



**CITY OF STAYTON  
APPLICATION FOR DEVELOPMENT IN A SPECIAL FLOOD  
HAZARD AREA**

Application is hereby made for a Flood Hazard Development Permit as required under Stayton Municipal Code Section 17.16.100.11, for development. This permit application does not preclude the need for other city, county, state or federal permit applications.

PROPERTY OWNER: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

APPLICANT: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

APPLICANT'S REPRESENTATIVE: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY DESCRIPTION**

Tax Map: \_\_\_\_\_ Lot # \_\_\_\_\_ Flood Insurance Rate Map Panel Number \_\_\_\_\_

Address: \_\_\_\_\_  
Street/Road Name \_\_\_\_\_

Is this part of a recorded partitioning or subdivision?  Yes  No If yes, give the name of the partition number or subdivision name and lot number:

Partition: \_\_\_\_\_ Lot #: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_

**TYPE OF DEVELOPMENT**

Check the appropriate box to the left of the type(s) of development requested and complete information for each applicable line:

- |  |                  |  |                       |
|--|------------------|--|-----------------------|
| <input type="checkbox"/> 1. Residential Structure            | Dimensions _____ | <input type="checkbox"/> 5d. Levee   | Cubic Yards _____     |
| <input type="checkbox"/> 1a. New Structure                   | _____            | <input type="checkbox"/> 5e. Drilling  | _____                 |
| <input type="checkbox"/> 1b. Add to Structure                | _____            |  | Number of Acres _____ |
| <input type="checkbox"/> 1c. Renovations/repairs/maintenance | _____            |  | _____                 |
| <input type="checkbox"/> 2. Non-Residential Structure        |                  | <input type="checkbox"/> 6. Mining   | _____                 |
| <input type="checkbox"/> 2a. New Structure                   | _____            | <input type="checkbox"/> 7. Dam: Water surface to be created   | _____                 |
| <input type="checkbox"/> 2b. Add to Structure                | _____            |  | _____                 |
| <input type="checkbox"/> 2c. Renovations/repairs/maintenance | _____            | <input type="checkbox"/> 8. Water Course Alteration  | _____                 |
| <input type="checkbox"/> 2d. Floodproofing                   | _____            | <b>Note:</b> Detailed description must be attached with copies of all applicable notifications, state and federal permits. |                       |
| <input type="checkbox"/> 3. Accessory Structure              | _____            | <input type="checkbox"/> 9. Storage of equipment or materials  | _____                 |
| <input type="checkbox"/> 4. Paving                           | _____            |  |                       |
| <input type="checkbox"/> 5. Other Development                | _____            |  |                       |

5a. Filling \_\_\_\_\_  
 5b. Dredging \_\_\_\_\_  
 5c. Excavation \_\_\_\_\_

Cubic Yards

10. Sewage Disposal System  
 11. Water Supply System  
 12. Other: Explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SEWER AND WATER**

Sewage Disposal:  Existing  Proposed  Not Applicable  
 Water Supply:  Existing  Proposed  Not Applicable

**OTHER PERMITS**

Are other permits required from State or Federal jurisdictions?  Yes  No DHS- Health Division Plan Approval  
 If yes, are these other permits attached?  Yes  No  Not Applicable

**LOCATION**

Base Flood Elevation (BFE) at the site \_\_\_\_\_ NGVD [Required for New Construction or Substantial Improvement]  
 Lowest floor elevation of proposed or existing structure \_\_\_\_\_ NGVD [Required for New Construction or Substantial Improvement]  
 Elevation to which all utilities, including heating and electrical equipment will be protected from flood damage: \_\_\_\_\_ feet NGVD

If proposed development is in an AE and cross section data is available in the Flood Insurance Study, please note the nearest cross section reference letter and elevation of base flood at nearest cross section above and below the site.

Cross Section Letter	Base Flood Elevation
Above Site _____	Above Site _____
Below Site _____	Below Site _____

Basis of BFE determination in an unnumbered A Zone:

- From a Federal Agency:  USGS  USDA/NRCS  USACE  Other \_\_\_\_\_
- From a State Agency:  ODOT  Other \_\_\_\_\_
- Established by Professional Land Surveyor
- Established by Professional Engineer  HEC/RAS  HEC II  HY 7  TR20  TR55  Quick-2
- Other \_\_\_\_\_
- Highest Known Water Level
- Other (Explain) \_\_\_\_\_

**VALUE**

Estimated Value of Proposed Development: \$ \_\_\_\_\_

If the development involves work on an existing structure, enter the **Market Value** of existing structure before improvements: \$ \_\_\_\_\_

**ATTACHMENTS**

**Attach a Site Plan** – Drawn to scale with north arrow.

- Show property boundaries, floodway, and floodplain lines.
- Show dimensions of the lot.
- Show dimensions and location of existing and/or proposed development on the site.
- Show areas to be cut and filled.

**Attach Statement** – describing in detail how each applicable development standard in Sections 17.16.100.15, 16, 17, and 18 will be met.

**For New Construction or Substantial Improvement also show:**

- Existing and proposed grade elevations adjacent to the walls of the structure done by a Professional Land Surveyor, Architect, or Engineer.
- Location and elevation of temporary elevation reference marks on the site.

**Special Note:**

**Substantial Improvement** is defined as any reconstruction, rehabilitation, addition or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. Please refer Stayton Municipal Code Section 17.04.100, for more complete definitions of New Construction and Substantial Improvement.

**APPLICANT CERTIFICATION**

**The applicant understands and agrees that:**

- The permit applied for, if granted, is issued on the representations made herein;
- Any permit issued may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- Any permit issued on this application will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The applicant hereby gives consent to the City Planner or other Building Official to enter and inspect activity covered under the provisions of the Stayton Municipal Code Section 17.16.100;
- If issued, the permit will be posted in a conspicuous place on the premises in plain view; and,
- If issued, the permit will expire if no work is commenced within 180 days of issuance.

I hereby certify that all the statements in, and in the attachments to this application are a true description of the existing property and the proposed development project.

Owner: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

OR

Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

(This section to be completed by Planning Department)		
Date Received _____	Fee Paid: \$ _____	Reviewed by: _____
Flooding Source (name of water body.): _____		
<input type="checkbox"/> AE Zone <input type="checkbox"/> A1-30 Zone <input type="checkbox"/> A Zone <input type="checkbox"/> FRINGE <input type="checkbox"/> FLOODWAY (____ width of floodplain in A Zone)		
Permit # _____	Issued by _____	Date _____