



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Susannah Sbragia, Finance Director
DATE: November 1, 2020
SUBJECT: Monthly Finance Department Report

	October 2020	September 2020
Number of Bills Mailed	2421	2434
Number of Bills Emailed	530	521
Number of Bills on Auto-Pay	805	803
Delinquent Notices Sent Out	0	0
Courtesy Delinquent Notices Sent to Landlords	0	0
Notified of Impending Shut-Off & Penalty	3	0
Customers Issued Payment Extensions	1	4
Customers with Interrupted Services Non-Payment	0	0
Services Still Disconnected	0	1
Number of Checks Issued	155	104
Total Amount of Checks	\$297,264.08	\$637,496.03