



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Susannah Sbragia, Finance Director
DATE: May 1, 2020
SUBJECT: Monthly Finance Department Report

	April 2021	March 2021
Number of Bills Mailed	2,456	2,444
Number of Bills Emailed	580	569
Number of Bills on Auto-Pay	851	810
Delinquent Notices Sent Out	415	430
Courtesy Delinquent Notices Sent to Landlords	92	113
Notified of Impending Shut-Off & Penalty	108	113
Customers Issued Payment Extensions	3	16
Customers with Interrupted Services Non-Payment	5	8
Services Still Disconnected	1	0
Number of Checks Issued	146	168
Total Amount of Checks	\$663,796.51	\$352,855.72