

RESOLUTION NO. 382

A RESOLUTION ESTABLISHING PARAMETERS FOR NON-PROFIT AND CIVIC ORGANIZATIONS TO QUALIFY FOR CITY FUNDS

WHEREAS, the City of Stayton receives requests for funds from various non-profit and civic organizations, the following procedural guidelines are established.

NOW THEREFORE, THE CITY OF STAYTON DOES HEREBY RESOLVE;

1. Applicants must submit a written proposal requesting funds in an amount not to exceed \$5,000.00 per project. The application shall be in letter form and shall include the following information:
  - a. Amount requested, not to exceed project cost;
  - b. Total project budget and sources of revenue;
  - c. Description of project;
  - d. Description of project benefits to community as a whole;
  - e. Summary or prior year's performance, if City funds granted in the previous fiscal year;
  - f. Requests for funds for the next fiscal year shall be submitted prior to the first Budget Committee meeting of the year.
2. The City Council shall review each proposal on its own merits and shall determine what projects, if any, shall be funded and if any conditions of grant award shall be attached. Budget Committee members shall be notified of all requests in excess of \$1,000.00 and the date and time when the request will be considered by the City Council.
3. All agencies should file a written report within sixty (60) days of expenditure, but not later than June 30th of the year the funds are allocated.

RESOLUTION NO. 382

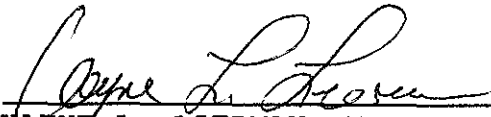
Funding Requests, Civic and Non-profit Groups

Page 1 of 2


18 July 1988

PASSED BY THE COMMON COUNCIL THIS 18th DAY OF JULY, 1988.

SIGNED BY THE MAYOR THIS 20th DAY OF JULY, 1988.

  
\_\_\_\_\_  
WAYNE L. LIERMAN, Mayor

ATTEST:

  
\_\_\_\_\_  
DAVID W. KINNEY, City Administrator

dk:lb