Testing	1,113	1,238	1,000	1,000	1,000	1,000



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
63110	Audit	1,500	0	1,500	1,500	1,500	1,500
63120	Insurance	10,129	8,922	6,500	4,940	4,940	4,940
	<b>Materials and Services</b>	<b>\$ 127,534</b>	<b>\$ 107,281</b>	<b>\$ 113,900</b>	<b>\$ 104,340</b>	<b>\$ 104,340</b>	<b>\$ 104,340</b>
71200	Equipment	4,185	14,185	14,000	35,000	35,000	35,000
71210	Levy Funded Equipment	99,717	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 103,902</b>	<b>\$ 14,185</b>	<b>\$ 14,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
81100	Inter Fund Loan Principal	0	21,837	21,837	21,837	21,837	21,837
81420	Interfund Loan Interest	0	1,800	1,800	1,800	1,800	1,800
	<b>Debt Service</b>	<b>\$ -</b>	<b>\$ 23,637</b>	<b>\$ 23,637</b>	<b>\$ 23,637</b>	<b>\$ 23,637</b>	<b>\$ 23,637</b>
90150	Transfer to Facilities Development Fund	0	0	10,000	10,000	10,000	10,000
	<b>Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
95110	Contingency	0	0	12,985	5,916	5,916	5,916
99100	Unappropriated Fund Balance	30,679	26,329	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ 30,679</b>	<b>\$ 26,329</b>	<b>\$ 12,985</b>	<b>\$ 5,916</b>	<b>\$ 5,916</b>	<b>\$ 5,916</b>
<b>Total Expenditures</b>		<b>\$ 485,840</b>	<b>\$ 397,584</b>	<b>\$ 418,400</b>	<b>\$ 399,400</b>	<b>\$ 399,400</b>	<b>\$ 399,400</b>
<b>Total Swimming Pool Revenues</b>		<b>\$ 485,840</b>	<b>\$ 397,584</b>	<b>\$ 418,400</b>	<b>\$ 399,400</b>	<b>\$ 399,400</b>	<b>\$ 399,400</b>
<b>Total Swimming Pool Expenditures</b>		<b>\$ 485,840</b>	<b>\$ 397,584</b>	<b>\$ 418,400</b>	<b>\$ 399,400</b>	<b>\$ 399,400</b>	<b>\$ 399,400</b>

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# Funds 72, 73, 74 and 75 – SDC Funds

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## **Fund 72 – Water SDC Fund**

The Water System Development Fund receives revenues from water System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Developers pay a Water SDC based on meter size installed in a new building. Water SDCs are pay for the oversizing or expansion of the City's water treatment plant, large transmission mains and water source improvements that directly benefit new growth in the City. Water SDC funds may only be spent on water system improvements, including engineering, land acquisition, construction and debt service for projects that are listed in the City of Stayton Water System Master Plan. They may not be used for operations and maintenance of the system.

The proposed 2011-2012 budget includes \$50,000 for the 10<sup>th</sup> & E. Pine Street water main improvement project and reserves funds for design, developer reimbursements for oversized transmission mains and future water system improvements.

## **Fund 73 – Sewer SDC Fund**

The Sewer System Development Fund receives revenues from the sewer System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Sewer SDCs are intended to pay for the oversizing or expansion of the City's wastewater treatment plant, sewer collection lines, pump stations and biosolids disposal system for improvements that directly benefit new growth in the City. Therefore, Sewer SDC funds may only be spent on improvements, including engineering, land acquisition, construction and debt service for projects that are listed in the City of Stayton Wastewater System Master Plan. They may not be used for operations and maintenance of the system.

There are no planned construction projects using Sewer SDC funds in the 2011-2012 budget. The proposed budget includes \$10,000 for a review of Sewer SDC fees and reserves funds for design, developer reimbursements for oversized collection lines, and future wastewater system improvements.

## **Fund 74 – Street SDC Fund**

The Street System Development Fund receives revenues from transportation System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Transportation SDCs are intended to pay for oversizing or expansion of streets, traffic signals and bikeways that directly benefit new growth in the City. Therefore, Transportation SDC funds may only be spent on improvements, including engineering, ROW land acquisition and construction on projects that are listed in the City of Stayton Transportation System Plan.

No projects using Street SDC funds are planned in 2011-12. The proposed 2011-2012 budget reserves funds for design, developer reimbursements and transportation system improvements. Street SDC's may be used for the 10<sup>th</sup> Avenue project if needed.

## **Fund 75 – Parks SDC Fund**

The Park System Development Fund receives revenues from parks System Development Charges (SDC) assessed against residential development only, as outlined in Chapter 13.12 of the Stayton Municipal Code. Residential developers pay a flat fee SDC in an amount set by the adopted Parks System Master Plan. Parks SDCs are designed to pay for park land or park site improvements that directly benefit new growth in the City. Therefore, Parks SDC funds may only be spent on parks improvements and park land acquisition identified in the adopted Parks Master Plan.

The proposed 2011-2012 budget includes a \$30,000 transfer to the Parks Construction Fund as a final transfer to match a \$125,000 parks grant from the Oregon Parks and Recreation Department (OPRD) to construct a picnic shelter, restrooms and install play surfacing at Santiam Neighborhood Park on N. 3rd Avenue and Wildflower.

**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

**Fund 72 - Water SDC Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	426,607	335,893	185,000	172,000	172,000	172,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 426,607</b>	<b>\$ 335,893</b>	<b>\$ 185,000</b>	<b>\$ 172,000</b>	<b>\$ 172,000</b>	<b>\$ 172,000</b>
43100	System Development Fees	10,680	5,340	30,000	10,680	10,680	10,680
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 10,680</b>	<b>\$ 5,340</b>	<b>\$ 30,000</b>	<b>\$ 10,680</b>	<b>\$ 10,680</b>	<b>\$ 10,680</b>
43500	Interest Earned	7,615	1,650	900	900	900	900
	<b>38 - Interest</b>	<b>\$ 7,615</b>	<b>\$ 1,650</b>	<b>\$ 900</b>	<b>\$ 900</b>	<b>\$ 900</b>	<b>\$ 900</b>
<b>Total Revenues</b>		<b>\$ 444,902</b>	<b>\$ 342,883</b>	<b>\$ 215,900</b>	<b>\$ 183,580</b>	<b>\$ 183,580</b>	<b>\$ 183,580</b>

**Expenditures**

62130	Water Master Plan	0	0	0	0	0	0
62171	Engineering	0	0	5,000	2,000	2,000	2,000
62190	Contract-Facilities/Rate	0	408	500	5,000	5,000	5,000
64200	Developer Reimbursements	0	17,600	10,000	20,000	20,000	20,000
	<b>Materials and Services</b>	<b>\$ -</b>	<b>\$ 18,008</b>	<b>\$ 15,500</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>
74110	Plant Improvements	0	0	0	0	0	0
74120	System Improvements	0	28,701	50,000	135,000	135,000	135,000
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 28,701</b>	<b>\$ 50,000</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>
90110	Transfer To General Fund	870	870	870	870	870	870
90120	Transfer To Water Fund	108,140	108,140	108,140	0	0	0
90185	Transfer To Water Construction Fund	0	0	0	0	0	0
	<b>Transfers</b>	<b>\$ 109,010</b>	<b>\$ 109,010</b>	<b>\$ 109,010</b>	<b>\$ 870</b>	<b>\$ 870</b>	<b>\$ 870</b>
95110	Contingency	0	0	0	0	0	0
99100	Unappropriated Balance	335,892	187,165	41,390	20,710	20,710	20,710
	<b>Contingency/Unappropriated</b>	<b>\$ 335,892</b>	<b>\$ 187,165</b>	<b>\$ 41,390</b>	<b>\$ 20,710</b>	<b>\$ 20,710</b>	<b>\$ 20,710</b>
<b>Total Expenditures</b>		<b>\$ 444,902</b>	<b>\$ 342,884</b>	<b>\$ 215,900</b>	<b>\$ 183,580</b>	<b>\$ 183,580</b>	<b>\$ 183,580</b>
<b>Total Water SDC Revenues</b>		<b>\$ 444,902</b>	<b>\$ 342,883</b>	<b>\$ 215,900</b>	<b>\$ 183,580</b>	<b>\$ 183,580</b>	<b>\$ 183,580</b>
<b>Total Water SDC Expenditures</b>		<b>\$ 444,902</b>	<b>\$ 342,884</b>	<b>\$ 215,900</b>	<b>\$ 183,580</b>	<b>\$ 183,580</b>	<b>\$ 183,580</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 73 - Sewer SDC Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	718,252	596,125	448,210	356,000	356,000	356,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 718,252</b>	<b>\$ 596,125</b>	<b>\$ 448,210</b>	<b>\$ 356,000</b>	<b>\$ 356,000</b>	<b>\$ 356,000</b>
43100	System Development Fees	14,112	7,056	40,000	7,056	7,056	7,056
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 14,112</b>	<b>\$ 7,056</b>	<b>\$ 40,000</b>	<b>\$ 7,056</b>	<b>\$ 7,056</b>	<b>\$ 7,056</b>
43500	Interest Earned	13,056	3,314	2,200	1,800	1,800	1,800
	<b>38 - Interest</b>	<b>\$ 13,056</b>	<b>\$ 3,314</b>	<b>\$ 2,200</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>
49500	Miscellaneous	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>		<b>\$ 745,420</b>	<b>\$ 606,495</b>	<b>\$ 490,410</b>	<b>\$ 364,856</b>	<b>\$ 364,856</b>	<b>\$ 364,856</b>

**Expenditures**

62145	Sewer Master Plan	0	0	1,000	5,000	5,000	5,000
62190	Contract-Facilities/Rate	0	406	7,500	10,000	10,000	10,000
62171	Engineering	0	0	5,000	5,000	5,000	5,000
62205	Mill Creek Sewer System	0	0	0	0	0	0
64200	Developer Reimbursements	0	0	75,000	75,000	75,000	75,000
	<b>Materials and Services</b>	<b>\$ -</b>	<b>\$ 406</b>	<b>\$ 88,500</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>
74120	System Improvements	0	0	175,000	200,000	200,000	200,000
74110	Plant Improvements	0	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
90110	Transfer To General Fund	1,915	1,915	1,915	1,915	1,915	1,915
90130	Transfer To Sewer Fund	147,380	150,000	150,000	0	0	0
90183	Transfer To Sewer Construction Fund	0	0	0	0	0	0
	<b>Transfers</b>	<b>\$ 149,295</b>	<b>\$ 151,915</b>	<b>\$ 151,915</b>	<b>\$ 1,915</b>	<b>\$ 1,915</b>	<b>\$ 1,915</b>
99100	Unappropriated Balance	596,125	454,174	74,995	67,941	67,941	67,941
	<b>Contingency/Unappropriated</b>	<b>\$ 596,125</b>	<b>\$ 454,174</b>	<b>\$ 74,995</b>	<b>\$ 67,941</b>	<b>\$ 67,941</b>	<b>\$ 67,941</b>
<b>Total Expenditures</b>		<b>\$ 745,420</b>	<b>\$ 606,495</b>	<b>\$ 490,410</b>	<b>\$ 364,856</b>	<b>\$ 364,856</b>	<b>\$ 364,856</b>
<b>Total Sewer SDC Revenues</b>		<b>\$ 745,420</b>	<b>\$ 606,495</b>	<b>\$ 490,410</b>	<b>\$ 364,856</b>	<b>\$ 364,856</b>	<b>\$ 364,856</b>
<b>Total Sewer SDC Expenditures</b>		<b>\$ 745,420</b>	<b>\$ 606,495</b>	<b>\$ 490,410</b>	<b>\$ 364,856</b>	<b>\$ 364,856</b>	<b>\$ 364,856</b>

**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 74 - Street SDC Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	414,500	421,865	260,416	232,000	232,000	232,000
	<b>30 - Beginning Fund Balance</b>	<b>\$414,500</b>	<b>\$421,865</b>	<b>\$260,416</b>	<b>\$232,000</b>	<b>\$232,000</b>	<b>\$232,000</b>
43100	System Development Fees	24,132	64,428	132,500	10,248	10,248	10,248
	<b>35 - Licenses, Permits and Fees</b>	<b>\$24,132</b>	<b>\$64,428</b>	<b>\$132,500</b>	<b>\$10,248</b>	<b>\$10,248</b>	<b>\$10,248</b>
43500	Interest Earned	7,999	2,140	1,250	1,100	1,100	1,100
	<b>38 - Interest</b>	<b>\$7,999</b>	<b>\$2,140</b>	<b>\$1,250</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>
45230	Developer Reimbursement	0	0	0	0	0	0
90083	Transfer to 10th Ave fund	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>Total Revenues</b>		<b>\$446,631</b>	<b>\$488,433</b>	<b>\$394,166</b>	<b>\$243,348</b>	<b>\$243,348</b>	<b>\$243,348</b>

**Expenditures**

62170	Engineer	0	137	5,000	1,000	1,000	1,000
62190	Contract-Facilities/Rate	761	866	1,000	5,000	5,000	5,000
64200	Developer Reimbursements	0	0	50,000	25,000	25,000	25,000
	<b>Materials and Services</b>	<b>\$761</b>	<b>\$1,002</b>	<b>\$56,000</b>	<b>\$31,000</b>	<b>\$31,000</b>	<b>\$31,000</b>
73110	Land Acquisition	0	195,012	0	0	0	0
75410	Cascade Hwy/Whitney St Traffic Signal	21,906	56	0	0	0	0
75420	Highway 22 Interchange	0	0	50,000	0	0	0
75500	Transportation Improvements	0	0	200,000	200,000	200,000	200,000
75620	Storm Drainage	0	0	40,000	0	0	0
	<b>Capital Outlay</b>	<b>\$21,906</b>	<b>\$195,068</b>	<b>\$290,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
90083	Transfer to 10th Ave Fund	0	0	0	0	0	0
90110	Transfer To General Fund	2,120	2,120	2,120	2,120	2,120	2,120
	<b>Transfers</b>	<b>\$2,120</b>	<b>\$2,120</b>	<b>\$2,120</b>	<b>\$2,120</b>	<b>\$2,120</b>	<b>\$2,120</b>
99100	Unappropriated Balance	421,864	290,243	46,046	10,228	10,228	10,228
	<b>Contingency/Unappropriated</b>	<b>\$421,864</b>	<b>\$290,243</b>	<b>\$46,046</b>	<b>\$10,228</b>	<b>\$10,228</b>	<b>\$10,228</b>
<b>Total Expenditures</b>		<b>\$446,651</b>	<b>\$488,433</b>	<b>\$394,166</b>	<b>\$243,348</b>	<b>\$243,348</b>	<b>\$243,348</b>
<b>Total Street SDC Revenues</b>		<b>\$446,631</b>	<b>\$488,433</b>	<b>\$394,166</b>	<b>\$243,348</b>	<b>\$243,348</b>	<b>\$243,348</b>
<b>Total Street SDC Expenditures</b>		<b>\$446,651</b>	<b>\$488,433</b>	<b>\$394,166</b>	<b>\$243,348</b>	<b>\$243,348</b>	<b>\$243,348</b>

**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

**Fund 75 - Parks SDC Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	171,331	180,473	162,808	59,000	59,000	59,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 171,331</b>	<b>\$ 180,473</b>	<b>\$ 162,808</b>	<b>\$ 59,000</b>	<b>\$ 59,000</b>	<b>\$ 59,000</b>
43100	Park Development Fees	9,220	4,610	2,250	4,500	4,500	4,500
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 9,220</b>	<b>\$ 4,610</b>	<b>\$ 2,250</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>
43500	Interest Earned	3,365	1,113	900	300	300	300
43811	Grants	0	0	0	0	0	0
	<b>38 - Interest</b>	<b>\$ 3,365</b>	<b>\$ 1,113</b>	<b>\$ 900</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>Total Revenues</b>		<b>\$ 183,916</b>	<b>\$ 186,196</b>	<b>\$ 165,958</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>

**Expenditures**

62130	Park Master Plan	0	0	5,000	2,500	2,500	2,500
62150	Contract Legal	0	0	0	0	0	0
62190	Contract-Facilities/Rate	3,078	1,326	1,000	1,000	1,000	1,000
	<b>Materials and Services</b>	<b>\$ 3,078</b>	<b>\$ 1,326</b>	<b>\$ 6,000</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>
73110	Land Acquisition	0	0	30,000	0	10,000	10,000
75500	Park Development	0	0	25,000	20,000	10,000	10,000
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
90110	Transfer To General Fund	365	365	400	400	400	400
90185	Transfer To Parks Construction Fund	0	0	95,000	30,000	30,000	30,000
	<b>Transfers</b>	<b>\$ 365</b>	<b>\$ 365</b>	<b>\$ 95,400</b>	<b>\$ 30,400</b>	<b>\$ 30,400</b>	<b>\$ 30,400</b>
99100	Unappropriated	180,473	184,505	9,558	9,900	9,900	9,900
	<b>Contingency/Unappropriated</b>	<b>\$ 180,473</b>	<b>\$ 184,505</b>	<b>\$ 9,558</b>	<b>\$ 9,900</b>	<b>\$ 9,900</b>	<b>\$ 9,900</b>
<b>Total Expenditures</b>		<b>\$ 183,916</b>	<b>\$ 186,196</b>	<b>\$ 165,958</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>
<b>Total Parks SDC Revenues</b>		<b>\$ 183,916</b>	<b>\$ 186,196</b>	<b>\$ 165,958</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>
<b>Total Parks SDC Expenditures</b>		<b>\$ 183,916</b>	<b>\$ 186,196</b>	<b>\$ 165,958</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>

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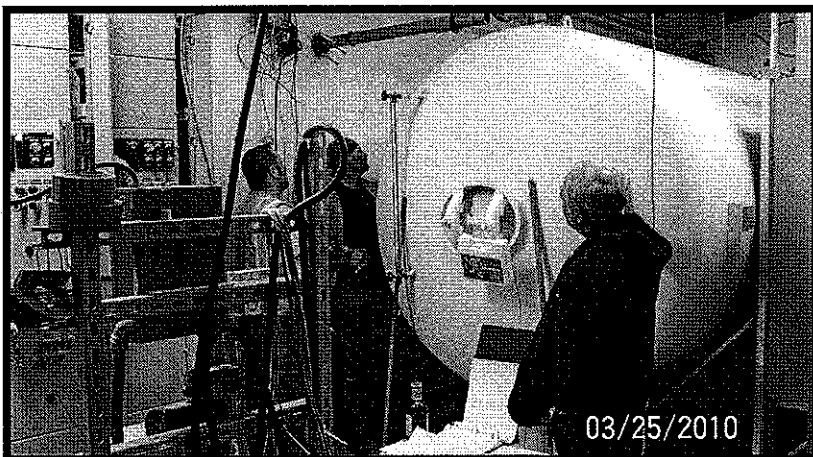
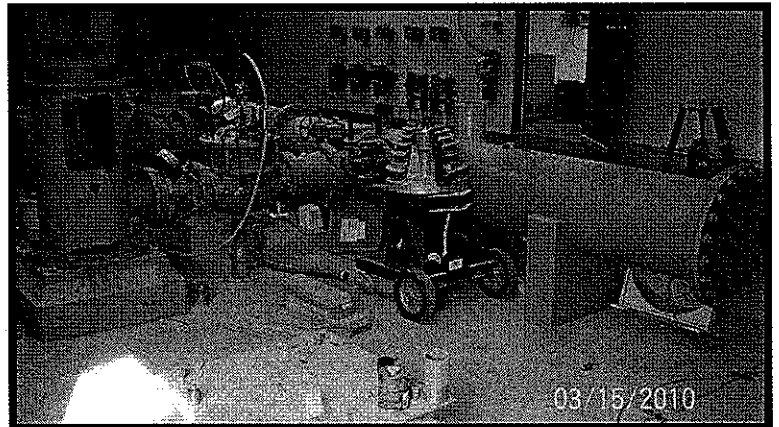


# Fund 82 – Water Construction

## Fund 82 – Water Construction Fund

This construction budget is used to track expenses related to the \$5.1 million loan from the Safe Drinking Water Fund (SDWF) managed by the Oregon Business Development Department (OBDD). In 2007 and 2008, the City completed the Riverbank Stabilization project, replaced an 8" water line on Burnett between Evergreen and the Swimming Pool and conducted a leak detection study of the water distribution system. In July 2010, Emery & Sons, Inc. completed a \$3.6 million upgrade at the Stayton Water Treatment Plant on 1st Avenue and E. Pine Street pump station.

There are \$160,000 left in SWDF loan funds which will be used in 2011-2012 for the City's match on the E. Pine Street/10<sup>th</sup> Avenue water main improvement project. The staff goal is to have \$80,000 remaining in the fund to be transferred back to the Water Fund before June 30, 2012. The Water Construction Fund will then be closed out.



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 82 - Water Construction Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	21,189	(26,220)	0	83,887	83,887	83,887
	<b>30 - Beginning Fund Balance</b>	<b>\$ 21,189</b>	<b>\$ (26,220)</b>	<b>\$ -</b>	<b>\$ 83,887</b>	<b>\$ 83,887</b>	<b>\$ 83,887</b>
43500	Interest Earned	0	0		0	0	0
	<b>38 - Interest</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
43640	Debt Proceeds	579,685	3,721,425	572,000	159,176	159,176	159,176
43811	Grants	0	72,452	0	0	0	0
48200	Transfer from Water SDC Fund	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 579,685</b>	<b>\$3,793,877</b>	<b>\$ 572,000</b>	<b>\$ 159,176</b>	<b>\$ 159,176</b>	<b>\$ 159,176</b>
<b>Total Revenues</b>		<b>\$ 600,874</b>	<b>\$3,767,657</b>	<b>\$ 572,000</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>

**Expenditures**

62171	Engineering/Basic	445,578	284,033	0	0	0	0
62172	Engineering/Design Build	0	0	0	0	0	0
62173	Engineering/Inspection	1,982	0	50,000	0	0	0
	<b>Materials and Services</b>	<b>\$ 447,560</b>	<b>\$ 284,033</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
73110	Land Acquisition/Easement	0	0	0	0	0	0
74210	Construction	179,534	3,433,797	522,000	0	0	0
74211	Construction Contingency	0	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 179,534</b>	<b>\$3,433,797</b>	<b>\$ 522,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
90086	Transfer to 10th Ave Fund	0	0	0	163,063	163,063	163,063
90110	Transfer To Water Fund	0	0	0	80,000	80,000	80,000
	<b>Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>
95110	Contingency	0	0	0	0	0	0
99100	Unappropriated Balance	(26,220)	49,827	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ (26,220)</b>	<b>\$ 49,827</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 600,874</b>	<b>\$3,767,657</b>	<b>\$ 572,000</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>

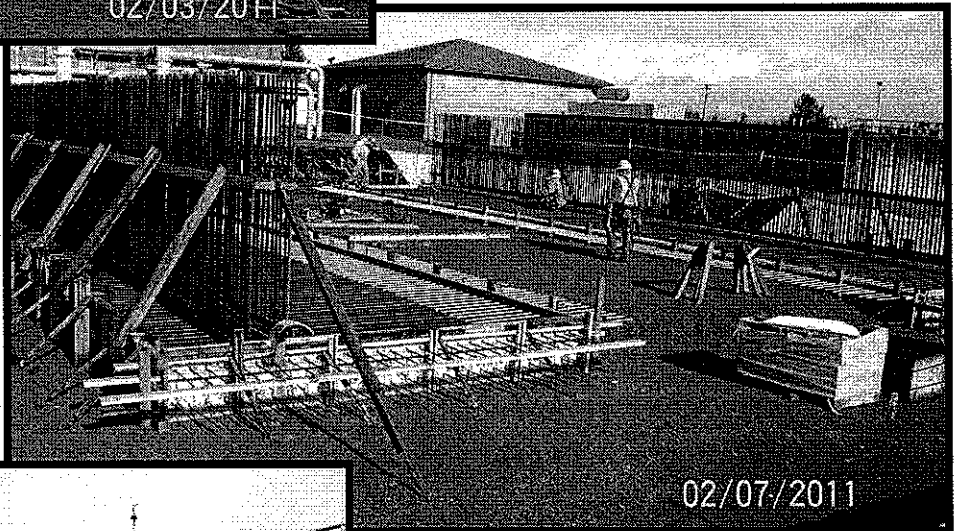
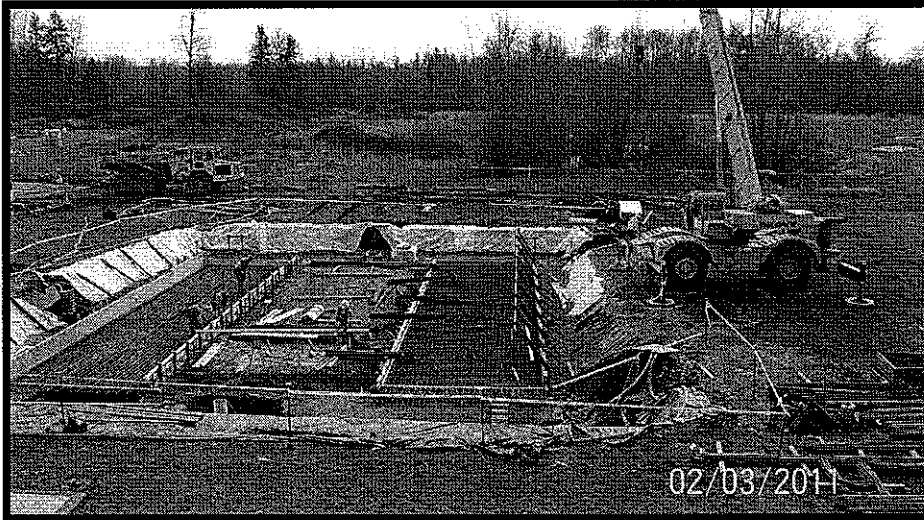
<b>Total Water Construction Fund Revenues</b>		<b>\$ 600,874</b>	<b>\$3,767,657</b>	<b>\$ 572,000</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>
<b>Total Water Construction Fund Expenditures</b>		<b>\$ 600,874</b>	<b>\$3,767,657</b>	<b>\$ 572,000</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>	<b>\$ 243,063</b>
		<b>\$ -</b>	<b>\$ 0</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Fund 83 – Sewer Construction

## Fund 83 – Sewer Construction Fund

This construction budget is used to track expenses related to the \$11.3 million Wastewater Treatment Plant improvement project. The project is financed by an \$8.3 million loan and \$2.0 million grant from the U.S. Department of Agriculture, Rural Utilities Services (USDA-RUS) and \$1.0 million cash match from the City.

Slayden Construction Group was awarded a \$8.98 million contract to build the WWTF improvements. Construction work is scheduled to be completed by July 2012. Keller Associates, Inc. is the design engineer. Mike Brash serves as the city's on-site inspector.



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 83 - Sewer Construction Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	(25,915)	(241,508)	0	6,540,000	6,540,000	6,540,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ (25,915)</b>	<b>\$ (241,508)</b>	<b>\$ -</b>	<b>\$ 6,540,000</b>	<b>\$ 6,540,000</b>	<b>\$ 6,540,000</b>
43500	Interest Earned	0	0	0	24,000	24,000	24,000
	<b>38 - Interest</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>
43640	Debt Proceeds	0	0	10,300,000	2,000,000	2,000,000	2,000,000
48200	Transfer from Sewer SDC Fund	0	0	0	0	0	0
48230	Transfer from Sewer Fund	0	849,000	300,000	300,000	300,000	300,000
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ 849,000</b>	<b>\$ 10,600,000</b>	<b>\$ 2,300,000</b>	<b>\$ 2,300,000</b>	<b>\$ 2,300,000</b>
<b>Total Revenues</b>		<b>\$ (25,915)</b>	<b>\$ 607,492</b>	<b>\$ 10,600,000</b>	<b>\$ 8,864,000</b>	<b>\$ 8,864,000</b>	<b>\$ 8,864,000</b>

**Expenditures**

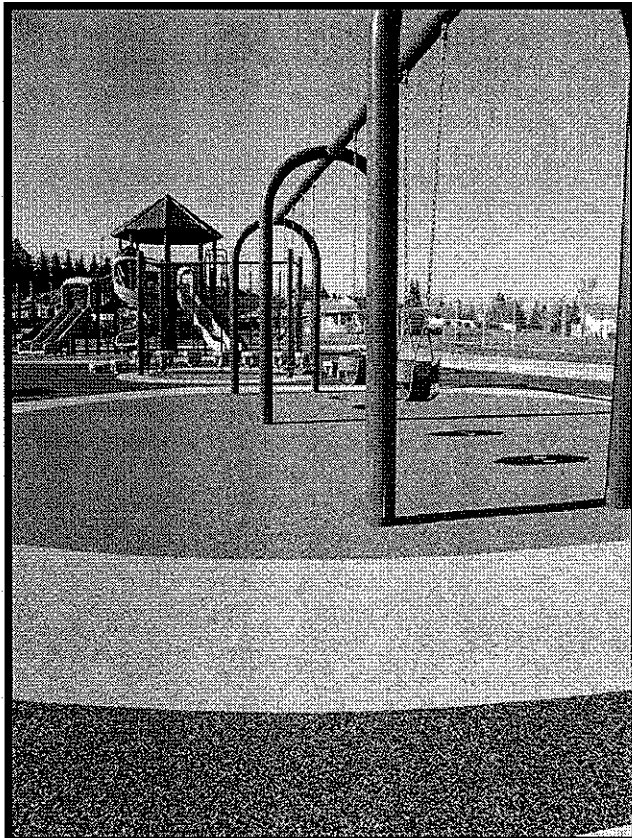
62150	Legal & Administrative	0	31,054	50,000	10,000	10,000	10,000
62171	Engineering/Basic	215,593	789,552	200,000	0	0	0
62172	Engineering/Design Build	0	0	0	0	0	0
62173	Engineering/Inspection	0	0	450,000	200,000	200,000	200,000
	<b>Materials and Services</b>	<b>\$ 215,593</b>	<b>\$ 820,606</b>	<b>\$ 700,000</b>	<b>\$ 210,000</b>	<b>\$ 210,000</b>	<b>\$ 210,000</b>
73110	Land Acquisition/Easement	0	0	0	0	0	0
74210	Construction	0	305	9,000,000	7,500,000	7,500,000	7,500,000
74211	Construction Contingency	0	0	450,000	500,000	500,000	500,000
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 305</b>	<b>\$ 9,450,000</b>	<b>\$ 8,000,000</b>	<b>\$ 8,000,000</b>	<b>\$ 8,000,000</b>
81300	Interim Financing Cost	0	0	400,000	120,000	120,000	120,000
	<b>Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>
95110	Contingency	0	0	50,000	534,000	534,000	534,000
99100	Unappropriated Balance	(241,508)	(213,419)	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ (241,508)</b>	<b>\$ (213,419)</b>	<b>\$ 50,000</b>	<b>\$ 534,000</b>	<b>\$ 534,000</b>	<b>\$ 534,000</b>
<b>Total Expenditures</b>		<b>\$ (25,915)</b>	<b>\$ 607,492</b>	<b>\$ 10,600,000</b>	<b>\$ 8,864,000</b>	<b>\$ 8,864,000</b>	<b>\$ 8,864,000</b>

<b>Total Sewer Construction Fund Revenues</b>	<b>\$ (25,915)</b>	<b>\$ 607,492</b>	<b>\$ 10,600,000</b>	<b>\$ 8,864,000</b>	<b>\$ 8,864,000</b>	<b>\$ 8,864,000</b>
<b>Total Sewer Construction Fund Expenditures</b>	<b>\$ (25,915)</b>	<b>\$ 607,492</b>	<b>\$ 10,600,000</b>	<b>\$ 8,864,000</b>	<b>\$ 8,864,000</b>	<b>\$ 8,864,000</b>
	<b>\$ -</b>	<b>\$ (0)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Fund 85 – Parks Construction

## Fund 85 – Parks Construction Fund

In 2010, the Parks Construction Fund was used to track expenses for the Riverfront Park pedestrian bridge and Santiam Parks improvements. In FY 2011-12 the fund will be used to track the remaining expenditures related to the Oregon State Parks grant for the Santiam Park Improvements Project. The project includes construction of a picnic shelter and unisex restroom plus the addition of benches, picnic tables and lighting.



**City of Stayton, Oregon  
Fiscal Year 2011 - 2012 Budget**

**Fund 85 - Parks Construction Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	(1,734)	(1,734)	0	29,000	29,000	29,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ (1,734)</b>	<b>\$ (1,734)</b>	<b>\$ -</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
43650	State Grants	0	0	175,000	75,080	75,080	75,080
43811	Federal Grants	0	10,000	73,450	0	0	0
	<b>37 - Intergovernmental</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 248,450</b>	<b>\$ 75,080</b>	<b>\$ 75,080</b>	<b>\$ 75,080</b>
48200	Transfer from Parks SDC Fund	0	0	95,000	30,000	30,000	30,000
49500	Miscellaneous Revenue	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Total Revenues</b>		<b>\$ (1,734)</b>	<b>\$ 8,266</b>	<b>\$ 343,450</b>	<b>\$ 134,080</b>	<b>\$ 134,080</b>	<b>\$ 134,080</b>

**Expenditures**

62150	Contract - Legal	0	0	0	0	0	0
62171	Engineering/Basic	0	2,170	0	0	0	0
62172	Engineering/Design Build	0	0	7,000	0	0	0
62173	Engineering/Inspection	0	1,228	0	0	0	0
	<b>Materials and Services</b>	<b>\$ -</b>	<b>\$ 3,399</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
74210	Construction	0	0	336,450	130,000	130,000	130,000
74211	Construction Contingency	0	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 336,450</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>
95110	Contingency	0	0	0	4,080	4,080	4,080
99100	Unappropriated Balance	(1,734)	4,867	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ (1,734)</b>	<b>\$ 4,867</b>	<b>\$ -</b>	<b>\$ 4,080</b>	<b>\$ 4,080</b>	<b>\$ 4,080</b>
<b>Total Expenditures</b>		<b>\$ (1,734)</b>	<b>\$ 8,266</b>	<b>\$ 343,450</b>	<b>\$ 134,080</b>	<b>\$ 134,080</b>	<b>\$ 134,080</b>
<b>Total Parks Construction Fund Revenues</b>		<b>\$ (1,734)</b>	<b>\$ 8,266</b>	<b>\$ 343,450</b>	<b>\$ 134,080</b>	<b>\$ 134,080</b>	<b>\$ 134,080</b>
<b>Total Parks Construction Fund Expenditures</b>		<b>\$ (1,734)</b>	<b>\$ 8,266</b>	<b>\$ 343,450</b>	<b>\$ 134,080</b>	<b>\$ 134,080</b>	<b>\$ 134,080</b>
		<b>\$ -</b>					

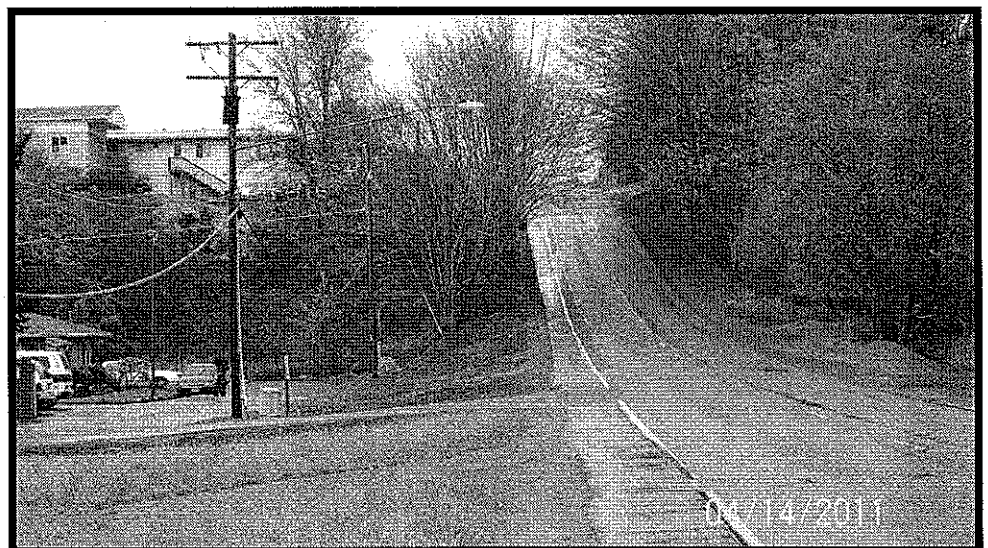
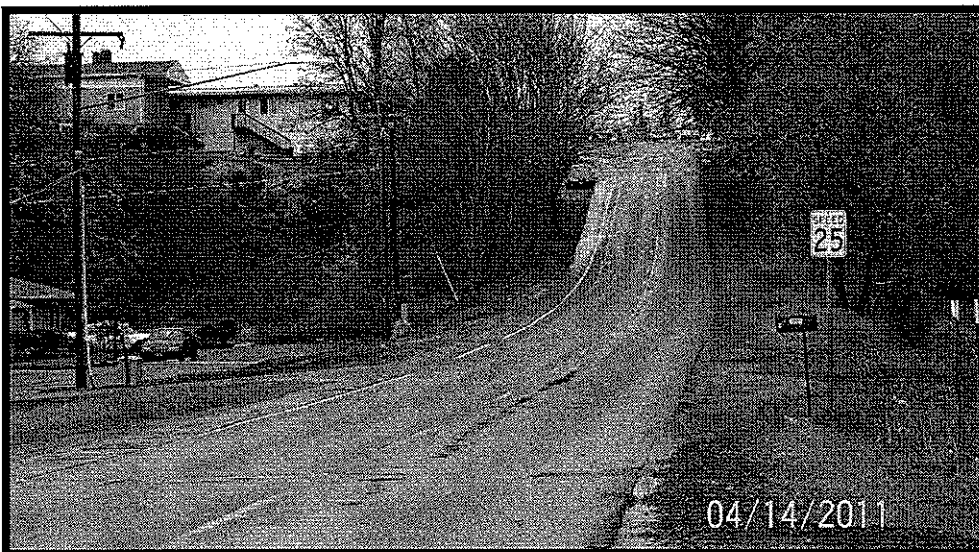
# 10th Avenue Fund

## 10<sup>th</sup> Avenue Fund

This is a new fund created for the 10th Avenue street, water and storm sewer construction project which are needed for Santiam Memorial Hospital's \$27 million expansion. The \$2.668 million project is funded from several sources:

- \$ 883,500 Immediate Opportunity Fund grant from ODOT
- \$1,040,676 U. S. Department of Commerce, Economic Development Administration grant.
- \$ 299,869 Santiam Memorial Hospital match
- \$ 142,855 Oregon Business Development Department – Safe Drinking Water Loan (use remainder of loan from Water Improvement project).
- \$ 301,500 Street Fund – Surface Transportation Program

The proposed project includes (1) 10th Avenue reconstruction with curbs, sidewalks, street lights, bike lanes and storm sewers; (2) Storm Drainage Improvements including 10<sup>th</sup> /E. Pine storm sewers and bio-swales and a quality detention basin at 10th & E. Santiam Street; (3) Water main improvements on E. Pine Street, 10th Avenue and looped across the hospital site to E. Hollister St.; and (4) Pedestrian path connecting the hospital site to E. Hollister Street. Design is scheduled for completion by Summer 2011 and construction should begin by November 2011. Construction will take 6-9 months to complete.



**City of Stayton, Oregon  
Fiscal Year 2011-2012 Budget**

**Fund 86      10th Avenue Construction Fund**

**Revenues**

Account Number	Description	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted
40100	Beginning Fund Balance	0	0	0	0	0	0
	<b>30 - Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
43650	State Grants: ODOT-IOF	0	0	0	883,500	883,500	883,500
43811	Federal Grants: USDoC-EDA	0	0	0	1,040,676	1,040,676	1,040,676
47100	Misc. Transfers	0	0	0	175,000	175,000	175,000
47111	Developer Share: Santiam Hospital	0	0	0	299,869	299,869	299,869
47115	Transfer from Street Fund	0	0	0	301,500	301,500	301,500
47082	Transfer from Water Construction Fund	0	0	0	163,063	163,063	163,063
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>

**Expenditures**

62120	Administration & Legal	0	0	0	95,800	95,800	95,800
62171	Engineering/Basic	0	0	0	190,800	190,800	190,800
62172	Engineering/Other	0	0	0	49,200	49,200	49,200
62173	Engineering Inspection	0	0	0	96,900	96,900	96,900
	<b>Materials and Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$432,700</b>	<b>\$432,700</b>	<b>\$432,700</b>
73110	Land Acquisition/Easement	0	0	0	235,000	235,000	235,000
74210	Construction	0	0	0	1,763,308	1,763,308	1,763,308
74211	Construction Contingency	0	0	0	257,600	257,600	257,600
	<b>Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,255,908</b>	<b>\$2,255,908</b>	<b>\$2,255,908</b>
95110	Contingency	0	0	0	175,000	175,000	175,000
99100	Unappropriated	0	0	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$175,000</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>	<b>\$ 2,863,608</b>



**City of Stayton, Oregon**  
**Fiscal Year 2011 - 2012 Budget**

**Summary**

**Revenues**

Fund/Department	08 - 09 Actual	09 - 10 Actual	10 - 11 Adopted	11 - 12 Proposed	11 - 12 Approved	11 - 12 Adopted	
General Fund	4,078,055	4,027,366	3,829,296	3,595,320	3,595,320	3,595,320	0
Public Works Administration Fund	372,830	427,685	468,200	445,100	445,100	445,100	0
Library Fund	442,269	498,449	427,568	446,107	446,107	446,107	0
Water Fund	1,932,801	1,788,694	2,131,195	2,536,000	2,536,000	2,536,000	0
Sewer Fund	5,147,553	5,250,231	4,538,802	4,418,695	4,418,695	4,418,695	0
Street Fund	402,117	574,363	419,167	862,600	862,600	862,600	0
Facilities Development Fund	194,746	288,394	382,946	474,674	474,674	474,674	0
Vehicle Replacement Fund	722,324	770,782	786,903	911,737	911,737	911,737	0
NEDCO	0	11,008	48,000	0	0	0	0
Sublimity/RD Reserve Fund	92,725	93,295	93,975	95,000	95,000	95,000	0
9-1-1 Fund	51,592	30,370	56,000	60,000	60,000	60,000	0
Grant Fund	6,803	50,227	402,600	434,000	434,000	434,000	0
Trust and Agency Fund	90,460	235,959	330,000	500,000	500,000	500,000	0
Swimming Pool Fund	485,840	397,584	418,400	399,400	399,400	399,400	0
Water SDC Fund	444,902	342,883	215,900	183,580	183,580	183,580	0
Sewer SDC Fund	745,420	606,495	490,410	364,856	364,856	364,856	0
Street SDC Fund	446,631	488,433	394,166	243,348	243,348	243,348	0
Parks SDC Fund	183,916	186,196	165,958	63,800	63,800	63,800	0
Water Construction Fund	600,874	3,767,657	572,000	243,063	243,063	243,063	0
Sewer Construction Fund	(25,915)	607,492	10,600,000	8,864,000	8,864,000	8,864,000	0
Parks Construction Fund	(1,734)	8,266	343,450	134,080	134,080	134,080	0
10th Ave	0	0	0	2,863,608	2,863,608	2,863,608	0
<b>Total Revenues</b>	<b>\$ 16,414,209</b>	<b>\$ 20,451,827</b>	<b>\$ 27,114,936</b>	<b>\$ 28,138,968</b>	<b>\$ 28,138,968</b>	<b>\$ 28,138,968</b>	<b>0</b>

**Expenditures**

General Fund							
Non-Departmental	1,354,787	1,268,702	810,583	808,264	808,264	808,264	0
Administration	419,366	435,107	460,424	467,179	467,179	467,179	0
Police	1,890,957	1,903,456	2,094,520	1,871,830	1,871,830	1,871,830	0
Planning	151,223	148,874	144,411	139,253	139,253	139,253	0
Community Center	63,513	52,785	72,068	63,798	63,798	63,798	0
Park Maintenance	126,339	130,292	140,290	140,581	140,581	140,581	0
Street Lighting	83,791	88,150	107,000	104,415	104,415	104,415	0
<b>General Fund Total</b>	<b>4,089,976</b>	<b>4,027,366</b>	<b>3,829,296</b>	<b>3,595,320</b>	<b>3,595,320</b>	<b>3,595,320</b>	<b>0</b>
Public Works Administration Fund	372,844	427,687	468,200	445,100	445,100	445,100	0
Library Fund	442,269	498,449	427,568	446,107	446,107	446,107	0
Water Fund	1,932,801	1,788,691	2,131,195	2,536,000	2,536,000	2,536,000	0
Sewer Fund	5,147,553	5,250,231	4,538,802	4,418,695	4,418,695	4,418,695	0
Street Fund	402,117	574,363	419,167	862,600	862,600	862,600	0
Facilities Development Fund	194,746	288,394	382,946	474,674	474,674	474,674	0
Vehicle Replacement Fund	722,324	770,782	786,903	911,737	911,737	911,737	0
NEDCO	0	11,008	48,000	0	0	0	0
Sublimity/RD Reserve Fund	92,725	93,295	93,975	95,000	95,000	95,000	0
9-1-1 Fund	51,592	30,370	56,000	60,000	60,000	60,000	0
Grant Fund	6,803	50,227	404,100	434,000	434,000	434,000	0
Trust and Agency Fund	90,460	235,959	330,000	500,000	500,000	500,000	0
Swimming Pool Fund	485,840	397,584	418,400	399,400	399,400	399,400	0
Water SDC Fund	444,902	342,884	215,900	183,580	183,580	183,580	0
Sewer SDC Fund	745,420	606,495	490,410	364,856	364,856	364,856	0
Street SDC Fund	446,651	488,433	394,166	243,348	243,348	243,348	0
Parks SDC Fund	183,916	186,196	165,958	63,800	63,800	63,800	0
Water Construction Fund	600,874	3,767,657	572,000	243,063	243,063	243,063	0
Sewer Construction Fund	(25,915)	607,492	10,600,000	8,864,000	8,864,000	8,864,000	0
Parks Construction Fund	(1,734)	8,266	343,450	134,080	134,080	134,080	0
10th Ave	0	0	0	2,863,608	2,863,608	2,863,608	0
<b>Total Expenditures</b>	<b>\$ 16,426,165</b>	<b>\$ 20,451,827</b>	<b>\$ 27,116,435</b>	<b>\$ 28,138,969</b>	<b>\$ 28,138,969</b>	<b>\$ 28,138,968</b>	<b>0</b>
	(11,956)	1	(1,499)	(1)	(1)	0	