

ORDINANCE NO. 406

AN ORDINANCE ESTABLISHING A CITY PLANNING COMMISSION; PRESCRIBING ITS POWERS AND DUTIES; REPEALING ORDINANCES NO. 293 AND 390; AND DECLARING AN EMERGENCY.

THE CITY OF STAYTON DO ORDAIN AS FOLLOWS:

Section 1. There is hereby created a City Planning Commission (hereinafter referred to as the Commission) for the City of Stayton, Oregon.

Section 2.

(a) The Commission shall consist of nine members to be appointed by the mayor, not more than two of whom shall be nonresidents of the city. Commission members shall receive no compensation but shall be reimbursed for duly authorized expenses.

(b) Not more than two members of the Commission may be city officers who, if appointed by the mayor, shall serve as ex officio nonvoting members.

Section 3. The Commission members shall serve the remainder of their appointed term of office as set forth in Ordinance No. 293 of the City of Stayton, and upon expiration of such term of office their successors shall hold office for a period of four years. Any vacancies shall be filled by the Mayor for the unexpired portion of the term.

If a Commission member is absent for three or more consecutive regular meetings without having obtained permission from the Commission, his position shall be vacated and the Mayor shall be notified to appoint someone to fill the unexpired portion of the term. Such member shall continue to serve as a member of the Commission until his vacancy is filled.

Section 4. The Commission shall have the power to elect its own president and vice president, who shall be voting members of

the Commission and who shall hold office during the pleasure of the Commission.

Section 5. The Commission shall have the power to elect a secretary who need not be a member of the Commission. The secretary shall keep an accurate record of all Commission proceedings. The Commission shall meet on the first day of October, or such other date as it may designate, and file a report of all its transactions with the City Council.

Section 6. Five members of the Commission shall constitute a quorum, but if no quorum is present within thirty minutes of the scheduled time of beginning the meeting, a lesser number may adjourn the meeting to a later date. The Commission may make and alter rules and regulations for its government procedure consistent with the laws of this state and with the City Charter and ordinances. The Commission shall meet at least once a month. The City Council shall assign to the Commission an office or headquarters in the city hall, if possible, in which to hold its meetings, transact its business, and keep its records. Special meetings may be called at any time by the president of the Planning Commission or by any three members by giving notice to each member of the Commission at least three hours before the time specified for the proposed meeting.

Section 7. The Commission may employ consulting advice on municipal problems, a secretary and such clerks as may be necessary; and pay for their services, and for such other expenses as the Commission may lawfully incur, including the necessary disbursements incurred by its members in the performance of their duties as members of the commission, out of funds at the disposal of the commission, as authorized by the City Council.

Section 8. The Commission may make recommendations and suggestions to the City Council, other public officials and individuals con-

cerning any matter relating to community planning and development. The Commission shall also have all the powers which are now or hereafter may be granted to it by ordinance of this city or by general laws of the State of Oregon, including but not limited to ORS Chapter 92 and ORS Chapter 227. The City Council and administrative officers shall procure the recommendations of the Commission where required by such state laws and city ordinances.

Section 9. All recommendations and suggestions made to the City Council by the Commission shall be in writing.

Section 10. The Commission shall have no authority to make expenditures on behalf of the city, or to obligate the city for the payment of any sums of money, except as herein provided, and then only after the City Council shall have first authorized such expenditures by appropriate ordinance, (or resolution) which ordinance (or resolution) shall provide the administrative method by which such funds shall be drawn and expended.

Section 11. It is hereby adjudged and declared that existing conditions are such that this ordinance is necessary for the immediate preservation of the peace, health and safety of the City of Stayton and its inhabitants thereof and an emergency hereby is declared to exist, and this ordinance shall be in full force and effect from and after its passage by the Council and approval by the Mayor.

PASSED by the Common Council this 7th day of June, 1971.

SIGNED AND APPROVED by the Mayor this 7th day of June, 1971.



M A Y O R

ATTEST:



City Recorder