



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Susannah Sbragia, Finance Director
DATE: December 18, 2019
SUBJECT: Monthly Finance Department Report

	November 2019	October 2019
Number of Bills Mailed	2362	2362
Number of Bills Emailed	448	445
Number of Bills on Auto-Pay	744	472
Delinquent Notices Sent Out	529	476
Courtesy Delinquent Notices Sent to Landlords	155	126
Notified of Impending Shut-Off & Penalty	137	120
Customers Issued Payment Extensions	20	22
Customers with Interrupted Services Non-Payment	15	13
Services Still Disconnected	0	0
Number of Checks Issued	124	172
Total Amount of Checks	\$805,404.87	\$634,899.65