

# City of Stayton

## Adopted Budget, Fiscal Year 2009 - 2010



### Budget Committee

#### City Council

Mayor Gerry Aboud  
Councilor Steve Frank  
Councilor Catherine Hemshorn  
Councilor James Loftus  
Councilor Scott Vigil  
Councilor Don Walters

#### Citizen Members

Michael Aus  
Ken Cartwright  
Mike Jaeger  
Don Lawrence  
Shannon Tureck  
Scott West

#### Administrative Staff

Don Eubank, City Administrator  
Christine Shaffer, Finance Director  
Dave Kinney, Public Works Director  
Rich Sebens, Acting Chief of Police  
Dan Fleishman, City Planner  
Louise Meyers, Library Director  
Rebecca Petersen, Deputy City Recorder

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**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010**  
**Budget**

**Fund 10 - General Fund**  
**Program XX - Revenues**

This page itemizes the source of all revenues used to support General Fund programs. They include property taxes, franchise fees, inter-fund transfers, revenues from other agencies and a variety of established fees and miscellaneous income categories.

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	960,288	1,093,987	950,000	915,000	915,000	915,000
	<b>30 - Beginning Cash</b>	<b>\$ 960,288</b>	<b>\$ 1,093,987</b>	<b>\$ 950,000</b>	<b>\$ 915,000</b>	<b>\$ 915,000</b>	<b>\$ 915,000</b>
41010	Current Year Taxes	1,408,367	1,462,381	1,527,570	1,580,473	1,580,473	1,580,473
41110	Previously Levied Taxes	56,711	63,022	60,000	50,000	50,000	50,000
41122	Library Local Option	103,537	0	0	0	0	0
41123	Parks Local Option	49,707	9,672	10,000	0	0	0
41200	Payment In Lieu of Taxes	9,611	9,053	9,500	9,500	9,500	9,500
	<b>31 - Property Taxes</b>	<b>\$ 1,627,933</b>	<b>\$ 1,544,128</b>	<b>\$ 1,607,070</b>	<b>\$ 1,639,973</b>	<b>\$ 1,639,973</b>	<b>\$ 1,639,973</b>
44100	Sublimity Contract - Police	212,500	202,483	230,000	238,000	238,000	238,000
45150	Police Reports	1,672	2,118	1,800	1,800	1,800	1,800
45800	School Security Fees	1,653	1,063	1,000	1,500	1,500	1,500
45820	Special Event Security	1,500	5,125	2,000	3,000	3,000	3,000
46700	Chemeketa Reimbursement	46,398	0	0	0	0	0
46310	Parks and Recreation	0	4,022	24,000	0	0	0
46701	Property Tax Reimbursement	2,061	2,120	2,100	2,100	2,100	2,100
49504	Community Center Security	4,575	1,975	2,000	2,000	2,000	2,000
	<b>32 - Charges For Services</b>	<b>\$ 270,358</b>	<b>\$ 218,906</b>	<b>\$ 262,900</b>	<b>\$ 248,400</b>	<b>\$ 248,400</b>	<b>\$ 248,400</b>
43841	ORPD Tennis Court Grant	36,300	0	0	0	0	0
43899	Miscellaneous Grants	2,768	2,592	1,500	1,500	1,500	1,500
	<b>33 - Grants and Contributions</b>	<b>\$ 39,068</b>	<b>\$ 2,592</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
42110	Cable Franchise	39,693	40,250	36,000	40,000	40,000	40,000
42120	Telephone Franchise	47,889	46,575	46,000	42,000	42,000	42,000
42130	Sanitary Service Franchise	69,278	66,510	80,000	70,000	70,000	70,000
42140	Pacific Power Franchise	310,929	340,334	310,000	330,000	330,000	330,000
42150	Northwest Gas Franchise	142,060	134,262	130,000	140,000	140,000	140,000
	<b>34 - Franchise Fees</b>	<b>\$ 609,849</b>	<b>\$ 627,931</b>	<b>\$ 602,000</b>	<b>\$ 622,000</b>	<b>\$ 622,000</b>	<b>\$ 622,000</b>
45100	Licenses and Permits	5,574	4,321	3,500	4,500	4,500	4,500
45200	Building Permit Surcharge	5,516	6,906	6,000	6,000	6,000	6,000
45250	Engineering Inspections	268	0	1,000	1,500	1,500	1,500
45400	Planning Fees	11,849	11,067	10,000	4,500	4,500	4,500
45410	Research Fees	0	323	0	0	0	0
45500	Dog Licenses	10,940	9,268	10,500	10,000	10,000	10,000
45660	Non-Resident Library Fees	7,527	0	0	0	0	0
46151	Comm Center Alcohol Service Fee	550	770	600	1,000	1,000	1,000
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 42,224</b>	<b>\$ 32,654</b>	<b>\$ 31,600</b>	<b>\$ 27,500</b>	<b>\$ 27,500</b>	<b>\$ 27,500</b>
45300	False Alarm Billings	1,695	2,085	1,000	1,000	1,000	1,000
45510	Animal Impound Fees	710	2,343	1,600	1,500	1,500	1,500
45600	Court and Parking Fees	20,608	29,153	24,000	24,000	24,000	24,000
45650	Library Fines/Miscellaneous	13,018	0	0	0	0	0
45700	Impound Fees	22,650	34,200	20,000	22,000	22,000	22,000
	<b>36 - Fines and Forfeitures</b>	<b>\$ 58,681</b>	<b>\$ 67,781</b>	<b>\$ 46,600</b>	<b>\$ 48,500</b>	<b>\$ 48,500</b>	<b>\$ 48,500</b>
41400	Cigarette Tax	14,900	12,728	12,600	10,000	10,000	10,000
41500	Liquor Tax	79,715	81,606	90,000	90,000	90,000	90,000
41600	State Revenue Sharing	57,349	63,389	52,000	54,000	54,000	54,000
41700	Firing Range Fees	1,600	1,600	1,600	1,200	1,200	1,200
43899	Miscellaneous Grants	635	0	0	0	0	0
	<b>37 - Intergovernmental</b>	<b>\$ 154,199</b>	<b>\$ 159,323</b>	<b>\$ 156,200</b>	<b>\$ 155,200</b>	<b>\$ 155,200</b>	<b>\$ 155,200</b>
43500	Earned Interest	51,730	33,637	40,000	20,000	20,000	20,000
	<b>38 - Interest</b>	<b>\$ 51,730</b>	<b>\$ 33,637</b>	<b>\$ 40,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
46100	Rent - Theater	7,161	7,353	8,200	8,460	8,460	8,460

**City of Stayton, Oregon  
Fiscal Year 2009 - 2010  
Budget**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
46110	Rent - Wireless Site	10,120	11,960	0	0	0	0
46150	Rent - Community Center	15,874	23,241	20,000	20,000	20,000	20,000
46160	Rent - Jordan Bridge/Pioneer Park	3,379	2,494	0	0	0	0
46320	Cash In Lieu of Land	6,106	0	0	0	0	0
46950	Jordan Bridge Trust	0	0	980	500	500	500
47100	Administrative Transfers	265,720	275,100	299,791	304,370	304,370	304,370
47200	Asset Liquidation	3,860	1,881	0	0	0	0
47251	Insurance Proceeds	4,943	921	0	10,000	10,000	10,000
49500	Miscellaneous	70,057	61,588	22,000	22,000	22,000	22,000
49600	Cash Over/Short	68	491	0	0	0	0
<b>39 - Miscellaneous/Transfers</b>		<b>\$ 387,287</b>	<b>\$ 385,028</b>	<b>\$ 350,971</b>	<b>\$ 365,330</b>	<b>\$ 365,330</b>	<b>\$ 365,330</b>
<b>Total General Fund Revenues</b>		<b>\$ 4,201,617</b>	<b>\$ 4,165,968</b>	<b>\$ 4,048,841</b>	<b>\$ 4,043,403</b>	<b>\$ 4,043,403</b>	<b>\$ 4,043,403</b>

**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 10 - General Fund**  
**Program 40 - Non-Departmental**

The Non-Departmental area of the General Fund budget accounts for a variety of expenses that tend to be common to the entire fund and many may not be easily identifiable in respect to any specific department. This is also the area of the General Fund budget where any funds set aside as unappropriated or for contingency purposes are reflected.

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
52220	Miscellaneous	0	816	0	0	0	0
52410	Theater Expense	1,365	4,240	4,000	2,000	2,000	2,000
52610	Employee Incentives	742	867	1,000	1,000	1,000	1,000
52620	Employee Health and Safety	259	667	1,000	1,000	1,000	1,000
54120	*Memberships	5,291	5,955	8,000	8,500	8,500	8,500
54150	Conferences - Mayor, etc.	1,098	1,936	2,000	2,000	2,000	2,000
59120	Food Bank/Museum Maintenance	1,357	13,160	15,200	3,950	3,950	3,950
59157	*Community Grant Program	3,000	3,000	7,000	10,000	10,000	10,000
59160	Election Expense	4,580	0	5,000	5,000	5,000	5,000
61110	Unemployment	2,255	5,966	10,000	15,000	15,000	15,000
62010	Contract Services - IT	23,305	17,200	21,000	21,000	21,000	21,000
62015	Website Maintenance	1,825	2,888	3,000	3,000	3,000	3,000
62120	Contract Services	2,200	6,872	10,000	10,000	10,000	10,000
62130	Newsletter	0	0	0	3,500	3,500	3,500
62150	Contract Legal	34,619	37,660	40,000	37,000	37,000	37,000
62195	Property Taxes	2,633	2,681	3,000	3,000	3,000	3,000
63110	Audit	3,300	3,300	3,500	5,000	5,000	5,000
63120	Insurance	2,928	3,184	3,430	3,400	3,400	3,400
	<b>Materials and Services</b>	<b>\$ 90,757</b>	<b>\$ 110,391</b>	<b>\$ 137,130</b>	<b>\$ 134,350</b>	<b>\$ 134,350</b>	<b>\$ 134,350</b>
71200	Equipment	3,443	1,851	60,000	10,000	10,000	10,000
	<b>Capital Outlay</b>	<b>\$ 3,443</b>	<b>\$ 1,851</b>	<b>\$ 60,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
90110	Transfer to Swimming Pool Fund	66,300	66,300	101,300	91,300	91,300	91,300
90116	Transfer to Library Fund	0	155,500	155,500	155,500	155,500	155,500
90140	Transfer to Street Fund	0	0	0	50,000	50,000	50,000
90150	Transfer to Facilities Development Fund	0	0	0	75,000	75,000	75,000
90155	Transfer to Vehicle Replacement Fund	12,500	5,500	0	53,000	53,000	53,000
	<b>Transfers</b>	<b>\$ 78,800</b>	<b>\$ 227,300</b>	<b>\$ 256,800</b>	<b>\$ 424,800</b>	<b>\$ 424,800</b>	<b>\$ 424,800</b>
95110	Contingency	144,465	168,215	169,474	176,889	176,889	176,889
95200	Local Option Tax Reserve - Parks	0	15,364	0	0	0	0
99100	Unappropriated Fund Balance	844,566	1,024,095	150,000	155,000	155,000	155,000
	<b>Contingency/Unappropriated</b>	<b>\$ 989,031</b>	<b>\$ 1,207,674</b>	<b>\$ 319,474</b>	<b>\$ 331,889</b>	<b>\$ 331,889</b>	<b>\$ 331,889</b>
<b>Total Non-Departmental</b>		<b>\$ 1,162,031</b>	<b>\$ 1,363,637</b>	<b>\$ 773,404</b>	<b>\$ 901,039</b>	<b>\$ 901,039</b>	<b>\$ 901,039</b>

\* Line item 54120 Memberships includes, COG, GFOA, LGPI, Stayton Chamber, OCCMA, and LOC foundation.

\* Line item 59157 Community Grant  
Peer Court \$4,000  
YMCA \$2,000  
MethBusters \$1,000  
Friends of the Family \$ 750  
Santiam Canyon Rodeo\$ 750

Sub Total \$8,500

Available Grant Funds \$1500

Total \$10,000

# Administration



**The Administration Department** represents the core function of the City organization. One distinct element of the Department is general administration which includes: oversight of City programs and departments, support of the City Council and various other City boards and committees, and general relations with the public, etc. The second element of the Department is the City's finance function, this consists of payroll & employee benefits, accounts payable, monitoring debt service, utility billing, and working relationships with the City's bank and auditors, etc.

City Hall staff includes Don Eubank, City Administrator; Christine Shaffer, Finance Director; Rebecca Petersen, Deputy City Recorder; and Jennie Trent, Associate Accountant. Staff also includes two clerical positions (funded fully from utility revenues); Sandra Goodell, Utility Billing Clerk and Elizabeth Baldwin, Receptionist/Cashier.

## **Alignment with Council Goals:**

### **Council Goal #5: Enhance Livability of Stayton**

- The Administration staff has been working with North Santiam Seniors, Board of Directors and seniors in the area to assist in the development of a successful senior center.

### **Council Goal #6: Efficient, Effective, Friendly, Transparent, Honest and Fair, City Government**

- The City will be increasing our ecommerce services this year, to make utility bill paying more modern and convenient.
- There is a citizen concern form available on the front counter, these concerns are followed up and tracked to ensure all issues are resolved in a effective and fair manner.
- We have been working with Allison McKenzie, GROW North Santiam, to review City operations for better customer service, and a more efficient operation.

## **PERSONNEL SERVICES:**

Due to last years staffing changes, the Administration budget will see an overall decrease in Personnel Services, even though there is a considerable increase in health insurance (11%) and retirement increase (5%).



**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 10 - General Fund**  
**Program 41 - Administration**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
51100	City Administrator	87,756	93,708	105,000	101,340	101,340	101,340
51110	Finance Director	71,944	64,222	77,200	67,315	67,315	67,315
51170	Deputy City Recorder	47,317	49,310	50,200	50,904	50,904	50,904
51220	Associate Accountant	35,498	40,268	40,500	44,128	44,128	44,128
51720	Overtime	0	280	750	2,500	2,500	2,500
51910	FICA & Medicare	17,804	18,395	20,877	20,363	20,363	20,363
51920	Workers Compensation	605	529	675	525	525	525
51931	Health & Dental	44,431	42,876	60,336	63,984	63,984	63,984
51932	PERS Retirement	15,743	11,838	18,000	0	0	0
51933	Disability	844	724	1,000	1,006	1,006	1,006
51934	Life Insurance	873	853	900	152	152	152
51935	City Retirement Plan	21,478	19,756	28,000	48,134	48,134	48,134
51936	Flexible Benefits Administration	88	77	120	180	180	180
51960	Relocation Allowance	0	0	5,000	0	0	0
<b>Personnel Services</b>		<b>\$ 344,381</b>	<b>\$ 342,836</b>	<b>\$ 408,558</b>	<b>\$ 400,531</b>	<b>\$ 400,531</b>	<b>\$ 400,531</b>
52110	Office Supplies	1,608	85	0	0	0	0
52210	Telephone/Alarms	9,178	9,204	10,000	10,000	10,000	10,000
52330	Building Maintenance	5,796	4,112	8,500	4,500	4,500	4,500
52420	Computer	2,464	682	2,500	2,500	2,500	2,500
52510	Electricity	2,308	2,796	2,600	2,600	2,600	2,600
52520	Natural Gas	2,133	1,978	2,400	2,400	2,400	2,400
53110	Operating Supplies	17,027	18,586	18,500	18,500	18,500	18,500
53120	Advertising	6,422	14,758	6,000	6,000	6,000	6,000
54130	Training/Conferences	3,061	3,827	7,500	7,500	7,500	7,500
62140	Contract-Clerical	0	0	500	500	500	500
<b>Materials and Services</b>		<b>\$ 49,997</b>	<b>\$ 56,030</b>	<b>\$ 58,500</b>	<b>\$ 54,500</b>	<b>\$ 54,500</b>	<b>\$ 54,500</b>
<b>Total Administration</b>		<b>\$ 394,378</b>	<b>\$ 398,866</b>	<b>\$ 467,058</b>	<b>\$ 455,031</b>	<b>\$ 455,031</b>	<b>\$ 455,031</b>

# Stayton Police Department



**The Stayton Police Department** is a full-service, 24 hour a day law enforcement organization with 16 sworn, 3.5 civilian and up to 20 volunteers providing police services and records management to the cities of Stayton and Sublimity. The Department's number one goal is the preservation of life and property. The department's paid staff includes the Chief, a Lieutenant, two Sergeants, 10 Patrol Officers, and two Detectives. The civilian staff includes a Records Supervisor, one full time Records Clerk, one part time Records Clerk, and an Ordinance Officer. In addition to general law enforcement services, programs include foot and bicycle patrols, crime prevention, enhanced safety properties program, traffic education/enforcement, drug investigations and other services needed.

This past year we have been able to have a good impact in the community in many different areas. We headed up a partnership with the Fire Districts to put on a family safety fair. For the 3<sup>rd</sup> year in a row we hosted barbeque dinners in the parks on National Night Out to meet with the citizens and our 26<sup>th</sup> annual underprivileged kids fishing derby. We have provided Child Safety Seat installations to parents. We continue to provide alcohol and drug education through the MethBusters community group, Friends of the Family, OLCC, and Marion County Health Department. For the past two years and continuing again this coming fiscal year we have received grants to enforce crosswalk pedestrian safety.

In the area of investigations we also continue to make great progress in fighting crime. We participate in several regional multi agency task forces for investigating child abuse, financial crimes, major crimes against persons, underage alcohol enforcement, seniors and disabilities investigations, organized crime and gang investigation, and major traffic crash investigations. Last year we responded to 5693 calls for service. The crime rate has dropped by 0.9% with an 88.2% clearance rate on the calls for services.

## **Alignment with Council Goals:**

### **Council Goal #4: Encourage Public Involvement in City Government**

- At the Police Department we have a volunteer Reserve Officer program, and can take up to ten volunteers.

### **Council Goal #5: Enhance the Livability of Stayton**

- The department works very hard at improving the Safety of the City which includes making sure our parks and streets are safe for citizens to enjoy.

### **Council Goal #6: Efficient, Effective, Friendly, Transparent, Honest and Fair, City Government**

- The Police Department continues to work at providing a customer oriented Police Department. There is a process for the citizens to provide feedback to the agency on the Departments service. Each comment is taken seriously and followed up on to improve relations. The Department continues to provide communication to the citizens through multiple media sources to ensure the community is aware of Policing issues.

## **MATERIALS AND SERVICES:**

We have reduced the vehicle lease line item by \$22,000. In the past we have purchased new vehicles out of this line item as a vehicle lease program. Budget law requires special reporting on capitol leases, to simplify the purchase process The General Fund will begin transfers to Vehicle Replacement Fund for Police car purchases.

## **CAPITAL OUTLAY:**

For Capital Outlay we have included three ballistic vests at \$750 each. We have an ongoing Grant from 2005 that reimburses ½ of the vest cost. A ballistic vest has a five year expiration. We have included five computer replacements, 16 patrol cameras ,two Tasers and a patrol rifle.



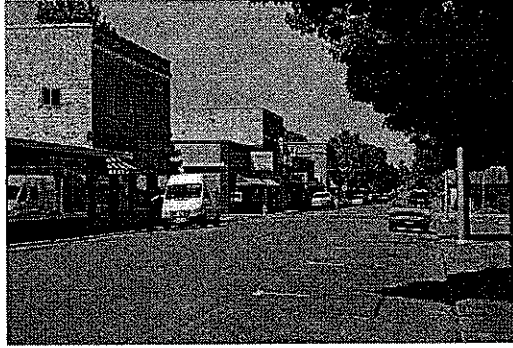


**City of Stayton, Oregon  
Fiscal Year 2009 - 2010 Budget**

**Fund 10 - General Fund  
Program 42 - Police**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
51120	Police Chief	87,545	65,853	88,300	88,512	88,512	88,512
51230	Police Lieutenant	82,520	71,509	77,800	83,760	83,760	83,760
51260	Police Sergeants (2)	104,558	124,575	131,160	131,508	131,508	131,508
51280	Police Officers (12)	468,321	497,965	592,517	593,997	593,997	593,997
51281	Salary - Personal Days	24,964	26,580	29,000	35,270	35,270	35,270
51290	Records Supervisor	48,505	49,622	51,600	52,296	52,296	52,296
51310	Ordinance Officer	38,978	40,341	42,000	44,304	44,304	44,304
51320	Clerk (PT)	10,547	13,640	32,300	17,300	17,300	17,300
51420	Clerk	35,797	38,148	38,300	40,512	40,512	40,512
51720	Overtime Pay	22,899	30,561	29,000	31,000	31,000	31,000
51721	School Overtime	427	275	800	1,000	1,000	1,000
51722	On Call Pay	0	0	0	8,500	8,500	8,500
51723	Special Event Security	4,138	7,978	7,000	7,200	7,200	7,200
51910	FICA & Medicare	68,919	71,503	86,428	86,840	86,840	86,840
51920	Workers Compensation	33,160	25,676	42,120	35,595	35,595	35,595
51931	Health & Dental	180,309	197,980	243,625	259,484	259,484	259,484
51932	PERS Retirement	144,735	155,421	191,995	189,353	189,353	189,353
51933	Disability	3,075	3,223	3,980	3,910	3,910	3,910
51934	Life Insurance	897	876	1,030	900	900	900
51935	City Retirement Plan	16,877	18,781	19,500	23,447	23,447	23,447
51936	Flexible Benefits Administration	343	292	500	500	500	500
	<b>Personnel Services</b>	<b>\$ 1,377,514</b>	<b>\$ 1,440,798</b>	<b>\$ 1,708,955</b>	<b>\$ 1,735,188</b>	<b>\$ 1,735,188</b>	<b>\$ 1,735,188</b>
52110	Office Supplies	5,518	3,959	6,000	5,000	5,000	5,000
52150	Volunteer Supplies	3,293	2,046	2,500	2,000	2,000	2,000
52210	Telephone/Alarms	34,072	36,537	38,000	33,000	33,000	33,000
52310	Equipment Lease/Repair/Maintenance	38,504	4,122	5,500	6,000	6,000	6,000
52330	Building Maintenance	7,832	6,189	9,600	4,000	4,000	4,000
52510	Electricity	5,314	7,256	7,000	6,500	6,500	6,500
52520	Natural Gas	758	1,272	1,800	1,800	1,800	1,800
53110	Operating Supplies	7,731	8,299	9,500	11,050	11,050	11,050
54110	Uniforms	7,368	5,044	8,500	8,500	8,500	8,500
54130	Training/Conferences	8,816	8,855	10,000	10,000	10,000	10,000
54135	College Reimbursement	1,121	256	1,500	1,500	1,500	1,500
57110	Firearms Training	4,240	3,158	5,000	5,000	5,000	5,000
57120	Investigation Expense	1,996	4,143	6,000	5,500	5,500	5,500
57130	Physical Exams/Recruitment	2,324	1,343	3,500	3,500	3,500	3,500
57140	IT Maintenance/Support	12,008	10,111	13,600	13,600	13,600	13,600
57150	Jail Expense	886	856	1,500	1,000	1,000	1,000
57190	Animal Control	2,294	2,638	4,500	4,500	4,500	4,500
57210	Ordinance Control	470	412	1,600	1,100	1,100	1,100
58110	Gasoline & Diesel	24,729	27,695	32,000	27,000	27,000	27,000
58120	Vehicle Maintenance/Repair	19,982	14,881	17,500	17,500	17,500	17,500
58130	Vehicle Lease	37,420	31,702	47,000	25,000	25,000	25,000
62120	Contract Services	25,370	23,370	19,750	19,000	19,000	19,000
62121	Contract Services (911)	155,961	196,600	203,066	207,127	207,127	207,127
62150	Contract Legal	4,987	4,897	6,000	6,000	6,000	6,000
63120	Insurance	18,690	26,476	28,690	28,690	28,690	28,690
	<b>Materials and Services</b>	<b>\$ 431,684</b>	<b>\$ 432,117</b>	<b>\$ 489,606</b>	<b>\$ 453,867</b>	<b>\$ 453,867</b>	<b>\$ 453,867</b>
71200	Equipment	7,478	47,047	15,680	16,800	16,800	16,800
	<b>Capital Outlay</b>	<b>\$ 7,478</b>	<b>\$ 47,047</b>	<b>\$ 15,680</b>	<b>\$ 16,800</b>	<b>\$ 16,800</b>	<b>\$ 16,800</b>
<b>Total Police</b>		<b>\$ 1,816,676</b>	<b>\$ 1,919,962</b>	<b>\$ 2,214,241</b>	<b>\$ 2,205,855</b>	<b>\$ 2,205,855</b>	<b>\$ 2,205,855</b>

# Planning and Development Department



**The Planning and Development Department** was formerly known as the Planning Department. The name has been changed to indicate the City's renewed emphasis on economic and community development. The planning functions of the department are state-mandated, as the department administers state land use laws and ordinances specific to the City of Stayton. The Department supports and advises the City Council and Planning Commission regarding all planning and land use matters, as well as economic and community development activities.

The Department is staffed by the Planning and Development Director. Staff responsibilities include staffing Planning Commission and City Council meetings as needed, providing customer service and assistance in interpreting Stayton's municipal codes and processing a wide variety of different land use applications and actions. The Department also staffs ad hoc committees such as the Downtown Urban Renewal Advisory Committee, during the past fiscal year. With the envisioned establishment of a downtown urban renewal program, the Department will provide staff assistance to the urban renewal agency.

The Planning Department is responsible for management of the City's Geographic Information System, providing mapping products and technical assistance to the Public Works and Police Departments. Special Projects in FY 09-10 include continued implementation of the Downtown Master Plan by establishment of an urban renewal agency, continued review of the Land Use and Development Code to assure that the City's regulations are appropriate, and updating the Comprehensive Plan.

## **Alignment with Council Goals:**

### **Council Goal #2: Downtown Revitalization**

- The Department will be working to implement the Downtown Urban Renewal Plan.

### **Council Goal #3: Support Economic Development Efforts in Stayton**

- The Department has been inventorying available commercial and industrial property and will be posting this information on the City's website.
- The Department works closely with the Stayton Sublimity Chamber of Commerce.
- The Department has been working on making sure that the City's Land Use Code and other development policies strike the balance between assuring that new development minimizes its impacts on the City with the ability for businesses to expand and prosper.

### **Council Goal #4: Encourage Public Involvement in City Government**

- The Department has expanded the information available on land use proceedings on the City's website and has a continual notification system to assure that members of the public are aware of Departmental activities.
- The Department hopes to have an intern to coordinate the public participation aspects of updating the City's Comprehensive Plan.

### **Council Goal #5: Enhance the Livability of Stayton**

- The Department's overall aim in drafting of land use regulations, review of development proposals, and other activities is to create a desirable environment in which to work, live and play.



## **PERSONNEL SERVICES:**

In January 2009 the staff of Department was reduced by laying off the Assistant Planner. The 2009-10 budget reflects a decrease in personal costs, continuing to keep the position of the Assistant Planner unoccupied. The Department has applied to the University of Oregon for an intern under their Resource Assistance for Rural Environments program. The City has benefitted from accessing this program several times in the past. The program does require a stipend from the city and funds have been included in the budget for this position.

## **MATERIALS AND SERVICES:**

Funds under the computer line item have been increased. The Department plans to purchase software that will allow greater access by other departments in the city to a Geographic Information System without the need for those departments to invest in more expensive software.

**City of Stayton, Oregon  
Fiscal Year 2009 - 2010 Budget**

**Fund 10 - General Fund  
Program 43 - Planning**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
51180	City Planner	55,611	63,767	73,650	74,736	74,736	74,736
51210	Assistant Planner	39,814	42,990	47,100	0	0	0
51910	FICA & Medicare	7,105	7,868	9,250	5,717	5,717	5,717
51920	Workers Compensation	271	242	300	145	145	145
51931	Health & Dental	17,514	19,683	21,948	17,676	17,676	17,676
51933	Disability	371	394	475	287	287	287
51934	Life Insurance	69	69	85	38	38	38
51935	City Retirement Plan	9,661	16,014	17,275	12,780	12,780	12,780
51936	Flexible Benefits Administration	40	42	50	60	60	60
51960	Relocation Allowance	2,000	0	0	0	0	0
	<b>Personnel Services</b>	<b>\$ 132,456</b>	<b>\$ 151,070</b>	<b>\$ 170,133</b>	<b>\$ 111,439</b>	<b>\$ 111,439</b>	<b>\$ 111,439</b>
52210	Telephone	191	175	400	400	400	400
52420	Computer	2,714	0	1,500	4,900	4,900	4,900
53110	Operating Supplies	3,527	3,043	4,500	4,500	4,500	4,500
53120	Advertising	5,964	5,131	6,000	6,000	6,000	6,000
54130	Training/Conferences	728	924	1,000	1,000	1,000	1,000
62021	R.A.R.E. Intern	0	0	0	19,000	19,000	19,000
62150	Contract-Legal	16,121	11,137	12,000	12,000	12,000	12,000
62160	Contract Planner	0	0	0	0	0	0
	<b>Materials and Services</b>	<b>\$ 29,246</b>	<b>\$ 20,410</b>	<b>\$ 25,400</b>	<b>\$ 47,800</b>	<b>\$ 47,800</b>	<b>\$ 47,800</b>
71200	Equipment	0	3,001	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 3,001</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Planning</b>		<b>\$ 161,702</b>	<b>\$ 174,481</b>	<b>\$ 195,533</b>	<b>\$ 159,239</b>	<b>\$ 159,239</b>	<b>\$ 159,239</b>



# Stayton Community Center

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**The Community Center** is the official meeting place for the City Council and other City groups. The Center brings people together for social and civic functions. The Community Center is available for dances, weddings, receptions, parties, meetings and concerts as well as for other events.

The Community Center has a total of 3,337 square feet available for events. The hall can be divided into two portions. The north end has 1,112 square feet available and the south end has 2,224 square feet available. There is a kitchen facility and restrooms also.

The City of Stayton has recently upgraded the sound system, window coverings and has also added a new hand washing sink in the kitchen. The Community Center has a regular cleaning schedule and the City performs maintenance as needed. The City of Stayton is looking at continual upgrade opportunities for the Community Center.



**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 10 - General Fund**  
**Program 44 - Community Center**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
51330	Custodian	20,269	2,432	0	0	0	0
51391	Temporary Employees	0	0	0	6,000	6,000	6,000
51410	Manager	11,740	40	0	0	0	0
51415	Parks & Recreation Supervisor	0	9,440	10,075	0	0	0
51425	Part-Time Recreation Staff	0	309	14,980	0	0	0
51910	FICA & Medicare	2,343	679	1,917	459	459	459
51920	Workers Compensation	648	1,329	358	459	459	459
51931	Health & Dental	8,257	0	2,093	0	0	0
51933	Disability	125	0	45	0	0	0
51934	Life Insurance	35	0	8	0	0	0
51935	City Retirement Plan	4,449	449	4,775	0	0	0
	<b>Personnel Services</b>	<b>\$ 47,867</b>	<b>\$ 14,678</b>	<b>\$ 34,251</b>	<b>\$ 6,918</b>	<b>\$ 6,918</b>	<b>\$ 6,918</b>
52110	Office Supplies	0	2,474	2,685	200	200	200
52210	Telephone/Alarms	658	2,574	2,526	2,200	2,200	2,200
52330	Building Maintenance	4,862	10,869	7,555	4,000	4,000	4,000
52510	Electricity	3,711	4,064	4,248	4,000	4,000	4,000
52520	Natural Gas	4,433	4,623	4,712	4,700	4,700	4,700
53110	Operating Supplies	115	5,356	12,630	250	250	250
53150	Custodial Supplies	4,733	10,438	8,674	7,000	7,000	7,000
54110	Uniforms	180	0	0	0	0	0
54125	Recreation Program Grant	0	0	2,500	0	0	0
54130	Training/Conferences	1,892	618	800	0	0	0
62120	Contract Services	0	35,401	32,620	35,000	35,000	35,000
63120	Insurance	0	2,331	2,650	2,650	2,650	2,650
	<b>Materials and Services</b>	<b>\$ 20,584</b>	<b>\$ 78,749</b>	<b>\$ 81,600</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
71200	Equipment	0	7,692	17,350	5,000	5,000	5,000
71201	Roof Replacement	0	0	23,000	0	0	0
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 7,692</b>	<b>\$ 40,350</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
	<b>Total Community Center</b>	<b>\$ 68,451</b>	<b>\$ 101,118</b>	<b>\$ 156,201</b>	<b>\$ 71,918</b>	<b>\$ 71,918</b>	<b>\$ 71,918</b>

# Parks Maintenance



**The Parks Maintenance** fund provides maintenance of the City of Stayton's parks and open spaces. The City of Stayton owns and maintains pedestrian trails, mini-parks, neighborhood parks, community parks, and natural open spaces. The City maintains 12.7 acres of mini/neighborhood parks, 7.65 acres of community parks, and 106 acres of open space parks. The city's parks system is highly valued by residents and visitors because they help make Stayton a livable community.

## **Alignment with Council Goals:**

### **Council Goal #5: Enhance the Livability of Stayton**

- Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces.
- The City will serve as a catalyst to encourage the development of leisure time/recreation opportunities through partnerships with local organizations.

## **Implementation Strategy:**

- The Parks and Recreation Board will review each of the City parks in 2009-2010. The individual park review will include a review of the Master Plan, identification of maintenance issues/problems, setting priorities for maintenance activities, recommendation of improvements and development of a funding strategy.
- Develop a list of volunteer opportunities in city parks.

## **PERSONNEL SERVICES:**

One full-time Park Maintenance Worker, and two Seasonal Maintenance Worker positions. The City also utilizes community service workers (assigned by Marion County Justice Court) and volunteers for daily litter patrols and special projects. The budget includes some flexible hours to deal with winter storm cleanup, special events and vacations.

## **MATERIALS AND SERVICES:**

The majority of the materials and services expenses are routine expenses for electricity, insurance, vehicle operating / maintenance costs, Jordan Bridge maintenance, cleaning and painting touch-up, and uniforms, training and certification renewals the Parks Maintenance Worker.

Parks Maintenance includes general materials & supplies for all city parks including parts for equipment and structures, turf maintenance, irrigation systems, replacement of vandalized items, and Riverfront Park maintenance.

The Contracts and Services line item includes money for engineering and design services. One work item will be to assess the health, safety and maintenance needs of the fir trees in Pioneer Park.

## **CAPITAL OUTLAY:**

Capital Outlay includes the purchase of a blower attachment, as well as other replacement equipment for Parks.



**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 10 - General Fund**  
**Program 45 - Park Maintenance**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
51380	Maintenance Worker	26,938	29,277	30,500	40,036	40,036	40,036
51390	Seasonal Maintenance Worker	14,333	16,074	22,500	22,533	22,533	22,533
51720	Overtime Pay	427	278	1,500	1,500	1,500	1,500
51910	FICA & Medicare	3,058	3,326	4,169	4,901	4,901	4,901
51920	Workers Compensation	1,954	1,623	2,355	2,800	2,800	2,800
51931	Health & Dental	12,944	14,546	16,224	17,196	17,196	17,196
51933	Disability	102	112	120	149	149	149
51934	Life Insurance	38	38	40	38	38	38
51935	City Retirement Plan	3,744	4,362	4,370	6,846	6,846	6,846
51936	Flexible Benefits Administration	0	0	0	0	0	0
<b>Personnel Services</b>		<b>\$ 63,538</b>	<b>\$ 69,634</b>	<b>\$ 81,778</b>	<b>\$ 95,999</b>	<b>\$ 95,999</b>	<b>\$ 95,999</b>
52510	Electricity	1,818	1,939	2,090	2,090	2,090	2,090
54110	Uniforms	639	751	1,440	1,440	1,440	1,440
54130	Training/Conferences	168	143	1,070	750	750	750
55130	Park Maintenance	14,111	14,713	23,632	23,632	23,632	23,632
56140	Jordan Bridge Maintenance	516	13,202	980	500	500	500
58110	Gasoline & Diesel	6,313	6,806	6,279	6,279	6,279	6,279
58120	Vehicle Maintenance/Repair	4,277	4,119	4,155	4,150	4,150	4,150
62120	Contract Services	0	1,763	0	2,000	2,000	2,000
63120	Insurance	5,508	6,587	7,480	7,480	7,480	7,480
<b>Materials and Services</b>		<b>\$ 33,350</b>	<b>\$ 50,021</b>	<b>\$ 47,126</b>	<b>\$ 48,321</b>	<b>\$ 48,321</b>	<b>\$ 48,321</b>
71200	Equipment	488	261	20,000	10,000	10,000	10,000
71210	Levy Funded Equipment	43,441	0	0	0	0	0
71220	Resurface Tennis Courts	86,886	0	0	0	0	0
<b>Capital Outlay</b>		<b>\$ 130,815</b>	<b>\$ 261</b>	<b>\$ 20,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Total Park Maintenance</b>		<b>\$ 227,703</b>	<b>\$ 119,917</b>	<b>\$ 148,904</b>	<b>\$ 154,320</b>	<b>\$ 154,320</b>	<b>\$ 154,320</b>

**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 10 - General Fund**  
**Program 46 - Library**

Beginning in Fiscal Year 2007 -2008, a new Library Fund (Fund 16) was created to account for Library related activities.

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
51160	Librarian	65,257	0	0	0	0	0
51340	Library Assistants (2)	44,496	0	0	0	0	0
51360	Library Aides (5)	73,974	0	0	0	0	0
51910	FICA & Medicare	13,398	0	0	0	0	0
51920	Workers Compensation	620	0	0	0	0	0
51931	Health & Dental	14,984	0	0	0	0	0
51933	Disability	234	0	0	0	0	0
51934	Life Insurance	38	0	0	0	0	0
51935	City Retirement Plan	9,071	0	0	0	0	0
51936	Flexible Benefits Administration	44	0	0		0	0
<b>Personnel Services</b>		<b>\$ 222,116</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
52210	Telephone/Alarms	1,929	0	0	0	0	0
52330	Building Maintenance	6,024	0	0	0	0	0
52420	Computer Maintenance	540	0	0	0	0	0
52510	Electricity	4,576	0	0	0	0	0
52520	Natural Gas	2,589	0	0	0	0	0
53110	Operating Supplies	4,064	0	0	0	0	0
53115	Book Repair & Supplies	2,659	0	0	0	0	0
53118	Postage	195	0	0	0	0	0
54130	Training/Conferences	437	0	0	0	0	0
54140	Travel	0	0	0	0	0	0
62010	Contract Services - IT	395	0	0	0	0	0
62115	Professional Services (CCRLS)	2,729	0	0	0	0	0
63120	Insurance	3,308	0	0	0	0	0
<b>Materials and Services</b>		<b>\$ 29,446</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
71200	Equipment	10,332	0	0	0	0	0
72110	Books	20,075	0	0	0	0	0
72115	Children's Books	3,627	0	0	0	0	0
72120	Reference Material	1,303	0	0	0	0	0
72130	Audio Visual	2,441	0	0	0	0	0
72135	Children's Audio Visual	1,172	0	0	0	0	0
72140	Periodicals	2,093	0	0	0	0	0
72142	Adult Programming	0	0	0	0	0	0
72145	Children's Programming	750	0	0	0	0	0
<b>Capital Outlay</b>		<b>\$ 41,794</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Library</b>		<b>\$ 293,356</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



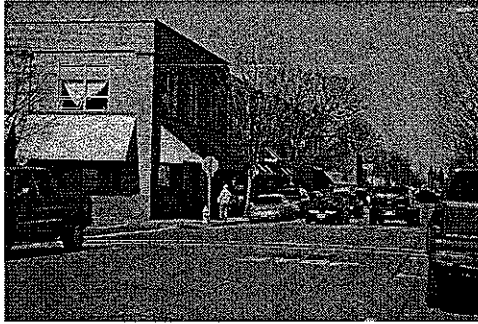
City of Stayton, Oregon  
Fiscal Year 2009 - 2010 Budget

Fund 10 - General Fund  
Program 48 - Street Lights

The Street Light budget provides funds for maintenance and power costs related to Stayton's numerous street lights. Pacific Power & Light maintains the street lights and the City pays a monthly fee for each street light, the amount of which is dependent on the type of street light installed. Although not implemented by recent City Councils, the Stayton Municipal Code does provide for a "Street Light Service Charge" designed to cover the cost of this function.

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
52510	Electricity	77,320	87,987	93,500	93,500	93,500	93,500
52515	Street Light Installation	0	0	0	2,500	2,500	2,500
	<b>Materials and Services</b>	<b>\$ 77,320</b>	<b>\$ 87,987</b>	<b>\$ 93,500</b>	<b>\$ 96,000</b>	<b>\$ 96,000</b>	<b>\$ 96,000</b>
<b>Total Street Lights</b>		<b>\$ 77,320</b>	<b>\$ 87,987</b>	<b>\$ 93,500</b>	<b>\$ 96,000</b>	<b>\$ 96,000</b>	<b>\$ 96,000</b>
<b>Total General Fund Revenues</b>		<b>\$ 4,201,617</b>	<b>\$ 4,165,968</b>	<b>\$ 4,048,841</b>	<b>\$ 4,043,403</b>	<b>\$ 4,043,403</b>	<b>\$ 4,043,403</b>
<b>Total General Fund Expenditures</b>		<b>\$ 4,201,617</b>	<b>\$ 4,165,968</b>	<b>\$ 4,048,841</b>	<b>\$ 4,043,403</b>	<b>\$ 4,043,403</b>	<b>\$ 4,043,403</b>

# Public Works Administration



**The Public Works Administration Fund** was established so all administrative expenses for the Water, Sewer, Street, Parks and Facilities are in the same fund. The PW Admin Fund pays for the administrative costs for the management of the entire Public Works Department. Administrative duties include building permits, contracts, master planning, development review and inspection, council staff reports, engineering services, and administration of the water, sewer, and street utilities.

## **Alignment with Council Goals:**

### **Council Goal #5: Improve Public Infrastructure**

- Continue to improve public infrastructure to meet the demands of a growing community.

### **Council Goal #5: Enhance the Livability of Stayton**

- Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces.

## **Implementation Strategy:**

The Public Works Department administrative staff will focus on several major construction projects in FY 2009-2010.

**Water System Improvements:** The City will construct the \$3.6 million water treatment plant improvement project and the \$400,000 Elwood/6<sup>th</sup>/Hollister water main project.

**Wastewater Treatment Plant Improvements:** The City will begin the \$5.8+ million Phase 1 - Wastewater Treatment Facility (WWTF) improvement. This project includes 6 months of engineering design, bidding and the start of construction of a major renovation of the existing Wastewater Treatment Plant on Jetters Way.

**Street Maintenance Projects:** The PW Department will manage street improvement projects using the Federal Stimulus Package funding and local funds.

## **Public Works Administration Budget**

The Public Works Administration staff includes the Public Works Director David Kinney, Sr. Engineering Technician Mike Brash, Public Works Administrative Assistant Alissa Angelo and Permits Clerk Jennifer Jackson.

The City does receive savings by having a qualified inspector on staff. In the past, the City contracted with the City Engineer Ed Sigurdson or the larger engineering firms, such as Keller Associates or Black & Veatch, to perform this work. By utilizing in-house staff the City will reduce engineering consultant services expenses for the water projects, sewer projects and development inspections.

## **MATERIALS AND SERVICES:**

The Public Works Administration Fund covers the administrative expenses of the department. Materials and services include all costs related to the public works office at 311 Third Avenue including rent, utilities, telephones/alarms, building maintenance, computer maintenance and equipment leases (copier). The PW Admin Fund also pays for all personnel related expenses including advertising (recruitment), employee drug testing (random and employment related tests), and training/conferences for the office staff.



**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 15 - Public Works Administration**

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	45,911	43,692	40,000	26,450	26,450	26,450
	<b>30 - Beginning Fund Balance</b>	<b>\$ 45,911</b>	<b>\$ 43,692</b>	<b>\$ 40,000</b>	<b>\$ 26,450</b>	<b>\$ 26,450</b>	<b>\$ 26,450</b>
43500	Earned Interest	1,443	544	300	0	0	0
	<b>38 - Interest</b>	<b>\$ 1,443</b>	<b>\$ 544</b>	<b>\$ 300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
47105	Transfer From Water Fund	126,800	123,270	131,967	160,000	160,000	160,000
47110	Transfer From Sewer Fund	126,800	123,270	131,967	160,000	160,000	160,000
47115	Transfer From Street Fund	126,800	123,270	131,967	85,000	85,000	85,000
49500	Miscellaneous	50	0	0	100	100	100
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 380,450</b>	<b>\$ 369,810</b>	<b>\$ 395,901</b>	<b>\$ 405,100</b>	<b>\$405,100</b>	<b>\$405,100</b>
<b>Total Revenues</b>		<b>\$ 427,804</b>	<b>\$ 414,046</b>	<b>\$ 436,201</b>	<b>\$ 431,550</b>	<b>\$431,550</b>	<b>\$431,550</b>

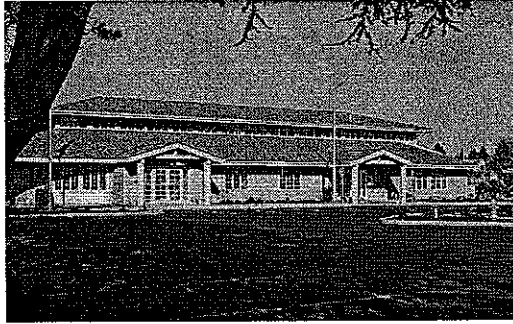
**Expenditures**

51140	Public Works Director	78,961	93,347	82,980	84,228	84,228	84,228
51215	Public Works Secretary	35,669	37,108	40,600	42,712	42,712	42,712
51320	Intern (6 Mos)	0	0	0	0	0	0
51321	Permit Clerk	32,612	28,759	37,250	35,578	35,578	35,578
51330	Custodian	7,688	923	0	0	0	0
51391	Temporary Employees	1,621	17,118	0	12,000	12,000	12,000
51460	Engineer Technician	37,755	0	40,224	46,550	46,550	46,550
51720	Overtime	0	0	2,200	2,200	2,200	2,200
51910	FICA & Medicare	14,269	13,105	15,381	17,080	17,080	17,080
51920	Workers Compensation	1,894	1,749	2,500	4,085	4,085	4,085
51931	Health & Dental	35,265	32,910	60,336	57,936	57,936	57,936
51933	Disability	690	529	800	812	812	812
51934	Life Insurance	144	122	170	152	152	152
51935	City Retirement Plan	25,925	22,577	28,200	27,620	27,620	27,620
51936	Flexible Benefits Administration	44	39	60	0	0	0
	<b>Personnel Services</b>	<b>\$ 272,536</b>	<b>\$ 248,285</b>	<b>\$ 310,701</b>	<b>\$ 330,953</b>	<b>\$330,953</b>	<b>\$330,953</b>
52110	Office Supplies	6,324	7,200	7,545	6,500	6,500	6,500
52140	Technician Supplies	0	0	1,140	800	800	800
52210	Telephone/Alarms	2,380	2,784	1,720	3,360	3,360	3,360
52310	Equipment Lease	3,842	2,874	4,150	3,000	3,000	3,000
52330	Building Maintenance	10	0	0	500	500	500
52420	Computer Expense	2,616	2,037	1,650	2,400	2,400	2,400
52510	Electricity	3,578	4,906	4,470	4,500	4,500	4,500
53120	Advertising	6,807	7,717	8,420	6,000	6,000	6,000
53200	Office Rent	13,800	12,880	15,900	15,100	15,100	15,100
54110	Uniforms	146	0	250	250	250	250
54120	Memberships	4,889	4,927	5,925	5,925	5,925	5,925
54130	Traning/Conferences	3,184	4,918	5,940	3,000	3,000	3,000
57131	Employee Drug Testing	927	1,946	2,070	1,500	1,500	1,500
58110	Gasoline & Diesel	0	0	0	0	0	0
58120	Vehicle Maintenance/Repair	0	0	0	0	0	0
62010	Contract Services - IT	32,378	32,161	32,060	13,500	13,500	13,500
62120	Contract Services	0	20,073	14,975	15,300	15,300	15,300
62150	Contract Legal	23,172	33,878	15,375	15,000	15,000	15,000
63120	Insurance	581	1,013	1,150	1,150	1,150	1,150
	<b>Materials and Services</b>	<b>\$ 104,632</b>	<b>\$ 139,314</b>	<b>\$ 122,740</b>	<b>\$ 97,785</b>	<b>\$ 97,785</b>	<b>\$ 97,785</b>
71200	Equipment	6,943	0	0	0	0	0
71202	Financial Software/Hardware	0	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 6,943</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Stayton, Oregon  
Fiscal Year 2009 - 2010 Budget**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
90110	Transfer To General Fund	0	0	0	0	0	0
	<b>Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
95110	Contingency	0	26,447	2,760	2,812	2,812	2,812
99100	Unappropriated Funds	43,692	0	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ 43,692</b>	<b>\$ 26,447</b>	<b>\$ 2,760</b>	<b>\$ 2,812</b>	<b>\$ 2,812</b>	<b>\$ 2,812</b>
<b>Total Expenditures</b>		<b>\$ 427,804</b>	<b>\$ 414,046</b>	<b>\$ 436,201</b>	<b>\$ 431,550</b>	<b>\$431,550</b>	<b>\$431,550</b>
<b>Total Public Works Admin Revenues</b>		<b>\$ 427,804</b>	<b>\$ 414,046</b>	<b>\$ 436,201</b>	<b>\$ 431,550</b>	<b>\$431,550</b>	<b>\$431,550</b>
<b>Total Public Works Admin Expenditures</b>		<b>\$ 427,804</b>	<b>\$ 414,046</b>	<b>\$ 436,201</b>	<b>\$ 431,550</b>	<b>\$431,550</b>	<b>\$431,550</b>

# Stayton Public Library



**Stayton Public Library** is a vital and dynamic part of the City of Stayton and is valued highly by the citizens of Stayton and the surrounding area. Through the bold vision of the people of Stayton, a grass-roots effort fueled by the Library Foundation and the city worked to expand the library to its current size of 12,500 square feet that has made the facility into a state of the art library that is admired and respected throughout the state for an example of what a small community can do. The library is heavily used by the people of the city and surrounding area, checking out over 106,000 items in 2008, with more than 9000 library card holders. Over 4500 people attended library programs last year.

## **Alignment with Council Goals:**

### **Council Goal #4: Encourage Public Involvement in City Government**

- The Library has a strong community involvement through volunteerism.

### **Council Goal #5: Enhance the Livability of Stayton**

- The Library provides quality leisure time activities for all ages.

## **REVENUES:**

The CCRLS reimbursement has increased to 49,725.

CCRLS net lending is expected to increase due to changes in loan rules for all libraries.

We expect an increase in rental of the meeting room of \$300 to \$1600 due to increased promotion of its availability.

## **MATERIALS AND SERVICES:**

Book repair and supplies: the need for supplies has not been as great as anticipated so we are reducing this fund by \$2000 to \$4500.

Building Maintenance reduced by \$500 to \$3500 due to lesser need.

Training is increased by \$300 to \$1500 due to the need for additional training and conference attendance for staff in order to give the best service possible to our customers.

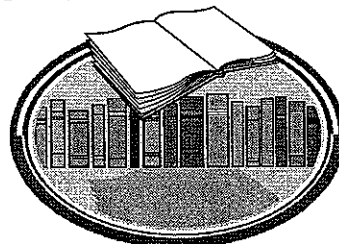
## **CAPITAL OUTLAY:**

Window replacement: local option levy funds of \$40,000 will go toward replacement of windows in the older portion of the building which are damaged due to weather and age. The Library foundation has also dedicated \$10750 in Spirit Mountain grant funds to add to the project.

Children's books: Increased by \$700 to \$7200. Children's books are expensive and the collection is heavily used by Stayton families. Checkout of children's and young adult materials in 2008 was 45,539 which is 43 percent of overall checkout. This does not reflect the same percentage of fund allocation for adult materials.

Children's programming: increased by \$500 to \$2500. 3900 of the 4500 people attending programs last year were children. We are beginning a new program for Young Adults (teens) and have increased need for materials and program support

New line item #53116 – Ready to Read Program, This will allow for better tracking of expenditures for this State Grant Program.



**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 16 - Library**

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	0	0	20,000	20,000	20,000	20,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
41110	Previously Levied Taxes	0	5,544	3,500	4,000	4,000	4,000
41122	Library Local Option	0	135,407	135,400	162,432	162,432	162,432
	<b>31 - Property Taxes</b>	<b>\$ -</b>	<b>\$ 140,951</b>	<b>\$ 138,900</b>	<b>\$ 166,432</b>	<b>\$ 166,432</b>	<b>\$ 166,432</b>
46700	CCRLS Reimbursement	\$ -	\$ 46,777	\$ 44,100	\$ 49,725	\$ 49,725	\$ 49,725
46710	CCRLS Net Lending	0	0	8,500	8,500	8,500	8,500
	<b>32 - Charges For Services</b>	<b>\$ -</b>	<b>\$ 46,777</b>	<b>\$ 52,600</b>	<b>\$ 58,225</b>	<b>\$ 58,225</b>	<b>\$ 58,225</b>
43850	Endowment Contribution	0	20,000	22,500	25,000	25,000	25,000
	<b>33 - Grants and Contributions</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 22,500</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
45655	Meeting Room Rent	0	0	0	1,600	1,600	1,600
45660	Non-Resident Library Fees	0	10,678	9,000	9,000	9,000	9,000
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ -</b>	<b>\$ 10,678</b>	<b>\$ 9,000</b>	<b>\$ 10,600</b>	<b>\$ 10,600</b>	<b>\$ 10,600</b>
45650	Library Fines/Miscellaneous	0	13,097	13,500	13,500	13,500	13,500
	<b>36 - Fines and Forfeitures</b>	<b>\$ -</b>	<b>\$ 13,097</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>
43840	Library State Aid	0	0	1,530	1,530	1,530	1,530
	<b>37 - Intergovernmental</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,530</b>	<b>\$ 1,530</b>	<b>\$ 1,530</b>	<b>\$ 1,530</b>
43500	Earned Interest	0	924	600	800	800	800
	<b>38 - Interest</b>	<b>\$ -</b>	<b>\$ 924</b>	<b>\$ 600</b>	<b>\$ 800</b>	<b>\$ 800</b>	<b>\$ 800</b>
47100	Transfer From General Fund	0	155,500	155,500	155,500	155,500	155,500
49500	Miscellaneous	0	1,511	1,300	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ 157,011</b>	<b>\$ 156,800</b>	<b>\$ 155,500</b>	<b>\$ 155,500</b>	<b>\$ 155,500</b>
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ 389,437</b>	<b>\$ 415,430</b>	<b>\$ 451,587</b>	<b>\$ 451,587</b>	<b>\$ 451,587</b>

**Expenditures**

51160	Library Director	0	67,215	69,900	56,524	56,524	56,524
51340	Library Assistants (2)	0	48,464	46,941	47,549	47,549	47,549
51360	Library Aides (8)	0	100,795	112,330	127,630	127,630	127,630
51910	FICA & Medicare	0	15,878	17,532	17,725	17,725	17,725
51920	Workers Compensation	0	622	725	750	750	750
51931	Health & Dental	0	29,505	33,720	29,625	29,625	29,625
51933	Disability	0	360	390	335	335	335
51934	Life Insurance	0	77	80	80	80	80
51935	City Retirement Plan	0	12,308	14,325	14,906	14,906	14,906
51936	Flexible Benefits Administration	0	42	60	60	60	60
	<b>Personnel Services</b>	<b>\$ -</b>	<b>\$ 275,267</b>	<b>\$ 296,003</b>	<b>\$ 295,184</b>	<b>\$ 295,184</b>	<b>\$ 295,184</b>
52210	Telephone/Alarms	0	2,764	3,000	3,000	3,000	3,000
52330	Building Maintenance	0	4,525	4,000	3,500	3,500	3,500
52420	Computer Maintenance	0	715	1,000	1,000	1,000	1,000
52510	Electricity	0	10,751	9,800	9,800	9,800	9,800
52520	Natural Gas	0	4,789	5,200	4,500	4,500	4,500
53110	Operating Supplies	0	3,120	3,500	3,500	3,500	3,500

**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
53115	Book Repair & Supplies	0	3,854	6,500	4,500	4,500	4,500
53116	Ready to Read Program	0	0	0	1,530	1,530	1,530
53118	Postage	0	302	300	300	300	300
54130	Training/Conferences	0	914	1,200	1,500	1,500	1,500
54140	Travel	0	101	200	300	300	300
62010	Contract Services - IT & custodial	0	846	14,100	12,000	12,000	12,000
62115	Professional Services (CCRLS)	0	3,804	2,900	2,900	2,900	2,900
63110	Audit	0	0	1,500	1,500	1,500	1,500
63120	Insurance	0	4,256	4,830	4,830	4,830	4,830
	<b>Materials and Services</b>	<b>\$ -</b>	<b>\$ 40,741</b>	<b>\$ 58,030</b>	<b>\$ 54,660</b>	<b>\$ 54,660</b>	<b>\$ 54,660</b>
71200	Equipment	0	4,515	4,000	3,470	3,470	3,470
71210	Levy Funded Equipment	0	0	0	40,000	40,000	40,000
72110	Books	0	20,577	22,800	20,000	20,000	20,000
72115	Children's Books	0	6,430	6,500	7,200	7,200	7,200
72120	Reference Material	0	1,083	2,000	2,000	2,000	2,000
72130	Audio Visual	0	2,904	3,500	3,500	3,500	3,500
72135	Children's Audio Visual	0	1,629	1,500	1,500	1,500	1,500
72140	Periodicals	0	2,556	2,500	2,500	2,500	2,500
72142	Adult Programming	0	0	100	300	300	300
72145	Childrens & Teen Programming	0	370	2,000	2,500	2,500	2,500
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 40,065</b>	<b>\$ 44,900</b>	<b>\$ 82,970</b>	<b>\$ 82,970</b>	<b>\$ 82,970</b>
95110	Contingency	0	21,102	16,497	18,773	18,773	18,773
99100	Unappropriated Funds	0	0	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ -</b>	<b>\$ 21,102</b>	<b>\$ 16,497</b>	<b>\$ 18,773</b>	<b>\$ 18,773</b>	<b>\$ 18,773</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ 377,175</b>	<b>\$ 415,430</b>	<b>\$ 451,587</b>	<b>\$ 451,587</b>	<b>\$ 451,587</b>
<b>Total Library Revenues</b>		<b>\$ -</b>	<b>\$ 389,437</b>	<b>\$ 415,430</b>	<b>\$ 451,587</b>	<b>\$ 451,587</b>	<b>\$ 451,587</b>
<b>Total Library Expenditures</b>		<b>\$ -</b>	<b>\$ 377,175</b>	<b>\$ 415,430</b>	<b>\$ 451,587</b>	<b>\$ 451,587</b>	<b>\$ 451,587</b>

# Water Enterprise Fund



**The Water Enterprise Fund** provides funding for the treatment and delivery of clean water to the City's residents and customers.

The City of Stayton water system includes facilities to treat, store, pump and deliver excellent drinking water to our customers.

Raw water is delivered from the North Santiam River via the Reid Power Canal to the City's Water Treatment Facility on 1<sup>st</sup> Avenue.

The City treats the raw water at the plant using the city's slow sand filtration system. Once the water is treated, it is chlorinated and then delivered to residential, commercial, and industrial customers through 44.5 miles of water transmission and distribution lines. The City stores water in the 5.0 million gallon reservoir on E. Pine Street. The reservoir and pump system pressurizes the water system and provides fire storage and an equivalent of three (3) days daily use.

Last year the City produced 802.1 million gallons of water and delivered it to Stayton residents, businesses and industries. NORPAC Foods is the city's largest customer. They used 137 million gallons in 2008. During a peak summer day, the City of Stayton produces and delivers 4.4 million gallons of high quality drinking water to its customers.

As an enterprise fund, service revenues paid by customers must cover all costs of operating the City of Stayton water system including personnel, materials and services, capital outlay, debt service and major renovations and repairs to the water system.

## **Alignment with Council Goals:**

### **Council Goal #1: Improve Public Infrastructure**

- Continue to improve public infrastructure to meet the demands of a growing community.

### **Council Goal #5: Enhance the Livability of Stayton**

- Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces.

## **Implementation Strategy:**

The Water Enterprise Fund includes several major construction projects in FY 2009-2010 and a number of on-going maintenance programs.

- 1. Water Treatment Plant Improvements.** Emery & Sons Construction, Inc. has begun a \$3.6 million water treatment plant improvement project. At the Water Treatment Plant, the City will rebuild Filter Bed #3, replace all electrical panels, install new energy efficient pumps, paint the interior and exterior of the chlorine contact clearwell, add an emergency generator to ensure water can be treated during major power outages and install new electronic controls. In addition, the E. Pine Street Booster Pump Station will have new energy efficient variable speed pumps and a backup generator installed.

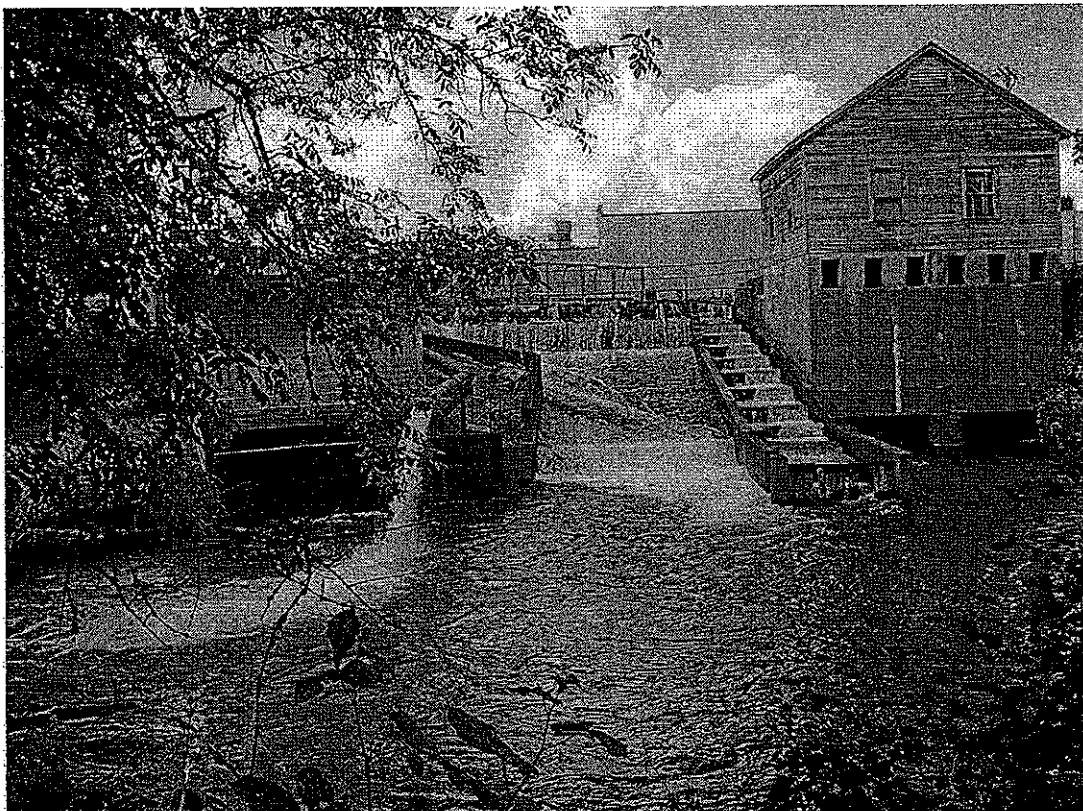


# Water Enterprise Fund Continued

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## Implementation Strategy continued:

2. **Elwood/6<sup>th</sup>/Hollister Water Main Improvements.** The City will complete 4487 lineal feet of new 8" ductile iron water mains in this neighborhood. The project will several benefits: (1) undersized and leaking 1", 2" & 4" water lines will be replaced, (2) fire flows to the St. Mary Elementary School, St. Mary's church buildings and the Santiam Memorial Hospital will be improved and (3) pressure reduction valves will be installed to homes where water pressure exceeds the 55 psi recommendations.
3. **NORPAC Foods.** The City worked with NORPAC Foods in Spring 2009 to replace old water meters, add backflow prevention devices and replace older, unnecessary service lines and fire lines. Work on NORPAC upgrades will be completed in Summer 2009.
4. **Replacements.** Install radio read meters in high traffic areas of the City, such as Wilco Road and Shaff Road.
5. **Service Line & Valve Replacements.** Continue the monthly program to replace 4 service lines per month. The City continues to exercise water valves regularly and replace damaged or inoperable valves as they are identified. In addition, the city will install 2-3 new valves where it will improve the operational efficiency of the distribution system.



**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 20 - Water Enterprise Fund**

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	257,716	404,070	515,275	180,577	180,577	180,577
	<b>30 - Beginning Fund Balance</b>	<b>\$ 257,716</b>	<b>\$ 404,070</b>	<b>\$ 515,275</b>	<b>\$ 180,577</b>	<b>\$ 180,577</b>	<b>\$ 180,577</b>
44200	Customer Receipts	1,211,677	1,245,572	1,412,360	1,600,080	1,600,080	1,600,080
	<b>32 - Charges For Services</b>	<b>\$ 1,211,677</b>	<b>\$ 1,245,572</b>	<b>\$ 1,412,360</b>	<b>\$ 1,600,080</b>	<b>\$ 1,600,080</b>	<b>\$ 1,600,080</b>
44300	Hook Up Fees	13,533	11,671	9,960	9,000	9,000	9,000
49501	Late Fees	19,751	18,697	13,210	20,000	20,000	20,000
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 33,284</b>	<b>\$ 30,369</b>	<b>\$ 23,170</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
43500	Earned Interest	15,694	17,610	16,170	9,000	9,000	9,000
	<b>38 - Interest</b>	<b>\$ 15,694</b>	<b>\$ 17,610</b>	<b>\$ 16,170</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
45230	Developer Reimbursement	33	0	0	0	0	0
47251	Insurance Proceeds	0	0	0	0	0	0
48200	Transfer from SDG	0	106,275	108,140	108,140	108,140	108,140
49500	Miscellaneous	2,844	2,213	2,815	29,000	29,000	29,000
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 2,877</b>	<b>\$ 108,488</b>	<b>\$ 110,955</b>	<b>\$ 137,140</b>	<b>\$ 137,140</b>	<b>\$ 137,140</b>
<b>Total Revenues</b>		<b>\$ 1,521,248</b>	<b>\$ 1,806,108</b>	<b>\$ 2,077,930</b>	<b>\$ 1,955,797</b>	<b>\$ 1,955,797</b>	<b>\$ 1,955,797</b>

**Expenses**

51150	Public Works Supervisor	45,187	48,671	52,000	61,546	61,546	61,546
51420	Clerk	10,436	16,828	17,485	17,724	17,724	17,724
51430	Plant Operator (0.5)	21,594	32,043	20,500	0	0	0
51435	Chief Operator (1)	0	0	0	62,928	62,928	62,928
51440	Maintenance Worker (3)	115,968	119,779	172,400	132,912	132,912	132,912
51470	Utility Clerk	17,830	18,209	19,140	19,386	19,386	19,386
51710	Weekend Duty	0	0	5,500	5,500	5,500	5,500
51720	Overtime Pay	5,547	5,413	6,000	6,000	6,000	6,000
51730	Holiday Pay	0	0	1,500	1,500	1,500	1,500
51910	FICA & Medicare	14,198	17,560	22,531	23,523	23,523	23,523
51920	Workers Compensation	9,044	8,770	13,500	13,500	13,500	13,500
51931	Health & Dental	50,970	56,865	92,413	75,624	75,624	75,624
51933	Disability	691	716	845	901	901	901
51934	Life Insurance	169	175	225	190	190	190
51935	City Retirement Plan	25,128	27,052	35,889	41,545	41,545	41,545
51936	Flexible Benefits Administration	93	84	200	240	240	240
	<b>Personnel Services</b>	<b>\$ 316,856</b>	<b>\$ 352,164</b>	<b>\$ 460,128</b>	<b>\$ 463,019</b>	<b>\$ 463,019</b>	<b>\$ 463,019</b>
52110	Office Supplies	1,446	1,595	1,440	1,200	1,200	1,200
52120	Billing Supplies	9,594	10,201	11,000	12,500	12,500	12,500
52210	Telephone/Alarms	5,104	5,316	4,865	5,000	5,000	5,000
52330	Building Maintenance	149	0	0	0	0	0
52420	Computer Expense	1,912	43	1,095	1,500	1,500	1,500
52510	Electricity	85,755	94,944	95,475	92,000	92,000	92,000
52520	Natural Gas	3,317	2,953	3,335	3,500	3,500	3,500
52600	Bad Debt Expense	142	204	0	0	0	0
54110	Uniforms	3,284	2,082	4,260	2,500	2,500	2,500
54130	Training/Conferences	3,478	3,626	4,865	4,000	4,000	4,000
55110	Plant Operating Expense	49,145	36,465	70,375	52,500	52,500	52,500
55120	System Operating Expense	75,476	215,198	164,680	159,846	159,846	159,846
56130	Water Supply	26,267	27,001	27,430	29,822	29,822	29,822
58110	Gasoline & Diesel	8,996	12,312	12,135	11,500	11,500	11,500
58120	Vehicle Maintenance/Repair	3,780	7,818	9,205	8,500	8,500	8,500
62013	Website Maintenance	382	1,439	1,105	1,500	1,500	1,500
62120	Contract Services	315	1,988	2,500	2,500	2,500	2,500
62130	Contract/Water Master Plan	0	0	0	0	0	0

**City of Stayton, Oregon  
Fiscal Year 2009 - 2010 Budget**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
62170	Contract Engineer	32,646	15,393	26,000	20,000	20,000	20,000
63110	Audit	2,800	4,000	3,500	13,500	13,500	13,500
63120	Insurance	20,325	21,280	24,150	24,150	24,150	24,150
65110	Bond Registrar Fees	400	400	750	750	750	750
	<b>Materials and Services</b>	<b>\$ 334,713</b>	<b>\$ 464,258</b>	<b>\$ 468,165</b>	<b>\$ 446,768</b>	<b>\$ 446,768</b>	<b>\$ 446,768</b>
71200	Equipment	3,053	69,420	5,100	5,000	5,000	5,000
73120	Water Rights	0	0	0	0	0	0
74110	Plant Improvements	0	0	0	26,500	26,500	26,500
74120	System Improvements	0	0	423,000	45,000	45,000	45,000
	<b>Capital Outlay</b>	<b>\$ 3,053</b>	<b>\$ 69,420</b>	<b>\$ 428,100</b>	<b>\$ 76,500</b>	<b>\$ 76,500</b>	<b>\$ 76,500</b>
81130	Refund Bond Principal	140,000	145,000	155,000	160,000	160,000	160,000
81140	OEDD Principal (1993)	29,424	30,951	32,600	34,250	34,250	34,250
81210	Refund Bond Interest	29,030	23,330	17,200	10,480	10,480	10,480
81240	OEDD Interest (1993)	14,682	13,155	11,600	10,000	10,000	10,000
	<b>Debt Service</b>	<b>\$ 213,136</b>	<b>\$ 212,436</b>	<b>\$ 216,400</b>	<b>\$ 214,730</b>	<b>\$ 214,730</b>	<b>\$ 214,730</b>
90110	Transfer To General Fund	95,320	98,700	108,570	128,570	128,570	128,570
90115	Transfer To Public Works Admin Fund	126,800	123,270	131,967	160,000	160,000	160,000
90155	Transfer To Vehicle Replacement Fund	27,300	26,970	26,970	36,967	36,967	36,967
	<b>Transfers</b>	<b>\$ 249,420</b>	<b>\$ 248,940</b>	<b>\$ 267,507</b>	<b>\$ 325,537</b>	<b>\$ 325,537</b>	<b>\$ 325,537</b>
95110	Contingency	0	110,000	157,065	163,057	163,057	163,057
95140	Debt Reserve Fund	0	0	0	181,186	181,186	181,186
99100	Unappropriated Balance	404,070	348,891	80,565	85,000	85,000	85,000
	<b>Contingency/Unappropriated</b>	<b>\$ 404,070</b>	<b>\$ 458,891</b>	<b>\$ 237,630</b>	<b>\$ 429,243</b>	<b>\$ 429,243</b>	<b>\$ 429,243</b>
<b>Total Expenses</b>		<b>\$ 1,521,248</b>	<b>\$ 1,806,108</b>	<b>\$ 2,077,930</b>	<b>\$ 1,955,797</b>	<b>\$ 1,955,797</b>	<b>\$ 1,955,797</b>
<b>Total Water Revenues</b>		<b>\$ 1,521,248</b>	<b>\$ 1,806,108</b>	<b>\$ 2,077,930</b>	<b>\$ 1,955,797</b>	<b>\$ 1,955,797</b>	<b>\$ 1,955,797</b>
<b>Total Water Expenses</b>		<b>\$ 1,521,248</b>	<b>\$ 1,806,108</b>	<b>\$ 2,077,930</b>	<b>\$ 1,955,797</b>	<b>\$ 1,955,797</b>	<b>\$ 1,955,797</b>

# Sewer Enterprise Fund



**The Sewer Enterprise Fund** provides funding to transport and treat raw sewerage for residential, commercial, and industrial customers in Stayton and Sublimity. Sewerage is delivered to the Wastewater Treatment Plant via 33 miles of sanitary sewer collection lines and 5 sanitary sewer lift stations in Stayton. Annual maintenance objectives include sewer line cleaning, televising, repair, replacement, lift station maintenance, treatment plant maintenance, pump maintenance, sludge disposal, tracking and billing sewer charges, etc. Revenues for this fund are received from Stayton sewer user fees as well as monthly flow-related fees from the City of Sublimity. As an enterprise fund, revenues paid by customers must cover all costs for the City of Stayton wastewater collection, treatment and biosolids disposal system including personnel, materials and services, capital outlay and debt service.

## **Alignment with Council Goals:**

### **Council Goal #1: Improve Public Infrastructure**

- Continue to improve public infrastructure to meet the demands of a growing community.

## **Implementation Strategy:**

The Wastewater Enterprise Fund includes several major construction projects in FY 2009-2010 and a number of on-going maintenance programs.

- **Wastewater Treatment Plant Improvements.** The City has received preliminary approval of a \$5.8 million loan for the U. S. Department of Agriculture's Rural Utilities Services (RUS) loan program. In December 2008 Keller Associates completed, and DEQ approved, a pre-design report which outlines improvements to the wastewater treatment facility including upgrades to the filters, ultraviolet disinfection system, new rotating drum screen, upgrades to the solids handling facilities, sludge tanks and the modifications to the water system. The project also includes construction of a new maintenance and storage building at the WWTP plant site.

## **Revenue Assumptions:**

The Wastewater Fund relies on revenues from monthly Wastewater bills. The City has 2579 Wastewater customers including 2349 residential, 187 commercial, 12 industrial and 31 public/other.

Under terms of the RUS loan agreement the City will agree to charge wastewater utility rates that will guarantee repayment of the loan and on-going maintenance and operation of the system. One component of the City's loan application was a revenue forecast and utility rate analysis prepared by the city's financial advisor Ray Bartlett, Economic & Financial Analysis. His analysis recommends a 7.5% rate increase effective July 1, 2009.

## **PERSONNEL SERVICES:**

Current staffing includes the Wastewater Supervisor, five Maintenance Worker positions, a .5 FTE position shared with the Water Fund, one student from Linn-Benton Community College (LBCC) and portions of the salaries of the Receptionist/Cashier and Utility Billing Clerk. The budget includes funds to fill the vacant Chief Operator position in 2009-2010.

The City has 5 employees with 80+ years of experience in Wastewater systems treatment, operation and maintenance.

# Sewer Enterprise Fund Continued

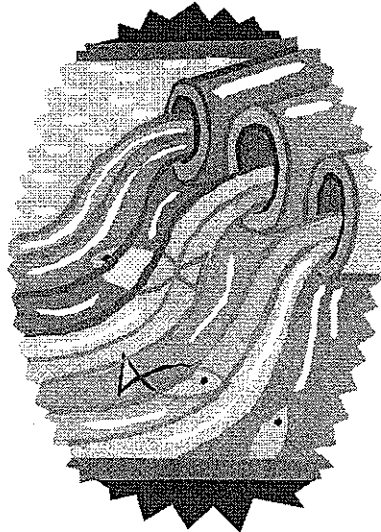
## MATERIALS AND SERVICES:

Materials and services covers all regular operating and maintenance expenses for the wastewater treatment plant, biosolids handling, pump stations and sewer collection system. Here are a few comments on major line items:

55110	Plant Operating Expense	221,265	Lab: Testing for NPDES permit compliance including lab equipment, chemicals, safety items. Plant: Replacement filters, lights, drives, belts, media, electrodes, UV lights and covers. All replacement parts and equipment for all circuit boards, pumps, valves, motors and controllers. Emergency repairs—\$45,000. Spare parts—\$75,000. Purchase of spare parts as recommended in the WWTP Master Plan. Contractors—\$50,000. Scheduled and unscheduled maintenance by contractors to mechanical, electrical, instrumentation and controls. Includes a thermal imaging study to identify electrical hazards and JeTech training on the SCADA system.
56120	System Operating Expense	179,560	Lift Stations—\$25,000. Regularly scheduled maintenance and emergency repairs to the sewer lift stations. Collection System—TV Inspection & Cleaning—\$130,000. Contract with C-More Pipe to perform annual maintenance program (3rd year of 5 year contract). Includes line repairs, manhole repairs, smoke testing as problems are identified during inspections and cleaning.
56110	Sludge Disposal	59,375	Chemicals (polymer and quicklime), testing, rock and materials for the belt press sludge disposal system.

## CAPITAL OUTLAY:

Capital outlay expenses include a public improvement or equipment replacement that has an asset life of 5 years or longer and is valued at more than \$5,000. The WWTP upgrade is budgeted in the Sewer Construction Fund.



**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 30 - Sewer Enterprise Fund**

Revenues

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	2,414,911	2,674,899	2,558,145	2,654,170	2,654,170	2,654,170
	<b>30 - Beginning Fund Balance</b>	<b>\$ 2,414,911</b>	<b>\$ 2,674,899</b>	<b>\$ 2,558,145</b>	<b>\$ 2,654,170</b>	<b>\$ 2,654,170</b>	<b>\$ 2,654,170</b>
44100	Sublimity Contract	204,245	262,035	329,950	315,000	315,000	315,000
44101	Sublimity Loan Repayment	0	94,268	142,945	142,945	142,945	142,945
44200	Customer Receipts	1,650,911	1,667,900	1,653,635	1,837,500	1,837,500	1,837,500
	<b>32 - Charges For Services</b>	<b>\$ 1,855,156</b>	<b>\$ 2,024,203</b>	<b>\$ 2,126,530</b>	<b>\$ 2,295,445</b>	<b>\$ 2,295,445</b>	<b>\$ 2,295,445</b>
43500	Earned Interest	129,838	117,229	124,785	53,083	53,083	53,083
	<b>38 - Interest</b>	<b>\$ 129,838</b>	<b>\$ 117,229</b>	<b>\$ 124,785</b>	<b>\$ 53,083</b>	<b>\$ 53,083</b>	<b>\$ 53,083</b>
45230	Developer Reimbursements	0	0	0	0	0	0
48200	Transfer From SDC	0	133,265	147,380	150,000	150,000	150,000
49500	Miscellaneous	43	10	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 43</b>	<b>\$ 133,275</b>	<b>\$ 147,380</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
<b>Total Revenues</b>		<b>\$ 4,399,948</b>	<b>\$ 4,949,606</b>	<b>\$ 4,956,840</b>	<b>\$ 5,152,698</b>	<b>\$ 5,152,698</b>	<b>\$ 5,152,698</b>

Expenses

51155	Wastewater Supervisor	49,334	48,487	56,300	61,464	61,464	61,464
51390	Seasonal and Part-Time Staff	23,931	10,521	52,500	0	0	0
51391	Temporary Employees	6,048	8,840	0	0	0	0
51420	Clerk	10,436	16,828	17,485	17,724	17,724	17,724
51425	Chief Operator	0	0	0	57,044	57,044	57,044
51430	Plant Operator (4.5)	157,608	171,966	235,465	195,160	195,160	195,160
51470	Utility Clerk	17,830	18,209	19,140	19,386	19,386	19,386
51710	Weekend Duty	0	0	6,000	6,000	6,000	6,000
51720	Overtime Pay	2,021	2,827	2,500	4,000	4,000	4,000
51730	Holiday Pay	0	0	675	675	675	675
51910	FICA & Medicare	19,775	20,440	29,840	27,651	27,651	27,651
51920	Workers Compensation	9,151	10,080	15,200	12,500	12,500	12,500
51931	Health & Dental	49,029	57,053	101,377	99,904	99,904	99,904
51933	Disability	850	871	1,190	1,328	1,328	1,328
51934	Life Insurance	187	202	325	266	266	266
51935	City Retirement Plan	31,304	30,449	46,055	56,632	56,632	56,632
51936	Flexible Benefits Administration	93	77	250	360	360	360
	<b>Personnel Services</b>	<b>\$ 377,596</b>	<b>\$ 396,850</b>	<b>\$ 584,302</b>	<b>\$ 560,094</b>	<b>\$ 560,094</b>	<b>\$ 560,094</b>
52110	Office Supplies	1,322	2,095	1,870	1,500	1,500	1,500
52120	Billing Supplies	9,594	17,322	9,700	11,200	11,200	11,200
52210	Telephone/Alarms	5,653	3,279	7,935	6,840	6,840	6,840
52420	Computer Expense	12,522	6,449	10,825	8,500	8,500	8,500
52510	Electricity	125,080	139,750	140,515	142,750	142,750	142,750
52530	Water	49	7,073	43,000	0	0	0
52600	Bad Debt Expense	0	163	0	0	0	0
54110	Uniforms	1,929	3,009	3,045	3,045	3,045	3,045
54120	Memberships	1,319	1,386	1,955	1,935	1,935	1,935
54130	Training/Conferences	2,840	5,291	11,855	6,180	6,180	6,180
55110	Plant Operating Expense	301,979	193,884	251,990	221,265	221,265	221,265
55115	Permit - NPDES	3,328	12,116	10,040	9,765	9,765	9,765
55120	System Operating Expense	129,292	130,061	222,625	179,560	179,560	179,560
55121	Mill Creek Sewer Maintenance	16,778	16,083	31,780	28,850	28,850	28,850
55124	Storm System Operating Expense	0	0	0	20,000	20,000	20,000
56110	Sludge Disposal	53,270	59,129	65,760	59,375	59,375	59,375
58110	Gasoline & Diesel	7,649	8,741	17,505	6,955	6,955	6,955
58120	Vehicle Maintenance/Repair	5,909	9,453	7,520	6,970	6,970	6,970
62120	Contract Services	26,325	149,922	47,950	31,775	31,775	31,775
62130	Contract Sewer Master Plan	0	0	0	0	0	0
62135	Contract Stormwater Master Plan	37,696	32,151	30,000	15,000	15,000	15,000
62150	Contract Legal	0	0	0	10,000	10,000	10,000
62170	Contract Engineer	22,083	25,056	50,000	20,000	20,000	20,000
62180	Contract I&I Evaluation	0	7,781	0	0	0	0

**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
63110	Audit	5,855	4,000	3,500	13,500	13,500	13,500
63120	Insurance	50,154	42,059	47,070	47,000	47,000	47,000
	<b>Materials and Services</b>	<b>\$ 820,626</b>	<b>\$ 876,252</b>	<b>\$ 1,016,440</b>	<b>\$ 851,965</b>	<b>\$ 851,965</b>	<b>\$ 851,965</b>
71100	Vehicles	0	24,662	0	0	0	0
71200	Equipment	0	0	0	0	0	0
74110	Plant Improvements	3,795	37,651	470,000	100,000	100,000	100,000
74120	System Improvements	5,907	99,257	0	200,000	200,000	200,000
74620	Wilco Road Lift Station	5,317	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 15,019</b>	<b>\$ 161,569</b>	<b>\$ 470,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
81150	State Revolving Loan Fund Principal		1,000	130,000	175,022	175,022	175,022
81250	State Revolving Loan Fund Interest		221,803	192,000	143,152	143,152	143,152
81410	RD Bond Principal	38,024	39,201	41,900	43,900	43,900	43,900
81420	RD Bond Interest	134,019	132,842	130,200	128,148	128,148	128,148
	<b>Debt Service</b>	<b>\$ 172,043</b>	<b>\$ 394,846</b>	<b>\$ 494,100</b>	<b>\$ 490,222</b>	<b>\$ 490,222</b>	<b>\$ 490,222</b>
90110	Transfer To General Fund	134,065	138,760	152,636	157,215	157,215	157,215
90115	Transfer To Public Works Admin Fund	126,800	123,270	131,967	160,000	160,000	160,000
90155	Transfer To Vehicle Replacement Fund	78,900	76,200	76,200	76,200	76,200	76,200
	<b>Transfers</b>	<b>\$ 339,765</b>	<b>\$ 338,230</b>	<b>\$ 360,803</b>	<b>\$ 393,415</b>	<b>\$ 393,415</b>	<b>\$ 393,415</b>
95110	Contingency	0	203,634	826,134	849,096	849,096	849,096
95140	Debt Reserve Fund	0	244,750	491,270	491,270	491,270	491,270
99100	Unappropriated Balance	2,674,899	2,333,475	713,791	1,216,636	1,216,636	1,216,636
	<b>Contingency/Unappropriated</b>	<b>\$ 2,674,899</b>	<b>\$ 2,781,859</b>	<b>\$ 2,031,195</b>	<b>\$ 2,557,002</b>	<b>\$ 2,557,002</b>	<b>\$ 2,557,002</b>
<b>Total Expenses</b>		<b>\$ 4,399,948</b>	<b>\$ 4,949,606</b>	<b>\$ 4,956,840</b>	<b>\$ 5,152,698</b>	<b>\$ 5,152,698</b>	<b>\$ 5,152,698</b>
<b>Total Sewer Revenues</b>		<b>\$ 4,399,948</b>	<b>\$ 4,949,606</b>	<b>\$ 4,956,840</b>	<b>\$ 5,152,698</b>	<b>\$ 5,152,698</b>	<b>\$ 5,152,698</b>
<b>Total Sewer Expenses</b>		<b>\$ 4,399,948</b>	<b>\$ 4,949,606</b>	<b>\$ 4,956,840</b>	<b>\$ 5,152,698</b>	<b>\$ 5,152,698</b>	<b>\$ 5,152,698</b>

# Street Fund



**The Street Fund** provides funding to maintain 34.6 curb miles of improved streets (striping, sweeping, patching, overlays, slurry seals, etc.) and limited maintenance on 14.4 miles of unimproved streets (dust control, limited pothole patching, etc.).

This budget also provides funding to meet annual maintenance objectives (directional and regulatory signage, signal electrical costs, striping, dust control, street tree maintenance, leaf clean-up, storm drainage, bike path, traffic control, pavement management, and engineering, etc.).

## **Alignment with Council Goals:**

### **Council Goal #1: Improve Public Infrastructure**

- Continue to improve public infrastructure to meet the demands of a growing community.

#### Priorities:

1. Identify and implement a Street financing funding package.
2. Fund Summer 2009 Street Maintenance Projects.
3. Upgrade the City's Public Works Standards and Specifications.

## **Implementation Strategy:**

- The Street Fund has limited ability to finance street maintenance programs and activities without the implementation of a local funding source to supplement the Oregon State Gas Tax distribution to the city. ODOT will distribute \$167,293 in federal stimulus funds and a \$77,567 STP grant to be used for street maintenance. The City staff views these as a one-time infusion of funds, not a long-term solution.

## **PERSONNEL SERVICES:**

One full-time Maintenance Worker position is funded by the Street Fund. The Street Fund will no longer pay for a portion of the PW Supervisor's salary.

## **MATERIALS AND SERVICES:**

Here is a brief explanation of some of the expense line items:

52510	Electricity	2,500	Traffic signals and controls.
New	Street Tree Maintenance	5,000	Year 2 – On-going maintenance of street trees in parking strips to remove limbs that are safety hazards, obstruct view or impede the street sweeper and garbage trucks. Spring 2009 – Westtown completed.
55170	Storm Drain Maintenance	7,500	Minor repairs to catch basins, inlets or repairs to damaged pipes.
55190	Street Maintenance/Repair	55,000	Routine maintenance including pot hole patching, dust control, sign replacement or repair, striping, sanding, snow removal, etc.



# Street Fund continued

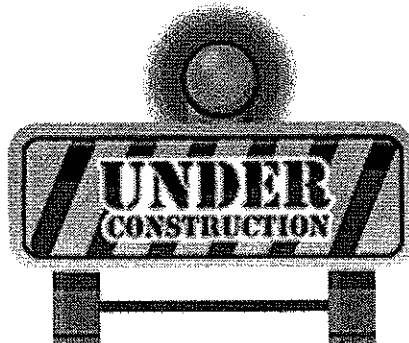
## MATERIALS AND SERVICES CONTINUED:

56120	Sidewalk/Bikeway Maintenance	6,500	Minor sidewalk repairs only. Council suggested increasing funding to replace handicapped ramps at intersection. This is not included.
62170	Contract Engineer	25,000	General Engineering Services related to street projects including Public Works Standards update (John Ashley). Includes any engineering design services related to the W. Virginia or E. Pine Street area overlay projects.

## CAPITAL OUTLAY:

Capital outlay expenses includes a public improvement or equipment replacement that has an asset life of 5 years or longer and is valued at more than \$5,000

75400	Street Reconstruction	35,000	Small reconstructions as needed. Example: Dawn Drive east of 10 <sup>th</sup> Avenue. Repair failing base area.
New	Pine Street Overlays	270,000	E. Pine Street Area Overlay – Funding depends on funding from a Transportation Maintenance Fee or Local Option Gas Tax.
New	W. Virginia Street Reconstruction	167,000	Paid for with Federal Stimulus Funds. Other option is to assign these funds to the Pine Street overlays.



**City of Stayton, Oregon  
Fiscal Year 2009 - 2010 Budget**

**Fund 40 - Street Fund**

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	216,954	120,312	93,785	53,844	53,844	53,844
	<b>30 - Beginning Fund Balance</b>	<b>\$ 216,954</b>	<b>\$ 120,312</b>	<b>\$ 93,785</b>	<b>\$ 53,844</b>	<b>\$ 53,844</b>	<b>\$ 53,844</b>
41300	State Gas Tax	384,698	335,712	345,790	340,000	340,000	340,000
41310	Stimulus Package - STP Formula	0	0	0	167,293	167,293	167,293
41340	TGM Grant for TSP Update	0	0	0	85,000	85,000	85,000
43870	ODOT/STP Grant	201,924	0	83,255	77,567	77,567	77,567
	<b>37 - Intergovernmental</b>	<b>\$ 586,622</b>	<b>\$ 335,712</b>	<b>\$ 429,045</b>	<b>\$ 669,860</b>	<b>\$ 669,860</b>	<b>\$ 669,860</b>
43500	Earned Interest	5,583	3,127	6,680	1,000	1,000	1,000
	<b>38 - Interest</b>	<b>\$ 5,583</b>	<b>\$ 3,127</b>	<b>\$ 6,680</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
43200	Assessment Principal	560	960	600	600	600	600
45230	Developer Reimbursement	0	0	0	0	0	0
47100	Transfer From General Fund	0	0	0	50,000	50,000	50,000
49500	Miscellaneous	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 560</b>	<b>\$ 960</b>	<b>\$ 600</b>	<b>\$ 50,600</b>	<b>\$ 50,600</b>	<b>\$ 50,600</b>
<b>Total Revenues</b>		<b>\$ 809,719</b>	<b>\$ 460,112</b>	<b>\$ 530,110</b>	<b>\$ 775,304</b>	<b>\$ 775,304</b>	<b>\$ 775,304</b>

**Expenditures**

51150	Public Works Supervisor	11,307	12,168	13,000	0	0	0
51440	Maintenance Worker	32,743	33,656	37,344	44,304	44,304	44,304
51720	Overtime	1,258	1,772	1,750	2,500	2,500	2,500
51910	FICA & Medicare	2,880	3,445	3,985	3,581	3,581	3,581
51920	Workers Compensation	1,850	2,023	3,319	2,271	2,271	2,271
51931	Health & Dental	13,806	14,546	19,469	17,676	17,676	17,676
51933	Disability	142	132	147	174	174	174
51934	Life Insurance	41	38	40	38	38	38
51935	City Retirement Plan	5,098	5,048	5,350	7,576	7,576	7,576
51936	Flexible Benefits Administration	44	42	60	60	60	60
	<b>Personnel Services</b>	<b>\$ 69,169</b>	<b>\$ 72,870</b>	<b>\$ 84,464</b>	<b>\$ 78,180</b>	<b>\$ 78,180</b>	<b>\$ 78,180</b>
52110	Office Supplies	319	305	60	100	100	100
52330	Building Maintenance	149	0	0	0	0	0
52420	Computer Expense	0	0	0	0	0	0
52510	Electricity	2,478	2,833	4,145	2,500	2,500	2,500
54110	Uniforms	562	378	1,105	500	500	500
54120	Memberships	0	0	300	100	100	100
54130	Training/Conferences	268	589	1,370	1,000	1,000	1,000
54160	Transportation Plan (TGM)	0	0	0	100,000	100,000	100,000
55170	Storm Drain Maint/Repair	25,916	15,391	0	5,500	5,500	5,500
55180	Street Tree Maintenance	0	0	0	5,000	5,000	5,000
55190	Street Maintenance/Repair	59,502	49,267	60,435	55,000	55,000	55,000
56120	Sidewalk/Bikeway Mainten	0	0	0	6,500	6,500	6,500
58110	Gasoline & Diesel	4,055	4,442	9,850	8,000	8,000	8,000
58120	Vehicle Maintenance/Repair	10,412	9,549	13,455	8,315	8,315	8,315
62135	Stormwater Master Plan	57,700	35,424	7,000	0	0	0
62170	Contract Engineer	50,794	42,185	58,750	25,000	25,000	25,000
63110	Audit	0	1,500	1,500	1,500	1,500	1,500
63120	Insurance	2,596	3,040	3,450	3,450	3,450	3,450
	<b>Materials and Services</b>	<b>\$ 214,750</b>	<b>\$ 164,902</b>	<b>\$ 161,420</b>	<b>\$ 222,465</b>	<b>\$ 222,465</b>	<b>\$ 222,465</b>
71200	Equipment	0	0	0	0	0	0
74310	Shop Building Remodel	0	0	0	0	0	0
75400	Street Reconstruction	17,145	3,381	54,700	127,000	127,000	127,000
75410	Street Overlays	0	0	0	186,000	186,000	186,000

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Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
75620	Shaff Rd. Storm Drainage	185,377	0	0	0	0	0
75650	Shaff Road Reconstruction	0	0	0	0	0	0
	<b>Capital Outlay</b>	<u>\$202,522</u>	<u>\$ 3,381</u>	<u>\$ 54,700</u>	<u>\$ 313,000</u>	<u>\$ 313,000</u>	<u>\$ 313,000</u>
90110	Transfer To General Fund	31,385	32,500	33,315	13,315	13,315	13,315
90115	Transfer To Public Works Admin Fund	126,800	123,270	131,967	85,000	85,000	85,000
90155	Transfer To Vehicle Replacement Fund	44,780	31,100	31,100	31,100	31,100	31,100
	<b>Transfers</b>	<u>\$202,965</u>	<u>\$ 186,870</u>	<u>\$ 196,382</u>	<u>\$ 129,415</u>	<u>\$ 129,415</u>	<u>\$ 129,415</u>
95110	Contingency	0	32,089	33,144	32,244	32,244	32,244
99100	Unappropriated Funds	120,313	0	0	0	0	0
	<b>Contingency/Unappropriated</b>	<u>\$ 120,313</u>	<u>\$ 32,089</u>	<u>\$ 33,144</u>	<u>\$ 32,244</u>	<u>\$ 32,244</u>	<u>\$ 32,244</u>
<b>Total Expenditures</b>		<u><b>\$809,719</b></u>	<u><b>\$ 460,112</b></u>	<u><b>\$ 530,110</b></u>	<u><b>\$ 775,304</b></u>	<u><b>\$ 775,304</b></u>	<u><b>\$ 775,304</b></u>
<b>Total Street Revenues</b>		<b>\$809,719</b>	<b>\$ 460,112</b>	<b>\$ 530,110</b>	<b>\$ 775,304</b>	<b>\$ 775,304</b>	<b>\$ 775,304</b>
<b>Total Street Expenditures</b>		<b>\$809,719</b>	<b>\$ 460,112</b>	<b>\$ 530,110</b>	<b>\$ 775,304</b>	<b>\$ 775,304</b>	<b>\$ 775,304</b>

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**Fund 50 - Facilities Development & Maintenance Fund**

This fund generally was created to fund land purchases for City facilities and maintain city facilities.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	302,643	143,046	146,650	165,000	165,000	165,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 302,643</b>	<b>\$ 143,046</b>	<b>\$ 146,650</b>	<b>\$ 165,000</b>	<b>\$ 165,000</b>	<b>\$ 165,000</b>
43500	Interest Earned	12,119	6,092	7,000	4,000	4,000	4,000
	<b>38 - Interest</b>	<b>\$ 12,119</b>	<b>\$ 6,092</b>	<b>\$ 7,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
46100	Building Rent	775	2,481	12,300	7,000	7,000	7,000
46110	Rent - Wireless Site	12,763	14,271	13,100	24,546	24,546	24,546
47110	Transfer From General Fund	0	0	0	75,000	75,000	75,000
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 13,538</b>	<b>\$ 16,752</b>	<b>\$ 25,400</b>	<b>\$ 106,546</b>	<b>\$ 106,546</b>	<b>\$ 106,546</b>
<b>Total Revenues</b>		<b>\$ 328,300</b>	<b>\$ 165,891</b>	<b>\$ 179,050</b>	<b>\$ 275,546</b>	<b>\$ 275,546</b>	<b>\$ 275,546</b>

**Expenditures**

52330	Building Maintenance	0	0	0	50,000	50,000	50,000
54160	Facilities Master Plan	0	0	3,000	0	0	0
62150	Contract Legal	0	3,207	0	0	0	0
62171	Engineering/Basic	8,560	0	0	0	0	0
62174	Preliminary Design	0	13,365	40,000	10,000	10,000	10,000
	<b>Materials and Services</b>	<b>\$ 8,560</b>	<b>\$ 16,572</b>	<b>\$ 43,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
73110	Land Acquisition	176,694	0	0	100,000	100,000	100,000
	<b>Capital Outlay</b>	<b>\$ 176,694</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
90110	Transfer To General Fund	0	0	0	0	0	0
	<b>Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
95110	Contingency	0	65,900	139,650	92,646	92,646	92,646
99100	Unappropriated Funds	143,046	83,419	22,828	22,900	22,900	22,900
	<b>Contingency/Unappropriated</b>	<b>\$ 143,046</b>	<b>\$ 149,319</b>	<b>\$ 162,478</b>	<b>\$ 115,546</b>	<b>\$ 115,546</b>	<b>\$ 115,546</b>
<b>Total Expenditures</b>		<b>\$ 319,740</b>	<b>\$ 165,891</b>	<b>\$ 179,050</b>	<b>\$ 275,546</b>	<b>\$ 275,546</b>	<b>\$ 275,546</b>
<b>Total Facilities Development Revenues</b>		<b>\$ 328,300</b>	<b>\$ 165,891</b>	<b>\$ 179,050</b>	<b>\$ 275,546</b>	<b>\$ 275,546</b>	<b>\$ 275,546</b>
<b>Total Facilities Development Expenditures</b>		<b>\$ 319,740</b>	<b>\$ 165,891</b>	<b>\$ 179,050</b>	<b>\$ 275,546</b>	<b>\$ 275,546</b>	<b>\$ 275,546</b>

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**Fund 55 - Vehicle Replacement Fund**

The Vehicle Replacement Fund provides funds to replace water, sewer, street, parks, and police department and other equipment used by the City on an established life-cycle basis. Basing equipment replacement on a life-cycle ensures timely replacement of the equipment. In addition, long-term replacement schedules, setting funds aside on a regular basis eliminates the financial spike that occurs from attempting to secure funding at the very end of the life-cycle.

Revenues

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning fund Balance	459,308	469,811	469,815	540,000	540,000	540,000
	<b>30 - Beginning Fund Balance</b>	<b>459,308</b>	<b>\$ 469,811</b>	<b>\$ 469,815</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>
43500	Interest	26,363	22,826	8,000	9,800	9,800	9,800
	<b>38 - Interest</b>	<b>26,363</b>	<b>\$ 22,826</b>	<b>\$ 8,000</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>
43620	Interfund Loan Principal	0	0	0	21,836	21,836	21,836
43640	Debt Proceeds	0	0	40,000	0	0	0
47100	General Fund Transfer	12,401	5,500	0	53,000	53,000	53,000
47160	Sewer Fund Transfer	78,900	76,200	76,200	76,200	76,200	76,200
47165	Water Fund Transfer	27,300	26,970	26,970	26,970	26,970	26,970
47170	Street Fund Transfer	44,780	31,100	31,100	31,100	31,100	31,100
47200	Asset Liquidation	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>163,381</b>	<b>\$ 139,770</b>	<b>\$ 174,270</b>	<b>\$ 209,106</b>	<b>\$ 209,106</b>	<b>\$ 209,106</b>
<b>Total Revenues</b>		<b>\$ 649,052</b>	<b>\$ 632,407</b>	<b>\$ 652,085</b>	<b>\$ 758,906</b>	<b>\$ 758,906</b>	<b>\$ 758,906</b>

Expenditures

71100	Vehicles	179,241	54,896	415,000	251,000	251,000	251,000
	<b>Capital Outlay</b>	<b>\$ 179,241</b>	<b>\$ 54,896</b>	<b>\$ 415,000</b>	<b>\$ 251,000</b>	<b>\$ 251,000</b>	<b>\$ 251,000</b>
95110	Contingency	0	542,260	147,085	507,906	507,906	507,906
99100	Unappropriated Funds	469,811	35,251	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ 469,811</b>	<b>\$ 577,511</b>	<b>\$ 147,085</b>	<b>\$ 507,906</b>	<b>\$ 507,906</b>	<b>\$ 507,906</b>
90100	Inter Fund Loan (Pool)	0	0	90,000	0	0	0
	<b>Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 649,052</b>	<b>\$ 632,407</b>	<b>\$ 652,085</b>	<b>\$ 758,906</b>	<b>\$ 758,906</b>	<b>\$ 758,906</b>
<b>Total Vehicle Replacement Revenues</b>		<b>\$ 649,052</b>	<b>\$ 632,407</b>	<b>\$ 652,085</b>	<b>\$ 758,906</b>	<b>\$ 758,906</b>	<b>\$ 758,906</b>
<b>Total Vehicle Replacement Expenditures</b>		<b>\$ 649,052</b>	<b>\$ 632,407</b>	<b>\$ 652,085</b>	<b>\$ 758,906</b>	<b>\$ 758,906</b>	<b>\$ 758,906</b>

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**Fund 58 - Sublimity/RD Reserve Fund**

This fund accounts for payments from the City of Sublimity to be used for debt service reserve accounts in connection with the construction of the Waste Water Treatment Plant.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	82,794	87,092	91,000	93,000	93,000	93,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 82,794</b>	<b>\$ 87,092</b>	<b>\$ 91,000</b>	<b>\$ 93,000</b>	<b>\$ 93,000</b>	<b>\$ 93,000</b>
43500	Interest	4,298	3,875	3,800	2,200	2,200	2,200
	<b>38 - Interest</b>	<b>\$ 4,298</b>	<b>\$ 3,875</b>	<b>\$ 3,800</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>
44100	Sublimity Payment	0	0	0	0	0	0
44150	Transfer From Future Reserve Fund	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>		<b>\$ 87,092</b>	<b>\$ 90,967</b>	<b>\$ 94,800</b>	<b>\$ 95,200</b>	<b>\$ 95,200</b>	<b>\$ 95,200</b>

**Expenditures**

99100	Unappropriated Fund Balance	87,092	90,967	94,800	95,200	95,200	95,200
<b>Total Expenditures</b>		<b>\$ 87,092</b>	<b>\$ 90,967</b>	<b>\$ 94,800</b>	<b>\$ 95,200</b>	<b>\$ 95,200</b>	<b>\$ 95,200</b>
<b>Total Sublimity/RD Reserve Revenues</b>		<b>\$ 87,092</b>	<b>\$ 90,967</b>	<b>\$ 94,800</b>	<b>\$ 95,200</b>	<b>\$ 95,200</b>	<b>\$ 95,200</b>
<b>Total Sublimity/RD Reserve Expenditures</b>		<b>\$ 87,092</b>	<b>\$ 90,967</b>	<b>\$ 94,800</b>	<b>\$ 95,200</b>	<b>\$ 95,200</b>	<b>\$ 95,200</b>

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**Fund 59 - NEDCO**

This is a "pass through" fund for budget purposes only to account for a grant for Neighborhood Economic Development Corporation (NEDCO) . Although, by definition this is a pass through grant the funds will be deposited in The City of Stayton checking account and a check issued to NEDCO, from the Community Development Block Grant The City will be responsible for an annual report regarding these grant funds. NEDCO provides pre-purchase and foreclosure counseling, outreach,

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
41700	Community Development Block Grant	0	0	0	48,000	48,000	48,000
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>

**Expenditures**

57350	Payment to NEDCO	0	0	0	48,000	48,000	48,000
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>

<b>Total NEDCO Fund Revenues</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>
<b>Total NEDCO Fund Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>

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**Fund 60 - 9-1-1 Fund**

This is a "pass through" fund for budget purposes only to account for state 9-1-1 telephone tax receipts. Although, by intergovernmental agreement, our 9-1-1 tax dollars are deposited directly with the Santiam Canyon Communications Council to fund that agency's operations, Oregon Budget Law still requires that the City reflect the funds in its own budget.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
41700	9-1-1 Telephone Tax	39,267	49,816	50,000	50,000	50,000	50,000
<b>Total Revenues</b>		<b>\$ 39,267</b>	<b>\$ 49,816</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

**Expenditures**

57350	Payment To P.S.A.P.	39,267	49,816	50,000	50,000	50,000	50,000
<b>Total Expenditures</b>		<b>\$ 39,267</b>	<b>\$ 49,816</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

<b>Total 9-1-1 Fund Revenues</b>		<b>\$ 39,267</b>	<b>\$ 49,816</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Total 9-1-1 Fund Expenditures</b>		<b>\$ 39,267</b>	<b>\$ 49,816</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>



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**Fund 62 - Grant Fund**

This Fund accounts for Federal, State and Local grants. The purpose of this fund is to track the revenues and expenditures related to grants and to allow for more accurate reporting, as required for most grant programs. Examples of grants to be reported in this fund include the State Library's Ready-to-Read Grant and the Local Law Enforcement Block Grant. The City continues to review grant opportunities on an on-going basis for programs to benefit the City of Stayton.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	5,131	2,140	2,000	400	400	400
	<b>30 - Beginning Fund Balance</b>	<b>\$ 5,131</b>	<b>\$ 2,140</b>	<b>\$ 2,000</b>	<b>\$ 400</b>	<b>\$ 400</b>	<b>\$ 400</b>
43899	Miscellaneous Grants	3,669	4,631	15,000	30,000	30,000	30,000
46465	Donations	5,252	0	0	0	0	0
	<b>33 - Grants and Contributions</b>	<b>\$ 8,921</b>	<b>\$ 4,631</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
43650	State Grants	0	0	5,000	25,000	25,000	25,000
43811	Federal Grants	39,781	535	95,000	195,000	195,000	195,000
43846	Library State Grants	1,174	0	0	0	0	0
	<b>37 - Intergovernmental</b>	<b>\$ 40,955</b>	<b>\$ 535</b>	<b>\$ 100,000</b>	<b>\$ 220,000</b>	<b>\$ 220,000</b>	<b>\$ 220,000</b>
<b>Total Revenues</b>		<b>\$ 55,007</b>	<b>\$ 7,306</b>	<b>\$ 117,000</b>	<b>\$ 250,400</b>	<b>\$ 250,400</b>	<b>\$ 250,400</b>

**Expenditures**

51720	Overtime	2185	2,455	12,000	100,000	100,000	100,000
	<b>Personnel Services</b>	<b>2185</b>	<b>\$ 2,455</b>	<b>\$ 12,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
52330	Building Maintenance	164	294	0	10,000	10,000	10,000
53110	Operating Supplies	2187	149	10,000	30,000	30,000	30,000
54130	Travel/Conferences	849	0	0	400	400	400
54140	IT Maintenance/Support	1246	0	0	15,000	15,000	15,000
62115	Professional Services	500	0	0	0	0	0
62120	Contract Services	1836	275	0	0	0	0
	<b>Materials and Services</b>	<b>6782</b>	<b>\$ 718</b>	<b>\$ 10,000</b>	<b>\$ 55,400</b>	<b>\$ 55,400</b>	<b>\$ 55,400</b>
71200	Equipment	43464	0	91,000	95,000	95,000	95,000
72145	Children's Programming	435	3,713	4,000	0	0	0
	<b>Capital Outlay</b>	<b>43899</b>	<b>\$ 3,713</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>
99100	Unappropriated Fund Balance	2140	420	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>2140</b>	<b>\$ 420</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>55006</b>	<b>\$ 7,306</b>	<b>\$ 117,000</b>	<b>\$ 250,400</b>	<b>\$ 250,400</b>	<b>\$ 250,400</b>

<b>Total Grant Revenues</b>		<b>\$ 55,007</b>	<b>\$ 7,306</b>	<b>\$ 117,000</b>	<b>\$ 250,400</b>	<b>\$ 250,400</b>	<b>\$ 250,400</b>
<b>Total Grant Expenditures</b>		<b>\$ 55,006</b>	<b>\$ 7,306</b>	<b>\$ 117,000</b>	<b>\$ 250,400</b>	<b>\$ 250,400</b>	<b>\$ 250,400</b>

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**Fund 63 - Trust and Agency Fund**

This fund accounts for assets held and revenues received by the City in a fiduciary capacity to be used for certain specified purposes. Monies are received and held until certain conditions are met and then "passed through" to the appropriate entity.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
49500	Miscellaneous Revenue	0	0	180,000	180,000	180,000	180,000
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>

**Expenditures**

59999	Miscellaneous Expenditures	0	0	180,000	180,000	180,000	180,000
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>

<b>Total Trust and Agency Fund Revenues</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>
<b>Total Trust and Agency Fund Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>



# Stayton Family Memorial Pool

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**The Stayton Family Memorial Pool** provides a wide variety of aquatic activities to Stayton area residents and to the surrounding townships.

Through our memberships and daily admissions we provide an extensive selection of programs ranging from Tai Chi (land based), Joint Efforts (Arthritis), Build-N-Burn (shallow Water Aerobics'), Deep Water Aerobics, Core Conditioning and more.

Swim Lessons are a big focal point for the pool; we offer a variety of lessons for all ages and skill levels. Lessons have increased in size and over the past 6 months have continued to increase to the point that lessons are full.

The Pool has its own Masters Swim Team. As well as it being the home to three local area swim teams who use the pool throughout the year (Stayton High School, Cascade High School and Stayton YMCA).

The pool is in partnership with Kiwanis in providing Third Grade Swim Lesson to every child in the Santiam School District, this is not only educational but also recreational. The Stayton High School brings in their P.E Classes for two weeks for us to instruct their students.

We also partner with Chemeketa Community College in providing healthy programs to their students who are wanting a different form of exercise. Some of these programs include water aerobics, swimming and swim lessons for all ages.

The facility also affords employment opportunities to approximately 25 part-time employees. Most part-time employees are local high school or college students.

#### **Alignment with Council Goals:**

##### **Council Goal #5: Enhance the Livability of Stayton**

- The pool provides quality recreation activities for all ages.

#### **MATERIALS AND SERVICES:**

In this section we have added a new line item 52220, Custodial Supplies, in the past these supplies were purchased under office supplies.

As the costs of repairs and maintenance of the facility and equipment continue to increase, it is important that expenditures for the Pool be carefully managed. We will carefully review classes and swim lessons being offered, membership programs, and other opportunities to maximize revenue and reduce expenditures.

#### **CAPITAL OUTLAY:**

The Pool has been able to do some major repairs through a loan provided by the Vehicle Replacement fund. The Loan was for \$90,000, with 2% interest and will be paid back with Local Option Tax Dollars over a four year period beginning in the 2009-10 budget year. This payment is considered Debt Service and line items 81100 and 81420 record this Liability. These repairs include a new boiler, hot water heater and lights to the pool area.



**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 65 - Swimming Pool Fund**

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	65,290	42,013	42,360	35,000	35,000	35,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 65,290</b>	<b>\$ 42,013</b>	<b>\$ 42,360</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
41110	Previously Levied Taxes	3,174	3,960	3,325	4,000	4,000	4,000
41121	Local Option Tax Levy	90,775	96,720	99,000	121,600	121,600	121,600
	<b>31 - Property Taxes</b>	<b>\$ 93,949</b>	<b>\$ 100,680</b>	<b>\$102,325</b>	<b>\$ 125,600</b>	<b>\$125,600</b>	<b>\$125,600</b>
46410	Swimming Lessons	47,342	43,876	48,305	48,300	48,300	48,300
46430	Pool Daily Receipts	46,997	45,876	44,545	44,500	44,500	44,500
46440	Pool-Rental	14,173	12,198	14,760	14,500	14,500	14,500
46460	Memberships	31,025	31,480	30,415	30,000	30,000	30,000
	<b>32 - Charges For Services</b>	<b>\$ 139,538</b>	<b>\$ 133,430</b>	<b>\$138,025</b>	<b>\$ 137,300</b>	<b>\$137,300</b>	<b>\$137,300</b>
43850	Endowment Contribution	20,000	0	0	0	0	0
46465	Donations	5,281	0	100	100	100	100
	<b>33 - Grants and Contributions</b>	<b>\$ 25,281</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>
43500	Earned Interest	2,250	1,077	500	600	600	600
	<b>38 - Interest</b>	<b>\$ 2,250</b>	<b>\$ 1,077</b>	<b>\$ 500</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>
43640	Loan Proceeds	0	0	90,000	35,000	35,000	35,000
46420	Pool-Coupon Books	11,405	13,091	10,695	10,695	10,695	10,695
46450	Pool Concessions	4,974	2,574	6,305	9,000	9,000	9,000
46470	Other	1,575	2,488	150	2,000	2,000	2,000
46475	Sale Of Merchandise	779	378	250	1,500	1,500	1,500
47100	Transfer From General Fund	66,300	66,300	101,300	91,300	91,300	91,300
49600	Cash Over/(Short)	(279)	(695)	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 84,753</b>	<b>\$ 84,136</b>	<b>\$208,700</b>	<b>\$ 149,495</b>	<b>\$149,495</b>	<b>\$149,495</b>
<b>Total Revenues</b>		<b>\$ 411,061</b>	<b>\$ 361,335</b>	<b>\$492,010</b>	<b>\$ 448,095</b>	<b>\$ 448,095</b>	<b>\$ 448,095</b>

**Expenditures**

51415	Parks and Recreation Supervisor	48,250	41,707	41,907	0	0	0
51420	Swimming Pool Manager	0	0	30,000	48,156	48,156	48,156
51425	Part-Time and Seasonal Pool Staff	131,041	137,647	144,760	156,000	156,000	156,000
51720	Overtime Pay	0	0	300	300	300	300
51910	FICA & Medicare	13,633	14,089	16,598	15,641	15,641	15,641
51920	Workers Compensation	5,551	4,564	6,571	6,627	6,627	6,627
51931	Health & Dental	9,272	0	9,335	400	400	400
51933	Disability	171	0	165	0	0	0
51934	Life Insurance	38	0	32	0	0	0
51935	City Retirement Plan	6,473	487	6,025	8,235	8,235	8,235
51936	Flexible Benefits Administration	0	0	0	0	0	0
	<b>Personnel Services</b>	<b>\$ 214,429</b>	<b>\$ 198,493</b>	<b>\$255,693</b>	<b>\$ 235,359</b>	<b>\$ 235,359</b>	<b>\$ 235,359</b>
52110	Office Supplies	2,225	5,190	7,305	2,400	2,400	2,400
52115	Concession Supplies	3,294	1,903	3,880	7,200	7,200	7,200
52210	Telephone/Alarm	2,051	4,438	2,400	1,920	1,920	1,920
52220	Custodial Supplies	0	0	0	4,600	4,600	4,600
52330	Building Maintenance	17,357	27,164	21,777	24,436	24,436	24,436
52510	Electricity	15,868	17,869	18,170	15,393	15,393	15,393
52520	Natural Gas	56,152	54,141	58,325	54,300	54,300	54,300
54110	Uniforms	491	600	860	1,740	1,740	1,740
54130	Training/Conferences	1,265	1,196	2,200	2,200	2,200	2,200
57131	Employee Drug Testing	721	1,059	1,800	1,500	1,500	1,500
63110	Audit	0	1,500	1,500	1,500	1,500	1,500

**City of Stayton, Oregon  
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Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
63120	Insurance	10,497	10,134	11,500	11,500	11,500	11,500
	<b>Materials and Services</b>	<b>\$ 109,921</b>	<b>\$ 125,193</b>	<b>\$129,717</b>	<b>\$ 128,689</b>	<b>\$ 128,689</b>	<b>\$ 128,689</b>
71200	Equipment	39,365	1,560	4,000	13,000	13,000	13,000
71210	Levy Funded Equipment	5,334	5,999	96,000	35,000	35,000	35,000
	<b>Capital Outlay</b>	<b>\$ 44,699</b>	<b>\$ 7,559</b>	<b>\$100,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>
81100	Inter Fund Loan Principal	0	0	0	21,837	21,837	21,837
81420	Interfund Loan Interest	0	0	0	1,800	1,800	1,800
	<b>Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,637</b>	<b>\$ 23,637</b>	<b>\$ 23,637</b>
95110	Contingency	0	22,125	6,600	12,410	12,410	12,410
99100	Unappropriated Fund Balance	42,013	7,965	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ 42,013</b>	<b>\$ 30,090</b>	<b>\$ 6,600</b>	<b>\$ 12,410</b>	<b>\$ 12,410</b>	<b>\$ 12,410</b>
<b>Total Expenditures</b>		<b>\$ 411,061</b>	<b>\$ 361,335</b>	<b>\$492,010</b>	<b>\$ 448,095</b>	<b>\$ 448,095</b>	<b>\$ 448,095</b>
<b>Total Swimming Pool Revenues</b>		<b>\$ 411,061</b>	<b>\$ 361,335</b>	<b>\$492,010</b>	<b>\$ 448,095</b>	<b>\$ 448,095</b>	<b>\$ 448,095</b>
<b>Total Swimming Pool Expenditures</b>		<b>\$ 411,061</b>	<b>\$ 361,335</b>	<b>\$492,010</b>	<b>\$ 448,095</b>	<b>\$ 448,095</b>	<b>\$ 448,095</b>

**City of Stayton, Oregon  
Fiscal Year 2009 - 2010 Budget**

**Fund 72 - Water SDC Fund**

The Water System Development Fund receives revenues from water System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Developers pay a Water SDC based on the adopted Water System Master Plan. Water SDCs are intended to pay for the oversizing or expansion of the City's water treatment plant, large transmission mains and water source improvements that directly benefit new growth in the City. Therefore, Water SDC funds may only be spent on water system improvements, including engineering, land acquisition, construction and debt service for projects that are listed in the City of Stayton Water System Master Plan. They may not be used for operations and maintenance of the system. The proposed 2009-2010 budget includes a transfer of funds to the Water Fund to pay for design and debt services related to construction of recent water system improvements and reserves funds for design, developer reimbursements for oversized transmission mains and future water system improvements.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	521,875	579,426	472,315	340,000	340,000	340,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 521,875</b>	<b>\$ 579,426</b>	<b>\$ 472,315</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>
43100	System Development Fees	51,000	33,829	39,500	30,000	30,000	30,000
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 51,000</b>	<b>\$ 33,829</b>	<b>\$ 39,500</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
43500	Interest Earned	27,968	24,490	6,000	8,000	8,000	8,000
	<b>38 - Interest</b>	<b>\$ 27,968</b>	<b>\$ 24,490</b>	<b>\$ 6,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>
<b>Total Revenues</b>		<b>\$ 600,843</b>	<b>\$ 637,745</b>	<b>\$ 517,815</b>	<b>\$ 378,000</b>	<b>\$ 378,000</b>	<b>\$ 378,000</b>

**Expenditures**

62130	Water Master Plan	1,742	0	2,000	2,000	2,000	2,000
62171	Engineering	0	0	0	30,000	30,000	30,000
62190	Contract-Facilities/Rate	14,715	5,848	10,000	10,000	10,000	10,000
64200	Developer Reimbursements	4,150	18,165	120,000	80,000	80,000	80,000
	<b>Materials and Services</b>	<b>\$ 20,607</b>	<b>\$ 24,013</b>	<b>\$ 132,000</b>	<b>\$ 122,000</b>	<b>\$ 122,000</b>	<b>\$ 122,000</b>
74110	Plant Improvements	0	0	0	0	0	0
74120	System Improvements	0	0	0	100,000	100,000	100,000
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
90110	Transfer To General Fund	810	850	870	870	870	870
90120	Transfer To Water Fund	0	106,275	108,140	108,140	108,140	108,140
90185	Transfer To/From Water Construction Fund	0	80,000	0	0	0	0
	<b>Transfers</b>	<b>\$ 810</b>	<b>\$ 187,125</b>	<b>\$ 109,010</b>	<b>\$ 109,010</b>	<b>\$ 109,010</b>	<b>\$ 109,010</b>
95110	Contingency	0	53,090	133,090	0	0	0
99100	Unappropriated Balance	579,426	373,517	143,715	46,990	46,990	46,990
	<b>Contingency/Unappropriated</b>	<b>\$ 579,426</b>	<b>\$ 426,607</b>	<b>\$ 276,805</b>	<b>\$ 46,990</b>	<b>\$ 46,990</b>	<b>\$ 46,990</b>
<b>Total Expenditures</b>		<b>\$ 600,843</b>	<b>\$ 637,745</b>	<b>\$ 517,815</b>	<b>\$ 378,000</b>	<b>\$ 378,000</b>	<b>\$ 378,000</b>
<b>Total Water SDC Revenues</b>		<b>\$ 600,843</b>	<b>\$ 637,745</b>	<b>\$ 517,815</b>	<b>\$ 378,000</b>	<b>\$ 378,000</b>	<b>\$ 378,000</b>
<b>Total Water SDC Expenditures</b>		<b>\$ 600,843</b>	<b>\$ 637,745</b>	<b>\$ 517,815</b>	<b>\$ 378,000</b>	<b>\$ 378,000</b>	<b>\$ 378,000</b>

**City of Stayton, Oregon**  
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**Fund 73 - Sewer SDC Fund**

The Sewer System Development Fund receives revenues from the sewer System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Developers pay a Sewer SDC based on the adopted Wastewater System Master Plan. Sewer SDCs are intended to pay for the oversizing or expansion of the City's wastewater treatment plant, sewer collection lines, pump stations and biosolids disposal system for improvements that directly benefit new growth in the City. Therefore, Sewer SDC funds may only be spent on improvements, including engineering, land acquisition, construction and debt service for projects that are listed in the City of Stayton Wastewater System Master Plan. They may not be used for operations and maintenance of the system. The proposed 2009-2010 budget includes transfer funds to the Sewer Fund to pay for design and construction of recent wastewater system upgrades and reserves funds for design, developer reimbursements for oversized collection lines, and future wastewater system improvements.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	785,653	856,526	679,315	580,000	580,000	580,000
	<b>30 - Beginning Fund Balance</b>	<b>\$ 785,653</b>	<b>\$ 856,526</b>	<b>\$ 679,315</b>	<b>\$ 580,000</b>	<b>\$ 580,000</b>	<b>\$ 580,000</b>
43100	System Development Fees	65,926	38,808	40,000	39,000	39,000	39,000
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 65,926</b>	<b>\$ 38,808</b>	<b>\$ 40,000</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>
43500	Interest Earned	42,028	36,732	5,000	12,500	12,500	12,500
	<b>38 - Interest</b>	<b>\$ 42,028</b>	<b>\$ 36,732</b>	<b>\$ 5,000</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>
49500	Miscellaneous	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>		<b>\$ 893,607</b>	<b>\$ 932,066</b>	<b>\$ 724,315</b>	<b>\$ 631,500</b>	<b>\$ 631,500</b>	<b>\$ 631,500</b>

**Expenditures**

62145	Sewer Master Plan	15,135	2,572	2,000	2,000	2,000	2,000
62190	Contract-Facilities/Rate	17,470	7,190	10,000	10,000	10,000	10,000
62171	Engineering	0	0	0	25,000	25,000	25,000
62205	Mill Creek Sewer System	2,672	0	0	0	0	0
64200	Developer Reimbursements	0	3,842	75,000	75,000	75,000	75,000
	<b>Materials and Services</b>	<b>\$ 35,277</b>	<b>\$ 13,605</b>	<b>\$ 87,000</b>	<b>\$ 112,000</b>	<b>\$ 112,000</b>	<b>\$ 112,000</b>
74120	System Improvements	0	0	0	277,585	277,585	277,585
74110	Plant Improvements	0	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 277,585</b>	<b>\$ 277,585</b>	<b>\$ 277,585</b>
90110	Transfer To General Fund	1,805	1,870	1,915	1,915	1,915	1,915
90130	Transfer To Sewer Fund	0	133,265	147,380	150,000	150,000	150,000
90183	Transfer To Sewer Construction Fund	0	65,000	0	0	0	0
	<b>Transfers</b>	<b>\$ 1,805</b>	<b>\$ 200,135</b>	<b>\$ 149,295</b>	<b>\$ 151,915</b>	<b>\$ 151,915</b>	<b>\$ 151,915</b>
95110	Contingency	0	212,655	280,000	0	0	0
99100	Unappropriated Balance	856,526	505,671	208,020	90,000	90,000	90,000
	<b>Contingency/Unappropriated</b>	<b>\$ 856,526</b>	<b>\$ 718,326</b>	<b>\$ 488,020</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>
<b>Total Expenditures</b>		<b>\$ 893,608</b>	<b>\$ 932,066</b>	<b>\$ 724,315</b>	<b>\$ 631,500</b>	<b>\$ 631,500</b>	<b>\$ 631,500</b>

<b>Total Sewer SDC Revenues</b>	<b>\$ 893,607</b>	<b>\$ 932,066</b>	<b>\$ 724,315</b>	<b>\$ 631,500</b>	<b>\$ 631,500</b>	<b>\$ 631,500</b>
<b>Total Sewer SDC Expenditures</b>	<b>\$ 893,608</b>	<b>\$ 932,066</b>	<b>\$ 724,315</b>	<b>\$ 631,500</b>	<b>\$ 631,500</b>	<b>\$ 631,500</b>

**City of Stayton, Oregon**  
**Fiscal Year 2009 - 2010 Budget**

**Fund 74 - Street SDC Fund**

The Street System Development Fund receives revenues from transportation System Development Charges (SDC), as outlined in Chapter 13.12 of the Stayton Municipal Code. Developers pay a Street SDC based on the adopted Transportation System Master Plan. Transportation SDCs are intended to pay for oversizing or expansion of streets, traffic signals and bikeways that directly benefit new growth in the City. Therefore, Transportation SDC funds may only be spent on improvements, including engineering, ROW land acquisition and construction on projects that are listed in the City of Stayton Transportation System Plan. The proposed 2009-2010 budget reserves funds for design, developer reimbursements and transportation system improvements (such as 10th Avenue). The budget includes \$50,000 the city has contractually committed to ODOT as the city's share of the Hwy 22/Cascade Hwy interchange.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	690,019	726,819	383,755	253,401	253,401	253,401
	<b>30 - Beginning Fund Balance</b>	<b>\$ 690,019</b>	<b>\$ 726,819</b>	<b>\$ 383,755</b>	<b>\$ 253,401</b>	<b>\$ 253,401</b>	<b>\$ 253,401</b>
43100	System Development Fees	139,297	32,745	32,520	32,500	32,500	32,500
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 139,297</b>	<b>\$ 32,745</b>	<b>\$ 32,520</b>	<b>\$ 32,500</b>	<b>\$ 32,500</b>	<b>\$ 32,500</b>
43500	Interest Earned	36,716	21,211	12,000	12,000	12,000	12,000
	<b>38 - Interest</b>	<b>\$ 36,716</b>	<b>\$ 21,211</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
45230	Developer Reimbursement	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>		<b>\$ 866,032</b>	<b>\$ 780,775</b>	<b>\$ 428,275</b>	<b>\$ 297,901</b>	<b>\$ 297,901</b>	<b>\$ 297,901</b>

**Expenditures**

62170	Engineer	0	0	0	25,000	25,000	25,000
62190	Contract-Facilities/Rate	10,501	28,733	12,000	10,000	10,000	10,000
64200	Developer Reimbursements	0	58,926	285,500	70,000	70,000	70,000
	<b>Materials and Services</b>	<b>\$ 10,501</b>	<b>\$ 87,659</b>	<b>\$ 297,500</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>
73110	Land Acquisition	0	0	0	0	0	0
75410	Cascade Hwy/Whitney St Traffic Signal	30,814	273,745	0	0	0	0
75420	Highway 22 Interchange	9,920	0	40,000	50,000	50,000	50,000
75500	Transportation Improvements	0	0	0	100,000	100,000	100,000
75620	Shaff Road Storm Drainage	85,982	2,497	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 126,716</b>	<b>\$ 276,242</b>	<b>\$ 40,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
90110	Transfer To General Fund	1,995	2,065	2,120	2,120	2,120	2,120
	<b>Transfers</b>	<b>\$ 1,995</b>	<b>\$ 2,065</b>	<b>\$ 2,120</b>	<b>\$ 2,120</b>	<b>\$ 2,120</b>	<b>\$ 2,120</b>
95110	Contingency	0	87,145	88,655	0	0	0
99100	Unappropriated Balance	726,819	327,664	0	40,781	40,781	40,781
	<b>Contingency/Unappropriated</b>	<b>\$ 726,819</b>	<b>\$ 414,809</b>	<b>\$ 88,655</b>	<b>\$ 40,781</b>	<b>\$ 40,781</b>	<b>\$ 40,781</b>
<b>Total Expenditures</b>		<b>\$ 866,031</b>	<b>\$ 780,775</b>	<b>\$ 428,275</b>	<b>\$ 297,901</b>	<b>\$ 297,901</b>	<b>\$ 297,901</b>
<b>Total Street SDC Revenues</b>		<b>\$ 866,032</b>	<b>\$ 780,775</b>	<b>\$ 428,275</b>	<b>\$ 297,901</b>	<b>\$ 297,901</b>	<b>\$ 297,901</b>
<b>Total Street SDC Expenditures</b>		<b>\$ 866,031</b>	<b>\$ 780,775</b>	<b>\$ 428,275</b>	<b>\$ 297,901</b>	<b>\$ 297,901</b>	<b>\$ 297,901</b>



**City of Stayton, Oregon  
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**Fund 75 - Parks SDC Fund**

The Park System Development Fund receives revenues from parks System Development Charges (SDC) assessed against residential development only, as outlined in Chapter 13.12 of the Stayton Municipal Code. Residential developers pay a flat fee SDC in an amount set by the adopted Parks System Master Plan. Parks SDCs are designed to pay for park land or park site improvements that directly benefit new growth in the City. Therefore, Parks SDC funds may only be spent on parks improvements and park land acquisition identified in the adopted Parks Master Plan. The proposed 2009-2010 budget includes funds for land acquisition for a future park or open space area. It also includes a \$50,000 match if the city is successful in obtaining a \$114,000 grant from the Oregon State Parks Department (OPRD) Local Government Grants program to construct a picnic shelter, restrooms and parking lot at Santiam Neighborhood Park on N. 3rd Avenue and Wildflower.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	216,222	220,700	181,350	184,465	184,465	184,465
	<b>30 - Beginning Fund Balance</b>	<b>\$ 216,222</b>	<b>\$ 220,700</b>	<b>\$ 181,350</b>	<b>\$ 184,465</b>	<b>\$ 184,465</b>	<b>\$ 184,465</b>
43100	Park Development Fees	27,874	25,355	30,000	18,000	18,000	18,000
	<b>35 - Licenses, Permits and Fees</b>	<b>\$ 27,874</b>	<b>\$ 25,355</b>	<b>\$ 30,000</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>
43500	Interest Earned	10,631	10,013	5,000	3,500	3,500	3,500
43811	Grants	0	0	845,000	0	0	0
	<b>38 - Interest</b>	<b>\$ 10,631</b>	<b>\$ 10,013</b>	<b>\$ 850,000</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>
<b>Total Revenues</b>		<b>\$ 254,727</b>	<b>\$ 256,067</b>	<b>\$ 1,061,350</b>	<b>\$ 205,965</b>	<b>\$ 205,965</b>	<b>\$ 205,965</b>

**Expenditures**

62130	Park Master Plan	0	0	1,000	5,000	5,000	5,000
62150	Contract Legal	10,231	0	0	0	0	0
62190	Contract-Facilities/Rate	9,603	28,359	9,000	3,000	3,000	3,000
	<b>Materials and Services</b>	<b>\$ 19,834</b>	<b>\$ 28,359</b>	<b>\$ 10,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>
73110	Land Acquisition	0	0	1,000,000	120,000	120,000	120,000
75500	Park Development	13,853	6,023	0	50,000	50,000	50,000
	<b>Capital Outlay</b>	<b>\$ 13,853</b>	<b>\$ 6,023</b>	<b>\$ 1,000,000</b>	<b>\$ 170,000</b>	<b>\$ 170,000</b>	<b>\$ 170,000</b>
90110	Transfer To General Fund	340	355	365	365	365	365
90185	Transfer To Parks Construction Fund	0	50,000	0	0	0	0
	<b>Transfers</b>	<b>\$ 340</b>	<b>\$ 50,355</b>	<b>\$ 365</b>	<b>\$ 365</b>	<b>\$ 365</b>	<b>\$ 365</b>
95110	Contingency	0	0	50,985	0	0	0
99100	Unappropriated	220,700	171,330	0	27,600	27,600	27,600
	<b>Contingency/Unappropriated</b>	<b>\$ 220,700</b>	<b>\$ 171,330</b>	<b>\$ 50,985</b>	<b>\$ 27,600</b>	<b>\$ 27,600</b>	<b>\$ 27,600</b>
<b>Total Expenditures</b>		<b>\$ 254,727</b>	<b>\$ 256,067</b>	<b>\$ 1,061,350</b>	<b>\$ 205,965</b>	<b>\$ 205,965</b>	<b>\$ 205,965</b>
<b>Total Parks SDC Revenues</b>		<b>\$ 254,727</b>	<b>\$ 256,067</b>	<b>\$ 1,061,350</b>	<b>\$ 205,965</b>	<b>\$ 205,965</b>	<b>\$ 205,965</b>
<b>Total Parks SDC Expenditures</b>		<b>\$ 254,727</b>	<b>\$ 256,067</b>	<b>\$ 1,061,350</b>	<b>\$ 205,965</b>	<b>\$ 205,965</b>	<b>\$ 205,965</b>

**City of Stayton, Oregon**  
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**Fund 82 - Water Construction Fund**

This construction budget is used to track expenses related to the \$5.1 million loan from the Oregon Economic and Community Development Department (OECD) to improve the City water system. In 2007 and 2008, the City completed the Riverbank Stabilization project, replaced an 8" water line on Burnett between Evergreen and the Swimming Pool and conducted a leak detection study of the water distribution system. In March 2009, the City Council awarded a \$3.6 million contract to Emery & Sons, Inc. to construct improvements at the Stayton Water Treatment Plant on 1st Avenue and pump improvements at the E. Pine Street pump station. The Water Treatment Plant improvements include reconstruction of slow sand filter 3, repair and repainting of the 0.5 million gallon chlorine contact clearwell, installation of an emergency generator, electrical upgrade and new instrumentation controls. Black & Veatch engineering is the design engineer. Construction work will be completed by June 1, 2009.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	0	0	0	52,367	52,367	52,367
	<b>30 - Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,367</b>	<b>\$ 52,367</b>	<b>\$ 52,367</b>
43500	Interest Earned	0	0	0			
	<b>38 - Interest</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
43640	Debt Proceeds	0	472,760	4,208,900	3,884,592	3,884,592	3,884,592
43811	Grants	0	0	0	72,000	72,000	72,000
48200	Transfer from Water SDC Fund	0	80,000	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ 552,760</b>	<b>\$ 4,208,900</b>	<b>\$ 3,956,592</b>	<b>\$ 3,956,592</b>	<b>\$ 3,956,592</b>
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ 552,760</b>	<b>\$ 4,208,900</b>	<b>\$ 4,008,959</b>	<b>\$ 4,008,959</b>	<b>\$ 4,008,959</b>

**Expenditures**

62171	Engineering/Basic	695	152,537	12,000	253,497	253,497	253,497
62172	Engineering/Design Build	0	0	0	0	0	0
62173	Engineering/Inspection	0	0	30,000	200,000	200,000	200,000
	<b>Materials and Services</b>	<b>\$ 695</b>	<b>\$ 152,537</b>	<b>\$ 42,000</b>	<b>\$ 453,497</b>	<b>\$ 453,497</b>	<b>\$ 453,497</b>
73110	Land Acquisition/Easement	0	0	0	0	0	0
74210	Construction	78,773	299,566	4,166,900	3,446,413	3,446,413	3,446,413
74211	Construction Contingency	0	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 78,773</b>	<b>\$ 299,566</b>	<b>\$ 4,166,900</b>	<b>\$ 3,446,413</b>	<b>\$ 3,446,413</b>	<b>\$ 3,446,413</b>
95110	Contingency	0	0	0	109,049	109,049	109,049
99100	Unappropriated Balance	(79,468)	100,657	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ (79,468)</b>	<b>\$ 100,657</b>	<b>\$ -</b>	<b>\$ 109,049</b>	<b>\$ 109,049</b>	<b>\$ 109,049</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ 552,760</b>	<b>\$ 4,208,900</b>	<b>\$ 4,008,959</b>	<b>\$ 4,008,959</b>	<b>\$ 4,008,959</b>
<b>Total Water Construction Fund Revenues</b>		<b>\$ -</b>	<b>\$ 552,760</b>	<b>\$ 4,208,900</b>	<b>\$ 4,008,959</b>	<b>\$ 4,008,959</b>	<b>\$ 4,008,959</b>
<b>Total Water Construction Fund Expenditures</b>		<b>\$ -</b>	<b>\$ 552,760</b>	<b>\$ 4,208,900</b>	<b>\$ 4,008,959</b>	<b>\$ 4,008,959</b>	<b>\$ 4,008,959</b>

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City of Stayton, Oregon  
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**Fund 83 - Sewer Construction Fund**

The City has applied to both the USDA-Rural Utilities Services and the Oregon Department of Environmental Quality for loan funds to finance improvements to the Wastewater Treatment Plant. In December 2008, Keller Associates completed a pre-design report for the project, which was approved by DEQ in February 2009. The preliminary engineering estimate is \$ 5.8 million. This includes upgrades to the ultraviolet light (UV) system, Sequential Batch Reactor, a new maintenance and storage building, Equalization Basin (EQ Basin) improvements, a new rotating screen filter and a new polymer injection system. The City may qualify for DEQ's State Revolving Loan Fund (SRF) program, using federal stimulus package funds, which could increase the total amount of financing available to \$7.8 million. Design is scheduled for completion by October, 2009 and construction should begin by March, 2010. Construction will take 12-18 months to complete.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	113,770	0	0	0	0	0
	<b>30 - Beginning Fund Balance</b>	<b>\$ 113,770</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
43500	Interest Earned	0	0	0	0	0	0
	<b>38 - Interest</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
43640	Debt Proceeds	316,631	9,686	5,572,000	5,830,000	5,830,000	5,830,000
48200	Transfer from Sewer SDC Fund	0	65,000	0	0	0	0
48230	Transfer from Sewer Fund	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ 316,631</b>	<b>\$ 74,686</b>	<b>\$ 5,572,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>
<b>Total Revenues</b>		<b>\$ 430,401</b>	<b>\$ 74,686</b>	<b>\$ 5,572,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>

**Expenditures**

62150	Legal & Administrative	0	0	0	60,000	60,000	60,000
62171	Engineering/Basic	150	22,007	80,000	424,000	424,000	424,000
62172	Engineering/Design Build	0	214	0	0	0	0
62173	Engineering/Inspection	13,896	38	13,000	0	0	0
	<b>Materials and Services</b>	<b>\$ 14,046</b>	<b>\$ 22,259</b>	<b>\$ 93,000</b>	<b>\$ 484,000</b>	<b>\$ 484,000</b>	<b>\$ 484,000</b>
73110	Land Acquisition/Easement	0	0	0	0	0	0
74210	Construction	481,011	13,687	5,218,000	4,515,000	4,515,000	4,515,000
74211	Construction Contingency	0	0	261,000	400,000	400,000	400,000
	<b>Capital Outlay</b>	<b>\$ 481,011</b>	<b>\$ 13,687</b>	<b>\$ 5,479,000</b>	<b>\$ 4,915,000</b>	<b>\$ 4,915,000</b>	<b>\$ 4,915,000</b>
81300	Interim Financing Cost	0	0	0	354,000	354,000	354,000
	<b>Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 354,000</b>	<b>\$ 354,000</b>	<b>\$ 354,000</b>
95110	Contingency	0	0	0	77,000	77,000	77,000
99100	Unappropriated Balance	(64,656)	38,741	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ (64,656)</b>	<b>\$ 38,741</b>	<b>\$ -</b>	<b>\$ 77,000</b>	<b>\$ 77,000</b>	<b>\$ 77,000</b>
<b>Total Expenditures</b>		<b>\$ 430,401</b>	<b>\$ 74,686</b>	<b>\$ 5,572,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>
<b>Total Sewer Construction Fund Revenues</b>		<b>\$ 430,401</b>	<b>\$ 74,686</b>	<b>\$ 5,572,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>
<b>Total Sewer Construction Fund Expenditures</b>		<b>\$ 430,401</b>	<b>\$ 74,686</b>	<b>\$ 5,572,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>	<b>\$ 5,830,000</b>

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**Fund 85 - Parks Construction Fund**

The Parks Construction fund will be used to track the expenditures related to the Oregon State Parks grant for the construction of a pedestrian foot bridge from the old Woolen Mill property on Florence Street to the Riverfront Park site.

**Revenues**

Account Number	Description	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted
40100	Beginning Fund Balance	(48,897)	0	0	0	0	0
	<b>30 - Beginning Fund Balance</b>	<b>\$ (48,897)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
43811	Federal Grants	0	0	73,450	73,450	73,450	73,450
	<b>37 - Intergovernmental</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>
48200	Transfer from Parks SDC Fund	0	50,000	0	0	0	0
49500	Miscellaneous Revenue	0	0	0	0	0	0
	<b>39 - Miscellaneous/Transfers</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>		<b>\$ (48,897)</b>	<b>\$ 50,000</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>

**Expenditures**

62150	Contract - Legal	0	75	0	0	0	0
62171	Engineering/Basic	0	2,138	0	0	0	0
62172	Engineering/Design Build	75	0	15,000	15,000	15,000	15,000
62173	Engineering/Inspection	0	0	5,000	5,000	5,000	5,000
	<b>Materials and Services</b>	<b>\$ 75</b>	<b>\$ 2,213</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
74210	Construction	474	150	53,450	53,450	53,450	53,450
74211	Construction Contingency	0	0	0	0	0	0
	<b>Capital Outlay</b>	<b>\$ 474</b>	<b>\$ 150</b>	<b>\$ 53,450</b>	<b>\$ 53,450</b>	<b>\$ 53,450</b>	<b>\$ 53,450</b>
95110	Contingency	0	0	0	0	0	0
99100	Unappropriated Balance	(49,446)	47,637	0	0	0	0
	<b>Contingency/Unappropriated</b>	<b>\$ (49,446)</b>	<b>\$ 47,637</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ (48,897)</b>	<b>\$ 50,000</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>
<b>Total Parks Construction Fund Revenues</b>		<b>\$ (48,897)</b>	<b>\$ 50,000</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>
<b>Total Parks Construction Fund Expenditures</b>		<b>\$ (48,897)</b>	<b>\$ 50,000</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>	<b>\$ 73,450</b>

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**Summary**

**Revenues**

Fund/Department	06 - 07 Actual	07 - 08 Actual	08 - 09 Adopted	09 - 10 Proposed	09 - 10 Approved	09 - 10 Adopted	
General Fund	4,201,617	4,165,968	4,048,841	4,043,403	4,043,403	4,043,403	0
Public Works Administration Fund	427,804	414,046	436,201	431,550	431,550	431,550	0
Library Fund	0	389,437	415,430	451,587	451,587	451,587	0
Water Fund	1,521,248	1,806,108	2,077,930	1,955,797	1,955,797	1,955,797	0
Sewer Fund	4,399,948	4,949,606	4,956,840	5,152,698	5,152,698	5,152,698	0
Street Fund	809,719	460,112	530,110	775,304	775,304	775,304	0
Housing Rehabilitation Fund	0	0	0	0	0	0	0
Facilities Development Fund	328,300	165,891	179,050	275,546	275,546	275,546	0
Vehicle Replacement Fund	649,052	632,407	652,085	758,906	758,906	758,906	0
Sublimity/RD Reserve Fund	87,092	90,967	94,800	95,200	95,200	95,200	0
9-1-1 Fund	39,267	49,816	50,000	50,000	50,000	50,000	0
Grant Fund	55,007	7,306	117,000	250,400	250,400	250,400	0
Trust and Agency Fund	0	0	180,000	180,000	180,000	180,000	0
Swimming Pool Fund	411,061	361,335	492,010	448,095	448,095	448,095	0
Water SDC Fund	600,843	637,745	517,815	378,000	378,000	378,000	0
Sewer SDC Fund	893,607	932,066	724,315	631,500	631,500	631,500	0
Street SDC Fund	866,032	780,775	428,275	297,901	297,901	297,901	0
Parks SDC Fund	254,727	256,067	1,061,350	205,965	205,965	205,965	0
Water Construction Fund	0	552,760	4,208,900	4,008,959	4,008,959	4,008,959	0
Sewer Construction Fund	430,401	74,686	5,572,000	5,830,000	5,830,000	5,830,000	0
Parks Construction Fund	(48,897)	50,000	73,450	73,450	73,450	73,450	0
<b>Total Revenues</b>	<b>\$ 15,926,827</b>	<b>\$ 16,777,097</b>	<b>\$ 26,816,402</b>	<b>\$ 26,294,261</b>	<b>\$ 26,294,261</b>	<b>\$ 26,294,261</b>	<b>0</b>

**Expenditures**

General Fund							
Non-Departmental	1,162,031	1,363,637	773,404	901,039	901,039	901,039	0
Administration	394,378	398,865	467,058	455,031	455,031	455,031	0
Police	1,816,676	1,919,962	2,214,241	2,205,855	2,205,855	2,205,855	0
Planning	161,702	174,481	185,533	159,239	159,239	159,239	0
Community Center	68,451	101,118	156,201	71,918	71,918	71,918	0
Park Maintenance	227,703	119,917	148,904	154,320	154,320	154,320	0
Library	293,356	0	0	0	0	0	0
Street Lighting	77,320	87,987	93,500	96,000	96,000	96,000	0
<b>General Fund Total</b>	<b>4,201,617</b>	<b>4,165,968</b>	<b>4,048,841</b>	<b>4,043,403</b>	<b>4,043,403</b>	<b>4,043,403</b>	<b>0</b>
Public Works Administration Fund	427,804	414,046	436,201	431,550	431,550	431,550	0
Library Fund	0	377,175	415,430	451,587	451,587	451,587	0
Water Fund	1,521,248	1,806,108	2,077,930	1,955,797	1,955,797	1,955,797	0
Sewer Fund	4,399,948	4,949,606	4,956,840	5,152,698	5,152,698	5,152,698	0
Street Fund	809,719	460,112	530,110	775,304	775,304	775,304	0
Housing Rehabilitation Fund	0	0	0	0	0	0	0
Facilities Development Fund	319,740	165,891	179,050	275,546	275,546	275,546	0
Vehicle Replacement Fund	649,052	632,407	652,085	758,906	758,906	758,906	0
Sublimity/RD Reserve Fund	87,092	90,967	94,800	95,200	95,200	95,200	0
9-1-1 Fund	39,267	49,816	50,000	50,000	50,000	50,000	0
Grant Fund	55,006	7,306	117,000	250,400	250,400	250,400	0
Trust and Agency Fund	0	0	180,000	180,000	180,000	180,000	0
Swimming Pool Fund	411,061	361,335	492,010	448,095	448,095	448,095	0
Water SDC Fund	600,843	637,745	517,815	378,000	378,000	378,000	0
Sewer SDC Fund	893,608	932,066	724,315	631,500	631,500	631,500	0
Street SDC Fund	866,031	780,775	428,275	297,901	297,901	297,901	0
Parks SDC Fund	254,727	256,067	1,061,350	205,965	205,965	205,965	0
Water Construction Fund	0	552,760	4,208,900	4,008,959	4,008,959	4,008,959	0
Sewer Construction Fund	430,401	74,686	5,572,000	5,830,000	5,830,000	5,830,000	0
Parks Construction Fund	(48,897)	50,000	73,450	73,450	73,450	73,450	0
<b>Total Expenditures</b>	<b>\$ 15,918,267</b>	<b>\$ 16,764,835</b>	<b>\$ 26,816,401</b>	<b>\$ 26,294,262</b>	<b>\$ 26,294,262</b>	<b>\$ 26,294,261</b>	<b>0</b>

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