

TITLE 10. VEHICLES AND TRAFFIC

CHAPTER 10.36

EVENTS

SECTIONS

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10.36.910 EVENT PERMIT REQUIRED

No person shall organize or participate in an event (including a parade) which may disrupt or interfere with traffic without obtaining a permit from the Chief of Police. A permit shall be required of :

1. Any procession of people and/or vehicles using the public right-of-way in the nature of an event including a parade but generally should not apply to funeral processions at the discretion of the Chief of Police in accordance with SMC Section 10.36.960; or
2. A public gathering or event that requires the stoppage of traffic for the gathering to be held.
3. With the issuance of a permit, the Chief of Police may grant the applicant or event organizer exclusive rights of use to the area designated for the parade or event.

10.36.920 EVENT PERMIT: APPLICATION

1. Application for event permits shall be made to the Chief of Police at least thirty (30) days prior to the intended date of the event unless the time is waived by Chief of Police.
2. Applications shall include the following information:
 - a. The name and address of the person responsible for the proposed event.
 - b. The date of the proposed event.

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- c. The desired route, including assembling points.
 - d. The number of persons, vehicles, and animals which will be participating in the event.
 - e. The proposed starting and ending times.
 - f. The application shall be signed by the person designated as chair/organizer.
 - g. The chair/organizer must provide a certificate of insurance liability listing the City of Stayton as insured for the amount recommended by the City of Stayton's insurance carrier.
3. The Chief of Police shall issue an event permit incorporating the terms set out in subsection 2, parts c. to e., conditioned on the applicant's written agreement to comply with terms of the permit unless the Chief of Police finds that:
- a. The time, route, and size of the event will disrupt the movement of other traffic to an unreasonable extent.
 - b. The event is of a size or nature that requires the diversion of so great a number of law enforcement officers to properly police the line of movement and contiguous areas that allowing the event would deny reasonable law enforcement protection to the jurisdiction.
 - c. The event will interfere with another event or other activity for which a permit has been issued.
 - d. The event will cause a public safety issue that cannot be resolved.
 - e. Information contained in the application is found to be false or a material detail is omitted.
 - f. The applicant refuses to agree to abide by or comply with all conditions of the permit.
4. If one or more of the conditions listed in Subsection 3., other than Subpart e. or f., exists, the Chief of Police may include provisions in the permit that are necessary to alleviate the conditions, including but not limited to:
- a. Requiring an alternate date/time.
 - b. Requiring an alternate route/location.

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- c. Restricting the size of the event.
 - d. Require traffic control signage.
 - e. Require traffic control people/flaggers.
 - f. Require law enforcement or security presence at the expense of the chair/organizer.
5. The Chief of Police shall notify the applicant of the decision within fourteen (14) days of receipt of the application.
 6. If the Chief of Police proposes alternatives or refuses to issue a permit, the applicant shall have the right to appeal the decision to the Council.

10.36.930 EVENT PERMIT: APPEALS

An applicant may appeal the decision of the Chief of Police by filing a written request of appeal with the City Administrator within seven (7) days after the Chief of Police has proposed alternatives or refused to issue a permit. The Council shall schedule a hearing date which shall not be later than the second regular sessions following the filing of the written appeal with the City Administrator, and shall notify the applicant of the date and time to appear either in person or by a representative. Any determination by the Council shall be final.

10.36.940 EVENT PERMIT: REVOCATION

The Chief of Police may revoke an event permit if circumstances clearly show that the event can no longer be conducted consistent with public safety.

10.36.950 PROHIBITED ACTIVITIES DURING EVENTS

1. No person shall unreasonably interfere with an event or an event participant.
2. No person shall operate a vehicle or conduct any other activity that is not part of the event between the vehicles or persons comprising the event.

10.36.960 FUNERAL PROCESSION: VEHICLE OPERATION

1. The size and nature of the funeral procession may require an event permit at the discretion of the Chief of Police.

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2. A funeral procession shall proceed to the place of interment by the most direct route which is both legal and practicable.
3. The procession shall be accompanied by adequate escort vehicles for traffic control purposes.
4. All motor vehicles in the procession shall be operated with their headlights turned on.
5. No person shall unreasonably interfere with a funeral procession.
6. No person shall operate a vehicle that is not part of the procession between the vehicles of a funeral procession.

10.36.970 FUNERAL PROCESSION: DRIVER REQUIREMENTS

Except when approaching a left turn, each driver in a funeral procession shall drive along the right hand traffic lane and shall follow the vehicle ahead as closely as is practicable and safe.